

# \_\_\_ School\_\_

Grade\_\_\_\_

# Neosho County Community College Upward Bound Participant Application

Please complete the following pages with the assistance of your parent/guardian, a teacher, and the school guidance counselor.

Please return the completed application package to the **Upward Bound Staff** or your **High School Counselor.** 

Once all of your forms & evaluations have been received by Upward Bound staff, we will contact you to arrange a time to meet with you to discuss your participation.

> These forms may also be mailed to the Upward Bound Office: Neosho County Community College 800 West 14<sup>th</sup> Street Chanute, KS 66720



## NEOSHO COUNTY COMMUNITY COLLEGE UPWARD BOUND CONFIDENTIALITY STATEMENT

The personal information you give to the NCCC Upward Bound Program is required by the United States Department of Education. The Privacy Act protects this information. No one may see the information unless the Upward Bound Program employs them or they are expressly authorized to determine your eligibility to participate. The information required by the United States Department of Education is used for evaluation, program purposes, and to verify student eligibility.

The utmost care is taken to ensure that the personal information collected concerning Upward Bound students and guardians remains confidential. Information or records relating to current or former Upward Bound students or groups of students will not be disclosed to any person, group, agency, or organization without further written permission from each student or parent/guardian.

To ensure compliance with the confidentiality guidelines mentioned above, please sign and date in all the appropriate places on the Consent for Release of Academic Records and Participant Release Form (picture release).

## NEOSHO COUNTY COMMUNITY COLLEGE UPWARD BOUND FULL-TIME STAFF MEMBERS

Adrienne Vaughn, Upward Bound Director.....Office 620-432-0338 <u>AVaughn@neosho.edu</u> – 4101 South Ross Lane, Chanute, KS 66720 – Cell 573-228-7588

**Chelsie Harris**, Academic Coordinator...... Office 620-432-0362 <u>CHarris@neosho.edu</u> – 4101 South Ross Lane, Chanute, KS 66720 – Cell 620-212-8695

Liz Donnelly, Administrative Assistant...... Office 620-432-0367 <u>LDonnelly@neosho.edu</u> – 4101 South Ross Lane, Chanute, KS 66720 – Cell 620-431-8959

> Facebook - <u>https://www.facebook.com/NCCCUB</u> Program Email Address – <u>NCCCUB@gmail.com</u> Website - <u>https://tinyurl.com/NCCCUB</u>

The Upward Bound Program at Neosho County Community College is 100 percent federally funded by the United States Department of Education, with an annual budget of \$309,505 to serve 55 students. Award #P047A221025.

"The contents of this document were developed under a grant from the Department of Education. However, those contents do not necessarily represent the policy of the Department of Education, and you should not assume endorsement by the Federal Government." (**34 CFR 75.620**)

NCCC does not discriminate based on race, religion, creed, national origin, sex, gender, sexuality, LGBTQIAP+ identity, age, tenure, disability, or any other factors that cannot be lawfully considered in its programs and activities as required by all applicable laws and regulations. NCCC complies with all ADA and EEO policies. If you have questions or want to provide more information, contact us at <a href="https://www.ncccub@gmail.com">ncccub@gmail.com</a> or 620-432-0367.

## NEOSHO COUNTY COMMUNITY COLLEGE UPWARD BOUND APPLICATION FOR SERVICES

Neosho County Community College Upward Bound 800 West 14<sup>th</sup> Street, Chanute, KS 66720

#### **STUDENT INFORMATION**

This section should be completed by the student. All information will be held in the <u>strictest confidence</u> . N information will delay the application's processing. <u>Please print all information legibly.</u>						ence. Missing
	Legal name:					
	FIRST	MIDDLE		L	AST	
	Addross					
	Address: Number/Street/Apt /PO Box		City		State	Zip Code
	Student Preferred Name	Preferred Pronouns (She, He, etc.)				
	Student Cell Phone	Student S	CHOOL em	nail:		
	Student PERSONAL <u>Gmail</u> :			Date Of Birth: _		
	Student PERSONAL <u>Gmail</u> :         Date Of Birth:         (MM/DD/YYYY)           Current Age         Gender (M, F, NB, etc.)					
	Social Security Number:	An	iticipated y	vear of high scho	ol graduatior	ו
	Are you a US Citizen? Yes No	If no, are you	u a permar	ent US Resident	t? Yes	_ No
	Please answer	BOTH ethnic	ity/race q	uestions:		
	<b><u>1. Ethnicity</u>:</b> Is the student Hispanic/Latino? ["Hispanic/Latino" refers to a person of Cuban, Mexican, Puerto Rican, South or					
	Central American, or other Spanish culture or origin, regardless of race. People of Hispanic origin may be of any race(s).] Yes No					
	2. Race: Check one or more races (categories of origin) American Indian/Alaska Native (North/South America)		Are you currently in State Custody or Foster Care?			
	Asian (Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Philippine Islands, Thailand, Vietnam, etc.) Black/African American (Black racial groups of Africa)		If yes, please get in touch with Upward Bound staff			
			at 620-432-0367 for further instructions on how complete the application.			
	Native Hawaiian/Pacific Islander (Hawaii, Guam, Samoa other Pacific Islands)	a, or		<u>complete th</u>		<u>.</u>
L	White (Europe, the Middle East, or North Africa)					
	EDUCATIONAL INFORMATION					
	What school do you attend?		What grad	e are you in? (C	ircle one) 9	10 11 12
	What was your Grade Point Average (GPA) on your last report card or in PowerSchool?GPA					
	Do you have an Individualized Education Program (IEP) or a 504 Plan? Yes No					
	Are you currently in an Educational Talent Search or a GEAR UP program? Circle all that apply.					
	Educational Talent Search GEA	AR UP	Both	Neither	Unsure	
	What future education plans are you considering	? Mark all tha	at apply.	Military	Service	
	High School Graduation Four Year Colle	ege/Universi	ty	_ Community C	College (2 yrs.	)
	Trade/Technical School Law or Medical	School	Othe	r (please explair	ו)	

## NEOSHO COUNTY COMMUNITY COLLEGE UPWARD BOUND FAMILY CONTACT & EDUCATION INFORMATION

This section must be completed and signed by the student's parent(s)/guardian(s). All information will be held in the <u>strictest</u> <u>confidence</u>. Missing information will delay the application's processing.

Student Name:	
Guardian/Parent 1 in Household Name	Guardian/Parent 2 in Household (If applicable) Name
Employer	Employer
Cell Phone	Cell Phone
Email Address	Email Address
Are you a US Citizen? Yes No	Are you a US Citizen? Yes No
Education: (Highest Level Completed) Less than High School Graduate High School Graduate Some College Bachelor Degree or Higher	<b>Education: (Highest Level Completed)</b> Less than High School Graduate High School Graduate Some College Bachelor Degree or Higher
If you do not have a four-year college degree, would you like	information on pursuing a degree? Yes No
Parents'/Guardians' Marital Status Single/Unmarried Married Mot	her Deceased Father Deceased Foster Parents
Divorced Legally Separated Sing	le Parent Home Other (Please explain)

Please list below the names of ALL persons living in your household, their ages, and their relationship to the student.

Name	Age	Relation to Student

#### **CONFIDENTIAL FAMILY INCOME INFORMATION**

NCCC Upward Bound is a federally funded program, and government regulations require verification of family income as part of the application/admission process. This information could also be helpful in assisting your student with information about financial aid, scholarship opportunities, and special programs. Please check your annual **TAXABLE INCOME (Line 15 on the 1040 tax form)** or attach a copy of your most recent tax return. **PLEASE DO NOT LIST YOUR GROSS (TOTAL) INCOME**. (2024 Income Levels)

\$0 - \$22,590	\$38,731- \$46,800
\$22,591 - \$30,660	\$46,801- \$54,870
\$30,661 - \$38,730	\$54,871- \$62,940

\$62,941 - \$71,010 \$71,011- \$79,079 \$79,080 or more

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Please chec	k here i	the student	is in Foster	Care
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How many people live in your household, including yourself? \_\_\_\_

Are you on any public assistance (AFDC, TANF, WIC, Food Stamps, SSI, etc.)? \_\_\_\_\_Yes \_\_\_\_\_No

I certify that the above information is accurate and complete to the best of my knowledge.

Parent/	Guardian Signature

#### Date All information will be held in the strictest confidence.

If you have questions or want to provide more information, contact us at <u>ncccub@gmail.com</u> or 620-432-0367.

#### NEOSHO COUNTY COMMUNITY COLLEGE UPWARD BOUND STUDENT PROGRAM CONTRACT

I, (student name) , agree that if I am accepted into the Neosho County Community College Upward Bound Program, I will:

- Strive continuously to maintain the grade/GPA requirements of Upward Bound through good attendance, punctuality, class participation, homework completion, and all other requirements.
- Follow instructions while participating in Upward Bound activities and approved trips.
- Abide by all rules, policies, & precautions of the Program & the program staff.
- Take all courses that are considered a <u>Rigorous Curriculum</u>:
  - 4 yrs. English
  - 3 yrs. Math [Algebra 1 & one class above Alg. 1]
  - o 3 yrs. Science (must include two of the following: Chemistry, Biology, Physics)
  - 3 yrs. Social Studies
  - 1 year of a Foreign Language
- Attend all monthly Saturday Academies and other required activities unless I have an excused schoolrelated activity. (I will complete an Absence Form for all absences.)
- Make every effort to pass all high school coursework. If I have a D or an F in any class or a GPA below 2.0,
   I will attend the required tutoring sessions each week.
- Cooperate fully and respectfully with faculty, staff, tutors, guest presenters, transporters, and other students in the Program.
- Actively participate in Upward Bound throughout the academic year (Aug-May). I will regularly attend and participate in Weekly Meetings, Saturday Academies, Senior Workshops, and tutoring.
- Complete the 6-week residential <u>Summer Program</u> every year. This program runs Sunday through Thursday, Memorial Day through the last week of June, and includes a trip the first week of July. <u>This</u> <u>Program is required of all participants. I agree to make all attempts to fit my work, sports, and any</u> <u>other schedules around the required Upward Bound Summer Program schedule.</u>
- Enter a postsecondary education program upon completion of high school. (College, Trade School, etc.)
- Keep Upward Bound informed of family status changes, new addresses, and phone number changes.

**Student's Signature** 

Date

As the parent/legal guardian of the above-listed student, I agree to help my student adhere to these guidelines.

Parent/Guardian's Signature

Date

### NEOSHO COUNTY COMMUNITY COLLEGE UPWARD BOUND AUTHORIZATION FOR EMERGENCY MEDICAL CARE

In the event of illness or injury on an Upward Bound trip, your child may need medical treatment in your absence. We may not be able to treat them without your authorization. Please complete this form in detail. Please list all relevant medical conditions so we can provide the best and fastest care possible.

I give my legal consent and authorize any representative of Upward Bound to authorize emergency medical treatment, including any necessary surgery or hospitalization, for my child (Name)

for any injury or illness of an emergency nature they incurred while participating in a UB activity at any hospital. I agree to pay and assume all responsibility for medical and hospital expenses and any emergency services incurred on behalf of my child. I acknowledge and agree that Neosho County Community College is not responsible for any medical/hospital expenses and/or charges incurred in my child's medical treatment or hospitalization. A photocopy of this document shall have the same force and effect as the original. If my child requires emergency medical treatment, I understand that Upward Bound personnel will make a reasonable attempt to contact me to seek my permission to authorize that treatment. To facilitate contacting me, I agree to continue to provide current work and home phone numbers to Upward Bound. (Kansas Statutes Abridged 65-2891)

Date

#### Signature of Parent/Guardian

Insurance and Medical Information on Child					
Primary Doctor Name	Phone				
Emergency Contact Info:					
Guardian 1 (Name)					
Cell Phone					
Work Number	Work Number				
Does the child have health insurance? Y/N Policy nan	ne & number				
Does the child have KanCare or Sunflower Health? Y/	N Card number				
Is the child eligible for military medical care? Y/N ID	number				
This information is needed to accommodate the ch conditions. If you need more room for medications page. (Note: This information will be confidential a	or conditions, please write i	in the margins or attach another			
Seizures Heart Condition Di Migraines Asthma Allergies _					
Child's last Tetanus Shot (mo. /yr.) Li	st Any <b>Drug Allergies</b> :				
List All Medications:					
Any Physical Disabilities? Yes No If yes, plea	ise explain & indicate any mo	bility aids/needs:			
Please list any other relevant health conditions or SE	VERE ALLERGIES:				

#### NEOSHO COUNTY COMMUNITY COLLEGE UPWARD BOUND PARTICIPANT RELEASE FORM

I hereby grant permission for my child to participate in the Neosho County Community College Upward Bound Program, which may include the following activities/events:

- Field trips (in-state & out-of-state) (day or overnight trips)
- Educational Activities that may take the student out of school
- Tutorial sessions
- Pertinent workshops
- Living in the Neosho County Community College residence halls during the summer
- Physical activities
- Transportation by bus, van, car, private staff car, train, or airplane
- Weekly meetings at your school
- Saturday Academies (during the academic year)
- Senior Workshops (for 12<sup>th</sup> graders)

In consideration of activities provided to my child, I hereby release the Upward Bound Program, its employees and other volunteer participants, instructors, the Neosho County Community College Board of Trustees, and their employees from any claims for injury or damages arising from my child's participation. I accept responsibility for my child's conduct while participating in the Upward Bound Program and release any individuals associated with the Program from responsibility for injuries or damages resulting from my child not following and adhering to the rules and regulations of Upward Bound. I will assume financial responsibility for any property damaged while participating in an Upward Bound activity.

I understand that participation in the Upward Bound Program involves certain risks, including but not limited to travel to and from the site of certain activities. I further understand that some activities may be conducted at locations that may be remote from available medical assistance, and nonetheless, I agree to let my child/ward participate.

I hereby give permission for my child's <u>picture/video to be</u> taken in connection with the activities of the Upward Bound Program of Neosho County Community College and its agencies. I understand this material may be used for educational and promotional purposes associated with the Upward Bound TRIO program and posted on public print media and social media. I additionally authorize Upward Bound to use my name, likeness, and voice to support Upward Bound. I also permit my child to speak publicly regarding the Upward Bound Program.

Student's Name	Student's DOB	

Parent/Guardian Signature

Date

## NEOSHO COUNTY COMMUNITY COLLEGE UPWARD BOUND CONSENT FOR RELEASE OF ACADEMIC RECORDS

Upward Bound Staff: (620) 432-0367 or ncccub@gmail.com

I, (Student Name) \_\_\_\_\_\_\_, hereby give permission for the NCCC Upward Bound TRIO Program to obtain any/all of my academic records, including but not limited to school transcripts, grade reports, test scores, GPA, educational records, course evaluations, attendance records, PowerSchool log-ins, IEP documents, 504 documents, teacher/counselor evaluations and any other relevant information or documents the Program may need to maintain records. Upward Bound is federally required to follow my academic progress for six years after my high school graduation, so this permission also includes **future** college transcripts, admission applications, scholarship materials, class schedules, financial assistance documents (such as FAFSA, student aid reports, and scholarship award letters), and any other relevant information or documents the Program may need to maintain its records. I give this permission from the date signed below forward in time (even after I have turned 18 years old) until I provide Upward Bound with a written withdrawal of consent. This consent is effective regardless of whether or not I am actively involved with Upward Bound at the time of the records request.

I understand these records are confidential and will only be used internally for program participant selection, evaluation, and assistance. I also understand that compiled records on a group basis may include any/all of these records. Collected information will be used to meet the US Department of Education regulations for program evaluation. <u>I understand Upward Bound may need to access these records for several years after I have graduated to update records and report program effectiveness to the Department of Education.</u>

I understand that Upward Bound will not release my identified individual records to any person, corporation, organization, or present/future employer without my further written consent.

STUDENT SIGNATURE

**DATE** (effective until consent is withdrawn in writing)

STUDENT'S DATE OF BIRTH

STUDENT'S SOCIAL SECURITY NUMBER

PARENT/GUARDIAN SIGNATURE

#### SOCIAL MEDIA/SCHOOL INFORMATION ACCESS

DATE

_ Password					
Password					
Upward Bound will frequently announce information and send messages through Facebook. Please give us your Social Media info so we can invite you to our groups and make sure you are up to date.					
B User Name:					
Facebook Message Other					
::					

## NEOSHO COUNTY COMMUNITY COLLEGE UPWARD BOUND STUDENT GOALS SURVEY

#### Student's name \_\_\_\_\_\_

Please answer the following questions honestly and with DETAILED, FULL SENTENCES. One-word answers or "IDK/IDC" are not acceptable! It's okay not to be sure about something yet; please say that in a complete sentence.

WHAT IS THE PURPOSE OF UPWARD BOUND? "Upward Bound provides fundamental support to participants in their preparation for college entrance. The Program provides opportunities for participants to succeed in high school and, ultimately, in their pursuit of higher education. Upward Bound serves high school students from low-income families and high school students from families where neither parent holds a bachelor's degree. <u>Upward Bound aims to increase the rate at which participants complete secondary education and enroll in and graduate from postsecondary education institutions."</u> (Dept. of Education, 2024)

1. In your opinion, how important is it to attend school regularly? Why?

2. Why is it important to earn good grades in high school?

3. What are your educational goals for high school?

4. What major(s) or subject(s) would you like to study in college?

5. What careers or jobs are you considering? If you don't know, list some things you would like to do at a job (i.e., work with computers, help people find housing, etc.)

6. What are your current career thoughts/plans, and how will you achieve them?

5. In your own words, please explain why you want to join Upward Bound and how it will benefit you. Tell us why you should be selected to join UB. Please describe any hardships or life circumstances that we should consider.

List all extracurricular activities (sports, clubs, etc.)

Do you work? Which days of the week do you generally work? Where do you work? How many hours per week?

Please list your courses and current grades in each class. Use PowerSchool to get the most accurate info:

	Course	Grade/%	Course	Grade/%
1			5	
2			6	
3			7	
4	·		8	Overall GPA

Please list any other comments or questions you may have:

Where did you hear about Upward Bound? (Announcement at school, a letter, Facebook, from a teacher, etc.)

Did someone refer you to our program? If so, please list their name(s) here:

Please give the following two pages to a teacher and a counselor to complete, then turn in this application to the Counselor's office or to UB staff at a Weekly Meeting, and you're done!

#### NEOSHO COUNTY COMMUNITY COLLEGE UPWARD BOUND TEACHER REFERRAL FORM

#### Student: Please give this referral form to a teacher of your choice for their evaluation.

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Teacher:

Hello, Teacher! This student is applying to join the Upward Bound Program and has chosen you as a reference. We need your help to assess this student's academic potential and motivation. Please complete this form and **return it to the Counselor's office.** Your time is greatly appreciated. Thank you!

Please rate the student in each of the following areas:

	lowing areas.		
ssions:			
3	4	5	
Adequately	Consistently		
rticipate participates			
ignments:			
3	4	5	
Adequately		Always submits	
submits homework		homework	
3	4	5	
Achieves average scores		Excels on	
on tests & quizzes		tests & quizzes	
3	4	5	
Generally		Consistently respectful	
cooperative		and cooperative	
3	4	5	
Generally		Consistently attends	
attends class		class/rarely late	
In what ca	apacity?		
	ssions: 3 Adequately participates ignments: 3 Adequately submits homework 3 Achieves average scores on tests & quizzes 3 Generally cooperative 3 Generally attends class	34Adequately participatesignments:34Adequately submits homework34Achieves average scores on tests & quizzes34Generally cooperative34Generally attends class	

Please provide a brief overall assessment of this student. Include any factors you think are barriers to their success.

Based on your experience, in which areas	do you feel the student needs improvement	ent? (Check all that apply.)
Deading Chille	Cultural Evenesure	

Teacher's Signature			Date				
Do you	believe this student could	benefit from th	e Upward Bound Program?	Yes	_ No		
_	0		,	.,	•		
	Organization		Study Skills				
	Attendance		Verbal Skills		Other		
	Math Skills		Interpersonal Skills		Other		
	Writing Skills		Career Awareness		Other		
	Reading Skills		Cultural Exposure		LITE SKIIIS		

#### AFTER COMPLETION PLEASE RETURN TO THE COUNSELOR'S OFFICE. THANK YOU!

NEOSHO COUNTY COMMUNITY COLLEGE UPWARD BOUND SCHOOL COUNSELOR EVALUATION						
Student: Please give this form to your School Counselor. Upward Bound staff will collect it from their office.						
Hello, Guidance Counselor! This student is applying to join the <b>Upward Bound Program</b> . Federal guidelines for our Program require documentation of the student's potential to pursue postsecondary training successfully. Therefore, we request that you complete this form. Thank you!						
We also request that you attach copies of the following to help us decide a	bout this applicant.					
Most recent state achievement test scores     Updated unofficial transcripts						
Assessments/Evaluations     Pertinent Behavioral	<ul> <li>Pertinent Behavioral/Attendance info</li> </ul>					
Aptitude test scores     IEP/504 accommoda	<ul> <li>IEP/504 accommodations</li> </ul>					
Please make a copy of the "Consent for Release of Academic Records" from this application (Pg. 8) for	r your files to comply with the Privacy Act.					
If the Consent page is not attached, we will provide a copy whenever we request documents.						
Student's name: High School: (Circle) CHS EHS HHS	IHS Year: (Circle) 9 10 11 12					
Has this student been suspended/sent to the office for disciplinary reasons in the past year? N	lever Once Several Times					
If "Once" or "Several Times," please explain the circumstances/ consequences below:						
in once of several times, please explain the cheanstances, consequences below.						
Does this student have an IEP/504 Plan? Yes No						
Does this student receive any special services/accommodations? Yes No If yes, pleas	e describe:					
, , , , , , , , , , , , , , , , ,						
Please rate the student in each of the following areas:						
Academic potentialLowAverageHigh						
Activity participationLowAverageHigh						
Self-imageLowAverageHigh						
Relationship with teachers    Low    Relationship with teachers						
Goal OrientationLowAverageHigh						
0						
Interest in learningLowAverageHigh Positive attitudeLowAverageHigh						
Commitment to academic successLowAverageHigh						
Is this student interested in postsecondary education? Yes No						
Upward Bound Participants are asked to complete a "Rigorous Curriculum." Do you feel this st	udent could successfully complete the					
following requirements?						
<ul> <li>4 years of English</li> <li>Yes</li> </ul>	No					
	No					
3 years of science, including two of the following: biology, chemistry, & physics Yes _						
	No					
<ul> <li>1 year of a language other than English</li> <li>Yes</li> </ul>	No					
• OR complete 2 International Baccalaureate (IB) classes with a score of 4+	Yes No					
<ul> <li>OR complete 2 Advanced Placement (AP) classes with a score of 3+</li> </ul>	Yes No					
What are the student's career interests and or favored colleges?						
Please provide any comments that will help us understand the student better.						
Counselor's Signature Date						

Please attach a recent <u>unofficial transcript</u> and <u>all state assessment results</u> to this form before returning. AFTER COMPLETION, PLEASE CONTACT AN UPWARD BOUND STAFF MEMBER FOR PICK-UP. (620-432-0367)