NEOSHO COUNTY COMMUNITY COLLEGE

800 W 14th St
Chanute, KS 66720
620.432.0330
Fax# 620.432.0447

900 E Logan St
Ottawa, KS 66067
785.248.2839
Fax# 785.248.2830

finaid@neosho.edu

FINANCIAL AID CHECKLIST

2024—2025

A COMPLETE FILE CONSISTS OF THE FOLLOWING DOCUMENTS AND PROCEDURES:

☐ **A correct, processed 2024-2025 FAFSA** (Free Application for Federal Student Aid**) with our federal school code listed (001936).** You can submit an application or add our federal school code at https://studentaid.gov/

☐ **A completed 2024-2025 NCCC Student Data Form.**

☐ **Be admitted to NCCC as a degree or certificate seeking student.** To be eligible for Federal Aid you must be working towards a degree or certificate. Please contact the Admissions Office to apply for admissions or the Registration Office to change your degree status.

☐ **An <u>official</u> copy of your high school transcript or GED certificate, complete with graduation date, must be on file and recorded through the NCCC Registrar's Office.** This official transcript can be faxed, mailed, or sent electronically to the NCCC Registrar's office from the institution which issued the diploma to you.

☐ **An <u>official</u> copy of all post secondary (college) academic transcripts must be on file with the NCCC Registrar's Office.** These official transcripts can be mailed from the institution you attended or sent electronically online.

☐ **A Review of your Satisfactory Academic Progress (SAP).** Previous college academic transcript(s) will be evaluated and credits transferred to our system by the Registrar's Office so SAP can be performed. See the NCCC College Catalog for details regarding this process. SAP cannot be performed until all transcripts have been evaluated and entered into our system by the Registrar's Office.

☐ **Submit a loan application (OPTIONAL STEP).** To apply for a Student Stafford Loan, go to www.neosho.edu, link to financial aid, then link to loan process for direction. Students may also go directly to https://studentaid.gov/

☐ to submit these items. All students applying for loan will also need to submit a 2024-2025 Student Loan Worksheet to the NCCC Office of Student Financial Aid.

☐ **Verification documents (If your FAFSA is selected for verification, the following items may be required):**

   ♦ Copy of 2022 IRS Tax Return Transcript, or a Signed 1040 Federal Tax Return including Schedules 1, 2, and 3.

   ♦ **<u>Completed</u>** 2024-2025 Income Verification Worksheet*****

   ♦ Copies of 2022 W-2s or an IRS 2022 Wage & Income Transcript

   ♦ Other documents as requested by the financial aid office.

* If you are considered a dependent student, parent information will also be required.
* If you are considered married, spouse information will also be required.

Once your financial aid file is complete, the NCCC Business Office will defer allowable charges.

(Allowable charges includes items such as tuition, fees, books, and housing.)