

**NEOSHO COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

AGENDA

May 11, 2023 – 5:30 P.M.

Student Union – Room 209

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Approval of the Agenda**
- V. Consent Agenda**
 - A. Minutes from April 11, 2023
 - B. Minutes from April 20, 2023
 - C. Job Description: Director of Communications and Marketing
 - D. Claims for Disbursement for April 2023
 - E. Course Inventory Revisions and Additions
 - F. Liberal Arts Chair Appointment
 - G. Personnel
- VI. Reports**
 - A. Faculty – Rita Drybread
 - B. Student Learning – Dr. Sarah Robb
 - C. KACCT – Martha McCoy
 - D. Treasurer – Sandi Solander
 - E. President – Dr. Brian Inbody
- VII. Old Business**
 - A.
- VIII. New Business**
 - A. Resolution 2023-16: Strategic Technology Plan
 - B. Resolution 2023-17: Emergency Action plan
 - C. Resolution 2023-18: June Meeting Time and Location Change
 - D. Resolution 2023-19: Employee Salary Increases
 - E. Resolution 2023-20: Approval of Hourly, Non-Exempt Employees Classification System Revision and Management Support Minimum Salary
 - F. Resolution 2023-21: NCCC Financial Plan
 - G. Resolution 2023-22: 2022-2023 Budget Amendment
 - H. Resolution 2023-23: 2023-2026 Academic Calendar
 - I. Executive Session: Negotiations
 - J. Resolution 2023-24: Approval of the 2023-2024 Negotiated Agreement
 - K. Executive Session: Employee Matters
- IX. Adjournment**

**NEOSHO COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Minutes

**May 11, 2023 – 5:30 P.M.
Student Union – Room 209**

I. CALL TO ORDER

Dennis peters called the meeting to order at approximately 5:30 p.m. in room 209 of the Student Union.

II. ROLL CALL

The following members were present: Bryan Schulz, Charles Boaz, Lori Kiblinger, Dennis Peter and Martha McCoy.

Absent: David Peter

Also in attendance: Kerrie Coomes, Stephen Dowell, Dr. Brian Inbody, Karin Jacobson, Riann Mullis, Kerry Ranabargar, Dr. Sarah Robb, Sudhir Kamath, Sandi Solander, The Chanute tribune, Rita Drybread, Naomi Reese, Tony Jacobson, David Bideau and Kenna Bideau-Kepley.

III. PUBLIC COMMENT

No one spoke.

IV. APPROVAL OF THE AGENDA

On motion by Charles Boaz and second by Bryan Schulz, the following items were approved by consent:

On motion by Lori Kiblinger and second by Charles Boaz, the agenda was approved as presented.

V. CONSENT AGENDA

A. Minutes from April 11, 2023

B. Minutes from April 20, 2023

C. Job Description: Director of Communications and Marketing

As part of the redesign of the Director of Development position Julia Reese's current position as Director of Communications will be changed to Director of Communications & Marketing, adding marketing duties, as well as community relations. Her salary for the 23-24 year will be \$50,760.00 pending approval of the proposed yearly raises.

DIRECTOR OF COMMUNICATIONS & MARKETING

Reports to: President
Classification: 12-month Employee
Pay Status: Administrative
Fringe Benefits per Board Policy
Starting Salary Range: \$50,000 – \$60,000
Revised: May 2023

Essential Functions

1. Provide premiere quality service to all constituencies of the College.
2. Engage in continuous quality improvement and professional development.

Duties and Responsibilities

1. Authors weekly stories on general events and news for NCCC including press releases and photos/videos as needed for all manner of media (excludes stories covered by the Sports Information Director).
2. Chair the marketing committee meetings and set the marketing direction for the college including brand management.
3. Work with all areas of the college in developing a marketing strategy for student recruitment and retention.
4. Create and publish an annual "Yearly Report" for NCCC constituency groups.
5. Assist the President with communication efforts during crisis management when required.
6. Lead the creation of advertisements for print and electronic media college-wide and assist with departmental advertising to ensure appropriate messaging and branding.
7. Develop and carry out a strategic advertisement placement plan for maximum effect.
8. Coordinate social media presence for the college as a whole including content creation, replies and referral of information when needed.
9. Maximize web search engine accounts for the college, including keywords, ad placement, etc.
10. Effectively manage communications/marketing budgets.
11. Respond to requests from the media, state agencies, and others for materials, photos, videos, etc.
12. Assist in the creation of printed media for college departments when requested.
13. Respond to requests from service area groups, such as high schools and booster organizations, for sponsorship and/or ad placement in their publications.
14. Publish various notices throughout the year and obtain affidavits of publication as required. (i.e. non-discrimination clause or college budget)
15. Maintain billboard artwork and monitor monthly payment.
16. Coordinate NCCC's presence in and involvement with community events such as fairs, carnivals, festivals, parades, and other community-wide functions.
17. Supervise departmental employees including student employees.
18. Any other duties as deemed necessary by the administration.

Required Knowledge, Skills and Abilities

1. Must be self-motivated and organized
2. Ability to communicate very effectively, both orally and in writing
3. Basic photography and videography
4. Computer literacy, including the ability to create printed materials and video/photo editing
5. Willingness and ability to work as a member of a team and independently
6. Maintain professional appearance
7. Excellent interpersonal skills
8. Willingness to be involved in community and college events

Education and Experience

- Bachelor's degree in public relations/communication/marketing or related field required, masters preferred, or;

- Associates degree required with significant work experience in a related field preferably in area of responsibilities of position.

Working Conditions

1. Work is typically performed in an office work environment.
2. Some travel, evening and weekend hours will be required.
3. Limited physical effort required.

Non-Discrimination

The current non-discrimination policy can be found at:

<http://www.neosho.edu/Portals/0/Policies/Employee/Personnel/Non-discrimination.pdf>

D. Claims for Disbursement for April 2023

E. Course Inventory Revisions and Additions

Before each semester begins, the Kansas Board of Regents asks coordinated institutions to submit a list of courses that the college is capable of teaching in that semester, but is not compelled to offer. This list of courses is referred to as the course inventory. Each change to the inventory must be approved by the academic department where it originated, the curriculum committee, the Chief Academic Officer, the President of the College and finally, the College Board of Trustees, as per NCCC policy. See uploaded documents for more information.

Course Inventory Changes May 2023 Board Meeting

Attached are copies of current syllabi for two courses approved by Curriculum to inactivate, effective **Summer 2023**:

- DMS 125 Sonography Clinical Practice I; 1 credit hour
- DMS 130 Neurosonography & Small Parts Ultrasound; 4 credit hours

Attached is a copy of a current syllabus for a course approved by Curriculum to inactivate, effective **Fall 2023**:

- NURS 235 Professional Nursing Concepts III; 1 credit hour

Attached are current and clean copies of the following syllabi changes:

- DMS 135 Sonography Clinical Practice II; 2 credit hours: **title change, credit hour change:**
DMS 135 Sonography Clinical Practice I; 5 credit hours
- DMS 201 Abdominal Sonography II; 3 credit hours: **credit hour change:**
DMS 201 Abdominal Sonography II; 2 credit hours
- DMS 215 Sonography Clinical Practice III; 4 credit hours: **title change, credit hour change:**
DMS 215 Sonography Clinical Practice II; 5 credit hours
- DMS 225 Vascular Ultrasound; 3 credit hours: **credit hour change:**
DMS 225 Vascular Ultrasound; 4 credit hours
- DMS 250 Sonography Clinical Practice IV; 4 credit hours: **title change, credit hour change:**
DMS 250 Sonography Clinical Practice III; 3 credit hours

F. Liberal Arts Chair Appointment

Division Chairpersons are appointed according to Board policy for two-year terms. We stagger the appointments so that there are never two new division chairpersons at the same time. This year nominations were sought for the Liberal Arts Division Chair and from that list of nominated faculty members, the President selects the chair.

The President selected Dr. Kevin Blackwell for years 2023-2024 and 2024-2025.

The Applied Science Division Chair will be selected next year.

G. Personnel

1. Retirement of Lead Custodian - Chanute

It was the President's recommendation that the Board approve the retirement of Sharlene Crawford as the Lead Custodian. Her last day will be June 29, 2023.

2. Resignation of Nursing Instructor – Ottawa

It was the President's recommendation that the Board approve the resignation of Papri Barman as a Nursing Instructor in Ottawa. Her last day will be May 17, 2023.

3. Resignation of Nursing Instructor – Ottawa

It was the President's recommendation that the Board approve the resignation of Mary Dickson as a Nursing Instructor in Ottawa. Her last day will be May 17, 2023.

4. Resignation of Assistant Director of Residence and Student life

It was the President's recommendation that the Board approve the resignation of Lyric Martin as the Assistant Director of Residence and Student Life. Her last day will be May 14, 2023.

5. Resignation of Grounds Keeper

It was the President's recommendation that the Board approve the resignation of Bill Mitchell as the Grounds Keeper. His last day will be May 19, 2023.

6. Resignation of Director of Residence and Student life

It was the President's recommendation that the Board approve the resignation of Nick Nothern as the Director of Residence and Student Life. His last day will be July 31, 2023.

7. Resignation of Special Projects Coordinator

It was the President's recommendation that the Board approve the resignation of Kyle Seufert as the Special Projects Coordinator pending approval to the position of Construction Instructor. If approved, his last day will be August 13, 2023.

8. Resignation of Talent Search Academic Advisor - Independence

It was the President's recommendation that the Board approve the resignation of Rebecca Zimmerman as a Talent Search Academic Advisor. Her Last day will be July 31, 2023.

9. Construction Instructor

It was the President's recommendation that the Board approve the employment of Kyle Seufert as the Construction Instructor. Mr. Seufert has been employed at the college since November 2021 in the position of Special Projects Coordinator.

Mr. Seufert will be paid an annual salary of \$52,950.00. His start date will be August 14, 2023.

10. Sociology Instructor

It was the President's recommendation that the Board approve the employment of Dana Northam as a Sociology Instructor. Ms. Northam has a BA in Sociology and Anthropology and an MA in Sociology from Ball State University. Ms. Northam's previous employment includes Patient Care Tech at IU Ball Memorial Hospital, Graduate Assistant at Supplemental Instructor Graduate Assistant, and Graduate Assistant at Ball State University Sociology Graduate Assistant.

Ms. Northam will be paid an annual salary of \$40,100.00. Her start date will be August 14, 2023.

11. Admissions Specialist – Ottawa

It was the President's recommendation that the Board approve the employment of Robin Goodreau-Meyer as the Admissions Specialist in Ottawa. Ms. Goodreau-Meyer has an

Associate degree in General Studies from NCCC and a Bachelor degree in Biology from Pittsburg State University. Her previous employment includes Showing Agenda at Gage Management, Hatchery Manager at Thunder Country Outdoors and Student Worker at Pittsburg State University.

Ms. Goodreau-Meyer will be paid \$33,280 (\$16.00 per hour) pending board approval of Hourly, Non-Exempt Employees Classification System Revision and Management Support Minimum Salary. Her start date will be June 1, 2023.

12. Head Safety Officer

It was the President's recommendation that the Board approve the employment of Leland "Scott" Aikins as the Head Safety Officer. Mr. Aikins has a Certificate of Law Enforcement from Kansas Law Enforcement Training Center. His previous employment includes Lieutenant at the City of Humboldt Kansas, School Resource Officer at USD 413, and Police Captain at the City of Chanute.

Mr. Aikins will be paid an annual salary of \$48,000.00. His start date will be May 12, 2023.

VI. REPORTS

- A. Faculty – Rita Drybread gave the Faculty Senate report. See attached.
- B. Student Learning – Dr. Sarah Robb gave the Student Learning report. See attached.
- C. KACCT – Martha McCoy gave the KACCT report. See attached.
- D. Treasurer – Sandi Solander gave a treasurer's report. Revenue for the month of april was \$804,373.18 and disbursements were -\$2,082,180.82. See attachments.
- E. President – Dr. Brian Inbody gave a president's report. See attachment.

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Strategic Technology Plan

Over the past decade, the Board of Trustees has established a firm direction for the College. This direction has been solidified by a fully realized set of master plans outlining the future of the College. The Strategic Technology Plan (STP), first approved by the Board in 2009, is integral to the master planning process.

The Strategic Technology Plan serves as a living document to provide guidance for achieving the institutions' mission by outlining technology goals, initiatives and strategies that support objectives and goals outlined in the institutional master planning documents mentioned above. The plan details the future technology direction for Neosho County Community College and complements the College's other master plans. The Strategic Technology Plan is driven by, as well as, helps to drive the other planning documents for the College, most notably the Strategic Plan, the Education Master Plan and the Financial Plan.

The Strategic Technology Plan has to be continually updated and modified, however, as, both, technology and the college's technology needs change. The plan is reviewed annually and appropriate changes are made per the plans mentioned above and needs of the college community. The latest changes include items to focus on from the Educational Master Plan, and updates to the Strategic Technology Objectives. Additionally, minor changes were made to support new or modified Strategic Plan initiatives and the technology replacement funding formula. The plan has been approved by the Technology Planning Committee and the Executive Committee.

It was the President's recommendation that the Board approve the NCCC Strategic Technology Plan (STP) with the content to be modified as necessary and appropriate.

Resolution 2023-16

RESOLVED, that the Board of Trustees of Neosho County Community College, approves the Strategic Technology Plan (STP).

The above resolution was approved unanimously on motion by Bryan Schulz and second by Martha McCoy.

B. Emergency Action Plan

In 2007, the administration brought the first Emergency Action Plan (EAP) to the Board. That plan was the culmination of hundreds of hours of research, planning, discussions, and meetings involving local and state emergency management personnel, other colleges and universities, and the entire NCCC community. When the Board approved the EAP, they directed the administration to keep the plan current with "the content to be modified as necessary and appropriate."

Two years later, NCCC extended the scope of the EAP with the addendum of an Automated External Defibrillator (AED) plan and initiated the phased purchase of AED devices for every building the college operates. The EAP and AED plans have served as living documents and changes have been made annually as statutes, codes and regulations have changed. In 2020, we further enhanced the EAP with the addition of a Cyber Incident Response Plan (IRP) and the Pandemic Plan.

The latest changes to the EAP were mostly minor; some miscellaneous grammatical edits, title changes and contact list updates. A new section was also added to address the "Swatting" trend that has recently been rampant in schools across the US.

The EAP has been approved by the Safety and Security Committee and endorsed by the Executive Committee. It is provided as a separate document.

It was the President's recommendation that the Board approve the NCCC Emergency Action Plan. The content will be continually modified as necessary and appropriate.

Resolution 2023-17

RESOLVED, that the Board of Trustees of Neosho County Community College, approves the Emergency Action Plan (EAP).

The above resolution was approved unanimously on motion by Charles Boaz and second by Lori Kiblinger.

C. June Meeting Time and Location Change

The June Board meeting will be held on June 8th at the Ottawa Campus, 900 E Logan Street, Ottawa, in the Auditorium at 1:00 p.m.

Resolution 2023-18

RESOLVED, that the Board of Trustees of Neosho County Community College agreed to change the June Meeting time and place to 1:00 p.m. on June 8th at the Ottawa Campus Auditorium.

The above resolution was approved unanimously on motion by Lori Kiblinger and second by Martha McCoy.

D. Employee Salary Increases

It was the President's recommendation that the non-faculty employees receive salary increases for their 2023-2024 employment contracts as follows:

1. Hourly employee shall receive a \$0.50 an hour salary increase.
2. Salary employees will receive a 3% salary increase. If the fulltime twelve month employees salary is less than \$34,666 they will receive a raise of \$1,040. This shall be prorated for all permanent part-time and those under twelve months, with the exception of assistant coaches.
3. Anyone hired after April 1, 2023, will not receive a salary increase for 2023-2024 unless their salary falls below a board-established minimum salary or special provisions have been made in advance. These changes do not apply to all grant-funded employees.
4. Additionally, in order to equalize minimum pay for salaried employees the administration is recommending the Board establish a minimum pay for 12 months for salaried employees at the maximum starting salary of an hourly level 4 employee. This amount will be prorated for those salaried employees working less than 12 months. This rule will not apply to assistant coaches.
5. Fulltime assistant coach pay will be increased by \$1,000. Minimum salary for a full-time assistant coach will be \$22,000 per year. Part-time assistant coach raises will be prorated accordingly, as will minimum starting salary.

Two employees are recommended to the Board to receive pay increase in excess of the percent raise above.

- Dr. Sarah Robb \$6,000
- LuAnn Hauser \$6,000

Additionally, employees who have completed additional degrees during this academic year will receive salary increases commensurate with the level of degree obtained as per standard practice.

Resolution 2023-19

RESOLVED, that the Board of Trustees of Neosho County Community College approves the salary increases for non-faculty employees for 2023-2024 as recommended above by the President.

The above resolution ws approved unanimously on motion by Martha McCoy and second by Lori Kiblinger.

E. Approval of Hourly, Non-Exempt Employees Classification System Revision and Management Support Minimum Salary

The current hourly, non-exempt employees’ classification policy was approved by the Board of Trustees in July 2022. The President and senior staff have reviewed the policy in light of the College’s turnover rate and current personnel market situation. Based on that analysis, it was recommended that the following classification starting pay ranges chart be approved by the Board:

2023-2024 Chart					
	Current			Proposed	
Level	Min Start	Max Start	Level	Min Start	Max Start
I	\$13.50	\$14.50	I	\$14.00	\$15.00
II	\$13.75	\$14.50	II	\$14.25	\$15.00
III	\$14.00	\$14.50	III	\$14.50	\$15.00
IV	\$14.50	\$15.50	IV	\$15.00	\$16.00
V	\$15.50	no max	V	\$16.00	no max

Resolution 2023-20

RESOLVED, that the Board of Trustees of Neosho County Community College approves the changes to the Level Hourly Pay Range Chart.

The above resolution was approved unanimously on motion by Lori Kiblinger and second by Martha McCoy.

F. Neosho County Community College Five-year Financial Plan Fiscal Year 2023-24 to FY 2027-28

Neosho County Community College has established a plan that has continued to build on our financial health. Specifically, Neosho Community College has:

Projected a Financial Plan FY 2024-FY 2028 that shows revenues will meet or exceed expenditures over time and the amount of increases necessary to cover operating expenses and facilities enhancements. Actual budgets will adjust from year to year based on state appropriations, enrollment, tuition and fee rates, county valuation and mill levy.

Assumptions

Revenues and expenses is comprised of two sections: 1) Control and influence where the College has ability to change and 2) No Control or influence where the College does not have ability to change. Projection percentages are a five-year average of historical data.

Additional Financial Data

Estimated projections are a five-year average of historical data. All of these factors affect revenue projections.

History of Assumptions

Six years of actual data from FY17 to FY 22 reported for historical comparison. The projected average the most recent five-year average. The College’s financial condition has remained stable overall each year. Net position has steadily improved.

Revenues and Expenditures

Typically, the five-year budget line items reflect the assumption increase/decrease percentage.

Capital Leases

There are three separate capital leases:

COP Series 2015 Dorms & Improvements – The College entered into a capital lease/certificate of participation with Security Bank of Kansas City, Dated April 15, 2015, requiring semi-annual interest only payments until May 15, 2018, then annual principal payments and semi-annual interest payments of between 2% and 4% through May 15, 2030, secured by dormitory and said revenues.

COP Series 2016 Ottawa Campus – The College entered into a capital lease/certificate of participation with Security Bank of Kansas City, dated June 30, 2016; requiring annual principal payments and semi-annual interest payments of between 2% and 3% through April 15, 2030, secured by the Ottawa campus real property located in Ottawa, Kansas.

Energy Conservation Project 2017- The College into a tax-exempt master equipment lease-purchase agreement dated June 16, 2017 with Signature Public Funding Corp; requiring monthly rental payments of \$28,501.89 beginning September 15, 2017 through December 15, 2027. Flagstar Bank has recently acquired substantially all of the deposits and certain loan portfolios of Signature Public Funding Corp and immediately began to serve the College under the Flagstar name. The entire plan is provided as a separate document.

Resolution 2023-21

RESOLVED, that the Board of Trustees of Neosho County Community College approves the Five-year Financial Plan Fiscal Year 2023-24 to FY 2027-28.

The above resolution was approved unanimously on motion by Bryan Schulz and second by Lori Kiblinger.

G. 2022-2023 Budget Amendment

The College received unanticipated revenue for Postsecondary Technical Education and Capital Outlay funds. It is necessary to amend the 2022-2023 budget to provide authority to spend the additional funds.

**NOTICE OF HEARING ON
AMENDING THE 2023 BUDGET**

The governing body of
Neosho County Community
College

_____ will meet on the 8th day of June, 2023 at 1:00 P.M., at
Neosho County Community College Ottawa Campus
Auditorium

for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at
_____ Chief Financial Officer Office

and will be available at this hearing.

SUMMARY OF AMENDMENTS

Fund	Adopted Budget 2022-2023			Proposed Amendment 2022-2023 Budget
	Actual Tax Rate	Amount of Tax to be Levied	Expenditures and Transfers	Expenditures and Transfers
Postsecondary Technical Education	0	\$0	\$5,497,572	\$6,497,572
Capital Outlay	0	\$0	\$0	\$100,000

Chairman

Resolution 2023-22

RESOLVED, that the Board of Trustees of Neosho County Community College approves the FY 2022-2023 Budget Amendment for publication. Further, that the public hearing on the proposed budget amendment be held on Thursday, June 8, 2023 at 1:00 p.m. at Neosho County Community College Ottawa Campus Auditorium.

The above resolution was approved unanimously on motion by Charles Boaz and second by Martha McCoy.

H. 2025-2026 Academic Calendar

Provided as a separate document is the proposed Academic Calendar for 2025-2026. The College has updated the procedure for Academic Calendars so that we always have three future years established. There has been an effort by KBOR to align the spring break week for all Kansas public higher education institutions. This calendar meets that expectation.

It was the President's recommendation that the Board approve the following 2025-2026 Academic Calendar.

Resolution 2023-23

RESOLVED, that the Board of Trustees of Neosho County Community College approves the 2025-2026 Academic Calendar as presented.

The above resolution was approved unanimously on motion by Bryan Schulz and second by Martha McCoy.

I. Executive Session – Negotiations

On motion by Lori Kiblinger and second by Charles Boaz, the Board recessed into executive session for 20 minutes to discuss proposals to modify the Negotiated Agreement pursuant to the open meetings exception for matters relating to employer-employee negotiations and to include the President, Vice President for Student Learning, Vice President for Operations, Chief Financial Officer and college attorneys. The Board entered executive session at 6:50 p.m. On motion by Lori Kiblinger and second by Charles Boaz, the Board extended the time to 10 minutes more and returned to open meeting at 7:20 p.m. The following action was taken:

J. Approval of the 2023-2024 Negotiated Agreement

The PEA negotiation team and the administration reached an agreement for the 2023-2024 academic year. The revisions were mailed to faculty members for ratification. Faculty have ratified the agreement.

2023-2024 Agreement - All Parties Agree and the Collective Bargaining Unit Voted in Favor of:

- Article 2 - Hours and Amount of Work – Change from end-of-year assessment meeting to annual.
 - Agreed, the assessment meeting will be “annual” and scheduled as needed.
- Article 6 – Health Insurance
 - The Board has tentatively agreed to absorb the possible 23% increase to Health Insurance premiums so that the employee continues to have no out-of-pocket expense for the standard single health plan, pending PEA agreement to the step (\$750) plus \$850 to the base. This is an average 3% increase to faculty salary.
- Article 8, Professional Development – The Association proposes that the amount allotted, per professional employee amount be raised.
 - Language was added to clarify the amount of initial disbursement up to \$1150.
- Article 10 - Revisions to the faculty evaluation procedure. – Review the ad hoc committee report and negotiate possible changes.

- Items changed in the evaluation procedure where agreed upon from ad hoc committee created as part of the 2022-2023 Negotiated Agreement MOU. Additional language was added related to recording evaluation conference meetings.
- Articles 11 and 12 – Salary Schedule – Increase professional employee salary.
 - The Board and PEA have tentatively agreed to a step (\$750) for all professional employees who qualify, plus an additional \$850 to the base. This is an average 3% increase to full time faculty salary. This item is conditional to the Board absorbing the significant health insurance increase for the standard single health plan.
- Article 13 - Supplemental – Remove 38-day notification.
 - Agreed, this notification was deemed unnecessary and will be discontinued.
- **MOU on Making Load** – The Association proposes changes extending the MOU on classes making at 6 students and would like to discuss extending this to overload classes as well.
 - This MOU has been extended for one more year (2023-2024) as written. No change to the overload procedure.
- **MOU on Outside Employment** – The Association proposed language for including the expiring MOU into the contract.

This existing MOU was extended for one more year (2023-2024) as written.

Resolution 2023-24

RESOLVED, that the Board of Trustees of Neosho County Community College approves the 2023-2024 Negotiated Agreement with the NCCC PEA, and extends for one additional year the Outside Employment MOU and the Class Size MOU.

The above resolution was approved unanimously on motion by Charles Boaz and second by Martha McCoy.

K. Executive Session – Employee Matters

On motion by Lori Kiblinger and second by Charles Boaz, the Board recessed into executive session for 20 minutes to discuss an individual employee’s performance pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and that our college attorneys be included and that our President be on standby. The Board entered executive session at 7:25 p.m. and returned to open meeting at 7:45 p.m. The following action was taken:

Resolution 2023-25

RESOLVED, by the Board of Trustees of Neosho County Community College that the written Notice of Extension of the NCCC President Employment Agreement now ending in June 2027 shall include modified compensation and benefits as discussed in Executive Session, shall incorporate the NCCC Strategic Plan 2023-2024, and shall be prepared by the Board Attorneys for signature.

The above resolution was approved unanimously on motion by Bryan Schulz and second by Charles Boaz.

IX. ADJOURNMENT

On motion by Martha McCoy and second by Lori Kiblinger the meeting was adjourned at approximately 7:50 p.m.

Respectfully submitted,

Dennis Peters, Board Chair

Naomi Reese, Board Clerk

PRESIDENT'S REPORT

DR. BRIAN INBODY

MAY 11, 2023

Good Evening Trustees. Thank you for your continued service to the institution and its mission. Here are a few items of interest for this month.

2022-2023 ENROLLMENT

It looks like we will end the academic year down just 0.8%. While not as good as some colleges in the state, it is remarkably better than most colleges in Southeast Kansas. Our diversification and new programs and offerings in career and tech education and general education, plus banner years in athletic recruitment and international students have slowed the decline. We are hoping to reverse the trend in coming years. However, we do face the "Demographic Cliff" of few students born 18 years ago, so we will have to manage that situation as we move through it.

For spring it looks like we will end the semester up 0.3%! So I know that's not up not much but at this point, I'll take it!

SPRING SEMESTER 2023

CAMPUS	YEAR CODE	TERM CODE	RUN DATE	STUDENT TOTAL	CREDIT HOUR TOTAL	% INCREASE OR DECREASE
TOTAL	2022	50	5-10-23	1454	13201	
TOTAL	2021	50	5-10-22	1466	13154	0.35%
CHANUTE	2022	50	5-10-23	440	3840	
CHANUTE	2021	50	5-10-22	363	3092	24.19%
OTTAWA	2022	50	5-10-23	298	2033	
OTTAWA	2021	50	5-10-22	302	2061	-1.35%
ONLINE	2022	50	5-10-23	676	4058	
ONLINE	2021	50	5-10-22	656	3700	9.67%
HYBRID	2022	50	5-10-23	181	717	
HYBRID	2021	50	5-10-22	200	769	-6.76%

IDO	2022	50	5-10-23	212	1145	
IDO	2021	50	5-10-22	262	1734	-33.96%
ODO	2022	50	5-10-23	217	1408	
ODO	2021	50	5-10-22	278	1798	-21.69%

2023-2024 ENROLLMENT (SO FAR)

We are fast approaching the summer semester and at this point we are still up considerably from this point last year. We still have about three weeks to go until the start of the semester so much can change in that time.

SUMMER SEMESTER 2023

CAMPUS	YEAR CODE	TERM CODE	RUN DATE	STUDENT TOTAL	CREDIT HOUR TOTAL	% INCREASE OR DECREASE
TOTAL	2023	10	5-10-23	247	1247	
TOTAL	2022	10	5-10-22	227	1978	15.68%
CHANUTE	2023	10	5-10-23	7	17	
CHANUTE	2022	10	5-10-22	19	80	-78.75%
OTTAWA	2023	10	5-10-23	58	216	
OTTAWA	2022	10	5-10-22	48	154	40.26%
ONLINE	2023	10	5-10-23	262	785	
ONLINE	2022	10	5-10-22	201	618	27.02%
HYBRID	2023	10	5-10-23	61	229	
HYBRID	2022	10	5-10-22	64	226	1.33%
IDO	2023	10	5-10-23	0	0	
IDO	2022	10	5-10-22	0	0	---
ODO	2023	10	5-10-23	0	0	
ODO	2022	10	5-10-22	0	0	---

For Fall 2023, it is still very early to predict anything, but it is still nice to see the numbers looking up there as well! Much can change over the summer however, so we should not get ahead of ourselves. Here are the latest numbers:

FALL SEMESTER 2023

CAMPUS	YEAR CODE	TERM CODE	RUN DATE	STUDENT TOTAL	CREDIT HOUR TOTAL	% INCREASE OR DECREASE
TOTAL	2023	30	5-10-23	670	6398	
TOTAL	2022	30	5-10-22	492	5100	25.45%
CHANUTE	2023	30	5-10-23	765	2384	
CHANUTE	2022	30	5-10-22	601	1774	34.39%
OTTAWA	2023	30	5-10-23	301	1130	
OTTAWA	2022	30	5-10-22	277	1100	2.73%
ONLINE	2023	30	5-10-23	565	1676	
ONLINE	2022	30	5-10-22	475	1394	20.23%
HYBRID	2023	30	5-10-23	78	225	
HYBRID	2022	30	5-10-22	86	254	-11.42%
IDO	2023	30	5-10-23	139	530	
IDO	2022	30	5-10-22	41	184	188.04%
ODO	2023	30	5-10-23	123	453	
ODO	2022	30	5-10-22	108	394	14.97%

QUICK YEAR IN REVIEW

Tomorrow is the end of the 22-23 academic year! It was a great year for the college that saw such positive things as:

- The opening of the Mitchell Career and Technology Center
- Re-centering of the state funding formula
- Beginning of Diagnostic Medical Sonography Program
- Another successful year of Performance Agreements
- Another great audit report
- Another great year of Institutional Effectiveness Dashboard results

- Third year in a row of nursing pass rates above national average

Thanks to everyone for making it such a successful year!

PROJECTS COMING UP

We have a number of capital improvement project that will get underway during the break between the spring and summer semesters. These include:

- Completion of the greenhouse project. Contractors will be on campus to finish installing the utilities and other items.
- Parking Lot at the Ottawa Campus. This should get underway in the next few weeks as we resurface and restripe the Ottawa lot. There will be disruption in parking during this time.
- Parking Lot at the MCTC. Work continues on the storm water plan as we get closer the final design of the lot, however work will begin next on the small “road” at the back of the MCTC.
- Ceiling Tile Replacement in Chanute Campus common areas. This work is also scheduled this month with replacement of ceiling tiles starting in the CAVE.

IMPORTANT DATES

- | | | |
|----------------------------|-----------------------|--------------------|
| • Semester Ends | May 12 | |
| • Allied Health Pinning | May 12 | 2pm |
| • Nurses Pinning | May 12 | 4:30pm |
| • Commencement | May 12 | 7pm |
| • Graduation Party | May 12 | 8pm (Inbody House) |
| • Longevity Service Awards | May 15 | 1pm |
| • Last Faculty Duty Day | May 17 | |
| • Aloha Friday | May 19 | |
| • Summer Hours Begin | May 22 | |
| • Brian on vacation | May 22-23 | |
| • Memorial Day | May 29 | |
| • Summer Classes Begin | May 30 | |
| • KACCT Summer Retreat | June 2-3 (Dodge City) | |
| • Board meeting at Ottawa | June 8 | |

Faculty Senate Board Report

May 11, 2023

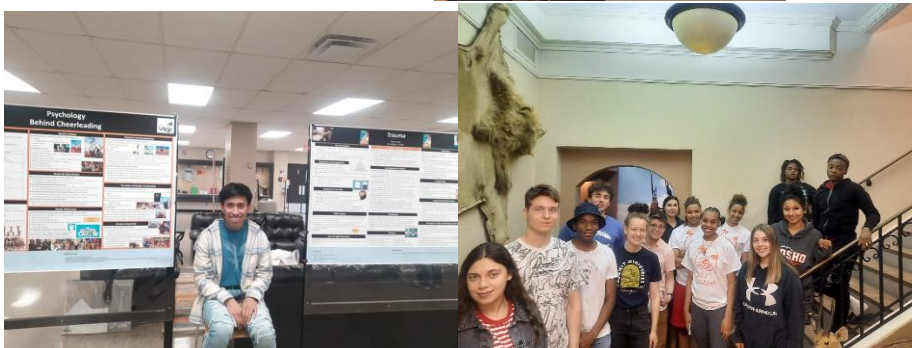
From Mindy Herron:

#Adulting – Community service project-adult dignity bibs – delivered to Heritage on Tuesday!

Honors Program- Poster Presentation on the 27th

Education Program – students met with Dr. Dockers from PSU. Those transferring have been enrolled!

History Club- Safari Museum today!



Phi Theta Kappa:

Co-sponsors Alan Murry and Rita Drybread

Wednesday, April 12, the internationally recognized society for high achieving GPA students at community colleges held their Induction Ceremony at NCCC. The society is limited to students who elect to join the organization after receiving an official invitation from PTK International. PTK students have the opportunity to earn scholarship money for transfer to Universities and travel to national and regional events. High School and college students who have completed 12 credit hours with a 3.5 gpa or better are invited to join each semester. Forty-two (42) students have joined PTK in the spring semester. Sixty-seven (67) students have joined in the current year.

[Pictured are (from left to right): PTK Co-President Nathan Stanley, Justice Austin, Maxim Diankin, Sofia Ermolenko, Felipe Silva Mendes, Kylie Wimberly, Cadence Reed, Co-President Janessa Varndell.]



PTK traveled to Columbia, Ohio April 19-23 to attend Catalyst the annual PTK conference. Seventeen students from the Chanute campus and five students from Ottawa represented NCCC at the conference. While there they heard key note speakers, attended workshops and developed friendships with students from around the world. Thank you for making it possible to attend this one of a kind event.





See more photos on Facebook at [NCCC Phi Theta Kappa](#)

MUSIC DEPT.:

Alan Murray

On April 14, the combined choirs and bands of Allen CC, Ft. Scott CC, and NCCC spent a full day and evening together rehearsing, then performing selections from various composers on the theme of “Music from the Heavens” on the campus of Fort Scott. This annual concert is rotated between the three colleges each year. Next year it will be at the Bowlus Center in Iola on Thursday, April 18, 2024.

Just a couple of weeks after the April 14 concert, on April 30, NCCC Band and Choirs performed a completely different program here in Sanders Auditorium. The students were joined by members of the Chanute Area Community Chorus (CACC) which is the new name for the former “St. Cecilia Community Chorus” here in Chanute. The choirs meet on a few Saturday mornings and Monday nights together during the semester to prepare for this concert. Two Grammy Award winning chorister guest artists, as well as Lance Burnett (choir director from Royster) on trumpet joined the band and chorus to a nearly full auditorium for this concert. The theme was “Irish Spring” and featured music sung in Gaelic, Irish, and English, the band performed selections on the same Irish theme.

The choir and band are scheduled to perform for the 2nd year in a row at Graduation in the gym on Friday night.

KACCT REPORT April 2023

Met in person in Junction City at the Geary County Convention Center. All colleges were in attendance.

Held the annual Phi Theta Kappa (PTK) honors banquet. Students were honored, Dr. Inbody presented Marcus Lopes his award. He is a 4.0 student, soccer player and is a Business administration major. He will be transferring to either Mississippi State or University of South Florida.

1. Heather Morgan provided the group a legislative update and budget update.
 - A. The Promise Act trailer bill is awaiting the Governor's signature.
 - B. The CTE incentive bill is awaiting the Governor's signature and would require K-12 to pay for a student's credential test if the student makes that request.
 - C. The bill related to allowing trustees to directly appoint members to the TEA on behalf of community colleges rather than KBOR making those appointments did not make it out of committee and was opposed by KBOR and KBOR institutions.
 - D. A bill related to ensuring community colleges are paid for out of state students, just like the technical colleges are, failed to get out of committee. Technical colleges get paid 2/3 for each out of state student and community colleges are paid zero for these students.

2. Heather then discussed the budget and where things currently stand for community colleges.
 - A. Recentering will be completed in FY 24. Any college who has been receiving more than the formula suggests they should, would be cut by 50%. Next year all colleges will receive what the formula says they should be.
 - B. The \$3.8 million cut to capital outlay which was suggested by the Governor in her budget was restored.
 - C. Each college will receive an about 4.5% increase in the amount of funds they received for Tiered, Non-Tiered, and SB 155 funding.
 - D. Colleges who have not gotten capital outlay traditionally will split \$5.0 million based upon tiered FTE.
 - E. Colleges will split \$14.2 million based upon their total FTE to be spent on developing registered apprenticeships, business and industry partnerships, developing programs to meet emerging business needs, and training to meet the needs of business.

3. The trustees voted unanimously to approve expenditure of up to \$45,000 from KACCT's budget to fund a statewide economic impact study of the 19 community colleges. It was discussed that each college would also purchase at a discounted price their own individual college impact statement.

The next KACCT meeting will be June 2nd and 3rd in Dodge City, at the Dodge City Community College, starting at 3 pm on June 2nd and ending at 11:30 on June 3rd. I will be attending.

Friday, June 2nd:

3 pm	KACCT meeting Begins
5 pm	Dinner @ Boot Hill Museum
6:30 pm	Boot Hill Gunfight
7ish pm	Mixer at Boot Hill Distillery – Optional: behind-the-scene tours of the whiskey making process.

Saturday, June 3rd:

7 am	Breakfast buffet at DCCC Cafeteria
8 am	Meetings
11:30 am	Box Lunch



Student Learning Division

Report to the Board of Trustees 2023



General Education Standard – Status Review

- 5/3/2023 – Curriculum Committee Voted
- Reduce the Associates Degrees to 60 credit hours
 - Associate of Science
 - Remove Lifetime Fitness Requirement (1 CH)
 - Reduce Arts and Humanities Required Credits by 3 CH
 - Associate of Arts
 - Remove Lifetime Fitness Requirement (1 CH)
 - Reduce Science Required Credits by 3 CH
 - Associate of General Studies
 - Reduce Elective Required Credits by 4 CH
- Associate of Applied Science Degrees – No Changes

Systemwide General Education Framework

“Buckets”

Finalizing Votes Now

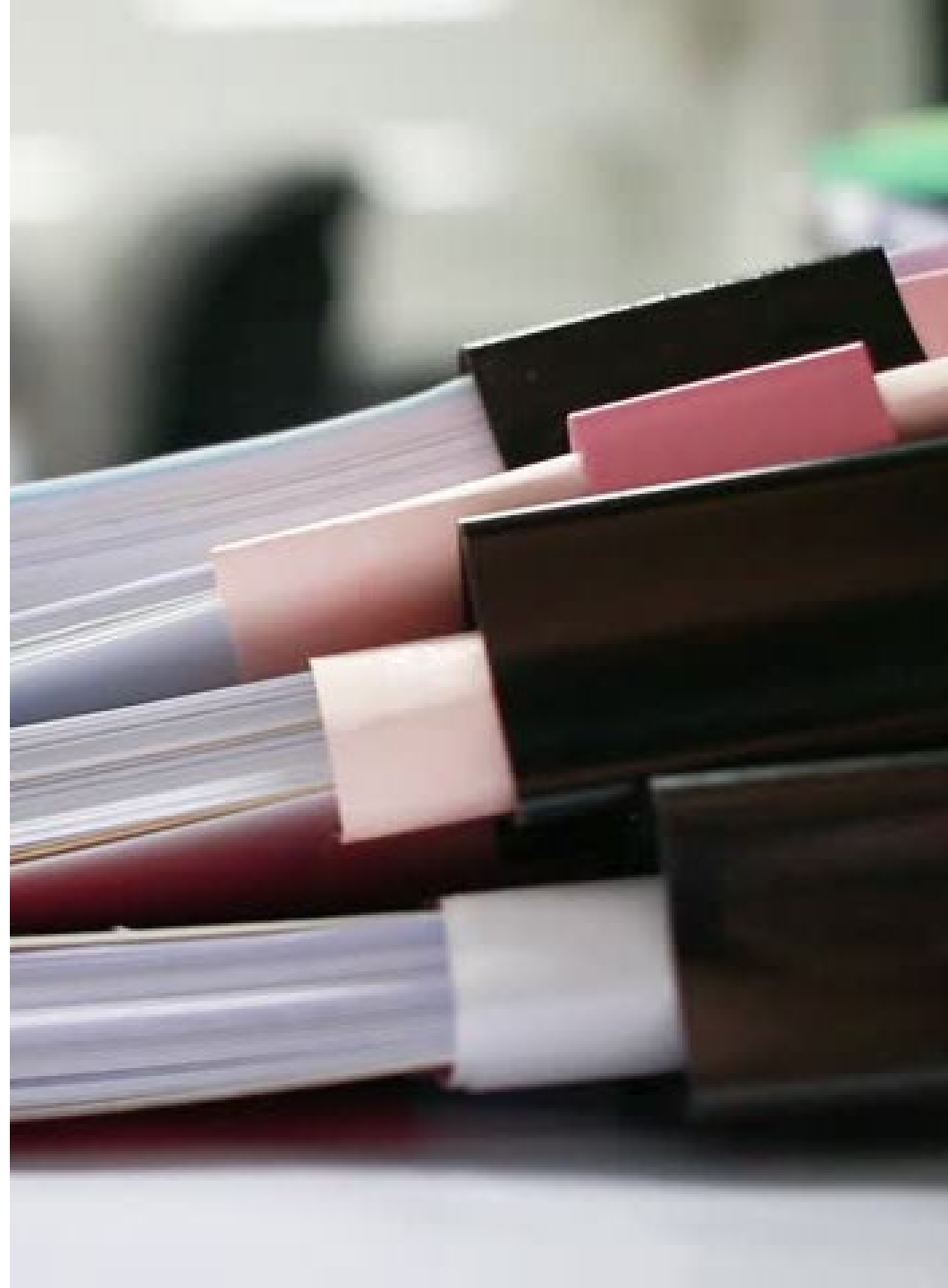
Due to KBOR: June 1

Arts & Humanities Bucket	
Course Title (e.g., Music Appreciation)	Course Code (e.g.,
Art Appreciation	ART 102
Art History: Prehistoric to Medieval	ART 288
Art History: Renaissance to Contemporary	ART 289
General Literature	ENGL 113
American Literature	ENGL 220
Introduction to Western Literature	ENGL 221
American Literature II	ENGL 230
English Literature	ENGL 240
Short Fiction	ENGL 260
Recent American History	HIST 200
United States History I	HIST 201
United States History II	HIST 202
Theatre Appreciation	COMM 105
Music Appreciation	MUSI 120
Music in America	MUSI 123
Introduction to Mythology	ENGL 215
World Civilization I	HIST 101
World Civilization II	HIST 102
Introduction to Logic and Critical Thinking	HUM 102
Introduction to Philosophy	HUM 103
Ethics	HUM 104
World Religions	HUM 133
Western Civilization I	HUM 204
Western Civilization II	HUM 205
Eastern Civilization	HUM 206
Elementary Spanish I	FLAN 154
Elementary Spanish II	FLAN 155

General Education Standard – Board Action

- Board Policies
 - Degree Requirements
 - Certificate Requirements

- Catalog Update – June or July



Performance Agreements ----- > Systemwide Projects

- FY 23 and FY 24 - "Preliminary Work Years"
 - Still report under current "6 goal" Performance Agreement System and funding allocation for new money still applicable
 - Must meet 4 out of 6 goals to receive 100% new funding available
- Systemwide Projects
 - FY 25 (Professional Development and Preparation)
 - FY 26 (Soft Launch)
 - FY 27 (Full-Scale Implementation)

Systemwide Projects

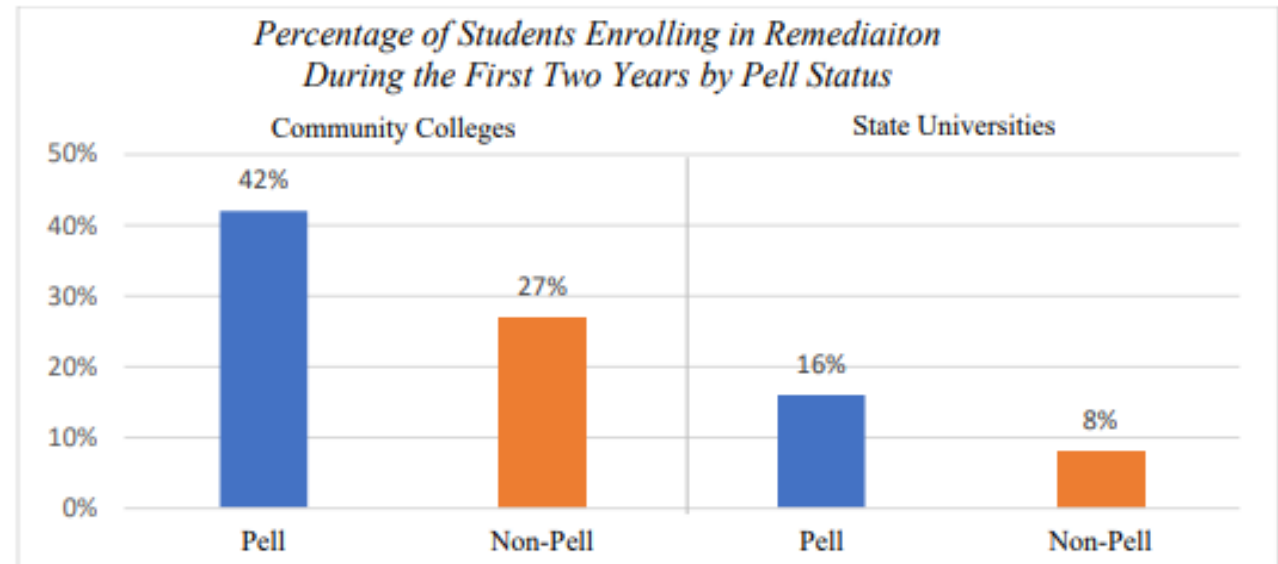
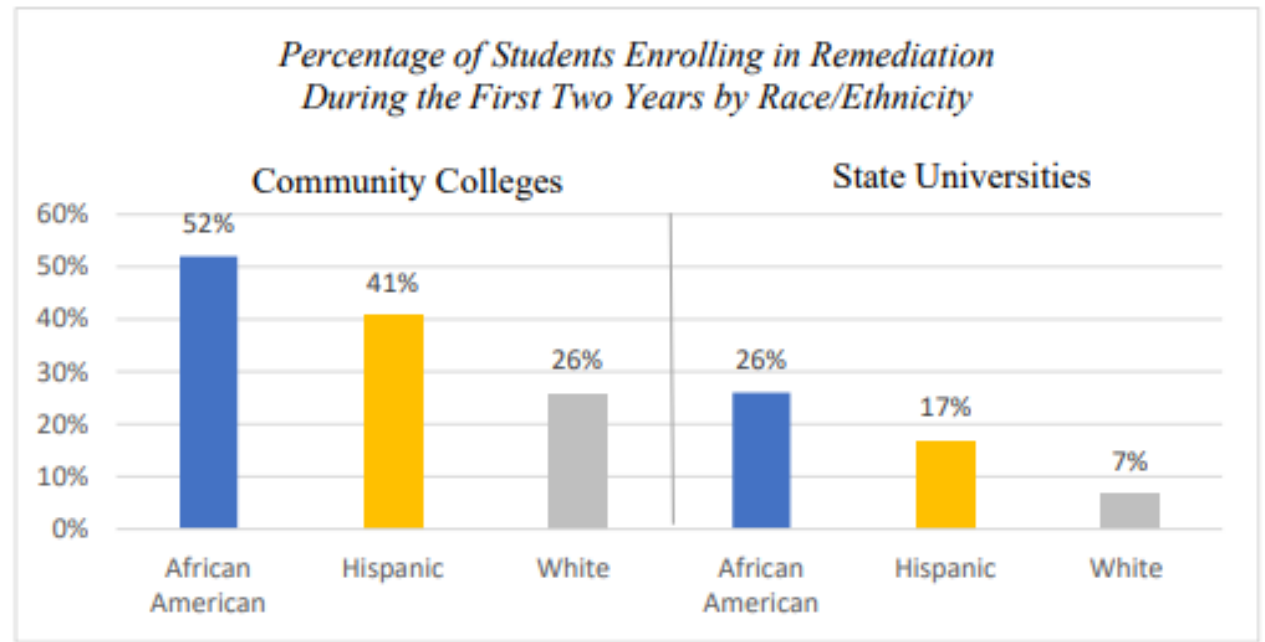
Corequisite
Remediation

Math
Pathways

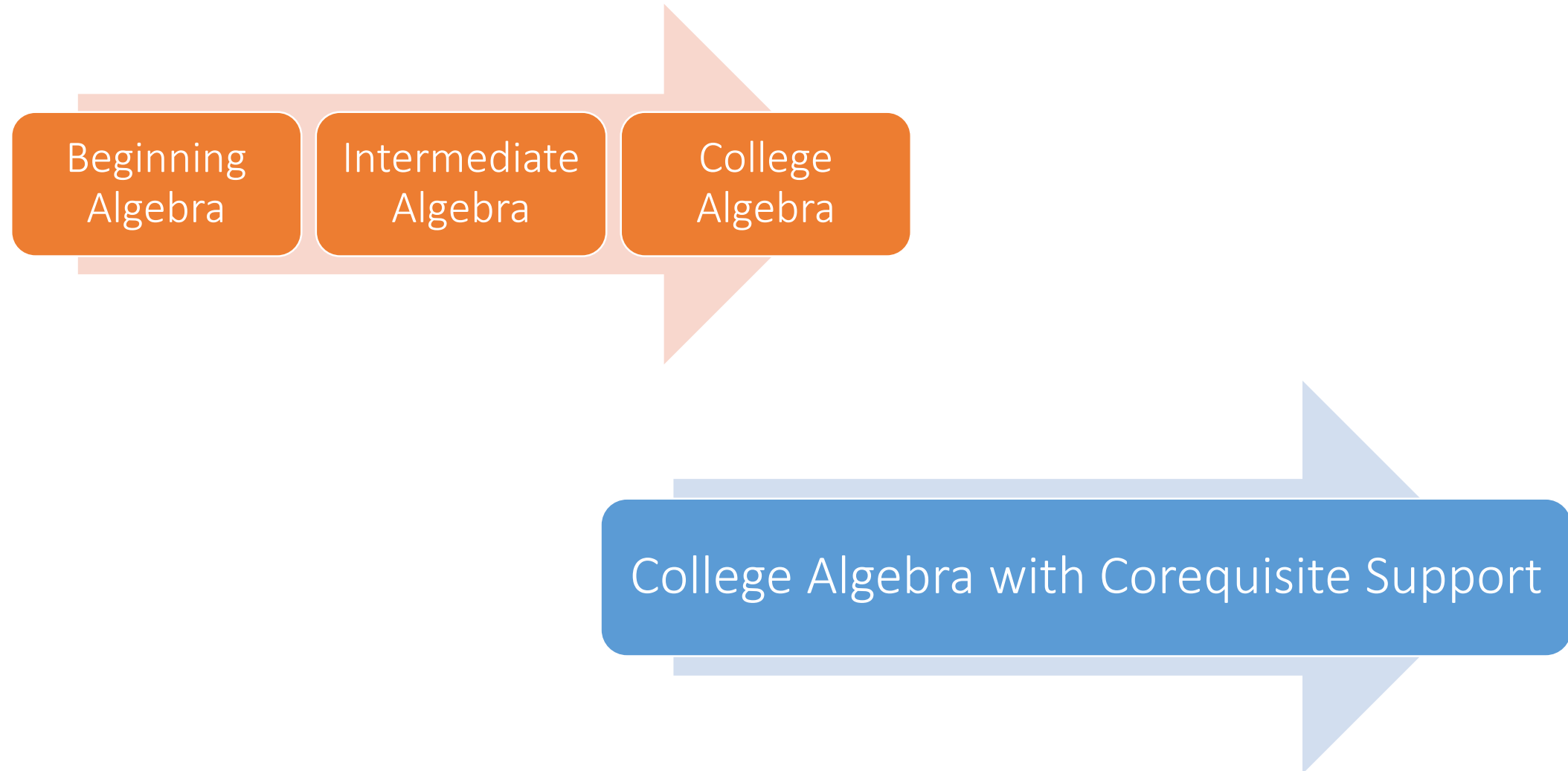
Advising /
Degree
Maps

Student Achievement Gaps

KBOR



Developmental Education



Math Pathways

- **Traditional Math Requirements**
 - College Algebra required for all degrees/majors
- **Math Pathways**
 - Math requirement based on math concepts most applicable to degree/major



KBOR's
*"What it
could look
like"*

**Elementary
Statistics**



Social Sciences
Health Technologies
Social Work

Majors

Public & Protective Services
Library & Info Science

**Quantitative
Reasoning**



Arts & Humanities
Applied Arts/Sciences
Hospitality & Culinary
English

Majors

Ag & Natural Resources
Journalism
Communication

**Algebra to
Calculus**



Biology
Engineering & Architecture
Math

Majors

Physical Sciences
Business

Advising / Degree Maps

- Term-by-term sample course schedules
 - We've always had these... "Suggested Sequence of Classes"

Academic Maps: Five possible components—the narrative, sample schedule, recommended minimum grade, milestone courses, and employment opportunities

MY GUIDED PATHWAY TO SUCCESS

My Major:
Admission Requirements for Major
Description of Major
Narrative
TERM 1

Course Number	Course Title	Credit Hours	Area	Recommended Minimum Grade	Milestones & Notes
ENC 101	English Composition	3			Milestone: Must complete this course this term
MAT 105	College Algebra	3		B	Must complete this course by end of term 2
HIS 201	American History	3			
BIO 105	General Biology	3			
BIO 105L	Biology Laboratory	1			
HUM 101	Art History	3			
Total Hours		16			

The narrative explains the **use of academic maps** and any specific information about **degree requirements**, including admissions requirements.

The sample schedule outlines **which courses** should be taken in **which specific term** in order to **satisfy all requirements**.

Recommended minimum grade to increase probability of degree in major

The **milestones** identify **critical courses** for timely progress and the last semester in which they can be completed for **on-time graduation**. **Critical grades for Milestone courses may be included.**

Links to **Employment Information**

Project- Based Performance Funding

Project	Proposed Project-Based Performance Funding		
	Corequisite Remediation: A Bridge to Completion	Math Pathways. Three Paths – One Goal	Advising
Percentage of Funding Each Year	33% Funding	33% Funding	33% Funding

<u>First Funding Tier: Institution Receives 100% New Funding</u>			
Institution Meets 3 out of 3 Indicators	1	2	3
<u>Second Funding Tier: Institution Receives 67% New Funding</u>			
Institution Meets 2 out of 3 Indicators	1	2	3
<u>Third Funding Tier: Institution Receives 33% New Funding</u>			
Institution Meets 1 out of 3 Indicators	1	2	3
<u>Fourth Funding Tier: Institution Receives 0% New Funding</u>			
Institution Meets 0 out of 3 Indicators	1	2	3



A moment to celebrate...



CCSSE – Benchmark Scores Report

	NCCC	Small Colleges		2022 Cohort	
Benchmark	Score	Score	Difference	Score	Difference
Active and Collaborative Learning	60.7	51.6	9.0	50.0	10.7
Student Effort	60.3	50.3	10.0	50.0	10.3
Academic Challenge	58.6	50.1	8.4	50.0	8.6
Student-Faculty Interaction	69.8	52.5	17.4	50.0	19.8
Support for Learners	60.2	50.8	9.4	50.0	10.2
<i>Average</i>			10.84		11.92

Noel-Levitz SSI

	NCCC				National Comparison				Difference	SS
	Importance	Satisfaction	SD	Gap	Importance	Satisfaction	SD	Gap		
Academic Advising Effectiveness	6.54	6.31	0.88	0.23	6.44	5.88	1.3	0.56	0.43	★★★
Admissions and Financial Aid Effectiveness	6.4	6	1.16	0.40	6.38	5.86	1.25	0.52	0.14	
Campus Climate	6.5	6.18	0.96	0.32	6.5	6.06	1.06	0.44	0.12	★
Campus Services	6.43	6.07	0.97	0.36	6.4	6.1	1.04	0.3	-0.03	
Instructional Effectiveness	6.44	6.13	0.96	0.31	6.46	5.99	1.09	0.47	0.14	★
Registration Effectiveness	6.47	6.12	0.95	0.35	6.51	6.02	1.05	0.49	0.1	
Safety and Security	6.42	6.1	1.1	0.32	6.42	5.94	1.23	0.48	0.16	★
Student Centeredness	6.47	6.13	1.06	0.34	6.45	5.96	1.18	0.49	0.17	★

2022-2023 Academic Program Reviews

- Athletic Training
- Biology*
- Chemistry
- Computer Information Systems
- Computer Support Specialist
- Construction*
- Nursing
- Physics and Pre-Engineering
- Sociology
- Mid-Program Review Check – Court Reporting

**Carryover from last Academic Year*

HLC Accreditation Status Update

- Quality Initiative Report – Submitted
 - Cocurricular Learning and Assessment
 - Report Completed by Stephen Dowell, Dean for Assessment and Institutional Effectiveness - - GREAT WORK!
 - In myNeosho for your review

- Reaffirmation Visit Sep. 18-19, 2023
 - Assurance Argument Work
 - Student Survey - Complete
 - Setting the Stage – Fall Inservice 2023



Thank you

Questions?

- *As a reminder – I will need to leave directly after this presentation so that I can hear Royster's best saxophone player in his concert.*



Neosho County Community College Strategic Technology Plan

April 2023

Dean for Operations/CIO, Sudhir "Sunny" Kamath

Vice President for Operations, Kerry Ranabargar

Technology Planning Committee

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Appendix A – Items to Focus on from the Educational Master Plan ~~Error! Bookmark not defined.13~~

Appendix B – Technology Replacement Schedule ~~1516~~

Appendix D – Change Management Program (CMP)..... ~~2319~~

Appendix E – Survey Instruments ~~2521~~

Revision History

- 11.12.2009 – Page 15, Technology Replacement Schedule
- 7.15.2010 - Page 15, Technology Replacement Schedule
- 1.31.2011 – Updates Throughout, Annual Review
- 2.14.011 – Updates to Cover Page, Page 15, Technology Replacement Schedule, Page 13, Computer and Software replacement Schedule,
- 2.01.2012 – Updates Throughout, Annual Review
- 2.12.2012 – Updated Appendix A
- 2.29.2012 – Added 2012 Tech Services Survey Results
- 3.1.2012 – Page 15, added Independence to the Tech Replacement Schedule
- 2.18.2013 – Annual Revision
- 2.18.2014 – Annual Revision
- 5-11-2015 - Annual Revision
- 1.25.2016 – Annual Revision
- 5.09.2017 – Annual Revision
- 4.03.2018 – Annual Revision
- 8.15.2019 – Annual Revision
- 4.21.2020 – Annual Revision
- 3.1.2021 – Annual Revision
- 04.1.2022 – Annual Revision
- 03.01.2023 – Annual Revision

Strategic Technology Plan

Introduction

Neosho County Community College's (NCCC) vision is to *adapt to the changing needs of our stakeholders with innovative, creative programs based on the leadership and excellence in faculty, administration, and staff to be the premier community college in Kansas*. Technology Services supports the mission by providing state of the art hardware and resources utilizing internal funding as well as seeking to take advantage of state and federal grant programs whenever possible.

NCCC will continue to implement upgrades to the technology infrastructure as necessary to provide the foundation for the institution as we strive to support students, faculty and staff more effectively. Our faculty relies on robust and effective educational technology tools to enhance teaching and research. Our students expect mobility, flexibility, and customization in their use of technology for classes, and in their electronic administrative interactions with the college. Our staff desire specific, timely, and accurate information to support their job duties. The Strategic Technology Plan will serve as a living document to provide guidance for achieving the institutions' mission by outlining goals and initiatives that support goals outlined in the various institutional planning documents. Specifically, this plan will address the expectations of the students, faculty and staff of NCCC by focusing on:

- Ensuring the opportunity for student success, satisfaction and enrichment.
- Ensuring community success, satisfaction and enrichment
- Ensuring employee success, satisfaction and enrichment
- Ensuring success of the Written Information Security Program (WISP)
- Ensuring institutional resiliency through proper Disaster Recovery plans and procedures

Plan Limitations

Technology is a dynamic environment that requires enhanced perception and planning to achieve stability. The rapid change in both hardware and software make it difficult to maintain standard platforms. With each change comes a greater need to refresh or retrain faculty, staff, and students to maintain efficiencies. The availability of funding may change annually, which can limit access to proper equipment, training, and support. The main drivers for technology change at NCCC are the Faculty, Staff, and Students. The use of technology by these groups requires constant assessment. The purpose of this plan is to take these assessments and provide technology solutions that will have the greatest impact to the stakeholders. However, it cannot be assumed that the plan will be all encompassing. It is meant to be a guide, and as such, should be reviewed as often as is needed to ensure that all goals and objectives are still applicable (See "Success Factors" section of this plan for more information).

Historical Overview

The use of personal computer (PC) technology at NCCC began over 30 years ago. The first personal computers in the classroom were various Apple and IBM models that provided students and faculty with a taste of what has come to be a staple in today's educational environment. With the first full-time IT staff member coming on board in 1985, the college made a commitment to ensuring that faculty, staff, and students would have the support and resources needed to be innovative using computer technology.

Today at NCCC, there are over 700 PC's/thin clients, 4 VMWARE servers hosting over 30 virtual servers, and 1 legacy physical server serving our constituents both in person and online. The institution also has multiple servers hosted in the cloud, including our mission critical Student Information System (SIS) and student portal (myNeosho) servers. They are connected via a Local Area Network (LAN) and Wide Area Network (WAN) utilizing industry-standard cabling methodologies. Internet bandwidth usage across the enterprise continues to see growth. The demand on technology continues to grow and new innovations and platforms require higher levels of sustained reliable interconnectivity.

Strategic Technology Objectives

A *strategic technology objective* enables or supports an institutional or departmental strategic goal. Strategic technology objectives are not specific projects, but describe broad end results. For each strategic technology objective, one or more technology *initiatives* and *strategies* are defined. Only technology objectives, initiatives and strategies (projects) were selected that directly support the College's Strategic Plan. Future technology projects must support at least one technology initiative to be considered for inclusion. In this way, the Strategic Technology Plan guides the deployment of technology to move us toward our institutional mission.

Below are the strategic technology objectives that set the direction for our long-term technology achievements. Specific Strategic Plan Initiatives are prefixed with the letters SP.

Objective A: Enhance Learning Processes with Instructional Technology - Use technology to inform and enhance current modes of teaching, learning, and discovery through education, evaluation, and implementation of instructional technology equipment and methods. This objective is addressed in conjunction with Online Campus personnel.

Initiatives:

- A1 Deliver options for different modes of teaching, learning, and discovery.
 - A.1.1 Implement initiatives from the Strategic Technology Plan (STP) that support the Educational Master Plan (EMP) as funding allows, including updating of classroom technology. (SP-SL 2)
- A.2 Increase utilization of instructional technology solutions.

- A.2.1 Continue updating educational spaces as funding allows. (SP SL-6)

Objective B: Ensure Technology Fluency - Ensure that faculty and staff are fluent in, and understand the capabilities of current and emerging technologies, which apply to them, their needs, and their objectives.

Initiatives:

- B.1 Ensure that faculty and staff can leverage technology to perform their mission-related functions as effectively and efficiently as possible.
- B.1.1 Upgrade core network infrastructure to limit downtime. (SP AS-9)
- B.1.2 Provide faculty and staff with adequate training which includes certification. (SP SL 2)

Objective C: Build Communities - Use or enhance existing technology that will provide new ways of building communities which will allow communication among populations who may not otherwise be able to do so.

Initiatives:

- C.1 Deliver solutions that enable communication and interaction among people.
- C.1.1 Redesign the college website in order to provide a more secure infrastructure while strengthening educational program pages, interactive college catalog, promotional videos, HR website improvements, and other areas,-(SP CN-3B)
- C.1.2 Provide a more stable IT infrastructure to limit downtime, improve customer service, and expand capabilities. (SP AS-9)

Objective D: Provide Information Access - Use technology to provide new, better, and more effective access to information to enhance the decision-making process.

Initiatives:

- D.1 Evaluate a modern and unified phone solution for the college to replace and consolidate existing systems. (SP AS-9)
- D.2 Replace and upgrade wireless access points in Residence Halls to improve student internet connectivity. (SP AS-9)

Objective E: Deploy Client-Centric Services - Use technology to provide better, more client-centric services to end users and more efficient processes for service providers to allow them to concentrate on value-added services.

Initiatives:

- E.1 Redesign the college website in order to provide a more secure infrastructure while strengthening educational program pages, interactive college catalog, promotional videos, HR website improvements, and other areas, (SP CN-3B)

Objective F: Evaluate New and Changing Technologies - Continually evolve a standard, but flexible infrastructure and services to enable and leverage new and changing technologies.

Initiatives:

- F.1 Implement initiatives from the Strategic Technology Plan (STP) that support the Educational Master Plan (EMP) as funding allows, including updating of classroom technology. (SP SL-2)
- F.2 Establish infrastructure replacement cycle to anticipate and meet institutional requirements.
 - F.2.1 Continue to review and utilize the Technology Replacement Schedule (see Appendix B).
- F.3 Provide up-to-date hardware and software. (SP AS-9, SL-2)
 - F.3.1 Implement an Information Technology Asset Management system to establish a centralized database that facilitates organization-wide inventory and lifecycle management of technology related assets. (SP AS-9)
- F.4 Simplify the way users' access institutional resources.
 - F.4.1 Implement a new Information Technology Service Management Tool that includes a self-service portal, knowledgebase and ticketing system to improve end-user experience. (SP AS-9)
- F.5 Ensure continuity of technology services for academic and administrative purposes.
 - F.5.1 Continue to review the Strategic Technology Plan on a regular basis and make appropriate modifications based on master plan documents. (SP SL-2)

Objective G: Ensure a Safe and Secure Environment – Use a combination of technology and policy to build a framework for greater information and physical security.

Initiatives:

- G.1 Continue to evaluate and develop policy that will protect the institution from security breach and ensure compliance with all state and federal statutes and regulations. (SP AS-3)
 - G.1.1 Ensure the college becomes and remains compliant with mandated compliance requirements. (SP AS-3)
 - G.1.2 Evaluate current offsite storage and/or disaster recovery options as required. (SP AS-3)
 - G.1.3 Contract an outside entity to evaluate and audit NCCC's existing security equipment and processes in place and recommend changes to increase protection from security breaches and ensure compliance with regulations. (SP AS-3)
 - G.1.4 Evaluate and/or implement authentication services and/or monitoring equipment to increase accountability and security of the local network. (SP AS-3).
 - G.1.5 Continue to enhance NCCC safety and security through implementation of procedures and equipment to further protect students and employees personal identifiable information and the college's cyber infrastructure. (SP AS-3)
- G.2 Enhance control and monitoring of campus building security.
 - G.2.1 Continue to evaluate and implement access control hardware to control physical access, log traffic in and out of buildings, and decrease the overhead of physical keys per Safety and Security Committee recommendations. (FMP, EAP, SP AS -3)

- G.2.2 Continue to implement security cameras to monitor activities on campus and effectively evaluate incidents after they have occurred. (SP AS-3)

Success Factors

The success of the Strategic Plan as a tool to guide technology decisions based on the strategic technology direction contained in this document is dependent on external factors. The success factors are each described below.

College-wide Support and Ownership – As the use of technology becomes increasingly strategic, its impact is wide reaching within the College. Where once only a handful of people were directly affected by technology, it now impacts all facets of the institution. As a result, everyone impacted needs to understand the objectives of the strategic technology plan, the personal impacts, and how it changes their interaction with the community. Technology Services can provide leadership and tools, but the entire institution must embrace and leverage the solutions to gain the true value.

Executive Management Support – Change can be confusing, uncomfortable, and difficult for those affected. Impacts of this plan may include everything from changes in job functions and organizational structures to the timelines and priorities for implementing projects. The College’s executive management must play a key role in helping the institution understand the benefits of strategically using technology and supporting the changes and impacts within their areas of responsibility. Executive management must also communicate technology’s strategic benefits and support changes within units and across the organization.

Communication – Clear, frequent and ongoing communication will be crucial to the acceptance and implementation of the strategic technology plan. Communication must be two way, helping people understand what the plan means to them individually, and the plan’s impact on their role and interactions with the institution. The message must not only get out; the College must assure it is received and understood, and be flexible in adapting communication to the audience and environment as necessary. Communication cannot be an afterthought – it is critical to the understanding, acceptance, and success of the plan.

Culture Change – Implementation of this strategic technology plan will affect the way we teach and learn, and “do business.” The College will need to utilize the Process Users Group (PUG, Appendix D) and/or the Technology Planning Committee to foster an environment open to new ways of doing things.

Appropriate Staffing – As strategic technology use at the College increases, the institution must staff appropriately. While third parties (external vendors) could provide some technology services, our institutional technology staff will be instrumental and crucial to delivering strategic, value-added

technology solutions.

Ongoing Financial Support – It will be critical to allocate appropriate institutional funding for prioritized initiatives as well as ongoing support of current services. These funds will be leveraged with other funding sources to advance technology solutions.

Professional Development and Training – As the institution and processes change, individuals and teams will need to change and grow with them. Professional development and training will be critical. Technology professionals will need to upgrade skills to implement strategic initiatives; staff will need to develop new skills as processes change; teams will need to learn new and different teamwork skills as service levels and models evolve; and faculty will need training to implement new teaching, learning, and discovery strategies.

Integrate and Continually Revise Plan – The value of this plan can only be truly realized when it is integrated into the institution’s strategic plan. Executive management must oversee the plan’s implementation and measure the success of the plan and its initiatives. The plan must also be reviewed and updated annually to assure it is continually aligned with institutional goals. Strategic technology objectives are expected to be changed as institutional goals change, but strategic technology initiatives and strategies will be subject to change much more frequently, as technology advances and/or the demands of the college change. Measurement of necessary changes may be achieved utilizing internal surveys and reports such as the outcomes assessment for instructors, technology needs assessments, and information gathered on the Noel-Levitz report. The most recent survey instruments are listed in appendix E with aggregate results.

Resources –Technology services has leveraged many sources of funding to provide state-of-the-art infrastructure. Figure 1 below illustrates the overall trend in technology spending of institutional funds and shows an increase due to increasing software maintenance costs and the implementation of new products and services that have a yearly maintenance cost associated with them.

Just as funding for academic needs are imperative to student success, funding for technology projects are the only way in which we can sustain current infrastructure and revitalize processes and hardware. Current funding levels are indicative of the economic climate today, where the priorities are that we maintain existing infrastructure and replacement plans for mission critical systems. We have gained several new instructional technologies through institutional grants. However, it will be necessary in the near future to increase the amount of money that is available to certain areas such as hardware replacement, research and development of instructional technology, web development, and online instruction technologies to keep pace with current technology trends. It’s also possible additional funding may be required to comply with unfunded mandated regulations in the future.

In recent years, we have replaced many labs and server hardware with grant money provided by the Kan Ed and Carl Perkins grant initiatives. While it is imperative that we continue to pursue these additional

avenues of funding to alleviate the impact on the institutional budget, it cannot be assumed that grants and state funding will always be available. The institution cannot base its Strategic Technology Plan on soft funding sources. We will actively seek out and continue to leverage these alternate funding opportunities as they arise, however, utilization of the technology fund will continue to increase as it has in recent years as funds from other sources dwindle.

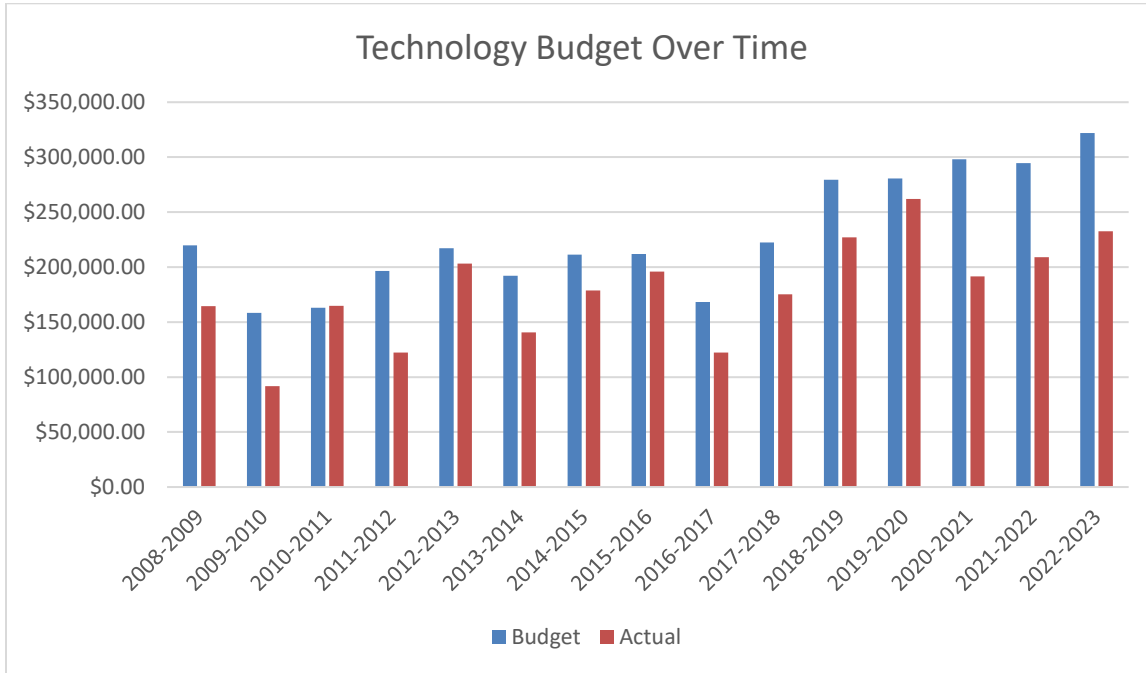


Figure 1

Vision for the Future – Compliance requirements along with data security best practices require a considerable amount of resources, NCCC will have to continue to evaluate these new requirements as they are made available and evaluate resources such as funding, staff, and equipment/software to ensure the necessary resources are available. It’s becoming more and more important to be able to properly monitor and/or log events for security auditing and this will need to be accounted for moving forward. Multifactor authentication has been implemented for basic services but may need to be expanded to cover other applications/services in the future.

As we move more services into the cloud and our campus (es) continue to grow, we will have to continue to monitor the amount of available bandwidth to ensure our constituents expectations are met.

The networking infrastructure at the Chanute campus is aging and is reaching the end of its useful life. We will be proposing a rotation plan to replace this equipment so we can stay ahead of obsolescence. The Toshiba telephone system is also very aged and is in the process of being phased out where funding allows. A core equipment failure could necessitate accelerating this replacement process.

Physical security devices are also used more and more, and the demand will continue. We must make sure that when we procure these devices we take into account the capacities and requirements that each has on the instruction and make appropriate upgrades when needed.

Due to budget constraints in recent years, the technology fund has taken on more and more responsibility from safety and security purchases. With this trend in mind, we anticipate that we will be purchasing most or all of the safety/security equipment in the future from the technology fund, this could include but is not limited to emergency alert beacons, access control devices, and cameras.

We continue to review various module offerings from Jenzabar for Jenzabar One (J1) to help improve our business operations and efficiency.

Appendix A - Items to Focus on from the Educational Master Plan

Several initiatives from the Educational Master Plan have implications with technology. It is critical that when we make strategies for improvement, that all aspects are considered in the planning stage so that whatever change occurs is effective. Some of the initiatives or plans from the Educational Master Plan that need to be highlighted here include:

- **Promise Act Scholarship** – this scholarship may require the use of additional fields in the SIS and additional processes related to the fund distribution and tracking.
- **Faculty Support** – new technologies occur regularly in academia and when faculty members want or need to implement a new technology, we need to be ready to assist.
- **Expansion of Programs** – some academic programs will be expanded into new locations over time and the technology required for these learning environments will be critical to the success of that expansion.
- **Grants** – we are currently involved with multiple grants (TITLE II, USDA, etc.) that require coordination of effort related to technology needs. These activities may include the acquisition of new technology that will need to be integrated into our systems.
- **Website Improvements** – specifically, the College Catalog has been transitioned from a static PDF document on our website to an interactive and user-friendly web design. Additionally, the college is investigating a complete refresh and overhaul of the public-facing website. This will also require coordination of effort from technology services.
- **Mitchell Career and Technology Center** – NCCC is expanding its academic programming into this new center requiring the implementation of new learning environments and the technology that is required for them.
- **Panther Village** – in the future, new student housing may be implemented at the college that will require Wi-Fi and security services similar to current housing needs.

While this is not an exhaustive list, these are items from the most recent version of the Educational Master Plan that directly impacts the Strategic Technology Plan.

Any infrastructure need plan must include technology requests as technology permeates nearly every aspect of all programs. A substantial, constant investment in technology will be required if this plan is to be carried out. Here are the specific requests:

- **Support Staff** – As we continue to expand and grow it is important to understand how this will impact technology services and our ability to provide premier support across the institution. We should periodically evaluate staffing needs based on current workloads and add appropriate resources as needed to keep the standard level of service that our customers are accustomed to.
- **Computer and Software Replacement Schedule** –Faculty/Staff computers will be replaced on roughly a five year rotation funded by the technology fund as funds allow, the oldest 20% of the total PCs will be replaced each year.
- **Instructional technology** – Classroom technology is instrumental in revitalizing instructional delivery. An additional position to support and train faculty in implementing instructional technologies was added in Spring 2020. We continue to investigate and invest in instructional technologies including:
 - Webcams in classrooms and offices for use in virtual classes, as well as lecture recording
 - Student feedback through the use of selected applications and devices
 - Video screen capture software allows for the recording of voice and computer function so instructors can demonstrate various software and then post those demonstrations
 - Overhead cameras (or Elmo's) to capture images of anything placed under the camera for classroom demonstrations
 - Tablet devices to enhance content delivery and encourage student engagement
 - Computer Lab management software that focuses attention of students in the lab by remotely monitoring student computers
 - Video Conferencing hardware and software
 - Simulation hardware and software
 - Interactive displays that enhance on-screen presentations by allowing the instructor operate the computer in an interactive manner
- **Jenzabar Internet Campus Solution (JICS)** – JICS is the software that allows students, faculty, and staff to accomplish many tasks online or electronically and is often referred to as the student portal. Payroll, requisition, LMS, student enrollment, student bill pay, and several other functions work together to comprise the student portal. We must continue to monitor and evaluate the student portal to look for areas where we can improve processes or move them electronically. The Dean for

the Ottawa and Online Campuses and the Director of for Instructional Support and Online Learning work together to train faculty, staff, and students on these functions.

- **Learning Management System (LMS)** – Not only does the Learning Management System enable us to offer online and hybrid courses, face-to-face classes are “web enhanced” with many class resources placed on the course web site. In addition, the grade books for ALL courses are kept in the LMS which allows students to see their grades at any time and submit assignments electronically. It is critical that the LMS work and work well. It is important that the College continually monitor and evaluate the LMS as well as send feedback to the LMS provider, Jenzabar, in order to improve the product. Online Campus personnel oversees training for faculty and students on *myNeosho* and serve as liaisons to Jenzabar.
- **Training** – It is imperative that NCCC provide adequate training for its employees and students. Well trained employees will help to ensure our students have an optimal experience when working with college personnel as well as keep the institution compliant with various mandated requirements.
- **Web Page Improvement** –The college web page is used as a recruiting tool and must be constantly updated and reworked to remain relevant. Studies indicate that the college web page is often the first or second form of contact between the prospective student and the college. Prospective students need up-to-date information on the web. We must continue the commitment to keep the web site live and fresh as trends dictate. The web site was updated with a new look in 2020, we will revisit the look and feel of it again in another year to begin preparations for changing it again. Its intended lifecycle is around 18 months.
- **Lab Equipment** – Not only do the labs need to look modern but the equipment and technologies used in these labs need to be up-to-date and appropriate.
- **Bandwidth Management** – As the institution spends a large amount of funds annually on internet bandwidth it is imperative that we periodically evaluate and implement newer technologies that allow us to manage and maintain appropriate levels of service and monitor the use and/or abuse of the network.
- **Physical Security** – As we continue the move to IP based CCTV monitoring and expansion of the access control system requires additional network and storage resources. We must maintain them at a level that will accommodate not only the current infrastructure but also support new equipment that is added annually from the safety and security master plan.
- **Cyber Security** – We have chosen to follow the Center for Internet Security (CIS) Controls and while we have implemented several changes to align with the framework, some of the remaining items will require funding. These controls are periodically updated to align with emerging trends and changes in the industry and will need to be continually reviewed for updates.

Appendix B – Technology Replacement Schedule

Priority	Need	Estimated Cost
1	Disaster Recovery Solution/Peak Cloud Servers	\$64,000
2	Jenzabar Cloud	\$27,000
3	Cave Testing Lab	\$4,000
4	Chapel Computers	\$4,000
5	Multimedia PC upgrades	\$6,000
6	TLC Testing Lab	\$15,000
7	Projectors for Chanute, Ottawa, and Garnett	\$16,000
8	Jenzabar managed services	\$10,000
9	Update monitors across campus	\$10,000
10	Student Printing/Copying Costs	\$30,000
	Replace instructional technology equipment <ul style="list-style-type: none"> Chanute (5 year cycle,) cost yearly CAVE (29) Room 338 (25) Multimedia (25)- 	\$20,000
	<ul style="list-style-type: none"> Ottawa (5 year cycle) cost yearly Room 605 – (25) 2011 Room 414 TLC Testing Room (26)- 2013 Multimedia (25)- (Last Updated 2016) 	\$30,000
	<ul style="list-style-type: none"> Outreach Locations (5 year cycle) CHS Construction CHS Welding Garnett HVAC Garnett Welding LaHarpe Ross Lane 	
	Purchase division specific Software	\$18,000

	(LA-\$2K, AS-\$2K, Nur-\$2K, Ath-\$2K, CLC-\$2K, Online-\$2k, Outreach-\$2k, Research -\$2k, TLC-\$2k)	
	Purchase division specific Hardware (LA-\$2K, AS-\$2K, Nur-\$2K, Ath-\$2K, CLC-\$2K, Online-\$2k, Outreach-\$2k, Research -\$2k, TLC-\$2k)	\$18,000

The Technology Fund currently generates approximately \$214,515 annually. This is based on 30,645 credit hours at \$7 per credit hour.

General guidelines:

1. Technology Committee prioritizes technology requests.
2. Purchases approved from list above provided funding is available.
3. Allow 10% for uncollected funds.

Current revenue/expense scenario as described above:

Yearly income	193,000k
Yearly expenses	228k
Net Surplus per year	\$-35K

Appendix C – Technology Replacement Schedule Completed Tasks: 2000-2023

2022-2023	Annual Peak Uptime DR Payment	56,280.00
2022-2023	Jenzabar Cloud Hosting	34,900.00
2022-2023	Dell Desktop Computers	20,640.00
2022-2023	DR Appliance Annual Payment	14,800.00
2022-2023	Consulting Hours Jenzabar	9,500.00
2022-2023	Dell Laptops	9,275.00
2022-2023	Boardroom Audio Equipment	15,580.00
2022-2023	Replacement UPS Battery Backup Units for Network Closets	5562.00
2022-2023	Yealink IP Phones	9840.00
2022-2023	Annual Licensing for Bosch Video Management System	15,041.91
2021-2022	Annual Peak Uptime DR Payment	56,280.00
2021-2022	Jenzabar Cloud Hosting	26,988.00
2021-2022	Dell Desktop Computers	18,144.48
2021-2022	DR Appliance Annual Payment	13,975.00
2021-2022	Consulting Hours Jenzabar	6,792.50
2021-2022	Dell Laptops	6,735.00
2021-2022	Webcams	5,394.35
2021-2022	Tablet Floor Stands	3,006.50
2021-2022	Gym Audio Equipment	2,992.00
2021-2022	Boardroom Audio Equipment	2,669.00
2021-2022	Tablets for Classrooms	6,462.90
2021-2022	USB Extenders	1,562.88
2021-2022	Rackmount Battery Backups	1,256.28
2021-2022	Bluetooth Headsets	1,187.55
2021-2022	Subscription Fee for Labster Simulations	1,176.00
2021-2022	Boardroom 360 Camera	1,093.91
2021-2022	Security Camera Mounts	1,058.00
2021-2022	Annual Peak Uptime DR Payment	56,280.00
2021-2022	Annual Licensing for Bosch Video Management System	15,041.91
2020-2021	Annual Peak Uptime DR Payment	56,280.00
2020-2021	Jenzabar Cloud Hosting	26,988.00
2020-2021	Dell Desktop Computers	18,144.48
2020-2021	DR Appliance Annual Payment	13,975.00
2020-2021	Consulting Hours Jenzabar	6,792.50
2020-2021	Dell Laptops	6,735.00
2020-2021	Webcams	5,394.35

2020-2021	Tablet Floor Stands	3,006.50
2020-2021	Gym Audio Equipment	2,992.00
2020-2021	Boardroom Audio Equipment	2,669.00
2020-2021	Tablets for Classrooms	6,462.90
2020-2021	USB Extenders	1,562.88
2020-2021	Rackmount Battery Backups	1,256.28
2020-2021	Bluetooth Headsets	1,187.55
2020-2021	Subscription Fee for Labster Simulations	1,176.00
2020-2021	Boardroom 360 Camera	1,093.91
2020-2021	Security Camera Mounts	1,058.00
2020-2021	Annual Peak Uptime DR Payment	56,280.00
2020-2021	Jenzabar Cloud Hosting	26,988.00
2019-2020	Annual Peak Payment	56,280
2019-2020	Jenzabar Cloud Hosting	26,988
2019-2020	Faculty/Staff PC Rotation	24,207
2019-2020	Annual DR Appliance Payment	14,184
2019-2020	Access Control Repairs / Upgrades	9,974
2019-2020	Access Control Repairs / Upgrades	5,370
2019-2020	Thin Client computers	4,840
2019-2020	Replacement Classroom Projector	4,050
2019-2020	Panasonic Projector for Auditorium	3,164
2019-2020	Convergint-Replace board in CAVE	3,105
2019-2020	Sophos AP100X Outdoor Wi-Fi APs	3,015
2019-2020	Camtasia / Snagit Tech Fund	2000
2019-2020	TLC Charging Stations-Tech Fund/Need PO#	1,924
2019-2020	Softball Streaming Computer	1,786
2019-2020	Sophos Wi-Fi Access Points	1,755
2019-2020	COVID Laptops	1,608
2019-2020	T&M Light Board Repair Auditorium	1,573
2019-2020	Phones	1,500
2019-2020	Security Camera	1,499
2019-2020	OTA Laptop Outreach Tech Fund	1,407
2019-2020	Phone System Upgrades	1,350
2019-2020	Jenzabar support Services	1,235
2019-2020	LanSchool License	1,200
2019-2020	Sophos Wi-Fi Access Points	1,170
2019-2020	Freepbx Phone System 100	1,165

2019-2020	Replacement Parking Lot Cameras	1,155
2019-2020	Lab Simulations Tech Fund	1,288
2019-2020	Ezproxy Upgrade	1,150
2019-2020	Duo Hardware Tokens	1,000
2018-2019	Student/Lab Printing Expenses through April 2019	\$16,951
2018-2019	Faculty/Staff PC Rotation	\$32,144
2018-2019	Year 2 DR Solution	\$68,155
2018-2019	Jenzabar Cloud Hosting Year 1	\$29,988
2018-2019	Ottawa New Camera System and New Cameras with Installation	\$28,575
2018-2019	Jenzabar Remote Database Administration Contract Hours	\$9,500
2018-2019	AEDs and Supplies	\$8,691
2018-2019	Radio Repeater System and Installation	\$7,788
2018-2019	Wireless Presenters and HDMI Switchers	\$3,648
2018-2019	Network Rack UPS Replacements	\$5,134
2018-2019	Sanders 106 Classroom Tech	\$5,075
2018-2019	Year 1 DR Cloud Setup	\$6,000
2018-2019	BVMS Channel Expansion	\$3,221
2018-2019	Conversion Licenses	\$2,240
2018-2019	BVMS Maintenance	\$4,571
2018-2019	Sophos Fastvue	\$2,299
2017-2018	BVMS 7.5 Licenses	\$2,800
2017-2018	Ottawa Router	\$2,930
2017-2018	Bosch Cameras	\$3,173
2017-2018	Sophos Access Points	\$3,321
2017-2018	LED Parking Lot Lights	\$4,233
2017-2018	Radios	\$4,400
2017-2018	Gym lights/Access Control	\$4,867
2017-2018	Alertus Speakers	\$6,930
2017-2018	Campus Radio System	\$8,824
2017-2018	Email Archiving Year 1	\$9,900
2017-2018	Core Datacenter 10G Switches	\$23,774
2017-2018	Dell Equallogic Storage Array	\$25,746
2017-2018	Ottawa Access Control	\$35,079
2017-2018	Year 1 DR Solution	\$67,975
2016-2017	Access Control – Baseball Field	\$6,500
2016-2017	Access Control – Softball Field	\$10,000
2016-2017	Access Control – Server Upgrades	\$5,000

2016-2017	Cameras – Baseball Field	\$4,000
2016-2017	Cameras – Misc Cameras	\$4,000
2016-2017	Cameras – Licenses	\$1,400
2016-2017	Student Printing/Copying Costs as of 1/9/17	\$13,000
2016-2017	Vmware Server Replacement	\$11,000
2016-2017	Multimedia Replacements Chanute/Ottawa	\$33,000
2016-2017	Thin Clients	\$10,000
2016-2017	Wireless Access Points and Additional Switches in Residence Halls	\$30,000
2016-2017	Ottawa Content Filter	\$2,000
2016-2017	Chanute Content Filter	\$2,000
2016-2017	Wifi Radio Expansion and Upgrades	\$10,000
2016-2017	Room 213/209 Zoom Room Upgrades	\$5,000
2016-2017	Streaming Equipment for Athletics	\$6,000
2016-2017	Parking Lot Light Upgrades	\$10,000
2015-2016	AS Dep – Faculty PC and Monitors	\$1,300
2015-2016	LA Dep – Faculty PC	\$1,000
2015-2016	LA Dep – Faculty PC	\$1,000
2015-2016	Nur Dep – Prezi Licenses	\$250
2015-2016	Nur Dep – Camera for 309 Lab	\$500
2015-2016	Nur Dep. – Webcams for Indy x10	\$500
2015-2016	AT Dep. – Streaming equipment	\$150
2015-2016	Conduct Management Software (Maxient)	\$10,000
2015-2016	Lighting for Rowland Parking Lot	\$10,000
2015-2016	Stotlz Computer Lab Furniture	\$12,000
2015-2016	Alertus Software and Devices	\$15,000
2015-2016	Assessment Module	\$30,000
2015-2016	EPS Electronic Room Signs	\$30,000
2015-2016	Cameras/Camera Software	\$19,500
2015-2016	Dell Wyse Thin Clients	\$18,700
2015-2016	Access Control – Sanders	\$3,300
2015-2016	Access Control – Rowland Hall	\$8,700
2015-2016	Access Control – Stoltz	\$3,400
2015-2016	Access Control – Student Union	\$13,600
2015-2016	Access Control – Gym	\$7,000
2015-2016	Jenzabar Maintenance Increases	\$30,000
2014-2015	Server RAM Upgrades	\$5,300
2014-2015	Bosch License Upgrades	\$15,000

2014-2015	Network Equipment	\$3,000
2014-2015	Dell Storage Array	\$30,000
2014-2015	Ottawa VM Server	\$17,500
2014-2015	120 Thin Clients	\$40,000
2014-2015	IP Phones	\$1,900
2014-2015	Bosch Storage for Cameras	\$8,500
2014-2015	Cameras	\$10,000
2014-2015	Access Control	\$30,000
2014-2015	Wayfinding and Digital Signage	\$10,000
2014-2015	Wifi Upgrades – Chanute Campus	\$5,000
2014-2015	Alertus Beacons	\$8,000
2014-2015	SmartMusic 1 st year Subscription and Microphone (LA Departmental funds)	\$184
2014-2015	Adobe Pro Nursing (Nursing Departmental Funds)	\$148.86
2014-2015	USB Extenders (Athletics Departmental Funds)	\$70.80
2014-2015	iPadsx3 (Applied Sciences Departmental Funds)	\$1536
2013-2014	Cadaver Lab Technology	\$10,000
2013-2014	Network Infrastructure Upgrades (POE Switches)	\$10,000
2013-2014	Phone System Upgrades	\$3,600
2013-2014	Proxy Device for Ottawa	\$6,800
2013-2014	Chapman Learning Center Access Control	\$10,000
2013-2014	Dell Storage Array	\$40,000
2013-2014	Multimedia PCs	\$5,500
2013-2014	Security Cameras	\$12000
2013-2014	Garnett Technology	\$4000
2013-2014	POE Switches for IP Phone Infrastructure in Chanute	\$10,000
2013-2014	Stoltz 14 Electronic Signage	\$2,500
2013-2014	Alertus Beacons for Dorms	\$5,500
2013-2014	Multipurpose Building Toggle Lock (Access Control)	\$1,500
2013-2014	Thin Clients	\$18,000
2013-2014	Polycom for Room 213	\$4,500
2013-2014	Apple TVs for All Classrooms	\$8,000
2013-2014	New PC (Outreach Departmental Funds)	\$1,300
2013-2014	New Printer (Outreach Departmental Funds)	\$700
2013-2014	5 laptops For Independence Nursing	\$7,000
2012-2013	24x7x365 InsideNC Support 1 st year costs	\$11,600
2012-2013	Replace TLC (401) Testing Rooms PCs (26)	\$24,853.40

2012-2013	Visix Wayfinding Equipment	\$13,000
2011-2012	Replace Existing JICS Environment	\$54,000
2011-2012	Install VOIP Card at Chanute Campus	\$15,600
2011-2012	Chanute Library/Cave Computers (43)	\$33,200
2011-2012	Lab 333 Computers (17)	\$16,000
2010-2011	Chanute – VOIP Conversion	\$15600
2010-2011	Ottawa – TV's (Perkins \$19206.00 + Tech Fund \$12501.75)	\$31707.75
2010-2011	Ottawa – Spare Firewall	\$1551
2010-2011	JICS VMWARE Environment	\$54000
2010-2011	Smart Boards – (Kan Ed \$17250.00+ Tech Fund Match \$9685.00)	\$26935
2010-2011	Ottawa – TLC PC's (26) (Perkins \$2459.76+ Tech Fund \$24242.40)	\$26702.16
2009-2010	Revinetics Backup Solution	\$15,365
2009-2010	Workstations (24) Chanute 309 and (22) Ottawa 152 Perkins Match	\$46,684
2009-2010	Faculty Replacement – Institutional Funds (14 Workstations 35 Laptops)	\$74,486
2008-2009	Dartfish Video Analysys Software for Athletics (50% Tech Grant Match)	\$8020
2008-2009	(5) Sympodium ID370 & SB 680 for Chanute and Ottawa (50% Tech Grant Match)	\$5582
2008-2009	2 sets (50) Quizdom Classroom Clickers for Chanute and Ottawa (50% Tech Grant Match)	\$4856
2008-2009	Synchoneyes Classroom Management Software 333,338,2 (50% Tech Grant Match)	\$2241
2007-2008	(24) Lab 333 and Ottawa Lab 122 (26) – Remainder (\$32968) from Perkins	\$25,665
2007-2008	EX Purchase and Implementation (\$62k x 5Yr + TE Costs for Implementation)	\$72,000
2006-2007	(25) Lab 338, (20) Ottawa Lab 125	\$37,000
2005-2006	PCs for Ottawa 152/122/ (12) Ottawa Library	\$26,000
2005-2006	Multimedia projectors (in addition to Carl Perkins \$)	\$14300
2005-2006	Memory for 10 PCs in Room 338	\$1,600
2005-2006	Elmos (1 for each campus)	\$3,000
2004-2005	Library (15 PCs)	\$16,000
2004-2005	CAVE (20 PCs)	\$21,000
2004-2005	Room 152 - Ottawa	\$18,000
2004-2005	Laptop/desktop purchase for faculty-both campuses	\$70,000
2004-2005	Multimedia projectors both campuses	\$33,000
2004-2005	Ottawa Ethernet Conversion – Phase II	\$2,500
2004-2005	Replace Room 2 (was room 6) PC's	\$34,706
2004-2005	Replace Room 309 PC's	\$31,250
2004-2005	ID card printers for both campuses (August 2004)	\$2,800

2003-2004	Acquire new AS400 (March 2004)	\$100,000
2003-2004	Acquire JICS Internet portal software (October 2003—35K yearly+15K maintenance)	\$125,000
2003-2004	Upgrade AS/400 tape drive (July 2003)	\$5,000
2002-2003	Microfilm reader/printer (January 2003, \$5K match)	\$5,000
2002-2003	Classroom multimedia workstations (10) (Technology Grant match)	\$35,000
2002-2003	Ottawa Ethernet conversion – Phase I backbone (January 2003)	\$4,000
2002-2003	Replace Ottawa server (January 2003)	\$5,000
2002-2003	Split Internet off email server (NT2)- add new server (NT4) August 2002	\$5,000
2002-2003	Replace Chanute security system VCR/multiplexers with DVR-August 2002	\$6,000
2002-2003	Add Point-to-Point T-1 to Ottawa campus (yearly-August 2002)	\$6,000
2002-2003	Increase Internet bandwidth Chanute to T1 (yearly-August 2002)	\$12,000
2002-2003	McAfee virus software (yearly-July 2002)	\$3,500
2002-2003	Replace institution wide software (yearly-July 2002)- MS Office suite	\$8,500
2001-2002	Purchase Mac computers for new CAVE lab.	\$17,000
2001-2002	Replace non-Pentium computers in CAVE. Cascade to WDC or SU or Cisco. (3)	\$5,000
2001-2002	Replace all Chanute faculty non-Pentium computers per TS minimum standard. Cascade useable to other staff or student usage either in WDC, Student Union or Cisco lab. (25~\$40,000) Add 64MB memory to other computers (10~\$2,000)	\$42,000
2000-2001	Purchase multimedia workstations for classrooms (5K each 50K-20K grant)	\$30,000
2000-2001	Purchase application server (Office, etc)	\$10,000
2000-2001	Purchase 21 computers for Ottawa 152 (summer install)	\$34,000

Appendix D – Process Users Group (PUG)

The purpose of the Process Users Group (PUG) is to assure that the negative impact of changes to a institution’s Information Technology systems and processes are minimized by using a standardized process of governance.

Why is this important?

The decision to make a change is typically a business decision where costs vs. benefits are weighed. Even in situations where the change is strictly infrastructure-oriented (as in a component or system failure) the decision to spend money resides with the business, not with the IT department. There are occasions when procedures are developed in advance to preauthorize changes such as emergency system maintenance, but regardless of the timing of the authorization, the decision still rests with the business

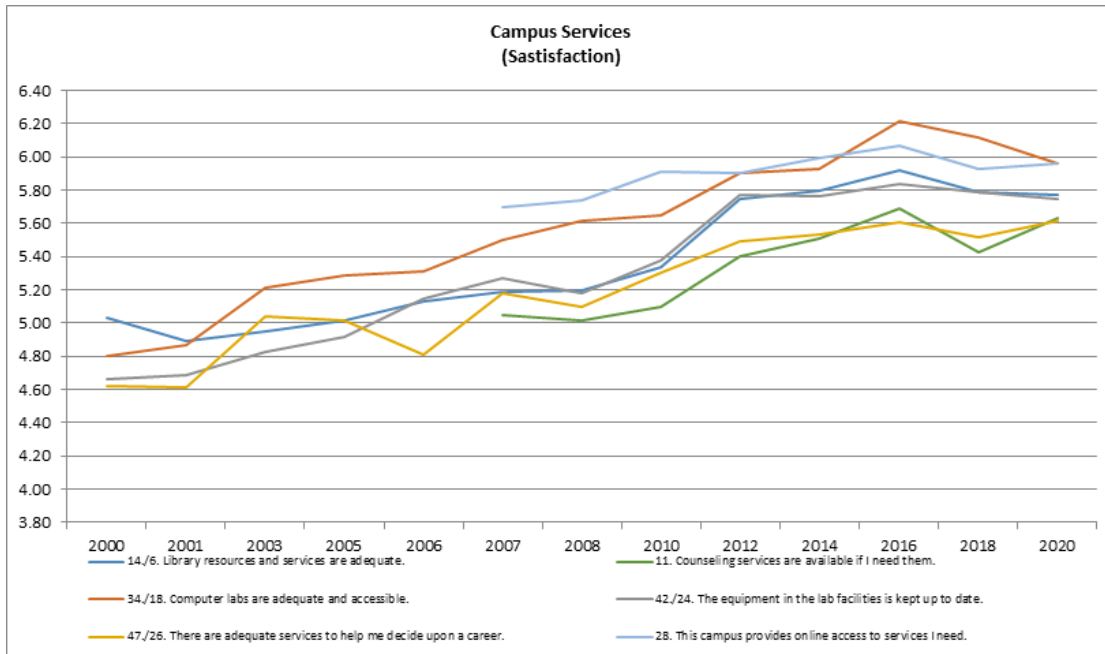
management. These changes need to be documented and discussed with all parties involved to garner an understanding of the impact to the institution.

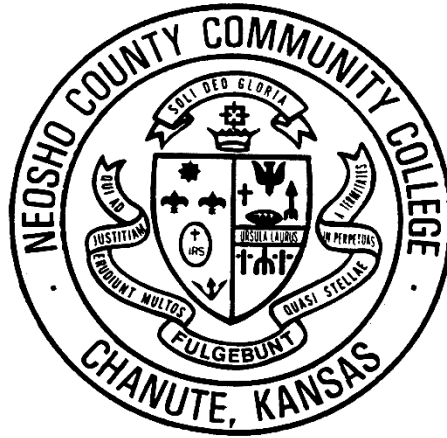
Appendix E – Survey Instruments

Technology Services Survey results can be found on the website at:

<https://www.neosho.edu/TechnologySurvey.aspx>

2020 Noel Levitz





Neosho County Community College Emergency Action Plan 2023-2024

Reviewed and approved by the NCCC Safety and Security Committee March 1, 2023
Reviewed and approved by the NCCC Executive Committee May 2, 2023
Reviewed and approved by the NCCC Board of Trustees May 11, 2023

Preface

This emergency response manual has been designed to provide contingency procedures for Neosho County Community College employees and students to follow in the event of campus emergencies. While the manual does not cover every conceivable situation, it does supply the basic guidelines necessary to cope with most campus emergencies.

College policies and procedures herein are expected to be followed by all employees whose responsibilities and authority cover the operational procedures found in the manual. Any exception to these emergency management procedures must be approved by the appropriate administrators directing and/or coordinating the emergency operations.

All proposals for changes to the procedures described must be submitted in writing to the Safety and Security Committee for review. All changes recommended by the committee will be submitted in writing to the President and Executive Committee for evaluation and adoption.

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Section 1: Preparation for Emergencies

To ensure the campus is prepared, the following activities will be essential to maintain a state of readiness.

1.1 The President or designee will:

- Provide overall leadership, support and direction for emergency preparedness.
- Serve as the major proponent for College emergency preparedness.
- Ensure appropriate funding and resources are available to successfully implement the Emergency Action Plan.
- Maintain current contact information for crisis management public relations firm.

1.2 The Vice President for Operations (VPO) or designee will:

- Serve as the College's chief safety and security officer.
- Ensure the Emergency Action Plan is fully developed, operational, and institutionalized.
- Ensure compliance with state and federal requirements.
- Serve as the single point of contact for all external emergency response agencies during a disaster at the Chanute campus.
- Maintain emergency and evacuation procedures for Chanute campus.
- Ensure buildings have the appropriate signage for emergency shelter and evacuation directions for the Chanute campus.
- Ensure the proper emergency equipment (such as fire extinguishers and emergency lighting) is available for the Chanute campus.
- Ensure adequate supplies of water and food are available.
- Ensure faculty and staff are familiar with emergency and evacuation procedures, know how and when to inform occupants to evacuate or take cover, and are aware of occupants who may need special help.
- Ensure appropriate training such as CPR, AED, triage, and active killer protocol training are offered to College personnel and encourage employees from every physical building to participate.
- Coordinate emergency drills for the Chanute campus as necessary and required.

- Maintain and distribute emergency contact information for the Chanute campus.

1.3 The Vice President for Student Learning (VPSL) or designee will:

- Assist the College's chief safety and security officer.
- Coordinate with the chief safety and security officer on the selection and training of building/area coordinators related to EAP compliance.
- Ensure that personnel within the Student Learning Division are made aware of the EAP on a minimum of an annual basis, as well as of substantial changes made to the EAP as needed.
- Ensure that relevant portions of the EAP will be identified and provided to students through first year seminar and related orientation activities
- Provide support to SLD personnel and their tasks within the EAP (Dean for the Ottawa and Online Campuses, Dean of Student Services, Registrar, and the Director of Residence & Student Life).
- Ensure collaboration of the College's nursing and allied health personnel, as appropriate, with the EAP and college policies and procedures.
- Ensure instructors are aware of the EAP and their responsibilities within that policy related to emergency situations affecting their instructional area.
- Coordinate with SLD personnel for safekeeping of student records, and the appropriate dissemination of student information.
- Coordinate with Emergency Operations Center (EOC) staff regarding the recommendation of resumption of classes and activities after a crisis situation.

1.4 The Dean for the Ottawa and Online Campuses or designee will:

- Serve as the single point of contact for all external emergency response agencies during a disaster at the Ottawa campus.
- Maintain emergency and evacuation procedures for Ottawa campus.
- Ensure the building has the appropriate signage for emergency shelter and evacuation directions for the Ottawa campus.
- Ensure the proper emergency equipment (such as fire extinguishers and emergency lighting) is available for the Ottawa campus.
- Ensure adequate supplies of water and food are available.
- Ensure faculty and staff are familiar with emergency and evacuation procedures, know how and when to inform occupants to evacuate or take cover, and are aware of occupants who may need special help.

- Coordinate emergency drills for the Ottawa campus as necessary and required.
- Maintain and distribute emergency contact information for the Ottawa campus.

1.5 The Director of Human Resources or designee will:

- Assist the VPO and the Deans with crisis management training for employees as necessary.
- Maintain and initiate contact for employee in-service, workers compensation, and other staff services.

1.6 The Registrar or designee will:

- In the event the computer network is unavailable, the Registrar will be responsible to contact Technology Services who will provide student data and information to the Crisis Management Team.

1.7 The Dean of Student Services or designee will:

- Assist with planning and conducting NCCC town meetings for information dissemination and post-intervention activities.
- Maintain an active file of helping agencies within the community and names of contact persons.
- Share emergency preparedness information with the parents of students.
- Establish a systematic approach for identifying, referring, and intervening with students identified as at-risk for suicide or other destructive behaviors.
- Work with the Food Service Director to ensure appropriate emergency plans are in place.
- Coordinate the development of information for students and parents regarding crisis-related stress. Topics may include: “Talking with Students Following a Crisis” and “Signs of Depression.”

1.8 The Director of Residence and Student Life or designee will:

- Provide leadership in emergency and problem situations and communicate all concerns to the Dean of Student Services and/or the VPO as appropriate through written incident reports, weekly meetings, and immediate oral communication or text when situation necessitates.
- Provide direct supervision for student housing security including door locks, mail delivery, emergency exits, and screening housing guests; implement and track safety processes including fire drills and health and safety inspections each semester.
- Monitor and report need of any building maintenance within the residence halls in order to maintain a housing facility that is attractive, clean, and safe.

1.9 The Dean for Operations/CIO or designee will:

- Develop a plan and scenarios in which technological resources can be dispersed effectively to emergency sites.
- Assist in obtaining needed student and staff information from the computer files.
- Provide the latest back-up data files with student and human resource data.
- Ensure all systems data are backed up and stored off-site on a regular basis. Off-site storage will be maintained at two locations depending on the type of data. Student biographical and schedule data will be sent to the Ottawa Campus nightly via electronic procedure and stored locally at that location. Server backups will be stored locally at the datacenter and remotely in the cloud.

1.10 The Director of Facilities or designee will:

- Prepare and maintain an emergency kit that contains floor plans, telephone line locations, computer locations, and other communications equipment.
- Maintain emergency contact list for appropriate contractors.
- Periodically test appropriate systems and provide corrective actions for any issues.
- Perform monthly safety inspections with VPO and provide corrective actions for any issues.

1.11 The Director of Communications or designee will:

- Maintain written emergency contact list for press and public entities.
- Work with the President's office on notification plan.
- Assist the President with dissemination of information as necessary and appropriate.
- Develop sample press releases for various disaster/emergency scenarios.

1.12 The Athletic Director or designee will:

- Ensure faculty and staff are familiar with emergency and evacuation procedures, be knowledgeable of evacuation procedures, and be aware of occupants who may need assistance.
- Share emergency preparedness information with the parents of student-athletes.
- Assist with emergency drills each semester.
- Coordinate communication between campus officials and traveling teams.

1.13 The Food Service Director or designee will:

- Maintain written procedures for food borne illness emergencies.
- Maintain written procedures regarding housing emergencies involving loss of kitchen/food stores/processing.
- Maintain written emergency operations manual for food service and train staff appropriately.
- Maintain emergency phone call list for staff and assist the Dean of Student Services on Emergency Action Plan coordination.

1.14 Athletic Trainers will:

- Record occurrences of food borne illnesses in student-athletes and report to Food Service Director and Dean of Student Services.
- Assist the VPO in their requirement to ensure appropriate training such as CPR, AED, etc. training is offered to College personnel and encourage employees from every physical building to participate.

1.15 Facility Coordinators or designees will:

- Ensure building faculty and staff are familiar with emergency and evacuation procedures, know how and when to inform occupants to evacuate or take cover, and are aware of all facility occupants, particularly those who may need special help.
- Assist with emergency drills each semester.
- Ensure emergency radio is charged and tested regularly.
- Ensure weather radio is functioning and operational.

1.16 All Faculty, Staff and Students will:

- Become familiar with the Emergency Action Plan and be prepared to act responsibly during an emergency.
- Be diligent in preventing and detecting un-safe hazards.

Section 2: Major Emergency Guidelines

2.1 Purpose

The basic emergency procedures outlined in this guide are designed to enhance the protection of lives and property through effective use of the College and campus community resources. Whenever an emergency affecting the campus reaches proportions *THAT CANNOT BE HANDLED BY ROUTINE MEASURES*, the President or their designee may declare a state of emergency (refer to definitions in Section 2.4) and these contingency guidelines may be implemented. There are two general types of emergencies that may result in the implementation of this plan: (1) large-scale disruption of normal college operations; (2) large-scale natural/man-made disaster. Since an emergency may be sudden and without warning, these procedures are designed to be flexible in order to accommodate contingencies of various types of magnitudes.

2.2 Scope

These procedures apply to all personnel, students, buildings, and grounds owned and/or operated by Neosho County Community College. Off-campus sites where NCCC offers instruction or activities, NCCC employees and students should follow the local emergency guidelines for that site.

2.3 Types of Emergencies

Types of emergencies covered by this manual include, but are not limited to the following:

- Tornado
- Severe weather closing/early dismissal
- Medical emergency
- Fire
- Utility/Technology failure
- Violent or criminal behavior
- Suicide/Psychological crises
- Bomb threat/Terrorism
- Biohazard/Chemical spill
- Explosion on campus
- Civil disturbances or demonstrations
- Earthquake
- Homeland Security Alert
- Pandemic outbreaks
- Active Killer Events
- Flood

2.4 Definitions of an Emergency

The college President or their designee serves as the overall Emergency Director during any major emergency or disaster. The following definitions of an emergency are provided as guidelines to assist in determining the appropriate response:

Minor Emergency: Any incident, potential or actual, which will not seriously affect the overall functional capacity of the College. Report such emergencies immediately to Vice

President for Operations (VPO) at 620-432-0301 for the Chanute campus or to the Dean for the Ottawa and Online Campuses at 785-248-2798 as appropriate. In either case, a *Serious Incident Report* form should be completed. This form is located on *myNeosho* in the *mySafety* tab, on the left side menu, click [Serious Incident Reports](#).

Major Emergency: Any incident, potential or actual, which affects an entire building, buildings, or people, and which will disrupt normal operations of the College. Outside emergency services will probably be required, as well as major efforts from campus support services. Major policy considerations and decisions will usually be required from the College administration during times of crises. Report a major emergency immediately to the VPO at 620-432-0301 or 620-212-3750 (cell) and to the Dean for the Ottawa and Online Campuses at 785-248-2798 or 816-810-9889 (cell) if appropriate.

Disaster: Any event or occurrence that has taken place and has seriously impaired or halted the operations of the College. In some cases, mass student/personnel injuries and severe property damage may be sustained. A coordinated effort of all campus-wide resources is required to effectively control the situation. Outside emergency services will be essential. In all cases of disaster, an Emergency Operations Center will be activated, and the appropriate support and operational plans will be executed. If available, the VPO office will be used on the Chanute campus and the Dean's office will be used on the Ottawa campus to coordinate disaster response. If not, a suitable site off-campus will be chosen from a list developed in conjunction with the local police departments.

In addition, any incident that has the potential for adverse publicity concerning campus resources should be promptly reported to the office of the President at 620-432-0346 or one of the VP's offices as appropriate. During non-business hours, contact either the VPO at 620-212-3750 (cell) or the VPSL at 620-230-8062 (cell) for the Chanute campus or the Dean for the Ottawa and Online Campuses at 816-810-9889 (cell). Only the College President or their designee is authorized to speak directly with the media about such incidents without the prior clearance by the President.

2.5 Assumptions

The College Emergency Action Plan is based on a realistic approach to the problems likely to be encountered on a campus during a major emergency or disaster. Hence, the following are general guidelines:

- An emergency or a disaster may occur at any time of the day or night, weekend or holiday, with little or no warning. The series of events in an emergency are not predictable; published support and operational plans will serve only as a guide and checklist, and may require field modification in order to meet the requirements of the emergency.
- Disasters may affect residents in the geographical location of the College. Therefore, City, County, and Federal emergency services may not be available. A delay in off-campus emergency services may be expected.
- A major emergency may be declared if information indicates that such a condition is developing or is probable.

2.6 Declaration of a Campus State of Emergency

The authority to declare a campus state of emergency rests with the College President or their designee as follows:

During the period of any campus major emergency, the VPO or the Dean for the Ottawa and Online Campuses shall place into immediate effect the appropriate procedures necessary in order to meet the emergency, safeguard persons and property, and maintain educational facilities. The Vice President or Dean shall immediately consult with the President or designee regarding the emergency and the possible need for a declaration of a campus state of emergency.

When this declaration is made, only registered students, faculty, staff, and affiliates (e.g., contract service employees) are authorized to be present on campus. Those who cannot present proper identification (student registration, employee ID or other ID) showing their legitimate business on campus may be asked to leave the campus. Unauthorized persons remaining on campus may be subject to arrest in accordance with Kansas statutes.

In addition, only those faculty, staff members, and contractors who have been assigned emergency resource team duties or issued an emergency pass by the VPO or Dean for the Ottawa and Online Campuses or designee will be allowed to enter the immediate disaster site.

In the event of tornado, earthquake, aftershocks, fire, flood, severe weather event or other major disaster occurring on or about the campus, or which involve College property, the VPO or Dean and/or Director of Facilities and personnel will be dispatched to determine the extent of any damage to College property.

Section 3: Direction and Coordination

3.1 Emergency Director

The President shall direct all emergency operations. In the absence of the College President, responsibility of the EOC operations will be assumed in the following order:

Chanute campus

Vice President for Student Learning:	Dr. Sarah Robb
Vice President for Operations:	Mr. Kerry Ranabargar
Chief Financial Officer:	Ms. Sandi Solander
Dean of Student Services:	Ms. Kerrie Coomes
Dean of Outreach and Workforce Development:	Ms. Brenda Krumm

Ottawa campus

Dean for the Ottawa and Online Campuses:	Dr. Marie Gardner
Director of the TLC:	Mr. Kyle Bures
Director of Outreach and Workforce Development for Northern Service Area:	Ms. Wendy Rossman

The first College employee on site shall assume operational control of the emergency until relieved by a designee.

3.2 Emergency Coordinator

All emergency operations shall be coordinated by the Emergency Operations Center. The direct operational control of the campus major emergency or disaster is the sole responsibility of the College President or their designee. The coordination of campus emergency resources is the responsibility of the Vice President for Operations (VPO) or the Dean for the Ottawa and Online Campuses (DOOC), who will coordinate all immediate on-campus emergency functions as directed.

Section 4: Emergency Operations Center (EOC)

When a major emergency occurs or is imminent, it shall be the responsibility of the VPO or the Dean for the Ottawa and Online Campuses to initiate the Emergency recall roster and set up the Emergency Operations Center (EOC) as directed.

- The primary EOC for the Chanute campus is VP for Operations office.
- The secondary EOC for the Chanute campus is the VP for Student Learning conference room in Sanders Hall.
- The third EOC for the Chanute campus is the CAVE.
- The off-campus EOC for the Chanute campus is the Integrated Community Access Network Operations Center (ICANOC).
- The primary EOC for the Ottawa campus is the Dean's office.
- The secondary EOC for the Ottawa campus is Technology Services Office, Room 407.
- The off-campus EOC for the Ottawa campus is located at Ottawa City Hall.

4.1 Emergency Operations Center Staffing

EOC Leadership: The College President, Vice Presidents, Deans or their designees will be responsible for taking command of the EOC and issuing directives necessary to effect orderly evacuation, rescue, cleanup, or other operations as required.

Vice President for Operations (VPO): *The Vice President for Operations or the Dean for the Ottawa and Online Campuses or designees will act as the single point of contact for all external emergency response agencies* including, but not limited to, local police and fire emergency response teams, county emergency management, and any state or federal emergency response activities. Generally, this position or designee will serve as Incident Commander unless specifically relieved by the President. During an actual emergency (or disaster simulation), direct emergency radio communications may be made by the VPO or Dean with city or county emergency personnel per existing memos of understanding between NCCC and the cities of Chanute and Ottawa. The VPO or Dean is also responsible for appropriating and directing manpower and equipment to cordon and maintain security in the affected area, and for furnishing equipment and directing manpower to set up barricades and to support evacuation efforts. Working with local and state emergency agencies, the VPO or Dean will direct search and rescue operations, maintain crowd control, direct large-scale evacuations, establish traffic flow routes, and assist with traffic control. The VPO will serve as the primary contact for requests for assistance made through the National Intercollegiate Mutual Aid Agreement (NIMAA).

Dean for Operations/CIO or designee: The Dean for Operations/CIO will serve as operations section chief unless relieved by the VPO or President and will be responsible for establishing strategy and specific tactics and actions to accomplish the goals set by Command.

Director of Facilities or designee: The Director of Facilities will serve as Logistics section chief unless relieved by the VPO or Dean for Operations/CIO and will support Command and Operations with supplies, and equipment as well as furnishing and directing manpower for restoring buildings to functional use, performing damage assessment, and determining if buildings are structurally sound before being occupied. The Director of Facilities will also have the responsibility of furnishing and directing manpower and equipment to initiate cleanup operations.

The President's office and/or designee: The President's office will serve as Public Information Officer as official spokesperson for the College, and will be responsible for responding to requests from the outside media and for providing news releases to the public. Depending upon the severity of the crisis, the President may employ a public relations firm to handle external media relations and to provide advice and consultation. The President must approve all requests for assistance through the National Intercollegiate Mutual Aid Agreement (NIMAA).

Vice President for Student Learning or designee: The Vice President for Student Learning, or designee, will be responsible for informing faculty and delegating their responsibilities. The VPSL will serve as Planning section chief and coordinate support activities for incident planning, as well as contingency, long-range, and demobilization planning. The VPSL will support Command and Operations in processing incident information and coordination of information activities across the response system. During an emergency, the Vice President for Student Learning or designee will direct the staff to remain in the department location, if safe, to secure student files and provide student-related information. The Vice President for Student Learning will recommend the restarting of classes and activities after a crisis.

Dean of Student Services or designee: The Dean of Student Services, or designee, will be responsible for serving as the liaison with student officers; establishing an emergency telephone information center to handle calls from parents, will be responsible for communicating with injured students and families; assigning division staff to assist injured or hospitalized students and their families; writing letters to notify parents of the continuing care that is available to students (which will include local and state agencies, as well as any College-based care); and maintaining follow-up activities such as referrals for help outside the College setting.

Chief Financial Officer or designee: The Chief Financial Officer will serve as ICS Admin/Finance section chief and will support Command and Operations with administrative issues as well as tracking and processing incident expenses. This will include such issues as licensure requirements, regulatory compliance, and financial accounting. The CFO will also be responsible for notifying risk management and insurance companies about the emergency, and for authorizing purchases of outside services and materials needed for the management of emergency situations.

Director of Human Resources or designee: In the event the computer network is unavailable, the Director of Human Resources will be responsible for providing employee data and information to the Crisis Management Team; to secure personnel files and provide employee-related information; helping to identify injured and missing employees involved in the emergency; checking staff records for all injured to determine special medical needs that may be on file; supervising the collection of information about those involved in the emergency; communicating with injured employees and families; arranging support services, as needed; facilitating Worker's Compensation Reports; assisting with medical claims, insurance, etc.; assigning staff to assist injured or hospitalized employees; coordinating internal and external communications with the College spokesperson regarding employee status following crisis situation. The Director of Human Resources will also be aware of the requirements of the Freedom of Information Act and consult the EOC team when information is being released outside the Center.

Dean for Operations/CIO or designee: The Dean for Operations/CIO will be responsible for coordinating the use of technology, assisting in establishment/maintenance of an emergency communications network; supervising the use of the College computer system for communication with the President's office, and the EOC. As needed, the Dean for Operations/CIO will report to the

VPO and President various sites involved in the communication system if there are problems in that system, and provide technical support for all communications hardware.

Director of Residence and Student Life/Coordinator of Residence and Student Life or designees:

The Director and Coordinator of Residence and Student Life, or designees, will be responsible for evacuating and relocating students; accounting for whereabouts of missing resident students; and assisting the Dean of Student Services as necessary.

College Attorney: The college attorney will be responsible for providing advice and legal counsel regarding various response scenarios and their impact on college operations.

4.2 Field Emergency Command Post

If the emergency involves only one building or a small part of the campus, a police or fire vehicle should be placed as close to the emergency scene as is reasonably possible. One local police and/or fire department officer is requested to remain at the emergency command post at all times or until the emergency ends. Field Emergency Command Post Equipment may include the following:

Quantity	Item
6	Copies of Emergency Action Plan
2	Copies of contact list of Emergency Management Team members, Department Heads, etc.
	Tables, chairs, office supplies (pens, pencils, scratch paper, staplers, paper clips, etc)
6	Walkie-Talkies (hand held) Motorola or other quality type radios.
1	Bull horn
1	AM/FM battery-operated portable radio,
2	Complete maps of campus
6	Blankets, pillows
6	Rolls of toilet paper
4	Bars of soap
2	3 foot pry bars
2	Large sledge hammers
6	Cots (inexpensive folding camping type)
6	Flashlights (no battery type)
1	Cheap coffee machines w/coffee, sugar, artificial sweetener, powdered cream, disposable cups, coffee filters.
6 bags	Plastic knives, forks and spoons.
	Sign making material (white cardboard, several colored markers).
1	Flip charts with paper, easel.
1	Up-to-date blueprints of all major buildings on campus (basement, crawl spaces, etc)
20	AA size batteries
20	D size batteries
2	Rolls of duct tape
2	Rolls of barricade "Police" or "Caution" tape.
1	Small generator w/5 gal. of gasoline
2	25 foot or longer commercial heavy-duty extension cords
1	Photo copier
1	Computer
1	Satellite Cell Phone (#8816-3141-0542) *see note below (in VPO's office)
3 days	Bottles of water, canned fruit and other non-perishable sealed foods for three days.
First Aid Kit	
1 box	Self-sealing plastic bags
4	Packs of hard candies
10	Infectious waste bags
5	Wet tissue packs
6	Whistles
4	Sets of leather work gloves
4	Emergency blankets
4	each Isopropyl alcohol, disinfectants (aerosol)
Various	Miscellaneous band aids, gauze, N95 masks, aspirin, scissors, splints, tongue depressors, towelettes, tweezers, sanitary napkins, tampons, rope, emergency First Aid manual, disposable sanitary gloves, safety pins, water purification tablets

*Satellite phone can be dialed directly from a land line or cell phone either by calling:

- a) 011-8816-3141-0542 (originator pays charges up to \$7 per minute-this is an INTERNATIONAL CALL), or by calling;
- b) 1-480-768-2500 and then 8816-3141-0542 when prompted (originator pays long distance and NCCC pays \$2.49 per minute).

4.3 Damage Control: Director of Facilities or designee

The Director of Facilities has the following responsibilities:

- Provides personnel and equipment to perform shutdown procedures, hazardous area control, damage assessment, debris clearance, emergency repairs and equipment protection
- Provides vehicles, equipment, and operators for movement of personnel and supplies, assigns vehicles as required to the Emergency Resource Team for emergency use
- Obtains the assistance of utility companies as required for emergency operations
- Furnishes emergency power and lighting systems as required
- Surveys habitable space and relocates essential services and functions
- Provides facilities for emergency fuel during actual emergency or disaster periods
- Provides for storage of vital records at an alternate site; coordinates with department heads for liaison and support

4.4 Public Information: Director of Communications or designee

The College has two basic guidelines to observe in media relations during emergency situations:

- *Only an authorized spokesperson (the College President or designee or the Director of Communications) will meet or talk with the media.*
- *Only factual information may be released; no speculation is to be offered.*

Chanute Contact Information: During Regular Hours

President's office: 620-432-0346

Assistant to the President: 620-432-0346

Director of Communications: 620-432-0356

Chanute Contact Information: After Hours

President's home: 620-431-0606

President's cell: 620-433-0706

Director of Communications' cell: 620-716-1767

Ottawa Contact Information: During Regular Hours

Dean's office: 785-248-2798

Ottawa Contact Information: After Hours

Dean's cell: 816-810-9889

Other Guidelines

- All faculty and staff are advised to report crisis situations to their immediate supervisor or the Dean for the Ottawa and Online Campuses. Any situation involving a student should also be reported to the Dean of Student Services. They are also reminded not to speak to the media on behalf of the College.
- The President's Office must be informed immediately of existing emergencies. Complete details should be made available to them, including the nature of the emergency, how it began, who is involved, what is happening now, and what help has been requested.
- The President and the Director of Communications shall confer and decide on the appropriate responses to the media.
- All calls from the media are referred directly to the President's office at 620-432-0346.
- The College Emergency Response Team (see below) will designate a room on campus for press/media representatives, if necessary.

Duties of Director of Communications following an Emergency

- As soon as is practical, Director of Communications will provide a news release for the media.
- Director of Communications will assist the VPO with Chanute Police Department to define media restrictions, parking zones, and areas available for news vans and satellite units.
- Director of Communications, where practical, will hold a news briefing that includes information on restricted areas, as well as where, when, and how future briefings will be held.
- Director of Communications will provide members of the media with packets of general institutional information (number of employees, students, campus map, etc.).

Section 5: Responsibilities

5.1 College President

The President is responsible for the overall direction of campus emergency operations as outlined in this plan.

5.2 Administrators and Deans

The Vice President for Student Learning, the Vice President for Operations and the Dean for the Ottawa and Online Campuses will appoint a specific person as Facility/Area Coordinator for every activity under their control, and have the following general responsibilities prior to and during any emergency.

5.2.1 Emergency Preparedness

- Ensure that information about potential hazards in each building (e.g., chemical storage) is distributed to all employees.
- Ensure that proper signage, evacuation procedures, and emergency equipment are in the buildings.
- Ensure that employees receive training in emergency techniques such as AED/CPR/First Aid, building evacuation procedures, and fire extinguisher usage when requested.

5.2.2 Emergency Situations

- Inform employees under their direction about the emergency condition.
- Evaluate the impact the emergency has on their activity and take appropriate action. (This may include ceasing operations and initiating building evacuation.)
- Maintain emergency telephone communications with members of their own department.

5.3 Residence Life Staff

Residence life staff members have the following responsibilities:

- Inform their students, residents, or guests of College emergency procedures as well as evacuation procedures for their building and/or activity
- Inform their students or residents of an emergency and initiate emergency procedures as outlined in this Plan
- Evaluate their assigned area or activity to determine the potential impact of a fire or other disaster.
- Report all safety hazards to the Director of Facilities. (Work orders to reduce hazards and to minimize accidents should be promptly monitored for completion.)

- **IMPORTANT:** Remind all students, residents, guests and staff to conform to building evacuation guidelines during any emergency.
- Perform evacuation drills a minimum of once per semester or per regulations.

Section 6: College Notification System

The College utilizes several methods to notify constituents such as Alertus beacons, text messages, email messages, PC alerts, and social media. This system is intended for the immediate transmission of specific information regarding an emergency to all affected areas of the campus. IP-based telephones have been installed in all classrooms and conference/meeting rooms. All classroom telephones have 9-1-1 direct and All-Call paging buttons for immediate use should any individual deem their use necessary.

In addition, the College's text message system will be used to distribute and send emergency messages to all subscribers by location. Critical messages will be disseminated via the Alertus networked-based messaging system. Alertus beacons have been installed in/at every facility on the Chanute campus, including the baseball and softball fields. "One-button" notification systems have been installed strategically in several locations. The VPO (or Dean for the Ottawa and Online Campuses) or designee is responsible for activation of the "one-button" notification system in the event of an emergency.

The VPO (or Dean for the Ottawa and Online Campuses) is the focal point for official emergency communications to the College **Emergency Response Team**. Each team member, upon receiving notification of a campus emergency, is to pass the same information along to those departments/offices under their direction. The VPO or Dean will notify the following College **Emergency Response Team** members as appropriate:

- President
- Vice President for Student Learning
- Vice President for Operations
- Chief Financial Officer/CFO
- Dean of Student Services
- Dean for Operations/CIO
- Director of Facilities
- Director of Communications
- Athletic Director
- Dean for the Ottawa and Online Campuses (Ottawa emergency only)
- Director of the Teaching and Learning Center (Ottawa emergency only)

Other individuals may also be contacted when necessary.

IMPORTANT: During an emergency, campus phones must be restricted to College official notification. In the absence of phone services, the College's maintenance department will provide wireless communications (walkie-talkies) to the emergency response team for local communication. Emergency response team members will be expected to communicate via cell phones as necessary. In the event cellular coverage is also not available, a single satellite phone will be available for use by the emergency response team. The satellite phone is located on the wall in the VPO's office in Sanders Hall.

Satellite Cell Phone (#8816-3141-0542) *see note below

*Satellite phone can be dialed directly from a land line or cell phone either by calling:

- a) 011-8816-3141-0542 (originator pays charges up to \$7 per minute-this is an INTERNATIONAL CALL), or;
- b) 1-480-768-2500 and then 8816-3141-0542 when prompted (originator pays long distance and NCCC pays \$2.49 per minute).

In addition certain personnel have accounts that allow them to use the DHS Wireless Priority Service (WPS) and the Government Emergency Telecommunication Service (GETS). These two services (WPS for wireless calls and GETS for landline calls) enable a user to get priority service for calls if there is an interruption in service due to call volume. The current users for NCCC are as follows:

Name	Position/Title	Group	Active	Services
Bures Mr. Kyle	Director of TLC Ottawa	KS - NEOSHO CO COMM COL	Yes	GETS
Coomes Ms. Kerrie	Dean of Student Services	KS - NEOSHO CO COMM COL	Yes	GETS
Gardner Dr. Marie	Dean for Ottawa & Online	KS - NEOSHO CO COMM COL	Yes	GETS/WPS
INBODY Dr. BRIAN	PRESIDENT	KS - NEOSHO CO COMM COL	Yes	GETS
RANABARGAR KERRY	VP FOR OPERATIONS	KS - NEOSHO CO COMM COL	Yes	GETS/WPS
Robb Dr. Sarah	VP for Student Learning	KS - NEOSHO CO COMM COL	Yes	GETS/WPS
SOLANDER SANDI	CFO	KS - NEOSHO CO COMM COL	Yes	GETS
Unrein Ms. Jyl	AA to VPO	KS - NEOSHO CO COMM COL	Yes	GETS

Section 7: On/Off Campus Sources of Assistance

7.1 On-Campus Resources

Skilled workers are available from the maintenance department at all times during normal working hours and via cell phone after normal hours. They are capable of providing the following emergency services:

- **Utilities:** Repairs and/or shutdown of water, gas, electric and sewage systems.
- **Structures:** Repairs to structures and mechanical equipment therein, including heating and cooling systems.
- **Equipment:** Portable pumps, generators, floodlights, welders, air compressors, tractors, backhoes, etc.
- **Transportation:** Sedans, vans, trucks and tractors.
- **Emergency Procurement:** Procurement of materials and services can be arranged in direct support of any contingency.

Phone numbers:

Normal Business Hours

Devin Donaldson

Office: 620-432-0402

Cell: 620-212-8120

Emergencies

Maintenance cell: 620-432-0457

Custodial services cell: 620-432-0458

7.2 Emergency Shutdown Procedures

In the event of a natural disaster in which major structural damage is sustained, turn off hazardous utilities (electricity and natural gas) in affected areas.

7.3 Off-Campus Resources

NON-Emergency Telephone Numbers:

	Chanute	Ottawa	Garnett
Fire	620-431-5236	785-229-3700	785-448-6823
Ambulance	911	911	911
Police	620-431-5768	785-242-2561	785-448-1641
County Sheriff	620-431-5759	785-229-1200	785-448-5428
KS Highway Patrol	620-431-2100 (Troop H)	785-296-3102 (Troop B)	

Safety & Security Emergency Contacts:

Security Services (Chanute).....	620-432-0453
Security Services (Ottawa).....	785-893-4969
Praetorian Protective Services	800-283-6202
If no answer, call	918-961-2480

Hospital Emergency Department Telephone Numbers:

Neosho Memorial Regional Medical Center-Chanute.....	620-431-4000
Labette County Medical Center-Parsons	620-421-4881
Allen County Regional Hospital-Iola	620-365-1000
Mt. Carmel Regional Medical Center-Pittsburg.....	620-231-6100
Wilson Medical Center-Neodesha	620-325-2611
Advent Health-Ottawa.....	785-229-8200
Family Medicine-Baldwin City	785-594-2512
Osawatomie State Hospital-Osawatomie	913-755-7000
Miami County Medical Center-Paola.....	913-294-2327
Anderson County Hospital-Garnett	785-448-3131
Lawrence Surgery Center-Lawrence	785-832-0588
Lawrence Memorial Hospital	785-505-5000
Olathe Medical Center.....	913-791-4357
University of Kansas Hospital (KU Med)	913-588-6500

Road Condition Information Telephone Number:

Kansas State Department of Transportation.....	511 or 866-511-5368
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Utilities-Gas, Water and Electric Telephone Numbers:

Chanute.....	620-431-5200
Ottawa (electric, water, and sewer).....	785-229-3710
(Weekends and holidays).....	785-229-3750
Kansas Gas Service Emergencies and Repairs.....	888-482-4950

Telephone Outage Telephone Numbers:

Chanute

KS Communications (premises).....	620-431-1202
AT&T (local carrier).....	800-288-2020
AT&T (long distance).....	800-585-7928

Ottawa

Repairs	800-222-3000
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Additional Health and Community Help Telephone Numbers:

AIDS Awareness	800-448-0440
AIDS Resource Network	800-361-2895
Alcoholic Anonymous	800-299-6310
American Pregnancy Helpline.....	800-672-2296
KS Child Abuse & Neglect Hotline.....	800-922-5330
Crisis Call Center.....	800-273-8255 or text ANSWER to 839863
Cyber Tipline	800-843-5678
DCCCA (Lawrence)	785-841-4138

Disaster Distress Helpline.....	800-985-5990
Federal Bureau of Investigation (FBI: KC, MO).....	816-512-8200
.....	855-835-5324
LGBT National Youth Talkline.....	800-246-7743
Kansas Alcohol and Drug Abuse Services (Beacon Health Options)	866-645-8216
Kansas Alcohol and Drug Abuse Section (SRS).....	785-296-0141
Kansas Arson/Crime Hotline.....	800-KS-CRIME
Kansas Crisis Hotline (Domestic Violence/Sexual Assault)	888-363-2287
Kansas Division of Environment (Emergency Spill Response)	785-291-3333
Kansas Division of Health (Bioterrorism Incident).....	877-427-7317
Kansas Epidemiologic Services (Reportable Diseases)	877-427-7317
Kansas State Fire Marshall	785-296-3401
National Institute on Drug Abuse	800-487-4889
National Cocaine Hotline.....	877-737-0457
National Student Clearing House	800-946-3646
Mid-America Poison Control Center.....	800-222-1222
National Response Center.....	800-424-8802
(Toxic Chemicals Spills, Oil Spills, Terrorist Threats)	
National Runaway Switchboard	800-786-2929
National Suicide Prevention Lifeline.....	988
National Domestic Violence Hotline.....	800-799-7233
Rape, Abuse, and Incest National Network.....	800-656-4673
Southeast Kansas Mental Health Center.....	620-431-7890
Franklin County Mental Health Center	785-242-0588 Ottawa
SPEAK UP.....	866-SPEAK-UP (773-2587)
The Trevor Lifeline.....	866-488-7386
Veterans Crisis Line	800-273-8255

Emergency Contacts of Helping Agencies in the Community

American Red Cross.....844-334-7569

American Red Cross of South Central and Southeast Kansas

Chanute, Neosho County, Kansas.....620-431-9670
 Dicie Nicklaus, Disaster Program Manager.....316-650-9104

American Red Cross of Capital Area

Anderson, Douglas and Franklin Counties, Kansas.....785-354-9238

Local Community Churches (Chanute)

Ambassador Christian Church	4001 Johnson Rd, Chanute, KS	620-431-7751
Pastor David McCoy		
Anchor Worship Center United Pentecostal	520 N. Lafayette, Chanute, KS	
Pastor Charles Jay		
Bethel Baptist Church	120 S. Denman, Chanute, KS	620-431-0592
Pastor Jason Jackson		

Blessed Hope Bible Baptist Church Pastor Kevin Vail	600 S. Ashby, Chanute, KS	610-432-3378
Calvary Baptist Church	222 W. Main Street, Chanute, KS	620-431-9777
Chanute Seventh Day Adventist Pastor Carl Goff	909 W. 14th, Chanute, KS	620-431-7848
Church of Christ Minister Larry Dye	111 N. Rutter, Chanute, KS	620-431-2741
Church of God in Christ Bishop L.F. Thuston	1212 N. Washington, Chanute, KS	620-431-6150
Church of the Nazarene Pastor Kevin McDonald	1313 W. 14th, Chanute, KS	620-431-2040
Faith Baptist Church Pastor Steve Pefley	102 S. Lafayette, Chanute, KS	620-431-1529
First Baptist Church DJ Dangerfield, Lead Pastor Kathy Carlson, Pastor	118 N. Forrest, Chanute, KS	620-431-2910
First Christian Church Rev. Tom Eastman*	102 N. Grant, Chanute, KS	620-431-3758
First Presbyterian Church	15 N. Steuben, Chanute, KS	620-431-2257
First United Methodist Church Rev. Michael Park	202 S. Lincoln, Chanute, KS	620-431-4240
Grace Episcopal Church Mother Joyce Holmes*	209 S. Lincoln, Chanute, KS	620-431-1210
Grant Chapel A.M.E.	112 S. Evergreen, Chanute, KS	316-431-9679
Healing Center Church of God Pastor Charles E. Crissey	1390 W 35th Pkwy, Chanute, KS	620-431-1113
Kingdom Hall of Jehovah's Witnesses Pastor Alan Scott	4040 Johnson Road, Chanute, KS	620-431-6568
Living Word Assembly of God Church Pastor Ryan Wheeler	1000 W. 14th Street, Chanute, KS	620-431-7777
New Hope Missionary Baptist Rev. Otis Crawford	320 N. Central, Chanute, KS	620-431-1503
New Life United Brethren in Christ Church Pastor Brian Maddox	500 N. Forest, Chanute, KS	620-431-1847
Otterbein United Methodist Pastor Russ Vallier	631 W. 7th, Chanute, KS	620-431-0610
Parkview Holiness Church Pastor. Kelly Denison	1023 S. Steuben, Chanute, KS	620-431-6802
St. Patrick's Catholic Church Fr. Michael Linnebur	424 S. Central, Chanute, KS Parish Center	620-431-3165 620-431-2007
Westview Southern Baptist Church Pastor Kevin McCarthy	1415 S. Plummer, Chanute, KS	620-431-4854
Zion Lutheran Church Rev. Tommy Presley	1202 W. Main, Chanute, KS	620-431-1341

*Designates Members of the Ministerial Alliance

Neosho County Local Emergency Planning Committee

Melanie Kent-Culp (Chair)	Emergency Management Coordinator, Neosho County	620-244-3874 620-212-0007 (c)
Lori Nally (Vice-Chair)	Director, Neosho County 911	620-244-3895
Greg Taylor	Sheriff, Neosho County	620-244-3888
Chris Pefley	Chief, City of Chanute Police Department	620-431-5244
Dale Lowry	Fire Captain, City of Chanute Fire Department	620-431-5236
Kerry Ranabargar	VPO, Neosho County Community College	620-432-0301 620-212-3750 (c)
Beckie Manahan	PA, NMRMC	620-431-4000
Trace Hallack	EMS Director, NMRMC	620-431-4000
Teresa Starr	Administrator, Neosho County Health Department	620-431-5770 620-432-4311 (c)
Josh Smith	Southeast Regional Coordinator-KDEM	620-794-6543
Richard Haslett	Operator, Ash Grove Cement	620-433-3500
Lee T. Miller	Coordinator, SEK Health Care Coalition, Lower 8 of SEK	620-313-0831 (c)
Fred Rinne	Coordinator, SEK Health Care Coalition	620-332-7538 (c)
Marilyn Cawthon	Director of Business Operations, Ashley Clinic	620-431-2500
Neil Springer	Security Coordinator, Labette Health	620-421-4881
Ernest Adams	Clinician, SEK Mental Health Clinic	620-431-7890
Troy Damman	Superintendent, USD 101	620-244-3264
Jerry Waun	General Manager, Watco Company	620-515-0875
Carlos Thomas	Safety Coordinator, Orizon Aerospace	620-305-2455
Mandy Hillmon	Administrator, Lightning Creek (Guest Home Estates 2)	620-431-0599
Roberta Harris	Chief, City of Erie Police Department	620-244-3611
John Almond	Compliance Officer, KCC	620-432-2300
Christina Perez	RN/Clinical Manager, Fresenius Kidney Care	620-431-1239
Mark Knapp	Director, Americare USA (Heritage Health Care)	620-431-4151
Doug Wright	Clinician, SEK Mental Health Center	620-365-5717
Stacy Trester	Emergency Department Director, NMRMC	620-432-5392

Local Community Churches (Ottawa)

Agape Christian Center Michael Schooley	3085 Marshall Rd., Ottawa, KS	785-242-5683
Appanoose Baptist Pastor Don Schultz	430 Shawnee Terr., Pomona, KS	785-828-3717
Beacon of Truth Minister Reuben Esh	3099 NW. 2500 Rd., Richmond, KS	785-229-5172
Bible Baptist Church Rev. Robert Gruenwald	325 N. Cherry St., Ottawa, KS	785-242-6831
Calvary Baptist Church Pastor Greg Rickard	925 W. 7th St., Ottawa, KS	785-242-4835
Cherry Street Wesleyan Church Rev. Todd Miller	933 N. Cherry, Ottawa, KS	785-242-5493

Community Foursquare Chapel Pastor Reyes Rodriquez	119 E. 9th St., Ottawa, KS	785-242-4368
Faith Hope & Love Outreach Ministries Dr. Sharon Cook	224 S. Walnut St., Ottawa, KS	913-205-9738
Faith Lutheran Church Pastor Timothy Roth	1320 W. 15th St., Ottawa, KS	785-242-1906
First Baptist Church Pastor Tiger Pennington	410 S. Hickory, Ottawa, KS	785-242-2713
First Christian Church Rev. Bob Colerick	1045 S. Hickory St., Ottawa, KS	785-242-4699
First Southern Baptist Church Rev. Martin McPheron	1419 S. Eisenhower St., Ottawa, KS	785-242-8498
First United Methodist Church Rev. Jay Pi	203 E. 4th St., Ottawa, KS	785-242-1419
Grace Episcopal Church Rev. Robert Harris	315 W. 5th St., Ottawa, KS	785-242-5390
Grace Gospel Church Aaron Harshaw	208 S. Elm St., Ottawa, KS	785-893-2731
Living Way Apostolic Church Rev. Robert Bell	915 W. 19th St., Ottawa, KS	913-707-7917
New Life Baptist Church Chadd Lemaster	705 Westgate, Garnett, KS	785-204-1769
North Baptist Church Rev. Kim Wilcox	413 E. Wilson, Ottawa, KS	785-242-5111
Ottawa Bible Church Pastor Dakota Smith	1623 S. Poplar, Ottawa, KS	785-242-3211
Pilgrim Bible Church Rev. Joseph Stratton	316 E. 12th St., Ottawa, KS	785-242-8553
Sacred Heart Church Father Anthony Williams	408 S. Cedar, Ottawa, KS	785-242-2174
Seventh-Day Adventist Church Pastor Joe Day Beazley	842 S. Sycamore St., Ottawa, KS	785-242-5041
Trinity Lutheran Church Pastor Ervin Daugherty	430 N. Grand, Garnett, KS	785-448-6930
Trinity United Methodist Rev. Lori Stevens	630 N. Cedar, Ottawa, KS	785-242-1428
Westminster Presbyterian Church Pastor Mark Hutton	401 W. 13th St., Ottawa, KS	785-242-1824

Franklin County Emergency Management

Thomas Winter	Emergency Management Director	785-229-3505
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Section 8: Specific Emergency Procedures

The following specific emergencies are addressed in this section:

- Active Killer Event
- Biohazard/Chemical Spill
- Bomb Threat
- Building/Campus Evacuation
- Civil Disturbance
- Death or Serious Injury
- Earthquakes
- Explosion on Campus
- Fires
- Lightning
- Medical Emergencies
- Pandemic Outbreak
- Reporting Emergencies
- Severe Weather - Closing/Early Dismissal
- Technology/Utility Failure
- Tornado
- Violent or Criminal Behavior
- Swatting

The procedures covered in this section should always be followed in sequence, unless conditions dictate otherwise.

8.1 Reporting Emergencies

To report an emergency, contact the Vice-President for Operations at 620-212-3750 or designee or the Dean for the Ottawa and Online Campuses at 816-810-9889 or designee. If the situation warrants immediate emergency response, please dial 911. To contact security services Safety Officers, call 620-432-0453 on the Chanute campus or 785-893-4969 on the Ottawa campus during their normal hours of operation, typically evenings on both campuses and overnight in the residence halls.

The Vice-President or Dean will be prepared to dispatch appropriate emergency response units (Fire/Rescue or Ambulance) to any location on campus, or dispatch appropriate college personnel to provide immediate assistance for hazardous spills, search-and-rescue, and other similar emergencies.

In order to assist the operator in processing the call quickly and efficiently, please be prepared to give the 911 operator the following information:

- What you saw, heard, or found
- The exact location of the incident
- The phone number of the phone you are using
- Details of the situation
- Your name and address

Then **stay on the line** until you are told to hang up.

KEEP CALM . . . KEEP OTHERS CALM!

As soon as time permits, fill out the appropriate serious incident form (available on *myNeosho* under the *mySafety* tab under *Serious Incident Reports* on the left at [MyNeosho > MySafety > Serious Incident Reports](#) with pertinent information.

8.2 Evacuation Procedures

The Vice-President for Operations or the Dean for the Ottawa and Online Campuses or their designee will give the order for evacuation.

8.2.1 Building Evacuation

All building evacuations will occur when a building alarm (fire alarm / Alertus Notification) sounds and/or upon notification by a member of the NCCC emergency response team or facility coordinator or designee.

When the building evacuation alarm is activated, leave by the nearest marked exit and alert others to do the same. **EVERYONE MUST EXIT THE BUILDING. ONLY ESSENTIAL EMERGENCY RESPONSE TEAM PERSONNEL ARE PERMITTED IN THE BUILDING UNTIL THE ALL-CLEAR IS GIVEN.**

ASSIST THE DISABLED IN EXITING THE BUILDING!

Once outside, proceed to a clear area that is at least 500 feet away from the affected building. Keep streets, fire lanes, hydrant, areas and walkways clear for emergency vehicles and personnel. Know your area assembly points.

- **Chanute Safety Zones:** North - field north of Bideau Hall; West - Parking Lot #P1; South – Hudson Baseball field.
- **Ottawa Safety Zone:** On the Ottawa campus, evacuate by the nearest exit and then proceed to the far west edge of the parking lot.

DO NOT RETURN TO AN EVACUATED BUILDING unless told to do so by the Chanute Police Department, Chanute Fire Department or VPO or designee on the Chanute campus. On the Ottawa campus, do not return unless told to do so by the Ottawa Police Department, Ottawa Fire Department or the Dean of Ottawa and Online Campuses or designee.

8.2.2 Campus Evacuation

Evacuation of all or part of the campus grounds will be announced by the Neosho County Community College emergency response team as described.

All persons are to evacuate immediately the area of campus in question and relocate to another part of the campus grounds as directed.

- **Chanute Safety Zones:** North - field north of Bideau Hall; West - Parking Lot #P1; South – Hudson Baseball field.
- **Ottawa Safety Zone:** On the Ottawa campus, evacuate by the nearest exit and then proceed to the far west edge of the parking lot.

8.2.3 Procedure for Emergency Evacuation of Individuals with Disabilities

The following procedures are intended to assist disabled persons with an emergency evacuation from any buildings on the campus of Neosho County Community College. The guidelines set forth in this section are in compliance with NFPA 101 Life Safety Code and the Americans with Disabilities Act as amended.

Neosho County Community College policies and procedures require all persons in a facility to evacuate that facility any time the fire alarm system is activated or during any emergency that requires building evacuation. Persons with disabilities may not be able to evacuate unassisted. Therefore, they should inform another person that assistance may be necessary during an evacuation.

General Guidelines

- Remember that individuals with similar disabilities are unique. Listen to the individual; he/she is the expert regarding their own disability.
- Always ask the individual if there are any special considerations or items that need to come with them during the evacuation.
- There are “hidden” disabilities that may need assistance, including health, psychiatric disabilities (anxiety disorders, depression, personality disorders, etc.), and some vision or hearing impairments.
- Some individuals may utilize service animals such as guide dogs, hearing dogs or assistance animals. When possible, keep the team together.

During the first week of class, students with disabilities that limit mobility are encouraged to disclose their disability to the Dean of Student Services in Sanders Hall on the Chanute campus or designee, or the Dean for the Ottawa and Online Campuses on the Ottawa campus or designee. Students should disclose any special assistance that may be required in the event of a fire alarm or other emergency evacuation. The Deans at their respective campuses will work with appropriate staff to then make it part of the emergency action plan to locate and identify the student(s) to the appropriate emergency authorities.

“Buddy System” Option

Persons with disabilities that limit mobility are encouraged to utilize the “Buddy System.” Persons with disabilities that limit mobility may be defined as anyone who uses assistive devices such as canes, crutches, or wheelchairs or who has slower mobility due to illness or injury. Also, persons with limited vision and hearing may need assistance to evacuate.

Persons with limited mobility are also encouraged to make acquaintances with fellow students, residents, or class members. When the fire alarm sounds, the “Buddy” will make sure of the location of the person with the disability, and then go outside and inform emergency personnel (campus security, Chanutte or Ottawa Fire or Police Departments) that a person in a specific location needs assistance in leaving the building. Emergency personnel will then enter the building and evacuate that person. If conditions allow, the “Buddy” may choose to assist the person with disability during the evacuation of the building.

ELEVATORS ARE NOT TO BE USED IN AN EMERGENCY EVACUATION.

Elevators will stop in the event of a power outage and persons will become trapped inside.

Evacuation Options

Use of the “Buddy System” along with the following evacuation options will help to assure the prompt evacuation of any person with a disability.

- **Horizontal Evacuation:** Move away from the area of imminent danger to a safe distance such as another wing, adjoining building, opposite end of the corridor, or outside if on ground level.
- **Vertical (Stairway) Evacuation:** Stairways can be used by those who are able to evacuate with or without assistance. Enclosed stairways are a safe refuge due to fire and smoke doors that enclose the area. Persons with sight disability may require the assistance of a sighted person. Persons who must use crutches or other devices as walking aids will need to use their own discretion, especially when several flights of stairs are concerned.
- **Stay in Place:** Unless danger is imminent, remain in a room with an exterior window and a telephone, closing the door. Dial 911 for emergency assistance. Give your name, location, and the reason you are calling. Phone lines normally remain in service during most building emergencies. If the phone lines do fail, you can signal from the window by waving a cloth, towel, sheet, or other object to attract attention.

Disability Guidelines

Prior planning and practicing of emergency evacuation routes are important in assuring a safe evacuation.

- **Mobility Impaired (Wheelchair):** Persons using wheelchairs should stay in place or utilize some type of horizontal Evacuation (such as the Evac+ Chair in the CAVE, Bideau Hall and NeoKan Hall) with their “Buddy” when the alarm sounds. The evacuation “Buddy” should immediately proceed to the evacuation assembly point outside the building and inform emergency personnel about the location of the person with disability. Dial 911 for emergency assistance.
- **Mobility Impaired (Non-Wheelchair):** Persons with mobility impairments, who are able to walk independently, may be able to negotiate stairs in an emergency with minor assistance. If danger is imminent, the individual should wait until the heavy traffic has cleared before attempting the stairs. If there is no immediate danger (e.g., detectable smoke, fire, or unusual odor), the person with disability may choose to stay in the building, using the other options, until emergency personnel arrive.

- **Hearing Impaired:** Most buildings on campus are equipped with fire alarm horn/strobes that sound the alarm and flash strobe lights. The strobe lights are for hearing impaired persons. Persons with hearing impairments may not notice or hear emergency alarms and will need to be alerted of emergency situations.
- **Visually Impaired:** Most buildings on campus are equipped with fire alarm horn/strobes that sound the alarm and flash strobe lights. The horn is for the sight impaired persons. Most people with a visual impairment will be familiar with their immediate surroundings and frequently traveled routes. Since the emergency evacuation route could be different from the commonly traveled route, persons who are visually impaired may need assistance in evacuating a building. A “Buddy” should offer assistance to the individual with visual impairment and guide them through the evacuation route.

8.2.4 Residence Halls

Of the two (2) residence halls, only Bideau Hall has rooms designated for persons with disabilities. They are as follows: rooms 104, 129, 204, and 229. At the beginning of each semester, the Director of Residence and Student Life, along with the Coordinator of Residence and Student Life, will conduct meetings with their floors to discuss the “Buddy System” as well as other emergency procedures including location of nearest stairwells for exit, nearest fire extinguishers and how to use them, etc.

The Director of Residence and Student Life is responsible for tracking of any disabled persons residing in the halls and provides this list to the NCCC emergency response team. In the event of a fire alarm, the emergency response team members respond to the disabled person(s) room to verify whether they were able to evacuate appropriately.

Students who may experience temporary disability, such as those who may be temporarily on crutches, or recovering from a surgical procedure, should identify themselves to the Director of Residence and Student Life so that they can be included in this procedure. The Athletic Training department will assist with identification of such student-athletes and notification of the Coordinator of Residence and Student Life.

8.2.5 Following Evacuation

Students and personnel are to evacuate the building and congregate in one area. Students *are not* to leave campus without first providing their name and location to College personnel on-site. This is to facilitate communication between parents or others who may call the College to locate the student and to assist College and/or local police in any investigation. Students should make every attempt to contact their parents or other family members to report their condition. The preferred method to do this is via text messaging as often times during emergency situations cellular communication can become unusable due to increased traffic.

- **Chanute Safety Zones:** North - field north of Bideau Hall; West - Parking Lot #P1; South – Hudson Baseball field.
- **Ottawa Safety Zone:** On the Ottawa campus, evacuate by the nearest exit and then proceed to the far west edge of the parking lot.

8.3 Medical Emergency

If a medical emergency occurs off campus, call 911. Give your name; describe the nature and severity of the medical problem and the location of the victim. If serious injury or illness occurs on campus, immediately call 911. As time permits, please call the VPO at 620-212-3750 (cell) or designee for the Chanute campus or the Dean for the Ottawa and Online Campuses at 816-810-9889 (cell) or designee. To contact security services Safety Officers, call 620-432-0453 on the Chanute campus or 785-893-4969 on the Ottawa campus during normal hours of operation, typically evenings on both campuses and overnight in residence halls.

In case of minor injury or illness, provide First Aid care. Note: *Only qualified trained personnel should provide first aid treatment (i.e. CPR, AED use, etc.).* Use only sterile first aid materials. For more information, refer to the NCCC AED Policies and Procedures located at www.neosho.edu > [Safety and Security > AED Policies and Procedures](#)

In case of serious injury or illness quickly perform the following steps:

1. If available, an automated external defibrillator (AED) should be taken to all medical emergencies.
2. Remain calm and quickly assess the situation.
3. CALL 911 *immediately* if the victim is:
 - having trouble breathing
 - has uncontrolled bleeding
 - has injured an extremity (arm or leg) so that it looks obviously deformed
 - complaining of or appears to be in severe pain
 - unconscious or has altered consciousness
 - having a seizure
 - complaining of neck pain
 - unable to stand, or
 - if you need additional assistance and no one else is available to help.
4. Call the Vice-President for Operations at 620-212-3750 (cell) or designee for the Chanute campus or the Dean for the Ottawa and Online Campuses at 816-810-9889 (cell) or designee. To contact security services Safety Officers, call 620-432-0453 on the Chanute campus or 785-893-4969 on the Ottawa campus during their normal hours of operation, typically evenings on both campuses and overnight in the residence halls. Notify the VP or Dean that you have called 911 or ask them to do it.
5. Do not administer any type of medical treatment if you have not been specifically trained to do so. Do not move the victim unless their current location is causing them harm or is a possible endangerment to their life.
6. If the victim becomes unconscious, is not breathing or has no pulse, call 911 and follow the guidelines established in the www.neosho.edu > [Safety and Security > AED Policies and Procedures](#).
7. Contact others for additional help.
8. Remain calm and help the victim relax; try to keep them warm and comfortable until experienced medical help arrives.
9. Keep crowds from gathering around the victim and keep the general area clear for emergency personnel.
10. Employees injured on the job are required to notify Human Resources and will be directed to seek treatment immediately at a physician's office or emergency room for work-related

injury care (Worker's Compensation claims).

8.4 Food Borne Illness Emergency Response Plan

In the event of an illness caused by food consumed on campus, the NCCC/Great Western Dining food service and production of that food item will be suspended.

- The food suspected of causing illness will be packaged, labeled, refrigerated and retained for sampling.
- Notification of the illness will be given to the Manager of Great Western Dining, Dean of Students, and the Director of Residence and Student Life.
- Students who become ill may be treated at the local health clinic if possible. If the clinic is not open, or it is determined that a higher level of care is needed, the students may be referred to the hospital.
- The Food Service Manager on campus will begin a food-related incident report. This procedure will be followed including sampling and notification of the Kansas Department of Agriculture, Department of Food Safety and Lodging at 785-564-6767 or after business hours, call 800-915-6163, press 1, and leave a message.
- Resumption of food service will be at the direction of the Kansas Department of Agriculture, Department of Food Safety and Lodging working in conjunction with Great Western Dining food services.
- The Dean of Student Services working in conjunction with the Director of Residence and Student Life will coordinate and take necessary steps to ensure college housing residents are provided necessary food supplies.

8.5 Airborne Illness Emergency Response Plan

In the event of an illness at NCCC caused by an airborne virus or bacteria, or other airborne contaminant, the air handlers to the building should be shut down immediately and staff evacuated from the building. For more information, refer to the NCCC Bloodborne Pathogens Exposure Control Plan at www.neosho.edu > [Safety and Security](#) > [Bloodborne Pathogens Exposure Control Plan 2015-2016](#)

- Contact Maintenance to shut down the HVAC if possible: 620-432-0457.
- The Director of Facilities will notify the VPO and then continue to assist with evacuation and sealing and/or quarantine of the building.
- At Ottawa, notify the Dean for the Ottawa and Online Campuses at 816-810-9889.

Persons suffering with respiratory difficulty should be transported to the nearest hospital for evaluation. Any person in respiratory distress (i.e., short of breath, choking, having difficulty breathing) will need emergency medical assistance. Contact 911.

The VPO should be contacted immediately at 620-212-3750, who will contact other Administrative staff as indicated and the College legal counsel.

The Kansas State Infectious Disease Epidemiology and Response Department will be contacted at

877-427-7317 to begin an epidemiology investigation.

The building will remain sealed until released by the Kansas State Infectious Disease Epidemiology and Response Department.

In the event of a possible pandemic outbreak, the administrator in charge, in conjunction with other emergency operations personnel, will determine the threat level of the current outbreak and take appropriate actions. These actions may include, but not be limited to, the following:

- Cancellation of classes, sporting events and/or other public events;
- Closure of campus, student housing, and/or public transportation; or
- Quarantine or isolating of affected students and staff.

8.6 Fire

- In all cases of fire, call 911 immediately.
- Know the location of fire extinguishers, fire exits, and alarm systems in your area and know how to use them. The location of these items can be found on the emergency evacuation maps located near the entrances in each of the buildings on campus.
- If a minor fire appears controllable, promptly direct the charge of the nearest fire extinguisher toward the base of the flame. If an emergency exists, activate the building alarm (fire alarm).
- In the case of large fires that do not appear controllable, IMMEDIATELY call 911. Then evacuate all rooms, closing all doors to confine the fire and reduce oxygen available to it. DO NOT LOCK DOORS. Take all personal belongings (cell phones, keys, purses, wallets, etc.).
- When the building evacuation alarm is sounded, assume an emergency exists. Walk quickly to the nearest marked exit and alert others to do the same.

***ASSIST THE DISABLED IN EXITING THE BUILDING!
DO NOT USE THE ELEVATORS DURING A FIRE.***

Smoke is the greatest danger in a fire, so stay near the floor where the air will be less toxic.

Once outside, move to a clear area at least 500 feet away from the affected building. Keep streets, fire lanes, hydrants, and walkways clear for emergency vehicles and crews. Remain in your designated evacuation location until cleared by emergency personnel. If requested, assist emergency crews as necessary. A Field Emergency Command Post may be set up near the emergency site. Keep clear of the command post unless you have official business.

- **Chanute Safety Zones:** North - field north of Bideau Hall; West - Parking Lot #P1; South – Hudson Baseball field.
- **Ottawa Safety Zone:** On the Ottawa campus, evacuate by the nearest exit and then proceed to the far west edge of the parking lot.
- **Mitchell Career and Technology Center Zone:** At the MCTC evacuate to the north edge of the parking lot.

DO NOT RETURN TO AN EVACUATED BUILDING unless told to do so by the Chanute Police Department, Chanute Fire Department, or VPO or their designee on the Chanute campus. On the Ottawa campus do not return unless told to do so by the Ottawa Police Department, Ottawa Fire Department, or the dean of Ottawa and Online Campus or Designee.

***NOTE:** If you become trapped in a building during a fire and a window is available, place an article of clothing (shirt, coat, etc.) outside the window, as a marker for rescue crews. You may also choose to break the window and exit through the opening. If there is no window, stay near the floor where the air will be less toxic. Shout at regular intervals to alert emergency crews of your location. Use your personal cell phone if available to call 911.*

KEEP CALM, AND HELP OTHERS REMAIN CALM.

8.7 Severe Weather Closing/Early Dismissal

If, due to an emergency (e.g., inclement weather, power failure, etc.), it becomes necessary to close the College or to delay the normal work schedule, the College will notify the local TV and radio stations as noted below:

Chanute Campus		Ottawa Campus	
KINZ – 95.3 FM	Chanute	KOFO – 1220 AM	Ottawa
KKOY – 105.5 FM	Chanute	WIBW	Topeka
KIKS – 101.5 FM	Iola	KSHB 41	Kansas City
KKOW - 96.9 FM	Pittsburg	KMBC 9	Kansas City
KOAM TV CH 7 / 14	Pittsburg	KCTV 5	Kansas City
KFEX – 93.1	Chanute	WDAF 4	Kansas City

If the closing is made due to inclement weather such as snow or ice, college authorities will make the decision to close the campus, usually prior to 5:30 a.m. the day of classes. The decision to close evening classes will be made prior to 3:30 p.m. for the Chanute campus and prior to 3:00 p.m. for the Ottawa campus. The Vice President or Dean (or their designee) will update the College’s text-messaging system to immediately notify all subscribers of the closing. The Vice President or Dean (or their designee) will update the main campus phone number recording. In addition, text message alerts will be sent to all subscribers via Panther TextNet. Social media such as the college Facebook and Twitter feeds will also be updated.

In the event the media are not notified due to time constraints, the President, Vice Presidents, Deans, Directors, and Division Chairs will be notified. It is the responsibility of the department heads to notify all of their departmental personnel.

8.8 Tornadoes/Severe Thunderstorms

Tornadoes are one of NCCC’s highest risks for a disaster. They are most likely to occur between 3:00 and 9:00 pm but have occurred during all hours of the day and night. The “average” tornado moves from southwest to northeast, but can move in any direction. The average forward speed for a tornado is 30 mph, but can vary from nearly stationary to 70 mph.

8.8.1 Definitions

- **A SEVERE THUNDERSTORM WATCH:** Severe thunderstorms are possible in your area. Thunderstorms are defined as severe if they produce winds in excess of 58 mph and/or produce hail of 1” in diameter or larger. Tornadoes can occur during severe thunderstorm warnings. **Generally, no Emergency Action Plan (EAP) message will be issued. However, an EAP message may be issued at the discretion of the VPO or designee or DOOC or designee depending upon the forecast after consultation with county emergency management personnel.**
- **A SEVERE THUNDERSTORM WARNING:** Severe thunderstorms are occurring, or imminent. Keep in mind that tornadoes occasionally develop in areas where severe thunderstorm watches or warnings are in effect. Remain alert to signs of approaching tornados and seek shelter if threatening conditions exist. **An EAP message may be issued, depending upon the severity of the storm system. Storm reports will be sent to the National Weather Service (NWS) via NWS Chat.**
- **A TORNADO WATCH:** Indicates that conditions exist for a tornado to develop. Be prepared to move to a safe area. **An EAP message will be issued.**
- **A TORNADO WARNING:** Indicates that a tornado has actually been sighted or indicated on radar. If a tornado warning has been issued for your area, move to your **pre-designated** place of safety (found on the last page of this document). **An EAP message will be issued. Weather Reports will be sent to the NWS via NWS Chat.**

All students, faculty and staff are automatically subscribed to a free service that will send a text message to their cell phone advising them of any severe weather watches/warnings in their area, called Panther Text Messaging. The NCCC Chanute campus has been designated as Storm Ready and also as a Weather Ready Nation Ambassador by NOAA. The NCCC Ottawa campus is also designated as a Weather Ready Nation Ambassador by NOAA. For more information, go to <https://www.weather.gov/stormready/>.

8.8.2 Procedures

If you are on campus when a tornado warning has been issued, you should move to the lower level of whatever building you are in. **DO NOT** go outside to check the weather. If an underground area is not available, move to an interior room or hallway on the lowest floor. Crouch down against a wall or get under a sturdy piece of furniture. Auditoriums, gymnasiums and other structures with high, wide-span roofs do not offer good protection. **Stay away from windows and exterior doors.**

If you are outdoors, **DO NOT** attempt to outrun a tornado in a truck or car; instead abandon it for a strong building. If you are on the road, remember that overpasses offer NO protection from tornadoes and should not be used as shelters. If caught in the open, take cover in a ditch or low spot and watch for rising water. Remember, this will not provide the same protection as a sturdy building. Occasionally tornadoes develop so rapidly that advance warning is not possible. Remain alert for signs of an approaching tornado.

FLYING DEBRIS CAUSES MOST DEATHS AND INJURIES DURING A TORNADO
(Source: National Weather Service)

PLEASE REVIEW THE LIST OF SEVERE WEATHER SHELTER AREAS ON CAMPUS LISTED

BELOW. THESE CAN ALSO BE FOUND ON THE LAST PAGE OF THE EMERGENCY ACTION PLAN.

Watches and warnings are received through information from the National Weather Service, cell phones text messaging services, NOAA radios, directly from local county emergency operations, the Internet, and local TV and radio.

When a tornado watch is announced:

- Remain calm. Turn on all available televisions and weather radios to local weather stations.
- Staff are authorized to activate the Neosho County Community College Emergency Warning System.
- The Vice President or Dean will contact all Facility Coordinators or their designee as well as Tech Services.
- All safety/security personnel escalate to a “heightened sense of awareness.” Facility Coordinators should check all buildings and rooms, notify occupants, and note occupancy.
- Students, faculty and staff are notified via PC’s in the classroom, Alertus emergency beacons, text messaging, email system, phone system and our emergency crew that a Tornado Watch is in effect.
- Please do not use the college phone system if possible!

When a tornado warning is announced:

- Remain calm.
- The VPO or Dean or designees are authorized to activate the Neosho County Community College Emergency Warning System.
- The VPO or Dean or designees will contact all Facility Coordinators or their designee as well as Tech Services.
- Students, faculty and staff are notified via the Alertus emergency beacons, PC’s in the classroom, Panther TextNet, email system, phone system, Facility Coordinators, and our emergency crew.
- Facility Coordinators should go immediately to storm shelter areas and perform attendance checks and keep people calm.
- Please do not use the college phone system if possible!
- The Facility Coordinator will be notified of the “all clear” by the VPO or Dean or designee.
- ***All occupants should remain in their designated evacuation shelter until clearance (All Clear) is given*** by the Facility Coordinator or emergency personnel.

This information can also be found on the NCCC webpage www.neosho.edu under Safety & Security.

Chanute Campus Employee/Student Storm Shelters During Normal Business Hours*

Building/Facility	Facility Coordinator	Tornado/Severe Weather Shelter/ NOAA Radio Locations
Bideau Hall	Assistant Director/Coordinator	Restrooms/Interior Hallways. If time permits, in interior first floor hallways. Weather radio located in Bideau Security office and RA office.
Boiler Room	Director of Facilities/Assistant Director of Facilities	In gym in hallway tunnels under bleachers and mezzanine. Use door by men's basketball entrance. Weather radio located in Director's office.
Cafeteria/food service	Food Service Manager/Dean of Outreach and Workforce Development	Restrooms/Interior Hallways. If time permits, in gym in hallway tunnels under bleachers and mezzanine. Use walking entrance doors. Weather radio located in Bookstore, Dean's office, and Food Service Manager's office.
CLC/CAVE	STARS Director/Developmental Lab Coordinator	CAVE. Shelter in place. Weather Radio located in STARS Director's office.
CLC/Library	Coordinator of Library Services/ Director of Academic Advising and Counseling	Restrooms/CAVE if time permits. Weather Radio located in Coordinator of Library Services office and at the Switchboard.
Gym	Coach on duty/AD	Hallway tunnels under bleachers and mezzanine. Weather Radio located in the Bookstore.
Hudson Field (baseball field)	Head Baseball Coach/Asst. Baseball Coach	In gym hallway tunnels under the bleachers and mezzanine. Weather radio in press box.
Machine Shed	Maintenance HVAC/Maintenance Carpentry	In gym in hallway tunnels under bleachers and mezzanine. Weather radio located in Maintenance office.
Maintenance	Assistant Director of Facilities/Lead Custodian	In gym in hallway tunnels under bleachers and mezzanine. Use entrance to Athletic Training room. Weather radio located in Maintenance office.
Multipurpose Building	Coach on duty/AD	In gym in hallway tunnels under bleachers and mezzanine. Use door by Athletic Training room. Weather radio located in office.
NeoKan Hall	Coordinator/Assistant Director	Restrooms/Interior Hallways. If time permits, in interior first floor hallways. Weather radio located in Res Life Coordinator apartment.
New Softball Field	Head Softball Coach/Asst. Softball Coach	If time permits, CAVE; otherwise use locker room. Weather radio located in press box.
Rowland Hall	Dean for Operations/CIO	Restrooms/Interior Hallways. Move to gym area if time permits. Weather radio located in the Dean's office.
Sanders Hall	CFO/Dean of Student Services	Art room/Music Room/Restrooms/Interior Hallways. Weather radio located in President and VP's offices and at Registration desk.
Snyder Chapel	Dean of Student Services /CFO	Restrooms/CAVE if time permits. Weather radio located in Reading Room.
Stoltz Hall	VP for Student Learning/AA for Div. Chairs/Faculty/Assessment	Faculty Offices/Lecture Hall/Restrooms/Interior Hallways. Weather radio located in AA to faculty office.
Student Union	Bookstore Coordinator/Director of Residence and Student Life	Restrooms/Interior Hallways. If time permits, in gym in hallway tunnels under bleachers and mezzanine. Use walking entrance doors. Weather radio located in the Director's office and Bookstore.
Wellness Center	Coach on duty/AD	In gym in hallway tunnels under bleachers and mezzanine. Use door by Athletic Training room. Weather radio near TVs.
Lafayette 1007	Director of Residence and Student Life/Dean of Student Services	Restroom/shower in lower level. If time permits, in Bideau Hall first floor hallways. Weather radio in kitchen.
Ross Lane	Talent Search Project Director/Upward Bound Project Director/Coach on duty	Designated restrooms. Weather radio in entry office

*Outside of normal business hours of operation, the college DOES provide emergency storm shelter for employees, students and the public in the NCCC gym hallway tunnels under the bleachers and mezzanine. College employees and students already on campus outside of normal business hours should use shelters per the above chart during storm emergencies. Outside of normal business hours, however, employees, students and the public coming to campus during a tornado watch or warning should go immediately to the NCCC gym shelters. In that event, only the NCCC gym is a designated storm shelter for public use. NCCC employees should not use other college shelters for themselves or others on their own accord when coming to campus during a tornado watch or warning outside of normal business hours.

Ottawa Campus Employee/Student Storm Shelters During Normal Business Hours*

Building/Facility	Facility Coordinator	Tornado/Severe Weather Shelter
Ottawa Campus	Dean for the Ottawa and Online Campuses/Director of the TLC	Restrooms or West interior hallway. Weather radio located at receptionist desk.

*Outside of normal business hours of operation, the Ottawa campus does NOT provide emergency storm shelter.

8.9 Lightning

The VPO or designee is responsible for monitoring lightning strikes in the vicinity of the Chanute campus. The Dean for the Ottawa and Online Campuses or designee is responsible for monitoring of lightning strikes at the Ottawa campus. The athletic training department is responsible for monitoring lightning strikes at athletic events. A lightning detection service is currently being utilized for the Chanute campus. Lightning detection monitoring equipment will be used at the Ottawa campus and maintained in proper order by the Dean for the Ottawa and Online Campuses or designee.

In the event of predicted lightning in the area, an EAP warning message may be issued depending upon the direction of the storm with impending lightning. When lightning is detected within 20 miles of NCCC or event venue, the VPO or designee will notify the college community or event officials of possible impending lightning.

In the event lightning is detected 10 miles or less from one of the campuses, a lightning Alert will be issued and all outside activities will be ceased immediately for a period of 30 minutes after the last detected lightning strike. An EAP message will be issued. Once lightning has ceased in the area for a period of 30 minutes, normal activities may be resumed. An EAP All-Clear message will be issued.

8.10 Technology/Utility Failure

In the event of a **major utility failure**, immediately notify the Maintenance Department at 620-432-0457.

In the event of a **major technology failure**, immediately notify the Technology Services Department at 620-432-0498.

IF EVACUATION IS NECESSARY ASSIST THE DISABLED IN EXITING THE BUILDING!

Once outside, move to a clear area at least 500 feet away from the affected building(s). Keep the walkways, fire lanes, and hydrants clear for emergency crews.

- **Chanute Safety Zones:** North - field north of Bideau Hall; West - Parking Lot #P1; South – Hudson Baseball field.
- **Ottawa Safety Zone:** On the Ottawa campus, evacuate by the nearest exit and then proceed to the far west edge of the parking lot.

If requested, assist the emergency crews as necessary.

A Field Emergency Command Post may be set up near the emergency site. Keep clear of the command post unless you have official business.

8.11 Death or Serious Injury

In the event of a staff and/or a student(s) death or serious injury, the suggested steps are:

- Verify the information concerning the death or serious injury of a student or staff member. **[NOTE: NO unofficial messages or postings on social media outlets or the dissemination of information by any means will be made until an official statement is issued by the President or designee.]**
- In the event of a student's death or serious injury, please contact Director of Academic Advising and Counseling.
- In the event of staff death, contact the Ministerial Alliance team. The Ministerial Alliance's primary point of contact is Tom Eastman at 620-431-3758. Or contact the SE Kansas Mental Health Center. Primary point of contact is 620-431-7890, ask for Crisis Services. In Ottawa, contact the Elizabeth Layton Center at 785-242-3780.
- Prepare formal statements or announcements. [NOTE: important to provide facts so as to reduce rumors.]
- Designate rooms to be used for counseling.
- Identify other/additional students, staff, and parents likely to be affected by news.
- Make official announcement.
- Provide grief support for students and staff.
- Provide substitute faculty as needed.
- In case of death, provide funeral/visitation information if affected family has given permission.
- Send college official for representation if feasible.
- Make arrangements for counselors or administrators to visit selected classes as needed and to speak personally to staff members.
- Notify faculty, athletics and residence life staff for students who exhibit evidence of emotional distress.

8.11.1 Memorials

The Crisis Management Team will recommend whether to hold a memorial, vigil or other service for the deceased and/or injured. Appropriate on and/or off campus facilities will be utilized. Memorial/grieving services should be held within 48 hours of the deceased's departure if at all possible.

8.11.2 Dismissal of Classes

Depending on the level of the emergency, the President or designee may recommend the dismissal of classes.

8.11.3 Electrical/Light Failure

Campus building emergency lighting should provide sufficient illumination in corridors and stairs for safe exiting. It is, however, advisable to have a flashlight available for emergencies. Emergency flashlights should be kept in all departments.

- Chanute-Contact the NCCC Maintenance department at 620-432-0457
- Ottawa-Contact Ottawa Public Utilities at 785-229-3600

8.12 Elevator Failure

If you are trapped in an elevator, use the emergency alarm (located on the front panel), which will signal for help.

8.13 Plumbing Failure/Flooding

Cease using all electrical equipment. For both the Chanute and Ottawa campuses, contact the NCCC Maintenance cell phone at 620-432-0457. If necessary, vacate the area.

8.14 Gas Leak

Cease all operations. DO NOT SWITCH ON / OFF LIGHTS OR ANY ELECTRICAL EQUIPMENT. Electrical arcing can trigger an explosion. Chanute and Ottawa - Contact Maintenance Department at ext. 250 or 251, or call the NCCC Maintenance cell phone at 620-432-0457. Immediately vacate the area. In Ottawa call 1-800-794-4780.

8.15 Ventilation Problem

If smoke odors come from the ventilation system, immediately notify the NCCC Maintenance Department at 620-432-0457. If necessary, cease all operations and vacate the area.

8.16 Serious Violent or Criminal Behavior

- Call 911.

To contact security services Safety Officers, call 620-432-0453 on the Chanute campus or 785-893-4969 on the Ottawa campus during their normal hours of operation by campus, typically evenings on both campuses and overnight in the residence halls. Alternately, you may also call:

- **Chanute campus:** Vice President for Operations at 620-212-3750 or designee.
- **Ottawa campus:** Dean for the Ottawa and Online Campuses at 816-810-9889 or designee.
- **Residence Hall** incidents follow the Student Handbook guidelines.

Promptly notify the Vice President or Dean as soon as possible and report the incident, including the following:

- Nature of the incident.
- Location of the incident.
- Description of person(s) involved.
- Description of property involved.

Everyone is asked to assist in making the campus a safe place by being alert to suspicious situations and by promptly reporting them.

If you observe a criminal act or whenever you observe a suspicious person on campus, immediately notify the Vice President or Dean.

Assist the officers when they arrive by supplying them with all additional information and ask others to cooperate.

If there is gunfire or an explosion, you should take cover immediately using all available concealment. Call 911 from your personal cell phone if available. After the disturbance, seek emergency First Aid if necessary.

8.17 What To Do If Taken Hostage

- Be patient. Time is on your side. Avoid drastic action.
- The initial 45 minutes are the most dangerous. Follow instructions, be alert and stay alive.
- The captor is emotionally imbalanced. Don't make mistakes that could endanger your life.
- Don't speak unless spoken to and then only when necessary. Don't talk down to the captor who may be in an agitated state. Avoid appearing hostile.
- Maintain eye contact with the captor at all times if possible, but do not stare. Treat the captor like royalty.
- Try to rest. Avoid speculating. Comply with instructions as best you can. Avoid arguments. Expect the unexpected.
- Be observant. You may be released or escape. The personal safety of others may depend on your memory.
- Be prepared to answer the police on the phone. Be patient, wait. If the opportunity presents itself attempt to establish rapport with the captor.
- If medications, First Aid, or rest room privileges are needed by anyone, say so. In all probability, the captors do not want to harm persons held by them. Such direct action further implicates the captor in additional offenses.

8.18 Active Killer Scenario

Profile of an Active Killer

An Active Killer is an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active killers use firearms(s) and there is no pattern or method to their selection of victims.

Active killer situations are unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the shooting and mitigate harm to victims.

Because active killer situations are often over within 10 to 15 minutes, before law enforcement arrives

on the scene, individuals must be prepared both mentally and physically to deal with an active killer situation.

How to Respond if an Active Killer is in your vicinity

Definition: Active Killer - one or more subjects who participate in a random or systematic killing spree, demonstrating their intent to continuously harm others. The overriding objective appears to be that of inflicting serious bodily injury/death rather than other criminal conduct. These situations are dynamic and evolve rapidly, demanding immediate deployment of law enforcement resources to stop the shooting and mitigate harm to innocent victims

Quickly determine the most reasonable way to protect your own life. Utilize the survival mindset to ensure that you have the greatest chance for survival. A survival mindset is a protective shield comprised of three components: Awareness, Preparation, and Rehearsal. The first component, Awareness, involves taking the time necessary to gain a basic understanding of an active killer situation. Realizing that active killer incidents happen at the individual working level to everyday people is the starting point to developing the survival mindset. It is important that you become attuned to your work environment so that you can readily recognize the sights and sounds that are foreign to that environment. A pre-determined survival mindset will help you take rapid, effective actions in a stressful situation.

The second component is Preparation. There is no substitute for preparation. It includes looking at your work environment through a survival lens; a lens that is focused on “What If” questions. “What if” questions are critical in developing effective response strategies. Survivors prepare themselves both mentally and emotionally to do whatever it takes to make it through their situation. They become stakeholders in their own safety and security.

The last component, Rehearsal, is practicing your plan. Practicing may include either mentally and/or physically “walking through your “What if” plan. Rehearsing your plan will reduce response time and build your confidence.

What should I do if I see someone with a gun or hear gunfire?

Quickly determine the most reasonable way to protect your own life.

Figure Out

- What’s going on?
- What is happening?
- Who’s doing this?
- Was it Gunfire?
- Did someone else witness violence taking place?
- Was there an audible alert via Phone or Alertus beacons indicating violence?
- How are you going to survive this situation?
 - Will you get out?
 - Is there a path of escape?
 - Will you hide out?
 - Is there a chance to get to where the shooter might not find you?
 - Are you in the situation where your only option is to take out the shooter?

- If someone starts shooting while you are walking to class or across campus
 - Stay in motion.
 - Find protection (tree, wall, building,) anything that will give you protection.
 - Figure out the situation and see if you need to do more.

Once you figure out what is going on, you'll be better prepared to select one or more of the following options:

Get Out

- If you can get out, get out.
- Trust your instinct.
- Leave belongings behind.
- Warn others.
- The best way to survive is to leave the situation. Run until you feel safe, then call 911.
- Run in a zigzag pattern as fast as you can.
- Do not stop running until you are far away from the area.
- Bring something to throw with you in case you would encounter the Active Killer.
- Consider if the fall from a window will kill you.
- Break out windows and attempt to quickly clear glass from the frame.
- Consider using belts, clothing or other items as an improvised rope to shorten the distance you would fall.
- Hang by your hands from the window ledge to shorten your drop.
- Attempt to drop into shrubs, mulch or grass to lessen the chance of injury.

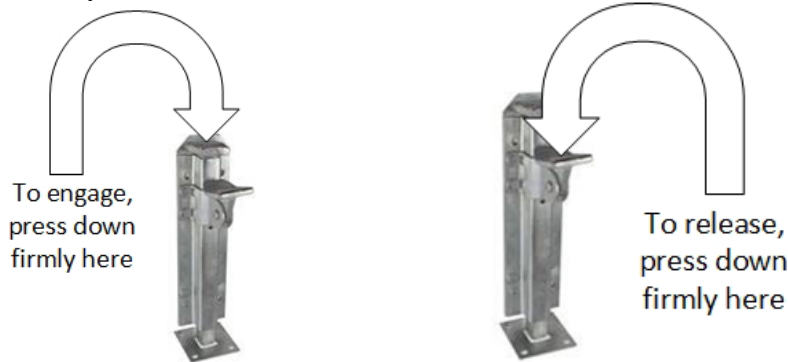
Call Out

- When you get out and feel like you are in a safe location call 911 or use any campus emergency phone and let authorities know what is going on.
- Do not assume someone else is calling.
- Be persistent as the phone lines may be busy.
- Calmly and quickly tell them where you are and what's happening.
- We can't alert others until someone provides the first critical information.
- Give details in plain language.
- Who, what, where, when and how information.
- Location of killer, number of killers if more than one.
- Physical description of killer/s.
- Number and type of weapons held by the killer/s.
- Number of victims.

Hide Out

- The shooter may be between you and the only exit, or they may be in the area that you would need to enter.
- Sometimes it may be a better option to find a safe place, barricade, and hide.
 - Find a hidden location.
 - Find protection from gunfire.
 - Avoid places that trap or restrict movement if possible.
 - Keep out the shooter by locking and barricading doors with anything and/or tie down

the door using any type of strap. All classrooms and most offices on the Chanute and Ottawa campuses have footbolt security devices on the inside of the doors. To engage, press down firmly on the top of the foot bolt as noted. To release, press down firmly on the release bolt as noted.



- Close and lock windows and close blinds or cover windows.
- Turn off lights.
- Silence all electronic devices.
- Remain silent.
- Look for alternate escape routes (windows, other doors).
- Identify ad-hoc weapons.
- Help others stay calm.
- When safe to do so, use strategies to silently communicate with first responders, if possible (e.g., in rooms with exterior windows, make signs to silently signal law enforcement and emergency responders to indicate the status of the room's occupants).
- Move out of the doorway in case gunfire comes through.
- Hide along the wall closest to the exit but out of view from the hallway (which would allow the best option for ambushing the shooter and for possible escape if the shooter enters or passes by the room).
- Keep yourself out of sight and take adequate cover, spread out don't huddle in groups.
- Remain in place until given an all clear by identifiable law enforcement.
- Try not to trap or restrict your option for movement.
- Once secured do not open the door for anyone. Police will enter the room when the situation is over.
- **Call 911 when safe to do so.**

As events unfold you should be continue to figure out what's happening so that you can adjust actions accordingly.

Fight it Out

- If you are in the same room as the shooter it may be necessary to take offensive action. Commonality of people who are involved in these types of incidents is that they all had a mindset to survive, I will never give up, I will live.
- Total commitment and absolute resolve are imperative. You must be prepared to do whatever is necessary to neutralize the threat.
- You have to assume that their intentions are lethal to you.
- Convince yourself that you have what it takes to survive when your life is on the line.
- Disrupt their actions – Throw things, yell, improvised weapons, use whatever is available.

- Chances are there is one of them and you have them outnumbered. Use that to your advantage and work as a team to incapacitate them using any means necessary.
- Act as aggressively as possible against them.
- Throwing items and improvising weapons.
- Create as much noise as possible.
- Attack as a group (swarm).
- Grab the killer's limbs and head and take them to the ground and hold them there.
- Fight dirty-bite, kick, scratch, gouge eyes, etc.
- Run around the room and create chaos.
- Commit to your actions.
- If you have control of the killer call 911 and tell the police where you are and listen to their commands when officers arrive on scene.

When law enforcement arrives:

- Be prepared to calmly, quickly and accurately tell them what they need to know.
 - Location of the shooter.
 - Number of shooters.
 - Physical description of the shooter (approximate height, weight, clothing description).
 - Number of weapons (and type if you know).
- Do not expect them to help you, they are they to find and neutralize the shooter first. They are trained to go to the sound of gunshots and eliminate the threat first.
- If you come into contact with them do exactly as they say.
 - Do not point at them.
 - Do not run at them.
 - Do not scream or yell.
 - Make they can see your hands at all times. Raise them in the air. Officers are trained to look at your hands to recognize threats.
 - Do not have anything in your hands.
 - Realize they don't know who's a threat and who is not at this point.
- Remember that officers are trained to assume everyone is a threat on initial contact.

Secondary Issues:

- Be prepared to provide first aid. Although trauma kits are available in all classrooms, be prepared to also think outside the box. Tampons and feminine napkins can be used to stop blood loss. Shoes laces and belts can be used as tourniquets. Weighted shoes can be tied around a person's head to immobilize it. Remember it may be several hours until an injured person can be safely moved. The immediate actions you take could save someone's life.
- If you are in lockdown for a long period of time, give consideration to issues such as bathroom use, keeping people calm, etc.
- Discuss beforehand with people in your office or classes where you will meet up should you have to evacuate and make it a place easily accessible and far away from the scene.
- Talk to your students and co-workers beforehand to know if they have any special skills. Consider strategic placement of these people in a classroom or office setting. You may have current or ex-military personnel, medically trained persons, or even people trained in martial arts that can provide assistance in this type of incident.
- Consider setting up classrooms and offices to make it harder for an Active Killer to enter

and acquire targets.

Remember that customers and clients are likely to follow the lead of employees and managers during an active killer situation.

Information to provide to law enforcement or 911 operators:

- Location of the active killer.
- Number of killers, if more than one.
- Physical description of killer(s).
- Number and type of weapons held by the killer(s).
- Number of potential victims at the location.

The first officers to arrive to the scene will not stop to help injured persons. Expect rescue teams comprised of additional officers and emergency medical personnel to follow the initial officers. These rescue teams will treat and remove any injured persons. They may also call upon able-bodied individuals to assist in removing the wounded from the premises.

How to react when law enforcement arrives:

- Remain calm, and follow officers' instructions.
- Put down any items in your hands (i.e., purses, bags, jackets).
- Immediately raise hands and spread fingers.
- Keep hands visible at all times.
- Avoid making quick movements toward officers such as holding on to officers for safety.
- Avoid pointing, screaming and/or yelling.
- Do not stop to ask officers for help or direction when evacuating, just proceed in the direction from which officers are entering the premises.

Once you have reached a safe location or an assembly point, you will likely be held in that area by law enforcement until the situation is under control, and all witnesses have been identified and questioned. Do not leave until law enforcement authorities have instructed you to do so.

Reactions of Managers During an Active Killer Situation

Employees and customers are likely to follow the lead of managers during an emergency situation. During an emergency, managers should be familiar with their EAP, and be prepared to follow ALICE protocols and:

- Try to remain calm.
- Take immediate action.

Assisting Individuals with Special Needs and/or Disabilities

- Ensure that EAPs, evacuation instructions and any other relevant information cover individuals with special needs and/or disabilities.
- Your building should be accessible, in compliance with ADA requirements.

RECOGNIZING POTENTIAL WORKPLACE VIOLENCE

An active killer in your workplace may be a current or former employee, or an acquaintance of a current or former employee. Intuitive managers and coworkers may notice characteristics of potentially violent behavior in an employee. Alert the VPO or Dean if you believe an employee or coworker exhibits potentially violent behavior. Alternatively the [Share a Concern form](#) which is located on the NCCC website may be utilized to report this information.

Indicators of Potential Violence by an Employee

Employees typically do not just “snap,” but display indicators of potentially violent behavior over time. If these behaviors are recognized, they can often be managed and treated. Potentially violent behaviors by an employee may include one or more of the following (this list of behaviors is not comprehensive, nor is it intended as a mechanism for diagnosing violent tendencies):

- Increased use of alcohol and/or illegal drugs.
- Unexplained increase in absenteeism; vague physical complaints.
- Noticeable decrease in attention to appearance and hygiene.
- Depression / withdrawal.
- Resistance and overreaction to changes in policy and procedures.
- Repeated violations of company policies.
- Increased severe mood swings.
- Noticeably unstable, emotional responses.
- Explosive outbursts of anger or rage without provocation.
- Suicidal; comments about “putting things in order”.
- Behavior which is suspect of paranoia (“everybody is against me”).
- Increasingly talks of problems at home.
- Escalation of domestic problems into the workplace; talk of severe financial problems.
- Talk of previous incidents of violence.
- Empathy with individuals committing violence.
- Increase in unsolicited comments about firearms, other dangerous weapons and violent crimes.

MANAGING THE CONSEQUENCES OF AN ACTIVE KILLER SITUATION

After the active killer has been incapacitated and is no longer a threat, human resources and/or management should engage in post-event assessments and activities, including:

- An accounting of all individuals at a designated assembly point to determine who, if anyone, is missing and potentially injured.
- Determining a method for notifying families of individuals affected by the active killer, including notification of any casualties.
- Assessing the psychological state of individuals at the scene, and referring them to health care specialists accordingly.
- Identifying and filling any critical personnel or operational gaps left in the organization as a result of the active killer.

8.19 Bomb Threat

If you become aware of a bomb threat:

- Chanute campus: contact the Vice President for Operations at 620-432-0301 or 620-212-3750 (cell)
- Ottawa campus: contact the Dean for the Ottawa and Online Campuses at 785-248-2798 or 816-810-9889 (cell) at the Ottawa campus.

If you observe a suspicious object or potential bomb on campus, **DO NOT HANDLE THE OBJECT!** Clear the area and immediately call 911. Then report the incident immediately to the VPO or Dean as appropriate and noted above. If you see something, **SAY SOMETHING!**

If you receive a bomb threat over the telephone:

- Remain calm, courteous, and professional. Do not place caller on hold or attempt to transfer the call.
- Allow the caller to complete everything he/she has to say. Never argue with or ridicule the caller. Let the caller know you want to save lives and urge them to help you.
- Where possible, have someone responsible quietly listen into the conversation.
- Attempt to ask the caller the following questions and write down the answers as possible:
 - When is the bomb going to explode?
 - Where is the bomb located?
 - What kind of bomb is it?
 - What does it look like?
 - Why did you place the bomb?

Keep talking to the caller as long as possible and record the following:

- The time of the call.
- The age and gender of the caller.
- The caller's speech pattern, accent, etc.
- The emotional state of the caller.
- Any background noise you are able to hear.
- Any other characteristics of the caller that you noted.

Call 911 as soon as possible. If possible, have someone else call 911 while you have the caller on the phone.

The Chanute /Ottawa Police Department with assistance from NCCC personnel will conduct a detailed bomb search. College staff members are requested to make a cursory **VISUAL** inspection of their area for suspicious objects and to report the location to the NCCC emergency response team.

DO NOT TOUCH THE OBJECT!

Do not open drawers, cabinets, or turn lights on or off.

If an emergency exists, activate the building alarm (fire alarm) and evacuate the building.

When the building evacuation alarm is sounded or an emergency exists, walk quickly to the nearest

marked exit and alert others to do the same.

ASSIST THE DISABLED IN EXITING THE BUILDING!

Remember that elevators are reserved for persons with disabilities. Do not use elevators in case of fire.

REMAIN CALM, AND HELP OTHERS TO REMAIN CALM.

Once outside, move to a clear area at least 500 feet away from the affected building. Keep streets, fire lanes, hydrants, and walkways clear for emergency vehicles and crews.

If requested, assist emergency crews as necessary.

DO NOT RETURN TO AN EVACUATED BUILDING unless told to do so by the Chanute Police Department, Chanute Fire Department or VPO or designee on the Chanute campus. On the Ottawa campus, do not return unless told to do so by the Ottawa Police Department, Ottawa Fire Department or the Dean of Ottawa and Online Campuses or designee.

8.20 Biohazard/Chemical Spill

If you observe or suspect that a biohazard or chemical spill has occurred, contact the Maintenance Department at ext. 250 or 251, or call 620-432-0457 or the Dean for the Ottawa Campus at 816-810-9889. For emergencies, call 911. When safe to do so, contact VPO or designee in Chanute or the Dean for the Ottawa and Online Campuses or designee in Ottawa.

Whenever hazardous substances (solids, liquids, or gases) are unintentionally released on NCCC property, every effort shall be made to protect students, employees, visitors, responders, the general public, and the environment from exposure to the substance.

Each employee who handles potentially hazardous substances must be aware of the identity and nature of the substances with which they work, and will be trained in the handling and disposal of these substances per state and federal guidelines. Students must not be allowed to handle potentially hazardous substances except when under the direct supervision of a faculty or staff member.

**8.20.1 Procedures for Unintentional Releases (Spills) of Potentially Hazardous Substances
Small Releases of Relatively Nontoxic Materials**

When a small amount of a relatively nontoxic material (such as paint, adhesives, or oil) is unintentionally released, if the person(s) working with the material can remediate the spill safely, they should do so. It is highly recommended that each work area that uses these types of materials have supplies on hand for use in the cleanup. For example, in the event of a paint spill, there should be some absorbent such as an “oil dry” product, vermiculite, or cat litter for use on the spilled material. The used absorbent must be disposed of properly. The affected area must immediately be cleared of all persons who are not involved in the spill remediation.

If the person(s) working with the material believe that they are unable to remediate the spill, they should immediately contact the Maintenance Department at 620-432-0457. The Maintenance Department will be responsible for contacting state and federal response teams if necessary.

Larger Releases of Relatively Nontoxic Materials or Releases of Moderately Hazardous Materials

A moderately hazardous material is one with any of the following characteristics:

- The material is considered to be caustic (acidic or basic).
- The material is flammable.
- The material has a significant vapor pressure (a noticeable odor).

Whenever any of these materials is spilled, the area must immediately be cleared of all students and all nonessential employees. If the person(s) working with the material can *safely* remediate the spill, they should do so as soon as the area is cleared of all nonessential persons. If the spill cannot safely be remediated by the person(s) working with the material, contact the Maintenance Department at 620-432-0457.

The NCCC Maintenance Department will be responsible for contacting state and federal spill emergency response teams if necessary.

8.20.2 Any Release of Any Highly Hazardous Material

Highly Hazardous Materials are those that have the following characteristics:

- Are toxic gases
- Are liquids with high vapor pressures and toxic vapors
- Can be reasonably expected to be an imminent fire hazard

If a highly hazardous material is spilled or released, the building must immediately be cleared, contact the Maintenance Department at 620-432-0457. The NCCC Maintenance Department will be responsible for contacting state and federal emergency response teams if necessary.

Whenever there is a spill or release of toxic gases or volatile liquids, evacuated persons are to leave the affected building and go to a location *upwind* of the spill location.

NOTE:

As per US Occupational Safety and Health Administration (OSHA) regulations, the members of any Spill Response Team must have successfully completed the 40-hour Hazardous Waste Operations and Emergency Response (HAZWOPER) training course. ONLY HAZWOPER trained persons are legally qualified to be on the Spill Response Team. Therefore, College employees should not attempt to clean up highly hazardous materials.

8.21 Explosion on Campus

If an explosion occurs on campus, take the following action:

- Immediately take cover under tables, desks, and other objects that will protect you from falling glass or debris.
- After the immediate effects of the explosion and or fire have subsided, call 911 either

using the College phone system or your personal cell phone. Give your name and describe the location and nature of the emergency.

- If necessary, or when directed to do so, activate the building alarm (fire alarm).
- When the building evacuation alarm is sounded or when you are told by College officials to leave or emergency response personnel, walk quickly to the nearest marked exit and advise others to do the same.

ASSIST THE DISABLED IN EXITING THE BUILDING!

***DO NOT USE ELEVATORS IN CASE OF FIRE.
REMAIN CALM.***

Once outside, move to the designated clear area that is at least 500 feet away from the affected building. See emergency route maps posted in buildings.

Keep streets and walkways clear for emergency vehicles and crews. Know your area assembly points. If requested, assist emergency crews as necessary.

A Field Emergency Command Post may be set up near the disaster site. Keep clear of the command post unless you have official business.

DO NOT RETURN TO AN EVACUATED BUILDING unless told to do so by the Chanute Police Department, Chanute Fire Department or VPO or their designee on the Chanute campus. On the Ottawa campus, do not return unless told to do so by the Ottawa Police Department, Ottawa Fire Department or the Dean of Ottawa and Online Campuses or designee.

8.22 Civil Disturbance or Demonstrations

Most campus demonstrations such as marches, meetings, picketing, and rallies will be peaceful and non-obstructive. A student demonstration should not be disrupted unless its participants are violating the Student Code of Conduct (as outlined in the Student Handbook). Such violations might include but are not limited to the following:

- Intentional or reckless interference with normal College activities and functions. (Examples of such activities/functions include but are not limited to studying, teaching, public speaking, research, administration of the College, or emergency, fire, or police operations.
- Intentional interference with the freedom of expression of others.
- Actions, explicit or implied threats, or gestures, which place a person in reasonable fear of unwelcome physical contact or harm.
- Intentional or reckless behavior which may, or in fact does, deface or cause damage to College property or the property of others.

If any of these conditions exist, the Dean of Student Services and the Vice President for Operations or the Dean for the Ottawa and Online Campuses as appropriate should be notified. Depending on the nature of the demonstration, the appropriate procedures listed below should be followed.

8.22.1 Peaceful, Non-Obstructive Demonstrations

Generally, demonstrations of this kind should not be interrupted or obstructed in any way. Efforts should be made to conduct College business as normally as possible.

Location for peaceful demonstrations:

Chanute campus: Located at the western edge of parking lot #P1. The appropriate entrance to Allen Street will be blocked off and all other traffic will be routed to the south.

Ottawa campus: Located southwest corner of the parking lot.

If demonstrators are asked to leave but refuse to leave a facility by its closing time:

- Arrangements will be made by the Vice President for Operations to monitor the situation during non-business hours, or the Dean for the Ottawa and Online Campuses.
- Determination will be made by the VPO or Dean or their designee to treat the violation of regular closing hours as a disruptive demonstration (see below).

8.22.2 Non-Violent, Disruptive Demonstrations

In the event that a demonstration's participants are violating the Code of Conduct:

- The Dean of Student Services or Dean for the Ottawa and Online Campuses will immediately contact the VPO.
- Demonstrators will be asked to terminate their violations by the VPO/Dean of Student Services or their designee.
- The VPO or their designee will advise the President of the situation, and then proceed to the scene. If demonstrators have not discontinued their violations, the Dean will ask the demonstrators to leave or to discontinue their violations of the Code of Conduct.
- If the demonstrators persist in their violations, they will be apprised that failure to discontinue the specified action within a determined length of time will result in disciplinary action and/or possible intervention by police authorities.
- Efforts, including the taking of photographs if necessary, should be made to secure positive identification of demonstrators violating the Code of Conduct in order to facilitate later investigation.
- The VPO and Dean will determine the need for police intervention.
- If determination is made to seek police intervention, the demonstrators will be so informed.
- Upon arrival of the Chanute or Ottawa Police Departments, the remaining demonstrators will be warned of the Police Department's intention to arrest.

8.22.3 Violent, Disruptive Demonstrations

In the event that a violent demonstration in which injury to persons or property occurs or appears imminent, after dialing 911 and notifying the authorities, the VPO, the Dean of Student Services or the Dean for the Ottawa and Online Campuses will immediately be notified:

- Campus security, if on duty, should be notified immediately.
- In coordination with the Dean of Student Services, the VPO will contact the building or department involved.

- The VPO will alert the President.
- The Dean of Student Services will alert the Vice President for Student Learning.
- The President or designee may declare a campus emergency and proceed accordingly to safeguard the campus, which may include closing the College.
- The NCCC emergency response team will provide an officer with a radio for direct communication between the administrators and the building or department involved as needed.

NOTE: *The VPO (or Dean for the Ottawa and Online Campuses) is authorized to call for police assistance without counsel from others if doing so is deemed to be of immediate importance to the safety of persons involved.*

8.23 Earthquake

During an earthquake, remain calm and quickly follow the steps outlined below.

- **If Indoors:** Seek refuge adjacent to a doorway or under a desk or table. Stay away from glass windows, shelves, and heavy equipment.
- **If Outdoors:** Move quickly away from buildings, utility poles, and other structures.

CAUTION: *Always avoid power or utility lines as they may be energized.*

If in an automobile, stop in the safest place available, preferably away from power lines and trees. Stop as quickly as safety permits, but stay in the vehicle for the shelter it offers. After the initial shock, evaluate the situation and if emergency help is necessary, call 911. Protect yourself at all times and be prepared for aftershocks. Damaged facilities should be reported to the VPO (or Dean for the Ottawa and Online Campuses) and the Maintenance Supervisor.

NOTE: *Gas leaks and power failures create special hazards. Please refer to the section on Utility Failures (Section 8.1).*

If an emergency exists, activate the building alarm (fire alarm). When the building evacuation alarm is sounded, walk to the nearest marked exit and ask others to do the same.

ASSIST THE DISABLED IN EXITING THE BUILDING!

DO NOT USE ELEVATORS IN CASE OF FIRE. REMAIN CALM.

Once outside, move to a clear area at least 500 feet away from the affected building(s). Keep streets, fire lanes, hydrants, and walkways clear for emergency vehicles and crews. If requested, assist emergency crews as necessary. A Field Emergency Command Post may be set up near the emergency site. Keep clear of the command post unless you have official business.

DO NOT RETURN TO AN EVACUATED BUILDING unless told to do so by the Chanute Police Department, Chanute Fire Department or VPO or their designee on the Chanute campus. On the Ottawa campus, do not return unless told to do so by the Ottawa Police Department, Ottawa Fire Department or the Dean of Ottawa and Online Campuses or designee.

8.24 Swatting

Swatting is defined as a false report of an ongoing emergency or threat of violence intended to prompt an immediate tactical law enforcement response. **Swatting** is not a new threat; it has evolved over the last decade or so and includes a range of tactics and techniques used to cause false public alarm and divert law enforcement resources to a hoax threat. Certain incident types and tactics have tended to receive more media coverage than others. **Swatting** scenarios include bomb threats, active shooter scenarios, threats of an imminent shooting rampage, hostage scenarios, and threats involving chemical, biological, radiological, nuclear, or explosives agents.

- The motivations for swatting vary and include the attention gained from national media coverage and discussions on social media or online forums, revenge against gamers or those responsible for previous swatting incidents, and financial gain. Perpetrators post advertisements in online forums and black market sites *offering to conduct swatting for a fee* and to boast of their previous swatting successes.
- Incidents of swatting across the country are commonly linked, and investigations often lead to groups of perpetrators outside the US. These foreign actors are often contacted and paid to conduct the swatting act by a student of the targeted school or a video game player who provides the name and address or workplace of another gamer against whom they are seeking revenge.
- Many incidents involve the targeted location receiving the swatting call, as opposed to reporting the emergency directly to law enforcement agencies, and an anonymous caller using a computerized text-to-speech voice. Swatting incidents in which the caller does not provide a name, and there are no claims of responsibility following the incident, differ from historical cases and indicate a potential shift away from motivations of revenge and recognition.

Indicators

The following are indicators which can be used to identify a potential swatting incident. This is not an exhaustive list, and public and private sector partners are encouraged to contact local law enforcement with lessons learned or success stories of tactics used to dispel a swatting attempt.

- The swatting call is *the only incoming call* to report an active shooter or ongoing emergency situation. If a shooting has occurred or an active shooter scenario is unfolding, multiple calls to dispatch from witnesses or victims are likely.
- The incoming telephone number *is spoofed or blocked*. Swatting calls using Voice over Internet Protocol (VoIP) services will appear as all zeros or nines, blocked, unavailable, or one of the default Skype numbers: (661) 748-0240, (661) 748-0241, or (661) 748-0242.
- The swatting call is *routed through a non-emergency dispatch line*. Swatters using VOIP services cannot dial 9-1-1 directly so instead they look up non-emergency lines of dispatch operations.
- The caller's tone and background noise is *inconsistent with the claimed emergency or threat*. For example, the caller claims to have murdered a family member, coworkers, or innocent bystanders, yet their demeanor is suspiciously calm, with minimal background noise.
- The caller can be heard *typing or clicking a computer mouse* in the background. Swatters will conduct internet searches or use online mapping and geospatial tools during the call to answer follow-up questions and provide exterior descriptions of

- buildings or residences.
- The caller is *unable to answer follow-up questions* requesting details such as their full name, phone number, or current location. Swatting callers may attempt to provide descriptions of interiors or exteriors of buildings gleaned from photos on social media or internet searches.
- The caller *mispronounces names* such as city, street, or building names. Swatting calls are commonly conducted by foreign perpetrators with thick accents who are unfamiliar with the local areas they target.
- The caller's *story changes or escalates* throughout the course of questioning. When challenged by follow-up questions or doubts that their claims are true or legitimate, the swatting caller may intensify their threat or change key details of their story.
- The caller uses *specific gun names* or terminology to identify their weapon. Swatting callers often refer to weapons commonly depicted in video games, such as an AR-15 assault rifle.
- Gunshots or explosions heard in the *background are inconsistent* with other noise or sound fake.
- Swatting callers may play recordings of gunshots or live firefights from video games or the internet in order to sound as if they are shooting a weapon while on the call.
- The caller *claims to be armed or suicidal* and willing to shoot law enforcement.

Mitigation

Swatting calls can be successfully mitigated using follow-up questioning to identify inconsistencies or weaknesses in the caller's storyline or to make the caller feel their attempt is failing. Call receivers should ask **multiple questions** in quick succession, and repeat questions later in the call to identify inconsistencies.

Suggested questions include:

- "What is your full name?" (ask again later during call, and specifically ask for a middle name)
- "Where are you calling from?"
- "What is your phone number?"
- "Why didn't you call 911 directly?" (for VoIP calls to non-emergency dispatch line)
- "I need a call back number in case we get disconnected. What is your mobile or home number?"
- "Why are you reporting yourself?"
- "Why is there no noise in the background?"
- "What is that noise in the background?" (when background noise is inconsistent with the story)
- "Why does it sound like you are typing on a computer keyboard?"
- "Are you targeting anyone in particular?"
-

Caller claims to be inside, near, or on the roof of a school:

- "How did you get on the roof?"
- "Where exactly are you on the roof?"
- "How are you going to get inside the building?"

- “Do you know a student at the school?”

Caller claims to be inside or near a *mall, hospital, or other commercial venue*:

- “Where are you in the building?”
- “What are you near?”
- “Which building are you in/on?” (when there are multiple buildings in a complex)
- “Do you know an employee?”

Caller claims to be at a *residence*:

- “Where are you in the house?”
- “Is it a one or two story house?”
- “What color is the house?”
- “Who owns the house?”
- “Who else lives in the house?”
- “What are your parents’ names?”

Caller claims they are *on their way or planning to target* a location:

- “Where are you coming from?”
- “Are you in a car?”
- “When will you get here?”

Reporting

If you believe that you are witnessing a swatting event:

- If possible, try to keep the caller on the line and ask follow-up questions while another individual speaks to the dispatcher.
- Call 911 as soon as possible. If possible, have someone else call 911 while you have the caller on the phone.

When safe to do please contact:

- Chanutte campus: contact the Vice President for Operations at 620-432-0301 or 620-212-3750 (cell)
- Ottawa campus: contact the Dean for the Ottawa and Online Campuses at 785-248-2798 or 816-810-9889 (cell) at the Ottawa campus.

Reporting information will aid in the coordination of investigations between local, state, and federal law enforcement, as well as in analysis of trends and the further development of best practices, which will be shared with all partners. Detailed information includes:

1. **Exact time and date** the call was received.
2. **Victim telephone number** that received the incoming swatting call.
 - If the call was directed to a non-emergency dispatch line and routed through multiple extensions, attempt to provide the original receiving line number and extension.
3. **Victim’s telecommunications provider** (for example, Verizon, AT&T, or another carrier).

4. The incoming (swatting) telephone number.

- Was the calling number identified as one of the default Skype numbers: (661) 748-0240, (661) 748-0241, or (661) 748-0242?
- Was the call number unavailable, blocked, or displayed as all zeros, ones, or nines?

5. Detailed description of the nature of the threat.

- Incident Type: For example, bomb threat, active shooter, hostage situation, or CBRNE threat.
- Did the caller provide a motivation or reason for the threat?
- Did the caller specify a timeline for imminent or future threats?
- Where did the caller claim to be calling from?
- Was any background noise heard during the call?

6. Detailed description of caller.

- Did the caller provide a name to identify themselves?
- What was the caller's gender and accent?
- Was the caller's voice computerized or masked in any way?
- What was the caller's demeanor and tone (for example, calm, agitated, excited, hysterical, emotional, or confused)?
- Did the caller seem prepared with a script or preplanned responses?

Section 9: Mental Health Response Plan

9.1 Introduction:

Student Services has among its responsibilities the role of coordinating the response to significant crisis situation involving Neosho County Community College students, whether on campus or in the community. This response procedure is being developed for implementation in the event of a death, severe injury, or other type of disaster involving our students. Whether “minor,” “major” or a “disaster” once the emergency event has passed, communication is key to maintaining control and order. Refer to page 15 of the Duties of Director of Communications following an emergency to determine what information will be released.

9.2 The Mental Health Response Team:

Dean of Student Services (Chair)	620-432-0304 620-212-1153 cell
Director of Academic Advising and Counseling	620-432-0311 Private cell
Vice President for Operations	620-432-0301 620-212-3750 cell
Dean for the Ottawa and Online Campuses	785-248-2798 816-810-9889 cell
Dean for Operations/CIO	620-432-0385 620-363-0554cell
Director of the Teaching and Learning Center (TLC)	785-248-2803 785-448-7527 cell
Director of Residence and Student Life	620-432-0381 319-241-1814 cell
Assistant Director of Residence and Student Life	620-432-0438 316-253-6505 cell
Coordinator of Residence and Student Life	254-681-8799 cell
Athletic Director	620-432-0321 913-683-1075 cell
Director of Communications	620-432-0356 620-716-1767 cell
Vice-President for Student Learning	620-432-0302 620-230-8062 cell
President (<u>informed of all events</u>)	620-433-0706 cell

9.3 Suicide/Psychological Crisis

Southeast Kansas Mental Health Center (Ask for Crisis Services)	620-431-7890
National Suicide Prevention Lifeline	988

A psychological crisis exists when an individual is threatening to harm themselves or others, or is out of touch with reality due to severe drug reactions or psychological problems.

- Psychological problems may be manifested in a variety of different ways and can significantly affect mood, thoughts and behavior. These psychological problems may include, but are not limited to depression, anxiety, hallucinations, delusions, impulsive behavior, self-harm and suicidality.

If you believe a psychological crisis exists:

- Call the Director of Academic Advising and Counseling at 620-432-0311. For emergencies, call 911 first, and then the Dean of Student Services at 620-212-1153 or designee in Chanute or, in Ottawa, call the Dean for the Ottawa and Online Campuses at 816-810-9889 or designee. For non-emergency situations, please fill out a [Share a Concern](#) form. This form can be found on *myNeosho* under the *mySafety* tab under *Share a Concern* on the left.
- Clearly state that you need immediate assistance, give your name, your location, and the area of campus involved.

NEVER TRY TO HANDLE A DANGEROUS SITUATION ON YOUR OWN.

If a suicide attempt is verbalized and is deemed imminent:

1. Remain with the person and assess the environment for immediate risk and call 911.
2. Enlist the help of others in the immediate area if possible.
3. Contact the Dean of Student Services at 620-212-1153 or designee. At Ottawa, call the Dean for the Ottawa and Online Campuses at 816-810-9889 or designee.

If a suicide, attempt is verbalized and is not deemed to be imminent:

1. Remain with the person and assess the environment for immediate risk.
2. Contact the Director of Academic Advising and Counseling at 620-432-0311 for an assessment. If they are not available, please proceed to step 3.
3. Contact the Dean of Student Services at 620-212-1153 or designee. At Ottawa, call the Dean for the Ottawa and Online Campuses at 816-810-9889 or designee.
4. If you are unable to reach anyone at the numbers in step 3, please call 911.

If a suicide attempt is made:

1. Call 911.
2. Call the Dean of Student Services at 620-212-1153 or designee. If Ottawa, contact the Dean for Ottawa and Online Campuses at 785-248-2798 or 816-810-9889 (cell phone) or designee.
3. Remain calm and try to stabilize the victim.
4. Get as much information as possible so you can share it with emergency care providers when they arrive.
5. Stay with the victim until the ambulance arrives. If possible, ask someone else to receive emergency personnel near the entrance and direct them to the location of the suicide attempt.
6. Once dismissed from hospital services, the student must meet with the Director of Academic Advising and Counseling to review safety plan.

Section 10: FAQ's and Homeland Security

Neosho County Community College is sensitive to the dangers of terrorism and the responsibility for providing safety to our students, faculty, and staff. Every member of our campus community has the responsibility to work toward creating a safe and secure campus. The heightened security in the United States asks people to be particularly attentive of their surroundings as they go about their normal business. Neosho County Community College's response to Homeland Security should be one of awareness, but not one of fear or panic. Below are responses to the most frequently asked questions.

Q: How is Neosho County Community College preparing for homeland security?

A: The College has an Emergency Response Plan, and an emergency response team who are prepared to give leadership, guidance, and support in the event of a Homeland Security Alert. The College President and their designee, along with the Vice President for Operations at the Chanute campus and the Dean for the Ottawa and Online Campuses in conjunction with Safety and Security Committee input and guidance, are responsible for putting the plan into motion.

Q: Is Neosho County Community College prepared for different kinds of emergencies?

A: The College is prepared for various emergencies that include medical emergencies, security emergencies, evacuations, weather-related situations, and other needed emergency responses. Through the Neosho County Community College emergency response team, Chanute and Ottawa Police and Fire Departments, city, county and state agencies, the Red Cross and FEMA, the College has access to an abundance of resources.

Q: What physical resources will be available for persons on campus?

A: Food, water, and shelter will be provided for all persons restricted to the campus. Staff from the Office of Student Services will coordinate the access of these resources in cooperation with the VPO and general manager of Great Western Dining food services. In the event of a catastrophic event and food services are unavailable, a limited amount of water and food rations are maintained for such emergencies.

Q: If an emergency occurs, how do I get information about what to do?

- **Baseball field/Softball field/Soccer field** -- If you are located on the baseball field, softball field or one of the soccer fields, please proceed to the nearest building noted below for instructions.
- **CLC** - Individuals located in the CLC will receive instructions where they are located.
- **Ottawa** – Individuals located at Ottawa should proceed to the student services office.
- **Residence Halls** - If you are located in a residence hall, the Coordinator of Residence and Student Life, Assistant Coordinator of Residence and Student Life, or other staff member will come to the building to advise students.
- **Rowland Hall** - If you are located in Rowland Hall, please proceed to the nursing office for instructions.
- **Sander's Hall** - If you are located in Sanders Hall, proceed to the student services office to receive instructions.
- **Snyder Chapel** - If you are located in Snyder Chapel, please proceed to Chapman Learning Center for instructions.

- **Stoltz Hall** - If you are located in Stoltz Hall, proceed to the lecture hall for instruction.
- **Ross Lane** – If you are located at Ross Lane, please proceed to the MCTC lobby to receive instructions.
- **Training room/gym/multipurpose building/Wellness Center/Student Union** - If you are in the training room, gym, multipurpose building, wellness center, or the Student Union, please proceed to the Student Union lounge area for instructions.

We will use all means available to communicate with students, faculty, and staff, including Alertus beacons, the campus phone system, electronic mail, text-messaging, electronic messaging screens, campus PC's, walkie-talkies, bull-horns, and person-to-person messengers assigned those responsibilities.

Q: How can students and parents obtain information?

A: The College will do its best in an emergency to maintain telephone communication. The NCCC website (www.neosho.edu) will display pertinent information within the Facebook and Twitter feeds at the bottom of the NCCC home page. Critical messages will be disseminated via the Panther TextNet text messaging and email system, the phone system and via the Alertus networked-based messaging system on campus.

Q: What can you do to help right now?

A: Campus safety is the responsibility of every community member. As you go about your daily routine, be observant and do your part to help maintain a safe campus. It is important for everyone to be especially observant and to report unusual or suspicious behavior. Call either the Vice President for Operations at 620-432-0301 (office) or 620-212-3750 (cell) or designee for the Chanute campus or the Dean for the Ottawa and Online Campuses at 785-248-2798 (office) or 816-810-9889 (cell) or designee. NCCC does follow the Department of Homeland Security “If You See Something, Say Something™” guidelines at <https://www.dhs.gov/see-something-say-something> . Such behavior could include [but not limited to]:

- People in buildings or areas who do not appear to be conducting legitimate business.
- Unauthorized personnel in restricted, sensitive, or private areas.
- Persons abandoning parcels or other items in unusual locations.
- Abandoned vehicles.
- Unfamiliar vehicles with person/s sitting inside.

You can also help by following these normal security procedures:

- Do not prop open or compromise building/residence hall entrance doors/windows. Rectify these situations when you observe them.
- Secure all your areas when you are not present.
- Protect access codes.
- Familiarize yourself with evacuation plans and routes located in Appendix 2 of this document.

You can also be more in touch through the following actions:

- Use updated info...Sign up for Panther Text Net at <https://www.getrave.com/login/Neosho>

Q: Whom should you call if you notice suspicious behavior?

A: Call either the Vice President for Operations at 620-432-0301 (office) or 620-212-3750 (cell) or designee for the Chanute campus or the Dean for the Ottawa and Online Campuses at 785-248-2798 (office) or 816-810-9889 (cell) or designee.

A Special Message to International Students and Families

Please be assured that special concern and care will be given to you and your families during these times of uncertainty. The International Student Office provides support to all international students, and can be contacted at 620-432-0324 or scadwallader@neosho.edu.

Key contacts are the Dean of Student Services at 620-432-0304 and the Director of Residence and Student Life at 620-432-0381, or the Coordinator of Residence and Student Life at 620-432-0389.

In the event that telephone communication is disrupted because of increased calling traffic, family and friends should know that the College e-mail system is usually operational and may be the most efficient way to maintain contact. The NCCC website (www.neosho.edu) will be updated as needed.

National Terrorism Advisory System (NTAS) When the *National Terrorism Advisory System* announces a security alert the College will act promptly to notify all constituents.

The National Terrorism Advisory System, or NTAS, effectively communicates information about terrorist threats by providing timely, detailed information to the public, government agencies, first responders, airports and other transportation hubs, and the private sector. It recognizes that Americans all share responsibility for the nation's security, and should always be aware of the heightened risk of terrorist attack in the United States and what they should do. (Source: NTAS website, www.dhs.gov/alerts)

A link to the current [NTAS Alerts](#) can be found on the NCCC Safety and Security web page.

Section 11: Emergency Preparedness Training

The Vice President for Operations (and the Dean for the Ottawa and Online Campuses) will provide annual emergency preparedness documentation to NCCC employees covering appropriate facets of the NCCC Emergency Action Plan. **Emergency preparedness documentation** will include:

- Individuals' roles and responsibilities;
- Threats, hazards, and protective/evasive actions;
- Notification, warning, and communication procedures;
- Emergency response procedures;
- Evacuation, shelter, and accountability procedures;
- Location and use of common emergency equipment; and
- Emergency shutdown procedures.

Annually, the Emergency Operations center should conduct an emergency drill. It may be in conjunction with the Chanute and/or Ottawa police and fire departments and other emergency personnel or as an internal process such as in conjunction with the statewide tornado drill, or alternatively a tabletop exercise applicable to one of the scenarios below or other relevant situations. See Appendix A for a log of training exercises. Training exercise options shall include but are not limited to:

- Tornado/severe weather event;
- Fire;
- CPR/AED;
- Issues or violations pertaining to concealed carry/weapons on campus;
- Active killer/violent intruder scenarios;
- Blood-borne pathogens and other pathogenic exposure protocols; and
- Statewide or nationwide pandemic

Section 12: Emergency Drills

Periodically, emergency drills will be performed in each building. The Vice President for Operations and the Chanute Fire Department as well as the Dean for Ottawa and Online Campuses and the Ottawa Fire Department will plan building evacuation drills. A list of drills will be maintained each year in the Operations office in Chanute. Exact dates will be determined and the appropriate personnel will be notified several days before the drill.

Appendix A: Table of Emergency Response Drills 14-15 through 22-23

Date	Drill	Outcome
March 5, 2014	Tornado Drill – Chanute campus	Tested communication systems and employee/student response
January 7, 2014	Active Killer Scenario – Chanute campus	Tested communication systems, interaction with local emergency response
May 7, 2014	Tornado Drill – Ottawa Campus	Tested communication systems and employee/student response
June 11, 2014	Tornado Drill – Chanute campus	Tested communication systems and employee/student response
March 4, 2015	Tornado Drill – Chanute campus	Tested communication systems and employee/student response
March 5, 2015	Tornado Drill – Ottawa Campus	Tested communication systems and employee/student response
November 10, 2015	Tornado Drill – Chanute campus	Tested new Alertus one-button emergency communication systems and employee/student response
November 20, 2015	Tornado Drill – Chanute campus	Re-tested new Alertus one-button emergency communication systems and employee/student response
March 30, 2016	Tornado Drill – Ottawa Campus	Tested communication systems and employee/student response
July 19, 2016	Tornado Drill – Chanute campus	Tested communication systems and employee/student response
May 3, 2017	Tornado Drill – Chanute campus	Cancelled due to inclement weather
March 6, 2018	Tornado Drill – Chanute & Ottawa campuses	Tested communication systems and employee/student response
March 1, 2019	Tornado tabletop exercise – Chanute campus	Tabletop exercise to test planning, preparation, response and aftermath of tornado hit to Chanute campus
March 5, 2019	Tornado Drill Chanute campus	Tested communication systems and employee/student response
March 6, 2019	Tornado Drill Ottawa campus	Tested communication systems and employee/student response
December 10, 2019	Hazardous Materials Tabletop	Tabletop exercise to test planning, preparation, response and aftermath of hazardous materials spill in and around Chanute and Ottawa campuses
February 5, 2020	Cyber Security Tabletop Exercise	Tabletop exercise to test planning, preparation, response and aftermath of a cyber incident
March 3, 2020	Tornado Drill Chanute campus	Tested communication systems and employee/student response
March 3, 2020	Tornado Drill Ottawa campus	Tested communication systems and employee/student response
October 8, 2020	Cyber Security Tabletop Exercise	Tabletop exercise to test planning, preparation, response and aftermath of a cyber incident
March 2, 2021	Tornado Drill Chanute campus	Tested communication systems and employee/student response
March 2, 2021	Tornado Drill Ottawa campus	Tested communication systems and employee/student response

Date	Drill	Outcome
March 8, 2022	Tornado Drill Chanute campus	Tested communication systems and employee/student response
March 8, 2022	Tornado Drill Ottawa campus	Tested communication systems and employee/student response
August 9, 2022	Active Shooter Tabletop with LEPC	Tested EAP plan and communication

Appendix B: Campus Safety Maps

EMERGENCY EVACUATION PLAN

→ Main Exit Route
- - - Secondary Exit Route
P Manual Pull Station - Fire
 Fire Extinguisher
 First Aid Kit

Eye Wash Station
 Automated External Defibrillator
 Primary Severe Weather Refuge
 Secondary Severe Weather Refuge
★ Current Location

Chapman Learning Center - CAVE
 800 W 14th Chanute, Ks

NEOSHO COUNTY COMMUNITY COLLEGE
CHANUTE CAMPUS

EMERGENCY EVACUATION PLAN

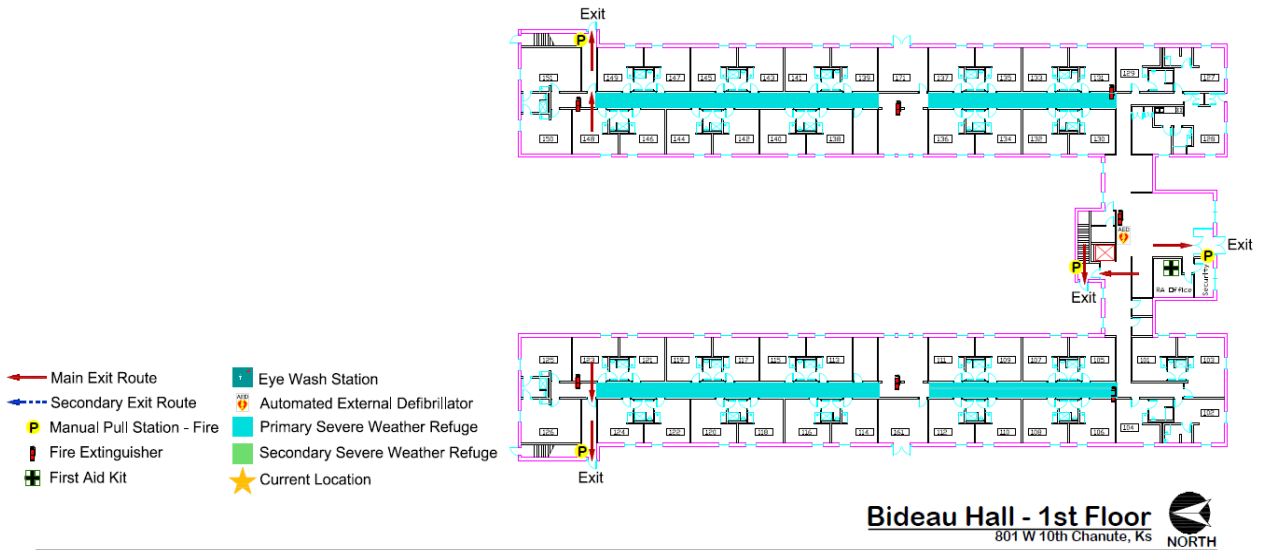
→ Main Exit Route
- - - Secondary Exit Route
P Manual Pull Station - Fire
 Fire Extinguisher
 First Aid Kit

Eye Wash Station
 Automated External Defibrillator
 Primary Severe Weather Refuge
 Secondary Severe Weather Refuge
★ Current Location

Chapman Learning Center
 800 W 14th Chanute, Ks

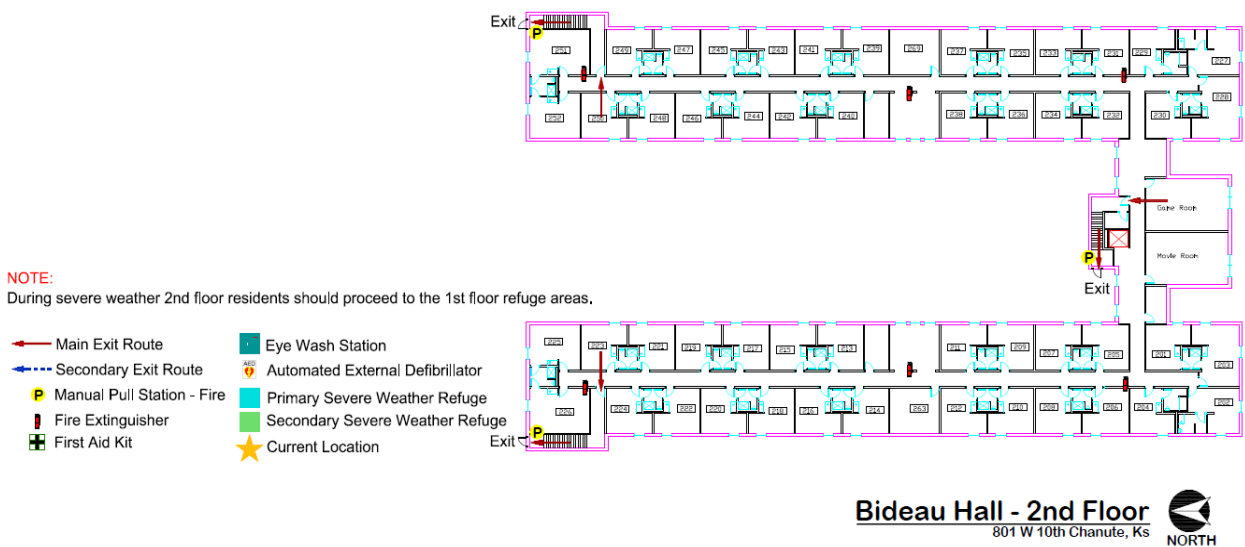
NEOSHO COUNTY COMMUNITY COLLEGE
CHANUTE CAMPUS

EMERGENCY EVACUATION PLAN



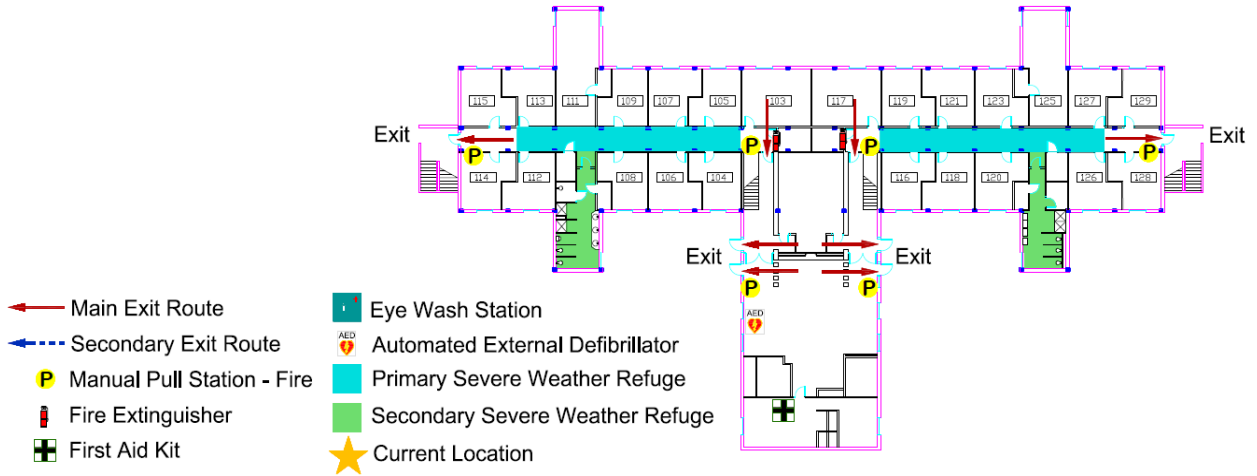
NEOSHO COUNTY COMMUNITY COLLEGE
 CHANUTE CAMPUS

EMERGENCY EVACUATION PLAN



NEOSHO COUNTY COMMUNITY COLLEGE
 CHANUTE CAMPUS

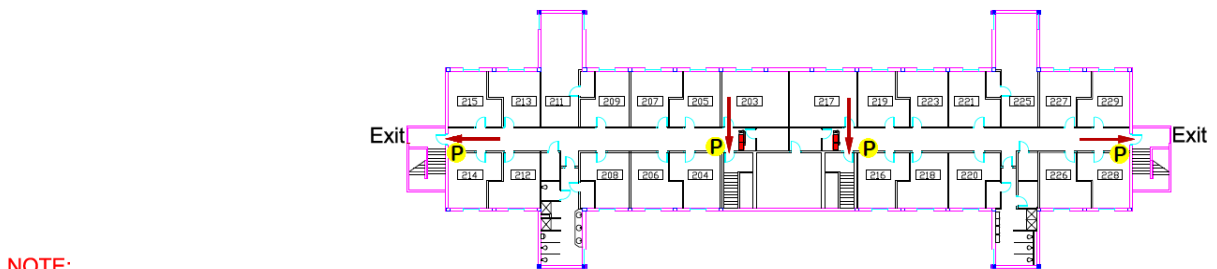
EMERGENCY EVACUATION PLAN



NeoKan - 1st Floor
800 W 14th Chanute, Ks

NEOSHO COUNTY COMMUNITY COLLEGE
CHANUTE CAMPUS

EMERGENCY EVACUATION PLAN



NOTE:

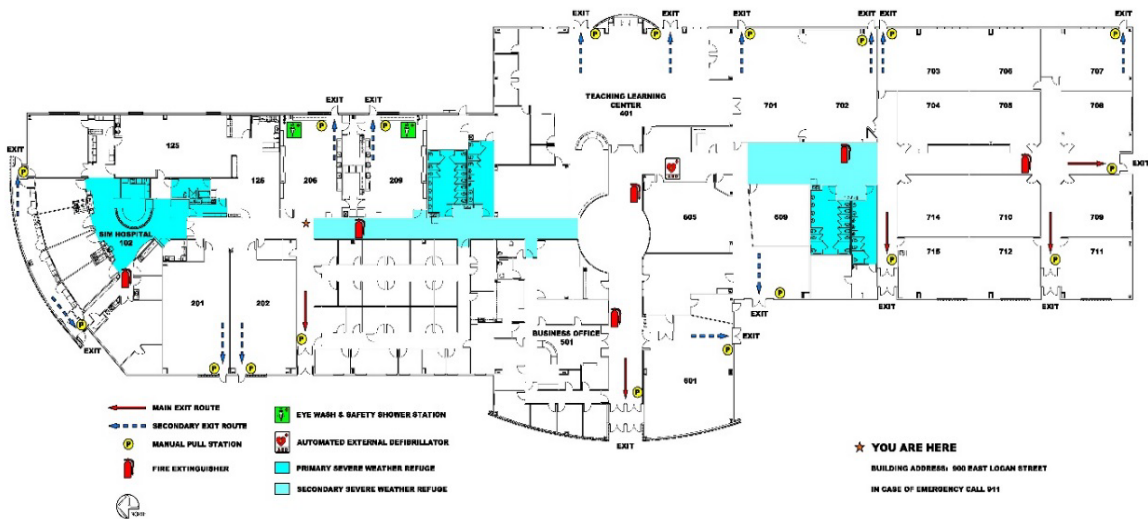
During severe weather 2nd floor residents should proceed to the 1st floor refuge areas.

- Main Exit Route
- Secondary Exit Route
- Manual Pull Station - Fire
- Fire Extinguisher
- First Aid Kit
- Eye Wash Station
- Automated External Defibrillator
- Primary Severe Weather Refuge - Located on the 1st Floor
- Secondary Severe Weather Refuge - Located on the 1st Floor
- Current Location

NeoKan - 2nd Floor
800 W 14th Chanute, Ks

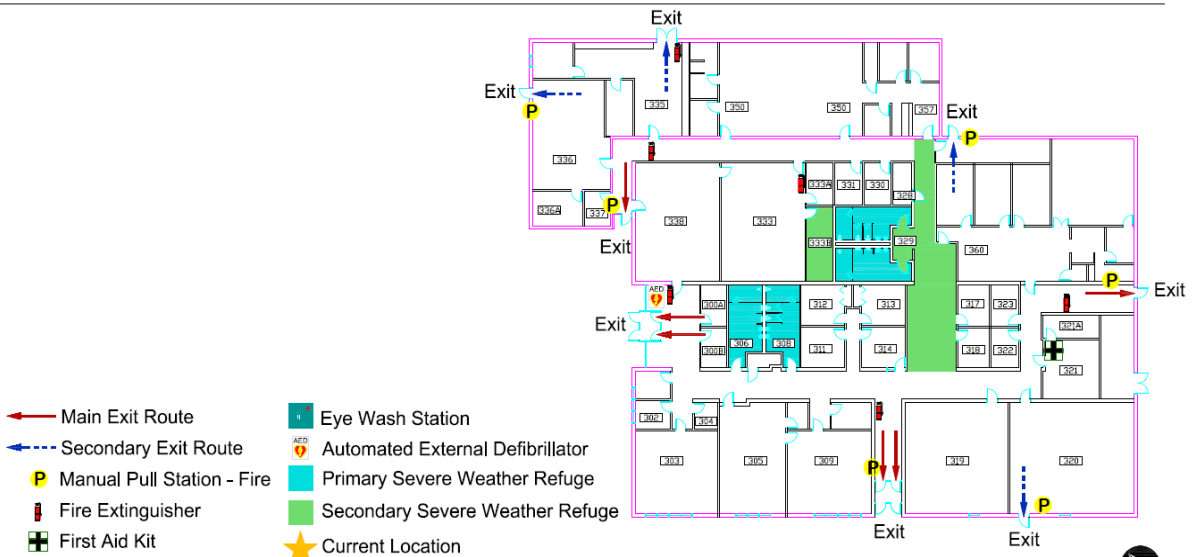
NEOSHO COUNTY COMMUNITY COLLEGE
CHANUTE CAMPUS

EMERGENCY EVACUATION PLAN



NEOSHO COUNTY COMMUNITY COLLEGE OTTAWA CAMPUS

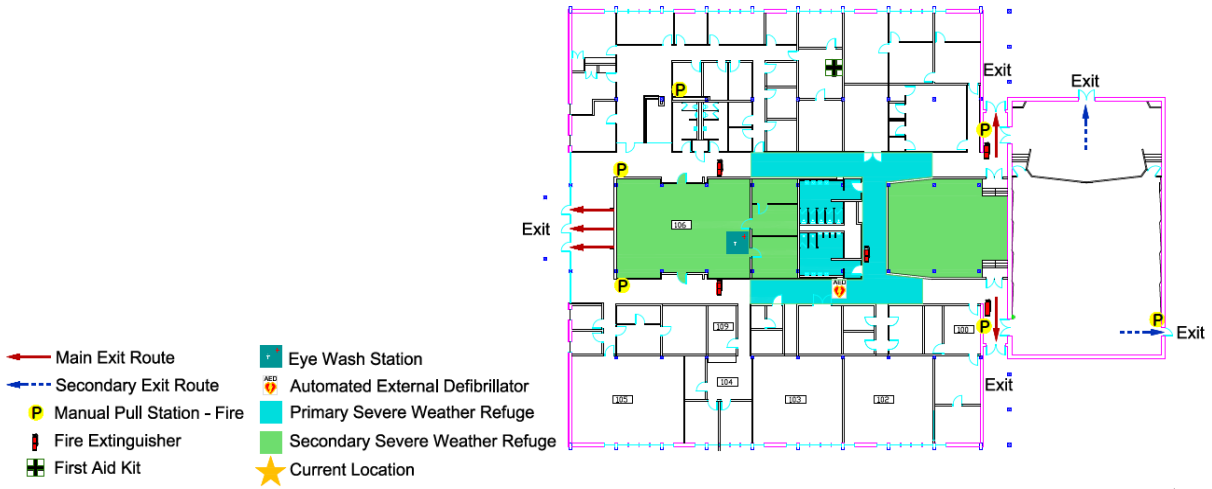
EMERGENCY EVACUATION PLAN



Rowland Hall
 800 W 14th Chanute, KS NORTH

NEOSHO COUNTY COMMUNITY COLLEGE CHANUTE CAMPUS

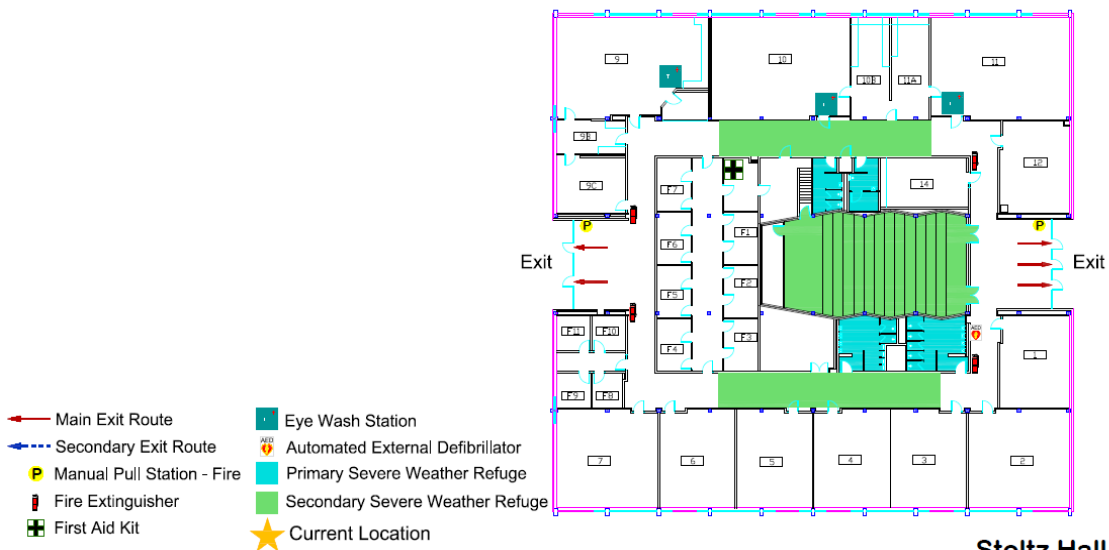
EMERGENCY EVACUATION PLAN



Sanders Hall
800 W 14th Chanute, Ks NORTH

NEOSHO COUNTY COMMUNITY COLLEGE CHANUTE CAMPUS

EMERGENCY EVACUATION PLAN



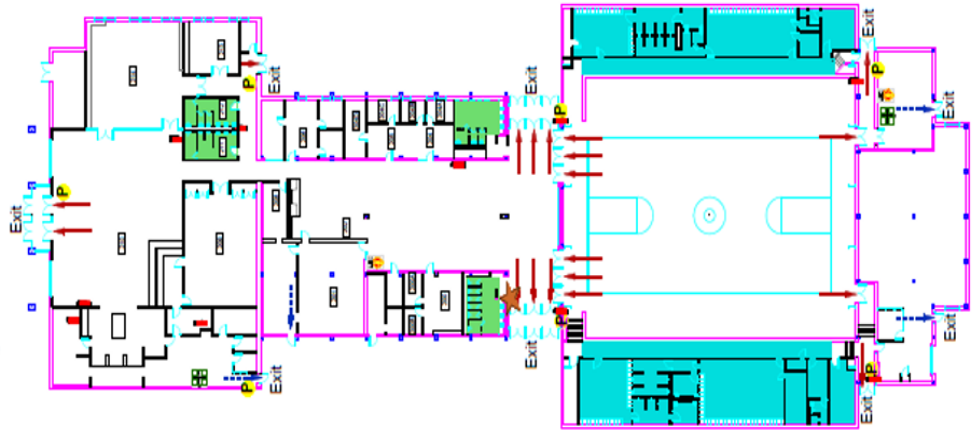
Stoltz Hall
800 W 14th Chanute, Ks NORTH

NEOSHO COUNTY COMMUNITY COLLEGE CHANUTE CAMPUS


EMERGENCY EVACUATION PLAN

★ YOU ARE HERE
 Building Address: 800 W 14th
 In Case of Emergency Call 911

- Main Exit Route
- Secondary Exit Route
- P Manual Pull Station - Fire
- Fire Extinguisher
- First Aid Kit
- Eye Wash Station
- Automated External Defibrillator
- Primary Severe Weather Refuge
- Secondary Severe Weather Refuge



Student Union
 800 W 14th Chanute, Ks

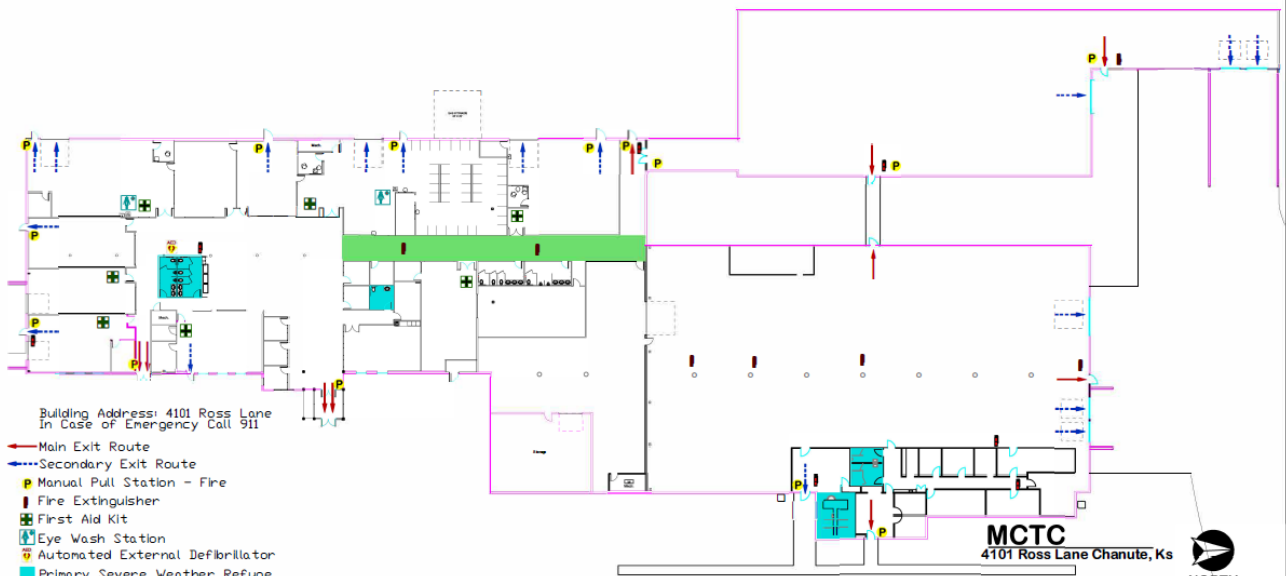


NEOSHO COUNTY COMMUNITY COLLEGE
 CHANUTE CAMPUS


EMERGENCY EVACUATION PLAN

Building Address: 4101 Ross Lane
 In Case of Emergency Call 911

- Main Exit Route
- Secondary Exit Route
- P Manual Pull Station - Fire
- Fire Extinguisher
- First Aid Kit
- Eye Wash Station
- Automated External Defibrillator
- Primary Severe Weather Refuge



MCTC
 4101 Ross Lane Chanute, Ks



NEOSHO COUNTY COMMUNITY COLLEGE
 CHANUTE CAMPUS

Appendix C: Heat Policy

Heat index/Feel like temp	Activity & Rest Break Guidelines
WBGT 78°F-82°F	<ul style="list-style-type: none"> • Normal Activities • Provide at least 3 separate rest breaks or 3 minutes minimum per hour of activity OR 10 minutes per hour
WBGT 82.1°F-86°F	<ul style="list-style-type: none"> • Use discretion for intense or prolonged exercise \$ carefully watch at-risk players • Provide at least 3 separate rest breaks of 4 minutes minimum per hour of activity OR 10 minutes per hour
WBGT 86.1°F-89.9°F	<ul style="list-style-type: none"> • Limit intense exercise to 1 hour & total outdoor exercise to 4 hour • Football is limited to helmet, shoulder pads and shorts with all equipment removed for conditioning • Provide at least 4 separate rest/water breaks of 4 minutes minimum OR a 10 minute break every 30 minutes • Conditioning is limited • Consider moving outdoor activities to before 10am or after 5pm
WBGT 90°F or Above	<ul style="list-style-type: none"> • NO outdoor workouts, cancel activities, delay until lower there is a lower Heat index

Appendix D: Cyber Security Incident Response Plan

D.1 Introduction

This document discusses the steps to be taken prior to, during, and after an incident and who is responsible for taking those steps.

- Evaluating and Testing This Plan (CIO)
- Determine scope of incident (Responding Technician)
- Assemble incident response team (CIO)
- Notify applicable parties (IRT)
- Contain the incident (IRT)
- Assess the damage (IRT)
- Resolve the incident (IRT)
- Notify appropriate parties (IRT)
- Document incident using incident report template (Responding Technician with assistance from CIO)
- Review incident and adjust policies/procedures where applicable to mitigate chances of reoccurrence (IRT)
- Plan Change History (CIO)

D.2 Definitions/Abbreviations

Breach – A breach as defined by the Department of Education is any unauthorized disclosure, misuse, alteration, destruction, or other compromise of confidential information.

Confidential Data – As defined by the NCCC WISP, confidential data is personal or institutional information that may be considered potentially damaging if released and is only accessible to specific groups [e.g. payroll, HR, etc..]. Confidential data includes, but is not limited to, social security numbers, credit card numbers, passwords, tax forms, accounting data, security procedures [and other data as applicable].

IRT – Incident Response Team

D.3 Evaluating and Testing This Plan

Evaluation

This plan should be evaluated at least once annually as an addendum to the Emergency Action Plan (EAP). The CIO should review the plan for accuracy, alignment with current and new items of compliance, industry trends/risks, and changes in institutional policy or procedure.

Testing

This plan should be tested at least once annually, though more often is recommended, by running tabletop and/or full-scale exercises. Testing scenarios could include all IRT members or a smaller subset as deemed appropriate by the CIO.

Example Scenarios:

- Single or multiple computer(s) are infected by ransomware or other malicious software
- Single or multiple server(s) are infected by ransomware or other malicious software
- Confirmed breach via phishing
- Confirmed breach via stolen laptop
- Unconfirmed breach

D.4 Determine Scope of the Incident (Responding Technician)

When an incident is reported, as much information as possible should be gathered to determine the scope of the incident. For example, system(s) involved, users involved, date/time incident occurred, and date/time incident was reported. Once gathered this information should be reported immediately to the CIO or, if the CIO is absent, a designee. In the case of a virus/malware incident, any potentially affected equipment should be powered off UNLESS it will affect critical business operations. In that case, the CIO (or their designee) should be consulted before action is taken.

D.5 Assemble incident response team (CIO)

The CIO or their designee will review the information provided and determine if an incident should be declared or not. Additional information may be requested before a determination is made. If the CIO determines an incident has not occurred, an incident report should still be filed to document the anomaly. If an incident is declared, the CIO will form the incident response team (IRT). Depending on the scope of the incident, the IRT could consist solely of technology services staff or could expand or contract as the incident progresses at the discretion of the CIO/IRT.

IRT Roles and Responsibilities

- Chief Financial Officer – Responsible for managing costs of the incident and service interruptions to Business Office functions. Also responsible for communicating with Business Office constituents.
- Chief Information Officer – Responsible for safeguarding data and containing the incident. Also responsible for communicating between IT services/IT consultants and IRT as well as directing IT resources. Responsible for ensuring communications to constituents when an incident solely involves IT.
- Dean for the Ottawa and Online Campuses – Responsible for service interruptions to myNeosho and communicating to myNeosho constituents
- Director of Facilities – Responsible for utility and/or facility issues and communicating facility issues to constituents.
- Human Resources – Responsible for employee reprimand/termination procedures when required
- Legal Counsel (Either general counsel, cyber security counsel, etc.) – Responsible for advising IRT of legal ramifications and provide recommendations to the IRT
- Managed Service Providers / Consultants – Responsible for resolving issues internal IT team cannot resolve and/or providing recommendations to internal IT team
- President – Responsible for communication between the Board of Trustees and the IRT and providing recommendations to the IRT. Has final authority on decisions made by the IRT

- Risk Management/Insurance – Responsible for providing resources as required by the insurance policy as well as recommendations to the IRT
- Vice President for Operations -- Responsible for communication between IRT and Risk Management/Insurance and Legal Counsel
- Vice President for Student Learning -- Responsible for service interruptions to student services and communications to student services constituents
- Any other parties deemed applicable by the IRT

IRT Authority

The CIO has authority to override any IRT member to safeguard institutional data and/or to contain the incident unless human safety is involved, at which point the Vice President of Operations has authority. The president has authority over all. If any of the required IRT members are absent or unavailable their designee is assumed to have the same authority as the original member.

IRT Communication

The IRT shall consult via whatever methods are available; however, the following should be kept in mind:

- Meetings shall take place in the President’s office unless otherwise designated by the CIO
- Per the Written Information Security Policy, the use of cryptographic controls should be used when transmitting or storing confidential data.
- If the institutional email system has been compromised it should not be used
- In general, tasks given/recommendations made should be given in writing either via email or word document/hand written letter for documentation purposes.

D.6 Notify applicable parties (IRT)

Outage/Service Interruption Notification

If any outages or service interruptions are occurring, appropriate parties should now be notified by the responsible IRT members. A sample message appears below. During this time IRT resources should already be mobilizing to contain the incident. In some cases no messages may need to be sent; however, at a minimum the Vice President of Operations should be notified so they can communicate to senior cabinet members if required. If PII or other confidential data is believed to be compromised the Vice President of Operations shall inform risk management/insurance as well as legal counsel.

SAMPLE OUTAGE MESSAGE:

We are aware <service or services experiencing interruption(s)> is experiencing issues and we are working to resolve it at this time. We currently do not have an estimated time of resolution as we are still investigating the issues but once a time estimate is available we will let you know.

Breach Notification

In the event of a breach, responsible IRT members may notify Risk Management/Insurance, Legal Counsel, Board of Trustees, and any other parties required to be compliant. If a breach occurs the Department of Education must be notified within 24 hours.

Continual Notifications

For extended incidents it is important for IRT member(s) to provide regular updates to applicable parties until all issues are resolved. Risk management/Insurance and/or legal counsel should be consulted about notifying affected parties.

D.7 Contain the Incident (IRT)

The IRT should make the decision on how to contain the incident. If internal IT resources are unable to contain the incident, the IRT may be expanded to include external resources.

Examples of containment actions include:

- Eliminating the root cause of the incident
- Powering off equipment/PCs/servers
- Network Segmentation
- Disconnecting network connectivity
- Applying fixes/patches to unaffected systems
- Blocking of IP addresses/traffic/etc.
- Virus/Malware scans on affected systems

D.8 Assess the Damage (IRT)

Once the incident has been contained, the IRT must assess damage done by the incident AND any containment actions taken. Infected systems/services should be documented for inclusion in the incident report. If internal IT resources are unable to assess the incident, the IRT may be expanded to include external resources/forensic analysts.

D.9 Resolve the Incident (IRT)

Systems believed to be compromised and/or infected by malicious software should be wiped and rebuilt or restored from a clean backup copy and should not be reused unless approved by the CIO. In some incidents, the Disaster Recovery Plan referenced in the Appendix may need to be used in the event of a catastrophic event, such as a widespread ransomware infection. Systems should only be brought back online after the root cause of the incident has been remedied. They should then be monitored closely for further malicious activity.

D.10 Notify appropriate parties (IRT)

Once the incident has been resolved, appropriate parties should be notified of incident resolution. In the case of a breach, the Department of Education must also be notified within 24 hours.

D.11 Document incident using incident report template (Responding Technician with assistance from CIO)

An incident report should be filed using the incident report template referenced in the Appendix. The report should include documentation on why the incident occurred, how it was discovered, who was involved/affected, what impact it had on the institution, timelines of events, and resolution actions. It should also include documentation of any communication with outside entities such as the

Department of Education or in-house meetings resulting from the incident, including after action meetings and any policies/procedures that were changed as a result of this incident.

D.12 Review incident and adjust policies/procedures where applicable to mitigate chances of reoccurrence (IRT)

The IRT should meet after the incident is closed to review the incident and determine if any policies, procedures, or disciplinary action needs to be taken to assist in mitigating the risk of reoccurrence.

D.13 Plan Change History

11/12/2019 – Added to the Emergency Action Plan (EAP)

D.14 Cyber Security Incident Response Plan Appendix

a) Disaster Recovery Plan

- i. Located at [M:\Documentation](#), Policies, and Procedures\Disaster Recovery\NCCC_Disaster_Recovery_Procedures.docx

b) Incident Report Template

- i. Located at: [M:\Documentation](#), Policies, and Procedures\Data_Security\Incident_Reports\Incident_Report_Template.docx

Appendix E: Pandemic Response Plan

E.1 Purpose

Pandemic events involve the widespread outbreak of disease and have the potential to create major social, economic, and political turmoil. Examples of Pandemics include influenza, meningitis, measles, pertussis, etc. Neosho County Community College (NCCC) created this Pandemic Response Plan to help guide NCCC during such a crisis, no matter how large the scale or impact. The goal is to provide for the health and safety of the NCCC community (students, faculty, and staff).

The Pandemic Response Plan outlines objectives and actions that students, their families, faculty, and staff can expect NCCC to take, depending on the specifics of a Pandemic scenario.

The following characteristics of a Pandemic were taken into consideration in the creation of this plan:

- Rapid spread: The entire population is considered susceptible. Travel restrictions or bans may not be able to fully prevent spread.
- Overload of health care systems: Soaring infection rates may strain available medical care facilities and staff.
- Universal shortage of medical supplies: The need for vaccines and antiviral drugs may outstrip availability, especially early in a Pandemic.
- Economic and social disruption: Travel bans, school and business closings and cancellations of events could have a major impact on communities and citizens. The need to care for sick family members and fear of exposure could result in significant worker absenteeism and economic slowdown.

NCCC Core Emergency Response Team (CERT) Members:

- President
- Vice President for Student Learning
- Vice President for Operations
- Chief Financial Officer
- Athletic Director
- Dean for the Online and Ottawa Campuses

E.2 Academic Affairs

NCCC will implement all reasonable officially recommended public health measures to limit the spread of illness and remove obstacles to student compliance with recommendations wherever possible. The President, in communication with the Core Emergency Response Team (CERT) and local and state public health officials, will:

- Develop ways (including modality changes involving the Online Campus) for instruction to continue during interruption in class attendance due to a Pandemic emergency.
- Suspend teaching activities when deemed necessary.
- Close NCCC and evacuate students if necessary.

E.3 Closing and Evacuation

The primary responsibility of NCCC during a Pandemic is the safety and well-being of its students. NCCC recognizes that local healthcare resources may be inadequate to care for a large number of individuals during a severe Pandemic, and will make every effort to suspend operations and enable students to return home before widespread illness occurs.

Who decides to close the college?

The President will make the decision to suspend college activities, with advice from the Core Emergency Response Team (CERT), and local, state and national health authorities. An effort will be made to time the suspension of operations so as to maximize the success of student evacuation.

NCCC's decision to suspend operations will be communicated to other area educational institutions as required, but will be made independently of any decisions made by those organizations.

Evacuating the college

In the event that the college needs to be evacuated, students will be required to vacate residence halls and other campus housing. They will be asked to take only necessary belongings with them initially in order to maximize opportunities for students to share transportation. Arrangements for students to retrieve the remainder of their belongings will be made at a later date and as the situation allows.

Students whose departures are delayed for reasons beyond their control, such as health-related travel restrictions or actual illness, may be temporarily housed on campus at the college's discretion, in locations and under circumstances to be determined by NCCC according to the circumstances of the prevailing public health emergency.

NCCC will encourage dialogue amongst students and their families to identify ride-sharing and other options for emergency transportation before the need arises, and may investigate and support various approaches to voluntary temporary housing within the NCCC community. In addition, NCCC may deploy fleet vehicles for the purpose of evacuation as the need arises.

E.4 Communications

NCCC will provide information to members of the campus community about the serious nature of the Pandemic threat, educate the campus community about the Pandemic plan and every member's potential role in responding to the crisis, inform campus community members about ongoing health mitigation measures (prophylaxis, use of hand sanitizers, e.g.), and provide timely and effective information during a Pandemic with the goal to help reduce illness, save lives, and maintain essential operations.

Official communication methods may include alerts and updates on NCCC web sites, use of the RAVE Emergency Notification System, alerts and updates on NCCC-related social media sites, recorded messages on the college's phone system, news releases to the media, and the creation and distribution of printed and electronic materials as appropriate. Individual employees should not disseminate non-official information about the pandemic related activities at the college. Sharing of college-official statements is allowable.

The communications plan for a Pandemic will follow the principles and guidelines as established by the Core Emergency Response Team (CERT) and published in the NCCC Emergency Action Plan. The Director of Communications working in conjunction with the President and the CERT will have primary responsibility for developing and disseminating information. The CERT, President, and Director of Communications will work with other offices as necessary and appropriate to accomplish these tasks.

E.5 Counseling and Mental Health

NCCC will strive to meet the mental health needs of its students and employees in preparing for, coping with, and recovering from a Pandemic emergency. NCCC will:

- Provide direct mental health services to students -- within its capabilities.
- Plan for and identify alternative means of delivering services when required.
- Collaborate with other local and/or state departments to address the mental health needs of the campus community.

E.6 Essential Personnel, Operations, and Services

The NCCC Core Emergency Response Team (CERT) will establish a system to rapidly identify essential personnel, operations and services relative to the college's mission and objectives during a Pandemic. CERT will:

- Determine the essential staffing needed based upon the details of the specific Pandemic emergency.
- Determine the hours in which essential personnel will be asked to work, taking into account the safety of the personnel and their families.

E.7 Travel and Transportation

NCCC will implement travel recommendations based on its own assessment of risk to travelers and/or Center for Disease Control (CDC) travel guidelines, Local Health Department and Kansas Department of Health and Environment recommendations. The President, working in conjunction with the Core Emergency Response Team (CERT), will be responsible for college travel policies and restrictions applying to students or faculty/staff traveling for academic purposes connected with NCCC. The President and the CERT will:

- Establish emergency-specific guidelines and restrictions for students, faculty and staff traveling on college business during a Pandemic emergency. Enforcement and communication of travel restrictions to staff, students and faculty will be the responsibility of the college.
- Communicate specific travel restrictions -- when possible -- prior to any governmental action that may restrict travel.
- Develop policies in conjunction with health officials to handle the return of ill travelers or those who may have been exposed to contagion.
- If the United States government or its agencies order return evacuation to the U.S., NCCC will identify individuals who need assistance, communicate to these individuals, and provide support as needed and requested.

- NCCC will not be responsible for any individual who does not adhere to college travel restrictions after a Pandemic emergency occurs. It is extremely unlikely NCCC or its service providers will be able to provide any support to individuals traveling internationally at such a time.

E.7 Healthcare Needs

All available resources will be utilized to meet the health care needs of students and, as possible and appropriate, of the larger NCCC community (faculty and staff) during a Pandemic. The Core Emergency Response Team (CERT) will have the primary role of:

- Establishing protocols to provide access to medical care -- within its capabilities -- to students.
- Ensuring adequate staffing to fulfill its responsibilities.
- Establishing protocols to monitor on-campus infection control.
- Being the liaison with state and/or local governmental health authorities.

E.8 Housing, Dining, and Facilities

NCCC will continue to provide safe and adequate housing and meals for students who are sick or unable to evacuate for reasons beyond their control, and will strive to provide for essential staff and volunteer workers as capabilities allow. The leaders of Residential Life, Facilities, and Dining Services will work with the Core Emergency Response Team (CERT) to:

- House students to maximize their safety and the college's ability to provide necessary services. This may include either clustering or separating individuals for isolation, quarantine, or the provision of services.
- Stockpile an adequate quantity of food in case usual sources are interrupted.
- Maintain regular communication with students who remain living on campus to ensure their safety.
- Operate the campus dining facility or provide alternate meal service to serve students.
- Allow meals to be served as take-out or deliver to students, as deemed appropriate.

E.9 Information Technology

Technology Services will maintain telephone systems, computing capability, and internet services to meet the needs of the campus community during a Pandemic emergency. The Chief Information Officer will work with the Core Emergency Response Team (CERT) to:

- Determine staffing requirements to meet the technology needs of students and staff on campus.
- Assist with any changes or updates as required to facilitate the transition to the online modality.
- Provide support for remote users as needed.

E.10 Public Health

To the extent possible, NCCC will assist in local, state, and federal Pandemic response efforts as appropriate and needed. NCCC will maintain essential contact and communication with local and

regional health care facilities and public health authorities through the Core Emergency Response Team (CERT).

E.11 Campus Safety

The immediate safety of students and college personnel will be the first priority during a pandemic emergency. NCCC will continue to provide security and environmental health and safety services within its capabilities. The Director of Facilities will collaborate with the Core Emergency Response Team (CERT) to:

- Keep students and essential personnel on campus safe.
- Respond to emergencies.
- Maintain campus order.
- Continue non-emergency patrol.
- Conduct health and safety investigations.

NEOSHO COUNTY COMMUNITY COLLEGE
FINANCIAL PLAN
ASSUMPTIONS
YEARS ENDED JUNE 30, 2022 TO 2028

	Actual	Budget	Projections				
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
CONTROL OR INFLUENCE							
Revenue							
1 Mill Levy							
General	39.552	39.527	39.527	39.527	39.527	39.527	39.527
Adult Basic Education	0	0	0	0	0	0	0
	39.552	39.527	39.527	39.527	39.527	39.527	39.527
2 Tuition per credit hour (in state) Increase/(Decrease)	0.00%	16.88%	3.33%	3.23%	3.13%	3.03%	2.94%
3 Student fees per credit hour Increase/(Decrease)	0.00%	0.00%	4.17%	0.00%	4.00%	0.00%	3.85%
4 Tuition per credit hour (out of state) Increase/(Decrease)	0.00%	16.88%	3.33%	3.23%	3.13%	3.03%	2.94%
5 Credit Hours Increase Increase/(Decrease)	-3.38%	-1.00%	-8.97%	-8.97%	-8.97%	-8.97%	-8.97%
6 Adult Education Revenue Increase/(Decrease)	2.04%	4.95%	-5.28%	-5.28%	-5.28%	-5.28%	-1.74%
7 Adult Supplemental Revenue Increase/(Decrease)	-80.82%	0.00%	-41.73%	-41.73%	-41.73%	-41.73%	-41.73%
Expenditure							
1 Annual Salary Adjustment Increase/(Decrease)	4.00%	5.00%	4.46%	1.96%	3.46%	3.46%	3.46%
2 Operating Expense Increase Increase/(Decrease)	-2.31%	-3.77%	1.33%	1.33%	1.33%	1.33%	1.33%
3 Employee Benefits Expense Increase/(Decrease)	-4.32%	6.00%	25.00%	-7.73%	-7.73%	-7.73%	-7.73%
4 Adult Education Operating Expense/(Decrease)	-4.47%	28.99%	-1.74%	-1.74%	-1.74%	-1.74%	-1.74%
5 Adult Supplemental Operating Expense Increase/(Decrease)	1800.53%	81.89%	5.00%	5.00%	5.00%	5.00%	5.00%
6 Student Activity Operating Expense Increase/(Decrease)	-0.89%	1.00%	-9.00%	-9.00%	-9.00%	-9.00%	-9.00%
NO CONTROL OR INFLUENCE							
Revenue							
1 Assessed Valuation Increase/(Decrease)	-1.29%	4.44%	0.21%	0.21%	0.21%	0.21%	0.21%
2 Motor Vehicle Increase/(Decrease)	-3.42%	-0.66%	2.06%	2.06%	2.06%	2.06%	2.06%
3 Recreational Vehicle Increase/(Decrease)	2.47%	48.40%	-6.19%	-6.19%	-6.19%	-6.19%	-6.19%
4 State Aid Reimbursable Credit Hour Rate, General Increase/D	1.74%	26.18%	3.03%	2.43%	2.43%	2.43%	2.43%
5 Auxiliary Revenue Increase/(Decrease)	-19.71%	1.00%	-5.11%	-3.11%	-3.11%	-3.11%	-3.11%
6 Investment Interest Increase/(Decrease)	15.13%	12.93%	14.03%	13.48%	13.75%	13.62%	13.68%
7 Other Revenues Increase/(Decrease)	-19.36%	-56.41%	5.00%	5.00%	5.00%	5.00%	5.00%
8 Delinquency Rate Increase/(Decrease)	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
9 Portion of budgeted revenue actually received-Auxiliary	108.25%	101.91%	95.18%	95.18%	95.18%	95.18%	95.18%
Expenditure							
1 Auxiliary Operating Increase	-4.48%	30.32%	-0.01%	-0.01%	-0.01%	-0.01%	-0.01%
2 Auxiliary Debt Retirement	-0.46%	-0.10%	0.24%	-0.21%	-0.56%	0.16%	-12.74%
3 Portion of budgeted expense actually used							
General	89.18%	86.04%	85.87%	85.87%	85.87%	85.87%	85.87%
Vocational	94.35%	109.88%	92.28%	92.28%	92.28%	92.28%	92.28%
Adult Education	78.86%	74.81%	81.08%	81.08%	81.08%	81.08%	81.08%
Adult Supplemental	47.36%	18.61%	20.26%	20.26%	20.26%	20.26%	20.26%
Auxiliary	50.65%	69.54%	49.02%	49.02%	49.02%	49.02%	49.02%
Student Activity	94.17%	81.90%	91.70%	91.70%	91.70%	91.70%	91.70%

NEOSHO COUNTY COMMUNITY COLLEGE
FINANCIAL PLAN
STATEMENT OF REVENUES AND EXPENDITURES
YEARS ENDED JUNE 30, 2022 TO 2028

	Actual	Budget	Projected Budget				
	2021-22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
REVENUES AND OTHER ADDITIONS							
General							
Beginning Balance	\$ 4,410,887	\$ 3,906,173	\$ 2,289,579	\$ 2,902,852	\$ 3,755,680	\$ 4,663,598	5,557,740
Student Tuition and Fees							
Student Tuition	1,422,695	1,889,507	2,202,491	2,273,539	2,344,587	2,415,635	2,486,683
Other Student Fees	1,370,829	1,265,019	1,317,728	1,317,728	1,370,437	1,370,437	1,423,146
Total Student Tuition and Fees	2,793,524	3,154,526	3,520,219	3,591,267	3,715,024	3,786,072	3,909,829
Federal Sources							
Federal Grant Administration	95,527	109,500	109,500	109,500	109,500	109,500	109,500
State Sources							
State Operating Grant	1,887,542	2,068,300	2,131,033	2,182,843	2,235,913	2,290,272	2,345,954
Local Sources							
Ad Valorem Tax	4,808,354	4,885,597	4,996,033	5,006,705	5,017,400	5,028,117	5,038,858
Motor Vehicle Tax	678,799	696,147	710,509	725,168	740,129	755,399	770,984
Recreational Vehicle Tax	5,796	7,782	7,300	6,848	6,424	6,026	5,652
Delinquent Tax	220,341	85,000	101,290	102,303	103,326	104,359	105,403
In Lieu of Taxes	0	0	0	0	0	0	0
Total Local Sources	5,713,290	5,674,526	5,815,132	5,841,024	5,867,279	5,893,901	5,920,897
Use of Property and Money							
Interest	11,284	15,000	25,000	28,369	32,271	36,665	41,683
Facilities Use	1,900	3,000	3,000	3,000	3,000	3,000	3,000
Sale of Property	280	13,550	13,000	13,000	13,000	13,000	13,000
Total Use of Property	13,464	31,550	41,000	44,369	48,271	52,665	57,683
Other Sources							
Commissions	7,423	8,350	8,000	8,400	8,820	9,261	9,724
Gifts	31,000	85,000	24,000	24,000	24,000	24,000	24,000
Miscellaneous	389,121	121,000	255,061	267,814	281,204	295,264	310,028
Reimbursed Expense	0	282,400	296,520	311,346	326,913	343,259	360,422
Total Other Sources	427,544	496,750	583,581	611,560	640,938	671,784	704,174
Total Current Year Revenues	10,930,891	11,535,152	12,200,464	12,380,562	12,616,924	12,804,195	13,048,036
		5.53%	5.77%	1.48%	1.91%	1.48%	1.90%
Total Revenues with Beginning Balance	15,341,778	15,441,325	14,490,043	15,283,414	16,372,604	17,467,793	18,605,777
Postsecondary Technical Education (PTE)							
Beginning Balance	1,146,526	444,003	1,582,136	2,522,886	3,569,993	4,700,119	5,888,122
Student Tuition and Fees							
Student Tuition	2,031,722	2,638,674	2,726,630	2,814,586	2,902,541	2,990,497	3,078,453
Other Student Fees	425,219	475,775	495,599	495,599	515,423	515,423	535,247
Total Student Tuition and Fees	2,456,941	3,114,449	3,222,229	3,310,185	3,417,964	3,505,920	3,613,700
State Sources							
State Operating Grant	1,579,866	1,591,305	1,639,574	1,679,436	1,720,266	1,762,090	1,804,930
Federal Sources							
Federal Grants	0	0	0	0	0	0	0
Local Sources							
Delinquent Tax	0	0	0	0	0	0	0
Other Sources							
Gifts	1,474,144	100,000	0	0	0	0	0
Operating Transfer from:							
General Fund	1,113,462	25,000	0	0	0	0	0
Total Current Year Revenues	6,624,413	4,830,754	4,861,803	4,989,620	5,138,231	5,268,010	5,418,630
		-27.08%	0.64%	2.63%	2.98%	2.53%	2.86%
Total Revenues with Beginning Balance	7,770,939	5,274,757	6,443,939	7,512,506	8,708,224	9,968,129	11,306,752

NEOSHO COUNTY COMMUNITY COLLEGE
FINANCIAL PLAN
STATEMENT OF REVENUES AND EXPENDITURES
YEARS ENDED JUNE 30, 2022 TO 2028

	Actual	Budget	Projected Budget				
	2021-22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Adult Education							
Beginning Balance	37,000	83,185	23,151	10,351	27,287	55,580	95,915
Student Tuition and Fees							
Other Student Fees	544	0	0	0	0	0	0
Federal Sources							
Adult Basic Education Grant	213,623	209,468	198,414	187,944	178,026	168,631	165,702
State Sources							
Adult Basic Education Grant	68,504	76,523	70,385	66,670	63,152	59,820	58,780
Local Sources							
Ad Valorem Tax	0	0	0	0	0	0	0
Motor Vehicle Tax	0	0	0	0	0	0	0
Recreational Vehicle Tax	0	0	0	0	0	0	0
Delinquent Tax	1	0	0	0	0	0	0
In Lieu of IRB	0	0	0	0	0	0	0
Total Local Sources	1	0	0	0	0	0	0
Other Sources							
Miscellaneous	175,670	223,793	202,964	254,816	280,237	306,432	333,509
Operating Transfers From:							
General Fund	27,400	0	27,400	18,231	22,739	27,525	32,602
Total Current Year Revenues	485,742	509,784	499,163	527,661	544,154	562,407	590,593
		4.95%	-2.08%	5.71%	3.13%	3.35%	5.01%
Total Revenues and Beginning Balance	522,742	592,969	522,314	538,012	571,440	617,988	686,508
Adult Supplemental							
Beginning Balance	36,136	1	0	31,741	64,568	97,792	131,068
Student Tuition and Fees							
Course Fees	284	54,494	56,755	58,073	58,841	59,289	34,549
		19088.03%	4.15%	2.32%	1.32%	0.76%	-41.73%
Total Revenues and Beginning Balance	36,420	54,495	56,755	89,814	123,409	157,080	165,617
Auxiliary							
Beginning Balance	3,054,028	2,865,638	2,579,457	2,413,108	2,254,438	2,092,858	1,927,305
Sales and Services of Auxiliary Enterprises	2,007,263	2,093,500	2,186,439	2,218,353	2,249,274	2,279,232	2,308,257
Student Sources							
Student Fees (Transfer from Activity Fees)	104,922	105,000	105,000	105,000	105,000	105,000	105,000
Use of Property and Money							
Interest	99	25	50	50	50	50	50
Other Sources							
Miscellaneous	69,519	48,850	25,000	25,000	25,000	25,000	25,000
Commissions	2,059	8,000	3,500	3,500	3,500	3,500	3,500
	71,578	56,850	28,500	28,500	28,500	28,500	28,500
Total Current Year Revenues	2,183,862	2,255,375	2,319,989	2,351,903	2,382,824	2,412,782	2,441,807
		3.27%	2.86%	1.38%	1.31%	1.26%	1.20%
Total Revenues and Beginning Balance	5,237,890	5,121,013	4,899,445	4,765,012	4,637,262	4,505,640	4,369,112
		2,696,334	2,413,108	2,254,438	2,092,858	1,927,305	1,762,410
Student Activity							
Beginning Balance	435,184	591,128	745,513	745,513	745,513	745,513	745,513
Fees							
Incidental Fee Chanute	223,622	221,386	230,610	230,610	239,835	239,835	249,059
Incidental Computer Fee Chanute	117,593	116,417	121,268	121,268	126,118	126,118	130,969

NEOSHO COUNTY COMMUNITY COLLEGE
FINANCIAL PLAN
STATEMENT OF REVENUES AND EXPENDITURES
YEARS ENDED JUNE 30, 2022 TO 2028

	Actual	Budget	Projected Budget				
	2021-22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Incidental Computer Fee Ottawa	104,063	103,022	107,315	107,315	111,608	111,608	115,900
Incidental Fee Ottawa	209,470	207,375	216,016	216,016	224,657	224,657	233,297
Building Fee Ottawa	182,608	180,782	188,315	188,315	195,847	195,847	203,380
Incidental Fee Outreach	180,461	178,656	186,100	186,100	193,544	193,544	200,988
Out-District Fee	448,634	444,148	462,654	462,654	481,160	481,160	499,666
Student Union Fee	57,105	56,534	58,890	58,890	61,245	61,245	63,601
Web Fee	252,601	0	0	0	0	0	0
Total Current Year Fees	1,776,157	1,508,320	1,571,167	1,571,167	1,634,014	1,634,014	1,696,860
		-15.08%	4.17%	0.00%	4.00%	0.00%	3.85%
Total Revenues and Beginning Balance	2,211,341	2,099,448	2,316,680	2,316,680	2,379,526	2,379,526	2,442,373
Total Current Unrestricted							
Less Beginning Balances	22,001,349	20,693,879	21,509,341	21,878,987	22,374,987	22,740,697	23,230,476
		-5.94%	3.94%	1.72%	2.27%	1.63%	2.15%
Total Revenues with Beginning Balance	31,121,110	28,584,007	28,729,176	30,505,437	32,792,466	35,096,156	37,576,138
Total Beginning Balance	9,119,761	7,890,128	7,219,835	8,626,450	10,417,479	12,355,459	14,345,662
Student Tuition	3,455,245	4,528,181	4,985,876	5,146,197	5,305,969	5,465,421	5,599,685
Other Student Fees	1,900,970	1,900,288	1,918,327	1,918,327	1,990,860	1,990,860	2,063,393
Federal Sources	309,150	318,968	307,914	297,444	287,526	278,131	275,202
State Sources	3,535,912	3,736,128	2,201,418	2,249,513	2,299,065	2,350,092	2,404,734
Local Sources	5,713,291	5,674,526	5,815,132	5,841,024	5,867,279	5,893,901	5,920,897
Use of Property and Money	13,563	31,575	41,050	44,419	48,321	52,715	57,733
Other Sources	674,792	777,393	612,081	640,060	669,438	700,284	732,674
Operating Transfers	1,140,862	25,000	27,400	18,231	22,739	27,525	32,602
Sales and Services of Auxiliary Enterprises	2,007,263	2,093,500	2,186,439	2,218,353	2,249,274	2,279,232	2,308,257
Student Activity Fees	1,776,157	1,508,320	1,571,167	1,571,167	1,634,014	1,634,014	1,696,860
	\$ 20,527,205	\$ 20,593,879	\$ 19,666,803	\$ 19,944,735	\$ 20,374,484	\$ 20,672,175	\$ 21,092,037
	1,474,144	100,000	1,842,538	1,934,252	2,000,503	2,068,522	2,138,439
		0.32%	-4.50%	1.41%	2.15%	1.46%	2.03%
Note 1: Beginning Balance = unencumbered cash							
Note 2: The 2nd half ad valorem property taxes are received in June and carried forward to fund the subsequent fiscal year budget							

NEOSHO COUNTY COMMUNITY COLLEGE
FINANCIAL PLAN
STATEMENT OF REVENUES AND EXPENDITURES
YEARS ENDED JUNE 30, 2022 TO 2028

	Actual	Budget	Projected Budget				
	2021-22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
EXPENDITURES AND OTHER DEDUCTIONS							
General							
Salaries and Wages w/o Employee Benefits	\$ 5,290,666	\$ 6,091,056	\$ 6,262,717	\$ 6,385,466	\$ 6,606,403	\$ 6,834,985	\$ 7,071,476
Employee Benefits Portion	1,244,029	1,397,207	1,696,509	1,565,324	1,444,282	1,332,601	1,229,555
Current Operating	2,504,147	4,561,523	2,622,274	2,657,198	2,692,586	2,728,447	2,764,784
Capital	1,255,901	1,009,109	908,198	817,378	858,247	901,160	946,218
Transfers	1,140,862	92,851	97,494	102,368	107,487	112,861	118,504
Total Current Year Expenditures	11,435,605	13,151,746	11,587,191	11,527,734	11,709,006	11,910,053	12,130,537
		15.01%	-11.90%	-0.51%	1.57%	1.72%	1.85%
Postsecondary Technical Education (PTE)							
Salaries and Wages w/o Employee Benefits	2,360,003	2,488,606	2,599,598	2,650,550	2,742,259	2,837,141	2,935,306
Employee Benefits Portion	428,871	424,427	530,534	489,509	451,657	416,732	384,508
Current Operating	2,320,300	753,667	763,704	773,876	784,182	794,626	805,209
Capital	2,217,762	25,921	27,217	28,578	30,007	31,507	33,082
Transfers	0	0	0	0	0	0	0
Total Current Year Expenditures	7,326,936	3,692,621	3,921,053	3,942,513	4,008,105	4,080,006	4,158,105
		-49.60%	6.19%	0.55%	1.66%	1.79%	1.91%
Adult Education							
Salaries and Wages w/o Employee Benefits	332,276	347,102	362,583	369,689	382,481	395,714	409,406
Employee Benefits Portion	96,423	91,203	114,004	105,188	97,054	89,549	82,625
Current Operating	10,496	128,663	35,377	35,848	36,325	36,809	37,299
Capital	362	2,850	0	0	0	0	0
Total Current Year Expenditures	439,557	569,818	511,963	510,725	515,860	522,073	529,330
		29.63%	-10.15%	-0.24%	1.01%	1.20%	1.39%
Adult Supplemental							
Salaries and Wages w/o Employee Benefits	(770)	17,170	7,936	8,091	8,371	8,661	8,961
Employee Benefits Portion	192	2,324	1,905	1,758	1,622	1,496	1,381
Current Operating	36,997	34,144	14,599	14,793	14,990	15,190	15,392
Capital	0	1,500	575	604	634	666	699
Transfers	0	0	0	0	0	0	0
Total Current Year Expenditures	36,419	55,138	25,015	25,246	25,617	26,013	26,432
		51.40%	-54.63%	0.93%	1.47%	1.54%	1.61%
Auxiliary							
		(643)					
Salaries and Wages w/o Employee Benefits	212,355	250,647	261,826	266,958	276,194	285,751	295,638
Employee Benefits Portion	45,232	44,883	46,104	42,539	39,249	36,214	33,414
Current Operating	1,772,420	1,511,875	1,532,010	1,552,414	1,573,089	1,594,040	1,615,269
Capital	89,780	187,920	97,316	102,182	107,291	112,655	112,655
Debt Service	524,081	522,231	525,081	522,481	524,581	525,675	525,725
Transfers	249,000	24,000	24,000	24,000	24,000	24,000	24,000
Total Current Year Expenditures	2,892,868	2,541,556	2,486,337	2,510,573	2,544,405	2,578,335	2,606,701
		-12.14%	-2.17%	0.97%	1.35%	1.33%	1.10%
Student Activity							
Incidental Fee Chanute	249,180	246,688	230,610	230,610	239,835	239,835	249,059
Incidental Computer Fee Chanute	0	0	121,268	121,268	126,118	126,118	130,969
Incidental Computer Fee Ottawa	0	0	107,315	107,315	111,608	111,608	115,900
Incidental Fee Ottawa	208,470	206,385	216,016	216,016	224,657	224,657	233,297
Building Fee Ottawa	0	0	188,315	188,315	195,847	195,847	
Incidental Fee Outreach	180,461	178,656	186,100	186,100	193,544	193,544	200,988
Out-District Fee	672,396	665,672	462,654	462,654	481,160	481,160	0
Student Union Fee	57,105	56,534	58,890	58,890	61,245	61,245	63,601
Web Fee	252,601	0	0	0	0	0	0
Total Current Year Expenditures	1,620,213	1,353,936	1,571,167	1,571,167	1,634,014	1,634,014	993,815
		-16.43%	16.04%	0.00%	4.00%	0.00%	-39.18%
Total Current Unrestricted Expenditures	23,751,598	21,364,815	20,102,726	20,087,958	20,437,007	20,750,494	20,444,921
		-10.05%	-5.91%	-0.07%	1.74%	1.53%	-1.47%
Revenues with Beginning Balances Over/Under Expenses							
	7,369,512	7,219,192	8,626,450	10,417,479	12,355,459	14,345,662	17,131,218
Total Revenues with Beginning Balance							
Less Total Current Year Expenditures	7,369,512	7,219,192	8,626,450	10,417,479	12,355,459	14,345,662	17,131,218

NEOSHO COUNTY COMMUNITY COLLEGE
FINANCIAL PLAN
STATEMENT OF REVENUES AND EXPENDITURES
YEARS ENDED JUNE 30, 2022 TO 2028

	Actual	Budget	Projected Budget				
	2021-22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Increase/Decrease in Unencumbered Cash							
General	(504,714)	(1,616,594)	613,273	852,828	907,918	894,142	917,500
Vocational	(702,523)	1,138,133	940,750	1,047,107	1,130,126	1,188,004	1,260,525
Adult Education	46,185	(60,034)	(12,800)	16,936	28,294	40,335	61,263
Adult Supplemental	(36,135)	(644)	31,741	32,827	33,224	33,276	8,117
Auxiliary	(709,006)	(286,181)	(166,348)	(158,670)	(161,581)	(165,553)	(164,894)
Student Activity	155,944	154,385	0	0	0	0	703,046
Total Increase/Decrease	(1,750,249)	(670,936)	1,406,615	1,791,029	1,937,980	1,990,203	2,785,556
		-61.67%	-309.65%	27.33%	8.20%	2.69%	39.96%
Total Beginning Balance							
Plus Total Increase/Decrease	7,369,512	7,219,192	8,626,450	10,417,479	12,355,459	14,345,662	17,131,218
Salaries and Wages w/o Employee Benefits	8,194,530	9,194,581	9,494,659	9,680,755	10,015,709	10,362,252	10,720,786
Employee Benefits Portion	1,814,747	1,960,044	2,389,055	2,204,318	2,033,865	1,876,593	1,731,483
Current Operating	6,644,360	6,989,872	4,967,964	5,034,128	5,101,173	5,169,111	5,237,953
Capital	3,563,805	1,227,300	1,033,306	948,742	996,179	1,045,988	1,092,654
Transfers	1,140,862	92,851	97,494	102,368	107,487	112,861	118,504
Debt Service	524,081	522,231	525,081	522,481	524,581	525,675	525,725
Student Activity Fees	1,620,213	1,353,936	1,571,167	1,571,167	1,634,014	1,634,014	993,815
Total Current Unrestricted Expenditures	\$ 23,502,598	\$ 21,340,815	\$ 20,078,726	\$ 20,063,958	\$ 20,413,007	\$ 20,726,494	\$ 20,420,921
		-9.20%	-5.91%	-0.07%	1.74%	1.54%	-1.47%

NEOSHO COUNTY COMMUNITY COLLEGE
FINANCIAL PLAN
SCHEDULE OF DEBT
YEARS ENDED JUNE 30, 2022 TO 2028

	Actual	Budget	Projected Budget				
	2021-22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
DEBT SCHEDULE							
TOTAL							
Auxiliary Payments	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Balance at 6/30/2021	Balance at 6/30/2022	Balance at 6/30/2023	Balance at 6/30/2024	Balance at 6/30/2025	Balance at 6/30/2026	Balance at 6/30/2027	Balance at 6/30/2028
\$0	-	-	-	-	-	-	-
Detail							
Revenue Bonds							
Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	-	-	-	-	-	-	-
Total Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

NEOSHO COUNTY COMMUNITY COLLEGE
FINANCIAL PLAN
SCHEDULE OF CAPITAL LEALEASE
YEARS ENDED JUNE 30, 2022 TO 2028

	Actual	Budget	Projected Budget				
	2021-22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
TOTAL							
General Fund Payments							
Operations and Maintenance	\$ 342,022.68	\$ 342,022.68	\$ 342,022.68	\$ 342,022.68	\$ 342,022.68	\$ 342,022.68	\$ 171,011.34
COP Series 2015 Dorms and Improvements	524,081.26	522,231.26	525,081.26	522,481.26	524,581.26	525,675.00	525,725.00
COP Series 2016 Ottawa Campus	402,918.75	403,468.75	403,718.76	403,668.76	394,443.76	395,318.76	405,318.76
	\$ 1,269,022.69	\$ 1,267,722.69	\$ 1,270,822.70	\$ 1,268,172.70	\$ 1,261,047.70	\$ 1,263,016.44	\$ 1,102,055.10
DETAIL							
Balance at 6/30/2021							
\$3,610,000.00							
COP Series 2015 Dorms & Improvements							
Lease Payments	\$ 524,081.26	\$ 522,231.26	\$ 525,081.26	\$ 522,481.26	\$ 524,581.26	\$ 525,675.00	\$ 525,725.00
Balance at 6/30/2021							
\$2,880,000.00							
COP Series 2016 Ottawa Campus							
Lease Payments	\$ 402,918.75	\$ 403,468.75	\$ 403,718.76	\$ 403,668.76	\$ 394,443.76	\$ 395,318.76	\$ 405,318.76
Balance at 6/30/2021							
\$1,774,588.43							
Energy Conservation Project (June 15, 2017-December 15, 2027)							
Lease Payments	\$ 342,022.68	\$ 342,022.68	\$ 342,022.68	\$ 342,022.68	\$ 342,022.68	\$ 342,022.68	\$ 171,011.34

NEOSHO COUNTY COMMUNITY COLLEGE
FINANCIAL PLAN
SCHEDULE OF ADDITIONAL FINANCIAL DATA
YEARS ENDED JUNE 30, 2022 TO 2028

	Actual	Budget	Projected Budget				
	2021-22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Credit Hours Total							
Reimbursable Credit Hours (for State Aid)	29,859	29,560	27,929	26,387	24,931	23,555	22,255
General State Aid/State Grant	3,219,046	3,659,605	3,748,578	3,839,714	3,933,066	4,028,688	4,126,634
Fall Headcount Enrollment	1,643	1,652	1,561	1,475	1,393	1,316	1,244
Fall FTE	975	965.25	912	862	814	769	727
% out of state credit hours	14.00%	n/a	15.00%	15.00%	15.00%	15.00%	15.00%
% out of district credit hours	67.00%	n/a	63.00%	63.00%	63.00%	63.00%	63.00%
% Neosho County credit hours	19.0%		22.0%	22.0%	22.0%	22.0%	22.0%
Assessed Valuation	130,201,436	135,982,833	144,141,803	152,790,311	161,957,730	171,675,194	181,975,705
Assessed Valuation - portion used	130,201,436	135,982,833	144,772,487	114,174,111	121,024,557	128,286,031	135,983,193
One Mill is equal to:	\$ 130,201	\$ 135,983	\$ 144,772	\$ 114,174	\$ 121,025	\$ 128,286	\$ 135,983
Motor Vehicle	\$ 678,799	\$ 696,147	\$ 710,509	\$ 725,168	\$ 740,129	\$ 755,399	\$ 770,984

NEOSHO COUNTY COMMUNITY COLLEGE
 FIVE YEAR BUDGET PROJECTION
 HISTORY OF ASSUMPTION FACTORS AND OTHER FINANCIAL DATA
 FOR JUNE 30, 2017 TO 2022

			Actual					Current	Projected	
							Budget	Average		
			2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	
CONTROL OR INFLUENCE										
Revenue										
1 Mill Levy			34.803	36.794	37.426	37.275	38.595	39.552	39.527	37.710
2 Tuition per credit hour (in state)			67	70	73	75	77	77	90	76
Tuition per credit hour (in state) Increase/Decrease			4.69%	4.48%	4.29%	2.74%	2.67%	0.00%	16.88%	2.83%
3 Student fees per credit hour			43	45	45	47	48	48	48	46
Student fees per credit hour Increase/Decrease			0.00%	4.65%	0.00%	4.44%	2.13%	0.00%	16.88%	2.24%
4 Tuition per credit hour (out of state)			67	70	73	75	77	77	90	76
5 Credit Hours Increase/(Decrease)			2.37%	-4.80%	-3.58%	-4.58%	-11.26%	-3.38%	-1.00%	-5.52%
6 Adult Education Revenue Increase/(Decrease)			0.05%	7.41%	-12.98%	-2.40%	-2.76%	2.04%	4.95%	-1.74%
7 Adult Supplemental Revenue Increase/(Decrease)			151.94%	-16.94%	-93.66%	25.92%	-43.13%	-80.82%	0.00%	-41.73%
Expenditure										
1 Annual Salary Adjustment			2.00%	4.00%	4.00%	4.00%	1.30%	4.00%	5.00%	4.46%
2 Operating Expense Increase			-0.55%	1.53%	3.35%	7.39%	3.95%	-2.31%	-3.77%	4.1%
3 Employee Benefits Expense Increase			-1.34%	-8.73%	22.28%	3.95%	-2.35%	-4.32%	6.00%	-7.7%
4 Adult Education Operating Expense Increase			0.08%	4.14%	-11.57%	-2.26%	-5.38%	-4.47%	28.99%	-1.7%
5 Adult Supplemental Operating Expense Increase			179.26%	-39.91%	-77.16%	10.32%	-73.89%	1800.53%	81.89%	5.00%
6 Student Activity Operating Expense Increase/(Decrease)			-13.08%	-5.61%	-35.82%	20.68%	-24.37%	-0.89%	1.00%	-9.00%
NO CONTROL OR INFLUENCE										
Revenue										
1 Assessed Valuation Increase			-3.71%	-0.39%	1.15%	2.79%	-1.18%	-1.29%	4.44%	0.2%
2 Motor Vehicle Increase/(Decrease)			22.75%	-32.97%	50.55%	-14.42%	10.58%	-3.42%	-0.66%	2.1%
3 Recreational Vehicle Increase/(Decrease)			18.97%	-10.77%	10.06%	-12.57%	-20.17%	2.47%	48.40%	-6.2%
4 State Sources Increase/(Decrease)			-4.00%	0.00%	2.76%	5.60%	2.06%	1.74%	26.18%	2.4%
5 Auxiliary Revenue Increase/(Decrease)			11.71%	-8.79%	-0.54%	6.86%	6.62%	-19.71%	1.00%	-3.1%
6 Investment Interest Increase/(Decrease)			-15.88%	9.86%	453.06%	-21.46%	-73.51%	15.13%	12.93%	76.6%
7 Other Revenues Increase/(Decrease)			43.40%	-30.67%	-29.11%	160.39%	166.01%	-19.36%	-56.41%	49.5%
8 Delinquency Rate			1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.0%
9 Portion of budgeted revenue actually received-Auxiliary			91.32%	79.49%	78.26%	110.55%	126.33%	108.25%	101.91%	100.6%
Expenditure										
1 Auxiliary Operating Increase/(Decrease)			-2.92%	-3.60%	-1.97%	28.53%	-18.55%	-4.48%	30.32%	0.0%
2 Auxiliary Debt Retirement Increase/(Decrease)			-12.33%	187.67%	9.68%	0.08%	0.75%	-0.29%	0.58%	39.6%
3 Portion of budgeted expense actually used										
General			79.77%	82.21%	86.17%	88.34%	83.46%	89.18%	86.04%	85.9%
Post Secondary Technical Education			101.66%	104.85%	88.69%	93.09%	80.41%	94.35%	109.88%	92.3%
Adult Education			70.49%	80.16%	69.78%	90.29%	86.32%	78.86%	74.81%	81.1%
Adult Supplemental			45.88%	34.92%	7.63%	9.00%	2.41%	47.36%	18.61%	20.3%
Auxiliary			35.37%	45.78%	49.24%	53.71%	45.71%	50.65%	69.54%	49.0%
Student Activity			86.52%	95.41%	87.03%	90.24%	91.66%	94.17%	81.90%	91.7%
Residence Hall Occupancy (Capacity = 299)										
Fall Increase/(Decrease)			4.80%	-10.21%	2.75%	3.05%	-15.56%	7.02%	8.20%	-2.6%
Spring Increase/(Decrease)			3.85%	-7.82%	-0.89%	9.91%	-14.75%	-4.81%	17.68%	-3.7%
Cash and Cash Equivalents										
Balance			9,086,300	9,623,212	7,709,098	6,782,280	9,406,178	8,577,470	9,138,062	8,419,648
Increase/(decrease)			8.79%	5.91%	-19.89%	-12.02%	38.69%	-8.81%	6.54%	0.8%

Academic Calendar 2023 2024

Summer Semester – 2023

During Summer 2023 NCCC is closed on Fridays, May 26 – Aug 4.

May 15	May Intersession Classes Begin
May 28	May Intersession Classes End
May 29	Memorial Day (NCCC closed)
May 30	Summer Classes Begin
May 30	First 4 Week Classes Begin
Jun 25	First 4 Week Classes End
Jun 26	Last 4 Week Classes Begin
Jul 4	Independence Day (NCCC Closed)
Jul 23	Last 4 Week Classes End
Jul 23	Summer Classes End

Fall Semester – 2023

Jul 24	August Intersession Classes Begin
Aug 14	Faculty Report
Aug 15	Inservice (NCCC closed)
Aug 20	August Intersession Classes End
Aug 21	Fall Classes Begin
Aug 21	First 8 Week Classes Begin
Sep 4	Labor Day (NCCC closed)
Sep 11	12 Week Classes Begin
Sep 18	Citizenship Day
Sep 18	Middle 8 Week Classes Begin
Oct 13	Midterm
Oct 15	First 8 Week Classes End
Oct 16	Last 8 Week Classes Begin
Nov 12	Middle 8 Week Classes End
Nov 20 - 24	Thanksgiving Break (NCCC closed)
Dec 5 - 11	Finals (Chanute Night/Ottawa Block)
Dec 10	12 Week Classes End
Dec 8 - 17	Finals (Online/Hybrid) -
Dec 12 - 14	Finals (Chanute Day/Ottawa Non Block)
Dec 15	Faculty Assessment/Duty Day
Dec 17	Last 8 Week Classes End
Dec 17	Fall Semester Ends
Dec 18	Faculty Assessment / Duty Day

Wintersession – 2023 24

Dec 18	4 Week Classes Begin
Dec 22 - Jan 1	Christmas Break (NCCC closed)
Jan 14	4 Week Classes End

Spring Semester – 2024

Jan 8	Faculty Report
Jan 9	Inservice (NCCC closed)
Jan 15	Martin Luther King Day (NCCC closed)
Jan 16	Spring Classes Begin
Jan 16	First 8 Week Classes Begin
Feb 5	12 Week Classes Begin
Feb 12	Middle 8 Week Classes Begin
Mar 8	Midterm
Mar 10	First 8 Week Classes End
Mar 11 - 15	Spring Break (NCCC closed)
Mar 18	Last 8 Week Classes Begin
Mar 29	Good Friday (NCCC closed)
Apr 14	Middle 8 Week Classes End
May 1 - 7	Finals (Chanute Night/Ottawa Block)
May 3 - 12	Finals (Online/Hybrid)
May 5	12 Week Classes End
May 7	Tuesday Classes are Friday Classes (day classes only)
May 8 - 10	Finals (Chanute Day/Ottawa Non Block)
May 10	Commencement 7:00pm
May 12	Last 8 Week Classes End
May 12	Spring Semester Ends
May 13	Faculty Assessment/Duty Day
May 14	Faculty Assessment/Duty Day
May 15	Faculty Duty Day

Academic Calendar 2024 2025

Summer Semester – 2024

During Summer 2024 NCCC is closed on Fridays, May 31 – Aug 2.

May 13	May Intersession Classes Begin
May 26	May Intersession Classes End
May 27	Memorial Day (NCCC closed)
May 28	Summer Classes Begin
May 28	First 4 Week Classes Begin
Jun 23	First 4 Week Classes End
Jun 24	Last 4 Week Classes Begin
Jul 4	Independence Day (NCCC Closed)
Jul 21	Last 4 Week Classes End
Jul 21	Summer Classes End

Fall Semester – 2024

Jul 22	August Intersession Classes Begin
Aug 12	Faculty Report
Aug 13	Inservice (NCCC closed)
Aug 18	August Intersession Classes End
Aug 19	Fall Classes Begin
Aug 19	First 8 Week Classes Begin
Sep 2	Labor Day (NCCC closed)
Sep 9	12 Week Classes Begin
Sep 17	Citizenship Day
Sep 30	Middle 8 Week Classes Begin
Oct 11	Midterm
Oct 13	First 8 Week Classes End
Oct 14	Last 8 Week Classes Begin
Nov 24	Middle 8 Week Classes End
Nov 25 - 29	Thanksgiving Break (NCCC closed)
Dec 3 - 9	Finals (Chanute Night/Ottawa Block)
Dec 8	12 Week Classes End
Dec 6 - 15	Finals (Online/Hybrid) -
Dec 10 - 12	Finals (Chanute Day/Ottawa Non Block)
Dec 13	Faculty Assessment/Duty Day
Dec 15	Last 8 Week Classes End
Dec 15	Fall Semester Ends
Dec 16	Faculty Assessment / Duty Day

Wintersession – 2024 25

Dec 16	4 Week Classes Begin
Dec 23 - Jan 1	Christmas Break (NCCC closed)
Jan 12	4 Week Classes End

Spring Semester – 2025

Jan 13	Faculty Report
Jan 14	Inservice (NCCC closed)
Jan 20	Martin Luther King Day (NCCC closed)
Jan 21	Spring Classes Begin
Jan 21	First 8 Week Classes Begin
Feb 10	12 Week Classes Begin
Feb 17	Middle 8 Week Classes Begin
Mar 14	Midterm
Mar 16	First 8 Week Classes End
Mar 17 - 21	Spring Break (NCCC closed)
Mar 24	Last 8 Week Classes Begin
Apr 18	Good Friday (NCCC closed)
Apr 20	Middle 8 Week Classes End
May 7 - 13	Finals (Chanute Night/Ottawa Block)
May 9 - 18	Finals (Online/Hybrid)
May 11	12 Week Classes End
May 13	Tuesday Classes are Friday Classes (day classes only)
May 14 - 16	Finals (Chanute Day/Ottawa Non Block)
May 16	Commencement 7:00pm
May 18	Last 8 Week Classes End
May 18	Spring Semester Ends
May 19	Faculty Assessment/Duty Day
May 20	Faculty Assessment/Duty Day
May 21	Faculty Duty Day

Academic Calendar 2025 2026

Summer Semester – 2025

During Summer 2025 NCCC is closed on Fridays, May 30 – Aug 1.

May 19	May Intersession Classes Begin
Jun 1	May Intersession Classes End
May 26	Memorial Day (NCCC closed)
Jun 2	Summer Classes Begin
Jun 2	First 4 Week Classes Begin
Jun 29	First 4 Week Classes End
Jun 30	Last 4 Week Classes Begin
Jul 3	Independence Day Observed (NCCC Closed)
Jul 27	Last 4 Week Classes End
Jul 27	Summer Classes End

Fall Semester – 2025

Aug 4	August Intersession Classes Begin
Aug 11	Faculty Report
Aug 12	Inservice (NCCC closed)
Aug 17	August Intersession Classes End
Aug 18	Fall Classes Begin
Aug 18	First 8 Week Classes Begin
Sep 1	Labor Day (NCCC closed)
Sep 8	12 Week Classes Begin
Sep 17	Citizenship Day
Sep 29	Middle 8 Week Classes Begin
Oct 10	Midterm
Oct 12	First 8 Week Classes End
Oct 13	Last 8 Week Classes Begin
Nov 23	Middle 8 Week Classes End
Nov 24-28	Thanksgiving Break (NCCC closed)
Dec 2 – 8	Finals (Chanute Night/Ottawa Block)
Dec 7	12 Week Classes End
Dec 5- 14	Finals (Online/Hybrid) -
Dec 9 – 11	Finals (Chanute Day/Ottawa Non Block)
Dec 12	Faculty Assessment/Duty Day
Dec 14	Last 8 Week Classes End
Dec 14	Fall Semester Ends
Dec 15	Faculty Assessment / Duty Day

Wintersession – 2025 26

Dec 15	4 Week Classes Begin
Dec 24 - Jan 2	Christmas Break (NCCC closed)
Jan 11	4 Week Classes End

Spring Semester – 2026

Jan 12	Faculty Report
Jan 13	Inservice (NCCC closed)
Jan 19	Martin Luther King Day (NCCC closed)
Jan 20	Spring Classes Begin
Jan 20	First 8 Week Classes Begin
Feb 9	12 Week Classes Begin
Feb 16	Middle 8 Week Classes Begin
Mar 13	Midterm
Mar 15	First 8 Week Classes End
Mar 16 - 20	Spring Break (NCCC closed)
Mar 23	Last 8 Week Classes Begin
Apr 3	Good Friday (NCCC closed)
Apr 19	Middle 8 Week Classes End
May 6 - 12	Finals (Chanute Night/Ottawa Block)
May 8 - 17	Finals (Online/Hybrid)
May 10	12 Week Classes End
May 12	Tuesday Classes are Friday Classes (day classes only)
May 13 - 15	Finals (Chanute Day/Ottawa Non Block)
May 15	Commencement 7:00pm
May 17	Last 8 Week Classes End
May 17	Spring Semester Ends
May 18	Faculty Assessment/Duty Day
May 19	Faculty Assessment/Duty Day
May 20	Faculty Duty Day

TREASURER'S MONTHLY FINANCIAL STATEMENT
NEOSHO COUNTY COMMUNITY COLLEGE
For the April 1, 2023 to April 31, 2023

FUND	FUND DESCRIPTION	BEGINNING BALANCE 3/31/2023	RECEIPTS APRIL	JOURNAL ENTRIES APRIL	DISBURSEMENTS APRIL	ENDING BALANCE 4/30/2023
02	Postsecondary Technical Education Reserve	407,606.60	10,640.45	0.00	-3,482.42	414,764.63
07	Petty Cash Fund	1,100.55	0.00	0.00	0.00	1,100.55
08	General Fund Deferred Maintenance	242,150.13	110.00	0.00	0.00	242,260.13
09	General Fund Equipment Reserve	316,062.53	0.00	5,293.26	0.00	321,355.79
10	General Fund Unencumbered Fund Balance	1,400,000.00	0.00	0.00	0.00	1,400,000.00
11	General Fund	883,439.79	58,820.85	93,827.13	-909,485.29	126,602.48
12	Postsecondary Technical Education Fund	705,467.42	105,435.24	-2,149.79	-449,219.14	359,533.73
13	Adult Basic Education Fund	75,456.22	32,807.12	-902.05	-43,630.62	63,730.67
14	Adult Supplementary Education Fund	24,434.85	0.00	0.00	0.00	24,434.85
16	Residence Hall/Student Union Fund	2,112,661.41	37,817.25	-71.89	-127,523.55	2,022,883.22
17	Bookstore Fund	1,262,340.99	43,030.74	1,699.30	-19,419.61	1,287,651.42
21	College Workstudy Fund	0.00	10,886.26	0.00	-10,886.26	0.00
22	SEOG Grant Fund	0.00	627.00	0.00	-627.00	0.00
24	Pell Grant Fund	403.00	113,355.00	0.00	-113,355.00	403.00
25	Student Loans Fund	0.00	64,711.00	0.00	-64,711.00	0.00
31	Title III Grant	-33,120.54	39,571.68	6.24	-39,906.96	-33,449.58
32	Grant Funds	14,167.33	90,746.60	-1,647.63	-128,085.66	-24,819.36
51	Library Bequest Fund	1,029.96	0.00	0.00	0.00	1,029.96
52	Snyder Chapel Fund	205.64	0.00	0.00	0.00	205.64
61	Capital Outlay	33,555.00	0.00	0.00	0.00	33,555.00
65	Student Union Revenue Bond Reserve	43,308.71	0.00	0.00	0.00	43,308.71
70	Agency Funds	1,047,124.91	195,813.99	-96,054.57	-171,848.31	975,036.02
90	Payroll Clearing Fund		0.00	0.00	0.00	0.00
	TOTALS	\$8,537,394.50	\$804,373.18	\$0.00	-\$2,082,180.82	\$7,259,586.86
	Checking Accounts					\$495,723.26
	Investments					\$6,762,263.30
	Cash on Hand					\$1,600.00
	Total					\$7,259,586.56

REVENUE REPORT
Neosho Community College
April 2023

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				April 2023	YTD/Budget
11-0100-4-4010-000	Student Tuition-Academic	1,889,507.00	1,650,957.58	3,999.00	87.38
11-0100-4-4030-000	Student Tuition Test Out Fee	4,000.00	2,050.00	510.00	51.25
11-0100-4-4040-000	Student Tuition	0.00	0.00	0.00	0.00
11-0100-4-4070-000	Course Fees-Academic	36,000.00	20,890.00	0.00	58.03
11-0100-4-4090-000	Agency Student Fees	1,225,019.00	39,235.00	0.00	3.20
11-0100-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
11-0100-4-4210-000	Credit Hour-State Aid-Non-Tiered	2,068,300.00	2,068,300.00	0.00	100.00
11-0100-4-4230-000	Maintenance of Effort-State	0.00	0.00	0.00	0.00
11-0100-4-4250-000	Out-District-State Aid-Academic	0.00	0.00	0.00	0.00
11-0100-4-4270-000	LAVTR	0.00	0.00	0.00	0.00
11-0100-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
11-0100-4-4290-000	General State Aid-Non-Tiered Course	0.00	0.00	0.00	0.00
11-0100-4-4300-000	Out-District Tuition Off-Set	0.00	0.00	0.00	0.00
11-0100-4-4310-000	Out-District County Aid	0.00	0.00	0.00	0.00
11-0100-4-4410-000	Ad Valorem Property tax July-December	0.00	33,457.95	0.00	0.00
11-0100-4-4420-000	Ad Valorem Property Tax January-June	2,983,498.00	3,285,596.97	0.00	110.13
11-0100-4-4430-000	Motor Vehicle Property Tax July-December	320,000.00	297,208.66	0.00	92.88
11-0100-4-4440-000	Delinquent Taxes	85,000.00	115,441.49	0.00	135.81
11-0100-4-4450-000	In Lieu IRB	0.00	0.00	0.00	0.00
11-0100-4-4460-000	Motor Vehicle Property Tx January-June	320,268.00	145,637.70	0.00	45.47
11-0100-4-4480-000	No Funds Warrant	0.00	0.00	0.00	0.00
11-0100-4-4490-000	Recreational Vehicle Tax July-December	2,000.00	2,931.32	0.00	146.57
11-0100-4-4500-000	Recreational Vehicle Tax January-June	5,782.00	1,915.74	0.00	33.13
11-0100-4-4510-000	16/20M Tax July-December	1,000.00	280.91	0.00	28.09
11-0100-4-4520-000	16/20M Tax January-June	20,579.00	19,569.19	0.00	95.09
11-0100-4-4530-000	Rental MV Exise Tax	2,300.00	557.63	0.00	24.24
11-0100-4-4550-000	CVT Property Tax	32,000.00	30,844.48	0.00	96.39
11-0100-4-4720-000	Facilities Use	3,000.00	50.00	0.00	1.67
11-0100-4-4750-000	Commissions	8,350.00	12,326.59	9,896.65	147.62
11-0100-4-4790-000	Stimulus Funds	0.00	0.00	0.00	0.00
11-0100-4-4810-000	Interest	15,000.00	37,232.03	310.77	248.21
11-0100-4-4830-000	Reimbursement	258,400.00	293,813.36	0.00	113.70
11-0100-4-4840-000	Miscellaneous	121,000.00	51,158.16	9,273.88	42.28
11-0100-4-4850-000	Contract Services	0.00	20.00	20.00	0.00
11-0100-4-4870-000	Grant Indirect Costs	109,500.00	103,051.13	0.00	94.11
11-0100-4-4880-000	Sale of Surplus Property	13,550.00	14.00	0.00	0.10
11-0100-4-4890-000	Custom Training	0.00	0.00	0.00	0.00
11-0100-4-4900-000	Overpayments	0.00	0.00	0.00	0.00

REVENUE REPORT
Neosho Community College
April 2023

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				April 2023	YTD/Budget
11-0100-4-4930-000	Gifts	85,000.00	17,000.00	0.00	20.00
11-0100-4-4950-000	Transfer In	24,000.00	24,000.00	0.00	100.00
	TOTAL	9,633,053.00	8,253,539.89	16,012.30	0.86
12-0200-4-4020-000	Student Tuition-PTE	1,411,800.00	1,039,605.00	180.00	73.64
12-0200-4-4030-000	Student Tuition Test Out Fee	0.00	354.00	0.00	0.00
12-0200-4-4040-000	SB 155 Tuition for Tech Ed	1,226,874.00	1,417,806.00	0.00	115.56
12-0200-4-4050-000	Kansas Promise Scholarship Act	204,000.00	229,585.00	0.00	112.54
12-0200-4-4080-000	Course Fees-Vocational	475,775.00	250,525.50	50.00	52.66
12-0200-4-4083-000	Course Fees-Testing Fee	0.00	24,344.00	8.00	0.00
12-0200-4-4090-000	Agency Student Fees	0.00	391.88	0.00	0.00
12-0200-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
12-0200-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
12-0200-4-4290-000	Tiered Technical Education State Aid	1,387,305.00	1,387,305.00	0.00	100.00
12-0200-4-4410-000	Ad Valorem Property tax July-December	0.00	0.00	0.00	0.00
12-0200-4-4440-000	Delinquent Taxes	0.00	0.00	0.00	0.00
12-0200-4-4830-000	Reimbursement	0.00	695.00	0.00	0.00
12-0200-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
12-0200-4-4850-000	Contract Services	0.00	0.00	0.00	0.00
12-0200-4-4930-000	Gifts	100,000.00	198,319.85	0.00	198.32
12-0200-4-4950-000	Transfer In	25,000.00	0.00	0.00	0.00
	TOTAL	4,830,754.00	4,548,223.23	238.00	0.94
13-0300-4-4070-000	Course Fees-Academic	0.00	1,098.00	135.00	0.00
13-0300-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
13-0300-4-4110-000	Federal Grants and Contracts	209,468.00	155,345.50	32,672.12	74.16
13-0300-4-4280-000	State Grants & Contracts	76,523.00	60,896.02	0.00	79.58
13-0300-4-4410-000	Ad Valorem Property tax July-December	0.00	0.00	0.00	0.00
13-0300-4-4420-000	Ad Valorem Property Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4430-000	Motor Vehicle Property Tax July-December	0.00	0.00	0.00	0.00
13-0300-4-4440-000	Delinquent Taxes	0.00	2.61	0.00	0.00
13-0300-4-4450-000	In Lieu IRB	0.00	0.00	0.00	0.00
13-0300-4-4460-000	Motor Vehicle Property Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4470-000	Local Funds	223,793.00	123,382.00	0.00	55.13
13-0300-4-4490-000	Recreational Vehicle Tax July-December	0.00	0.00	0.00	0.00
13-0300-4-4500-000	Recreational Vehicle Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4510-000	16/20M Tax July-December	0.00	0.00	0.00	0.00
13-0300-4-4520-000	16/20M Tax January-June	0.00	0.00	0.00	0.00
13-0300-4-4530-000	Rental MV Exise Tax	0.00	0.00	0.00	0.00
13-0300-4-4550-000	M&E Property Tax January-June	0.00	0.00	0.00	0.00

REVENUE REPORT
Neosho Community College
April 2023

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				April 2023	YTD/Budget
13-0300-4-4830-000	Reimbursement	0.00	0.00	0.00	0.00
13-0300-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
13-0300-4-4850-000	Contract Services	0.00	0.00	0.00	0.00
13-0300-4-4950-000	Transfer In	0.00	0.00	0.00	0.00
	TOTAL	509,784.00	340,724.13	32,807.12	0.67
14-0400-4-4070-000	Course Fees-Academic	54,494.00	37,042.13	0.00	67.97
14-0400-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
14-0400-4-4891-000	Custom Training-AE Better World Ottawa	0.00	0.00	0.00	0.00
14-0400-4-4892-000	Custom Training-MAMTC	0.00	0.00	0.00	0.00
	TOTAL	54,494.00	37,042.13	0.00	0.68
16-0883-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
16-0883-4-4710-000	Room and Board	1,420,000.00	1,655,317.01	0.00	116.57
16-0883-4-4740-000	Dorm Damages	0.00	0.00	0.00	0.00
16-0883-4-4750-000	Commissions	8,000.00	1,735.48	0.00	21.69
16-0883-4-4810-000	Interest	25.00	35.49	0.00	141.96
16-0883-4-4830-000	Reimbursement	0.00	2,903.26	0.00	0.00
16-0883-4-4840-000	Miscellaneous	48,850.00	0.00	0.00	0.00
16-0883-4-4910-000	Laundry Fee	0.00	0.00	0.00	0.00
16-0883-4-4920-000	Dormitory Application Fee	43,125.00	24,500.00	16,750.00	56.81
16-0883-4-4930-000	Safe Rental Fee	0.00	196.00	0.00	0.00
16-0883-4-4931-000	Gifts	0.00	0.00	0.00	0.00
	TOTAL	1,520,000.00	1,684,295.24	16,750.00	1.11
17-0881-4-4090-000	Agency Student Fees	0.00	0.00	0.00	0.00
17-0881-4-4700-000	Bookstore Rental-Books	242,335.00	151,196.00	357.00	62.39
17-0881-4-4701-000	Bookstore Digital Content	10,000.00	8,776.00	0.00	87.76
17-0881-4-4730-000	Bookstore Sales Books	336,965.00	339,786.46	727.54	100.84
17-0881-4-4731-000	Bookstore Book Fines	1,000.00	0.00	0.00	0.00
17-0881-4-4740-000	Dorm Damages	0.00	0.00	0.00	0.00
17-0881-4-4770-000	Bookstore Sales-Apparel	27,000.00	11,905.98	1,058.95	44.10
17-0881-4-4772-000	Bookstore Sales-Apparel Chanute	27,200.00	24,131.76	1,999.00	88.72
17-0881-4-4821-000	Bookstore Sales-Merchandise-Ott	1,000.00	1,556.20	227.63	155.62
17-0881-4-4822-000	Bookstore Sales-Merchandise-Cha	3,000.00	2,645.68	139.75	88.19
17-0881-4-4825-000	Bookstore Sales-Food/Drink-Ott	15,000.00	14,025.53	1,501.09	93.50
17-0881-4-4826-000	Bookstore Sales-Food/Drink-Cha	11,000.00	18,040.38	1,188.56	164.00
17-0881-4-4830-000	Reimbursement	0.00	4,180.82	86.25	0.00
17-0881-4-4840-000	Bookstore Sales-Miscellaneous	0.00	17.09	0.00	0.00
17-0881-4-4841-000	Bookstore Sales Tax	25,500.00	18,846.07	562.81	73.91
17-0881-4-4842-000	Bookstore Sales-Miscellaneous Chanute	0.00	0.00	0.00	0.00

REVENUE REPORT
Neosho Community College
April 2023

Account	Description	Current Budget	YTD Revenue	Posted Balance April 2023	YTD/Budget
17-0881-4-4880-000	Bookstore Sales-Surplus textbooks	0.00	0.00	0.00	0.00
17-9300-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
	TOTAL	700,000.00	595,073.79	7,134.58	0.85
32-1311-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3001-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3002-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3003-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3004-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3005-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3006-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3007-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3010-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3011-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3012-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3013-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3014-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3015-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3016-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3017-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3019-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3020-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3021-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3022-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3023-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3024-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3025-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3026-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3027-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3028-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3029-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3030-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3031-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3032-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3033-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3034-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3035-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3036-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3037-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00

REVENUE REPORT
Neosho Community College
April 2023

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				April 2023	YTD/Budget
32-3038-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3040-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3041-4-4280-000	State Grants & Contracts	0.00	2,185.88	0.00	0.00
32-3110-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
32-3112-4-4830-000	Reimbursement	0.00	26,743.90	8,496.39	0.00
32-3200-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3200-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
32-3201-4-4110-000	Federal Grants and Contracts	58,988.00	46,622.57	6,169.21	79.04
32-3202-4-4110-000	Federal Grants and Contracts	58,988.00	0.00	0.00	0.00
32-3203-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3204-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3205-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3206-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3207-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3208-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3209-4-4110-000	Federal Grants and Contracts	0.00	1,301,760.00	0.00	0.00
32-3210-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3211-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3212-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3213-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3214-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3215-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3215-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3216-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3216-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3217-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3218-4-4110-000	Federal Grants and Contracts	0.00	288,520.00	0.00	0.00
32-3219-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3220-4-4280-000	State Grants & Contracts	30,000.00	0.00	0.00	0.00
32-3221-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3222-4-4110-000	Federal Grants and Contracts	0.00	51,319.77	0.00	0.00
32-3223-4-4110-000	Federal Grants and Contracts	332,077.00	191,210.03	25,208.88	57.58
32-3224-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3225-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3226-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3227-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3228-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3229-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00

REVENUE REPORT
Neosho Community College
April 2023

Account	Description	Current Budget	YTD Revenue	Posted Balance	
				April 2023	YTD/Budget
32-3240-4-4280-000	State Grants & Contracts	0.00	153,764.14	0.00	0.00
32-3241-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3242-4-4280-000	State Grants & Contracts	0.00	38,874.82	4,849.95	0.00
32-3260-4-4110-000	Federal Grants and Contracts	0.00	46,667.33	5,330.68	0.00
32-3261-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3262-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3263-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3264-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3265-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3266-4-4110-000	Federal Grants and Contracts	0.00	19.03	0.00	0.00
32-3267-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3268-4-4280-000	State Grants & Contracts	5,903.00	0.00	0.00	0.00
32-3269-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3270-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3275-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3276-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3420-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3421-4-4110-000	Federal Grants and Contracts	363,362.00	151,463.17	23,599.97	41.68
32-3422-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3423-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3424-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3425-4-4110-000	Federal Grants and Contracts	0.00	266,702.81	0.00	0.00
32-3426-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3427-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3428-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3540-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3541-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
32-3550-4-4280-000	State Grants & Contracts	0.00	16,824.00	0.00	0.00
32-3551-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3554-4-4840-000	Miscellaneous	0.00	212.44	1,057.00	0.00
32-3556-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3557-4-4840-000	Miscellaneous	0.00	0.00	0.00	0.00
32-3560-4-4930-000	Gifts	0.00	0.00	0.00	0.00
32-3561-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3562-4-4470-000	Local Funds	0.00	0.00	0.00	0.00
32-3565-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3565-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3566-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00

REVENUE REPORT
Neosho Community College
April 2023

Account	Description	Current Budget	YTD Revenue	Posted Balance April 2023	YTD/Budget
32-3570-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3571-4-4280-000	State Grants & Contracts	0.00	49,024.00	0.00	0.00
32-3571-4-4470-000	Local Funds	0.00	0.00	0.00	0.00
32-3571-4-4950-000	Transfer In	0.00	0.00	0.00	0.00
32-3572-4-4280-000	State Grants & Contracts	0.00	0.00	0.00	0.00
32-3572-4-4470-000	Local Funds	0.00	0.00	0.00	0.00
32-3721-4-4110-000	Federal Grants and Contracts	297,601.00	158,175.67	17,091.52	53.15
32-3722-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3723-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3724-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3725-4-4110-000	Federal Grants and Contracts	0.00	81,419.90	0.00	0.00
32-3726-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3727-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3728-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3729-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3800-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3801-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3802-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3803-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3804-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3805-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3825-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3826-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3827-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3828-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3829-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
32-3830-4-4110-000	Federal Grants and Contracts	0.00	0.00	0.00	0.00
	TOTAL	1,146,919.00	2,871,046.52	89,689.60	2.50
Report Total	TOTAL	-18,395,004.00	18,329,944.93	162,155.60	1.00

Neosho Community College

May 2023

ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1119-7-7140-000	Production	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-1119-8-8500-000	Equipment	0.00	0.00	0.00	849.49	849.49	-849.49	
11-1119-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Music - Vocal Total	61,622.99	109.19	11,242.68	44,726.33	55,969.01	5,653.98	91%
11-1120-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-1120-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-1120-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
	Garnett EKRTC Total	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-5-5200-614	Professor Developmental Math-Drybread	59,100.00	0.00	14,775.00	44,325.00	59,100.00	0.00	100%
11-1121-5-5200-621	Professor-Walcher	47,850.00	0.00	11,962.50	35,887.50	47,850.00	0.00	100%
11-1121-5-5200-622	Math/Computer Science-Babb	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-6-6430-000	Copier Lease/Rental	325.00	0.00	0.00	127.29	127.29	197.71	39%
11-1121-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-7-7000-000	Instructional Supplies	300.00	0.00	0.00	0.00	0.00	300.00	0%
11-1121-7-7010-000	Office Supplies	100.00	0.00	0.00	53.30	53.30	46.70	53%
11-1121-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1121-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Math Total	107,675.00	0.00	26,737.50	80,393.09	107,130.59	544.41	99%
11-1122-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1122-5-5200-606	Biol Science-Vacantl	0.00	0.00	0.00	0.00	0.00	0.00	
11-1122-5-5200-607	Professor-Biol Science-Yuza	36,445.00	0.00	9,986.16	27,333.34	37,319.50	-874.50	102%

Neosho Community College

May 2023

ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1123-6-6430-000	Copier Lease/Rental	450.00	0.00	0.00	423.44	423.44	26.56	94%
11-1123-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-7-7000-000	Instructional Supplies	1,746.55	0.00	0.00	121.53	121.53	1,625.02	7%
11-1123-7-7010-000	Office Supplies	95.00	0.00	0.00	4.44	4.44	90.56	5%
11-1123-7-7100-000	Small Equipment	1,200.00	0.00	0.00	567.14	567.14	632.86	47%
11-1123-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1123-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Science (Physical) Total	69,812.55	0.00	0.00	1,141.25	1,141.25	68,671.30	2%
11-1125-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1125-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1125-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-1125-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1125-8-8520-000	Equipment Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
	Science - (Biology-HP) Total	0.00	0.00	0.00	0.00	0.00	0.00	
11-1129-5-5200-619	Professor - Ayers	54,100.00	0.00	13,524.99	40,575.01	54,100.00	-0.00	100%
11-1129-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-1129-6-6020-000	Team/Student Travel	11,400.00	0.00	0.00	11,517.26	11,517.26	-117.26	101%
11-1129-6-6040-000	Vehicle Mileage	200.00	0.00	0.00	176.25	176.25	23.75	88%
11-1129-6-6110-000	Postage	10.00	0.00	0.00	2.61	2.61	7.39	26%
11-1129-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1129-6-6430-000	Copier Lease/Rental	400.00	0.00	0.00	280.19	280.19	119.81	70%
11-1129-7-7000-000	Instructional Supplies	1,368.00	0.00	0.00	395.79	395.79	972.21	29%
11-1129-7-7010-000	Office Supplies	282.00	0.00	0.00	78.07	78.07	203.93	28%
11-1129-7-7040-000	Books	250.00	0.00	0.00	154.20	154.20	95.80	62%
	History Total	68,010.00	0.00	13,524.99	53,179.38	66,704.37	1,305.63	98%
11-1130-5-5200-642	Asst Professor-Johnston	50,100.00	0.00	12,525.00	37,575.00	50,100.00	0.00	100%
11-1130-5-5200-659	Psychology-Covey	0.00	0.00	0.00	0.00	0.00	0.00	
11-1130-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-1130-6-6040-000	Vehicle Mileage	14.00	0.00	0.00	0.00	0.00	14.00	0%

Neosho Community College

May 2023

ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1152-5-5310-000	Clerical Salary (PT) TLC Staff	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5310-558	TLC Assist Ottawa (PT)_Sudja	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5310-559	TLC Assist Ottawa (PT)-Tormala	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5320-000	Clerical Salary (OT)	2,000.00	0.00	0.00	190.00	190.00	1,810.00	10%
11-1152-5-5400-000	Student Salary	5,000.00	0.00	0.00	1,739.00	1,739.00	3,261.00	35%
11-1152-5-5500-000	Maintenance Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5500-537	Maintenance/Ottawa-Fisher	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5510-000	Maintenance Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5910-513	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5910-515	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5910-521	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5910-530	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5910-531	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6010-000	Travel	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
11-1152-6-6040-000	Vehicle Mileage	2,900.20	0.00	0.00	1,387.98	1,387.98	1,512.22	48%
11-1152-6-6060-000	Faculty Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6110-000	Postage	600.00	300.97	0.00	544.15	544.15	55.85	91%
11-1152-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6130-000	Advertising	28,301.00	10.00	1,473.48	29,481.92	30,955.40	-2,654.40	109%
11-1152-6-6260-000	Conference	350.00	0.00	0.00	100.00	100.00	250.00	29%
11-1152-6-6310-000	Utilities-Ottawa-Electric	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6311-000	Utilities-Water	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6312-000	Utilities-Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6313-000	Utilities-Gas	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6314-000	Utilities-Trash Pickup	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6320-000	Telephone	18,000.00	0.00	0.00	4,443.19	4,443.19	13,556.81	25%
11-1152-6-6400-000	Internet Agreements-Ottawa	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6410-000	Lease/Rental	403,469.00	0.00	0.00	403,371.17	403,371.17	97.83	100%
11-1152-6-6420-000	Lease/Rental Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6430-000	Copier Lease/Rental	3,600.00	0.00	0.00	251.67	251.67	3,348.33	7%

Neosho Community College

May 2023

ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1152-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6630-000	Consultants	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6650-000	Contract Services	2,000.00	0.00	0.00	1,068.92	1,068.92	931.08	53%
11-1152-6-6670-000	Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6700-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-6-6710-000	Maintenance & Repair of Building	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-1152-6-6820-000	Dues/Memberships	3,442.00	0.00	71.83	3,219.19	3,291.02	150.98	96%
11-1152-6-6830-000	Administrative Allowance	400.00	0.00	37.50	83.16	120.66	279.34	30%
11-1152-7-7000-000	Instructional Supplies	2,200.00	0.00	51.56	633.06	684.62	1,515.38	31%
11-1152-7-7010-000	Office Supplies	2,500.00	0.00	47.92	1,938.91	1,986.83	513.17	79%
11-1152-7-7030-000	Maintenance & Janitorial Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-1152-7-7070-000	Food	7,370.00	44.63	220.34	2,844.99	3,065.33	4,304.67	42%
11-1152-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-7-7190-000	Other	1,100.00	148.35	838.42	894.35	1,732.77	-632.77	158%
11-1152-7-7610-000	Principle Payment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-7-7620-000	Interest Payment	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8100-000	Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8150-000	Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8500-000	Equipment	2,500.00	0.00	4,784.94	6,992.23	2,207.29	292.71	88%
11-1152-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
11-1152-8-8520-000	Equipment Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
	Ottawa Campus Total	1,013,048.20	503.95	74,020.67	836,752.14	910,772.81	102,275.39	90%
11-1153-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5150-332	Dean Online&Ottawa-Gardner	43,755.00	0.00	7,292.42	36,462.08	43,754.50	0.50	100%
11-1153-5-5150-338	Dir Inst Assess & Inst Support-Miller	56,417.00	0.00	9,402.82	47,014.18	56,417.00	0.00	100%
11-1153-5-5150-449	Instructional Designer-Catterson	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5200-623	Faculty Salary-Gardner	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5210-000	Faculty Salary (PT)	4,000.00	0.00	0.00	575.00	575.00	3,425.00	14%
11-1153-5-5220-000	Faculty Salary (Overload)	4,000.00	0.00	200.00	1,875.00	2,075.00	1,925.00	52%
11-1153-5-5300-531	Clerical Salary-AA Ottawa-Fritts	7,410.00	0.00	1,282.50	7,998.31	9,280.81	-1,870.81	125%

Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-1153-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-5-5950-000	Fringe Benefits	1,332.00	0.00	240.00	1,200.00	1,440.00	-108.00	108%
11-1153-6-6010-000	Travel	3,970.00	0.00	1,356.37	2,215.80	3,572.17	397.83	90%
11-1153-6-6040-000	Vehicle Mileage	1,077.00	0.00	0.00	373.17	373.17	703.83	35%
11-1153-6-6110-000	Postage	200.00	0.00	0.00	48.32	48.32	151.68	24%
11-1153-6-6120-000	Printing	325.00	0.00	0.00	0.00	0.00	325.00	0%
11-1153-6-6260-000	Conference	1,625.00	0.00	0.00	1,320.00	1,320.00	305.00	81%
11-1153-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1153-6-6410-000	Lease/Rental Maintenance JICS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-1153-6-6430-000	Copier Lease/Rental	1,000.00	0.00	0.00	46.76	46.76	953.24	5%
11-1153-6-6650-000	Contract Services	114,309.00	0.00	17,000.00	126,617.00	109,617.00	4,692.00	96%
11-1153-6-6820-000	Dues/Memberships	50.00	0.00	0.00	0.00	0.00	50.00	0%
11-1153-6-6830-000	Administrative Allowance	1,000.00	0.00	73.11	157.13	230.24	769.76	23%
11-1153-7-7000-000	Instructional Supplies	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-1153-7-7010-000	Office Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-1153-7-7190-000	Other	900.00	0.00	0.00	10.00	10.00	890.00	1%
11-1153-8-8500-000	Equipment	340.00	0.00	0.00	34.92	34.92	305.08	10%
11-1153-8-8510-000	Software	788.00	0.00	0.00	347.40	347.40	440.60	44%
	Online Campus Total	244,198.00	0.00	2,847.22	226,295.07	229,142.29	15,055.71	94%
11-1154-5-5150-000	TRIO Grant Writer-Munsell	11,041.00	0.00	1,840.16	9,200.82	11,040.98	0.02	100%
11-1154-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1154-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
11-1154-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
11-1154-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-1154-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-1154-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
	Student Support Services Total	11,041.00	0.00	1,840.16	9,200.82	11,040.98	0.02	100%
11-1155-5-5150-000	TRIO Grant Writer-Munsell	11,041.00	0.00	1,840.14	9,200.83	11,040.97	0.03	100%
11-1155-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-1155-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	52.65	52.65	-52.65	

Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-3100-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-3100-6-6430-000	Copier Lease/Rental	742.00	0.00	0.00	550.00	550.00	192.00	74%
11-3100-7-7000-000	Instructional Supplies	2,172.00	0.00	0.00	2,117.97	2,117.97	54.03	98%
11-3100-7-7010-000	Office Supplies	100.00	0.00	0.00	57.78	57.78	42.22	58%
11-3100-7-7070-000	Food	31.00	0.00	0.00	0.00	0.00	31.00	0%
	Cont. Lifetime Learning Total	4,350.00	0.00	0.00	3,383.77	3,383.77	966.23	78%
11-3200-7-7190-000	DOROT Grant Other	0.00	0.00	0.00	0.00	0.00	0.00	
	RSVP Grant Total	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5150-312	Director Library Services-Knispel	64,730.00	0.00	10,788.34	53,941.66	64,730.00	0.00	100%
11-4100-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5300-523	Library Assistant-	0.00	0.00	0.00	558.69	558.69	-558.69	
11-4100-5-5300-528	Library Clerk-Vacant	29,120.00	0.00	5,040.00	19,600.00	24,640.00	4,480.00	85%
11-4100-5-5310-000	Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5310-524	Library Clerk-Kuzen-Stephens	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5310-528	Library Clerk-	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5910-523	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5910-524	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5910-528	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-6-6010-000	Travel	400.00	0.00	0.00	400.00	400.00	0.00	100%
11-4100-6-6040-000	Vehicle Mileage	600.00	0.00	0.00	57.76	57.76	542.24	10%
11-4100-6-6110-000	Postage	70.00	0.00	0.00	35.07	35.07	34.93	50%
11-4100-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-6-6260-000	Conference	400.00	0.00	0.00	326.29	326.29	73.71	82%
11-4100-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-6-6430-000	Copier Lease/Rental	19.73	0.00	0.00	7.60	7.60	12.13	39%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-4100-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-6-6650-000	Contract Services	32,543.00	0.00	0.00	32,543.00	32,543.00	0.00	100%
11-4100-6-6820-000	Dues/Memberships	408.00	0.00	0.00	50.00	50.00	358.00	12%
11-4100-7-7000-000	Instructional Supplies	300.00	0.00	0.00	67.50	67.50	232.50	23%
11-4100-7-7010-000	Office Supplies	800.00	92.74	83.94	577.42	661.36	138.64	83%
11-4100-7-7040-000	Books	3,400.00	0.00	296.05	3,063.24	3,359.29	40.71	99%
11-4100-7-7050-000	Periodicals	3,100.00	0.00	0.00	3,077.71	3,077.71	22.29	99%
11-4100-7-7060-000	Audio/Visual Aids - DVDs	718.00	0.00	0.00	493.53	493.53	224.47	69%
11-4100-7-7070-000	Food	80.27	0.00	0.00	0.00	0.00	80.27	0%
11-4100-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-7-7160-000	Books-Ottawa	225.00	0.00	0.00	219.69	219.69	5.31	98%
11-4100-7-7170-000	Periodicals - Ottawa	1,510.00	0.00	0.00	1,595.31	1,595.31	-85.31	106%
11-4100-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-4100-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Library Total	138,424.00	92.74	16,208.33	116,614.47	132,822.80	5,601.20	96%
11-4200-5-5120-000	Vice President/Dean's Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5120-103	Vice-President Student Learning-Robb	83,447.00	0.00	13,907.74	69,538.70	83,446.44	0.56	100%
11-4200-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-000	Chair Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-608	Chair Applied Science-Jones	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-610	Chair Salary-Harris	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-620	Chair Salary-Blackwell	36,340.00	0.00	9,361.14	28,083.36	37,444.50	-1,104.50	103%
11-4200-5-5170-627	Chair Salary-D Smith	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5170-641	Chair Salary-Kapkiai	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5200-607	Professor-Biol-Yuza	39,945.00	0.00	9,111.15	29,958.35	39,069.50	875.50	98%
11-4200-5-5210-000	Faculty Salary (PT)	240,000.00	0.00	16,418.90	157,141.01	173,559.91	66,440.09	72%
11-4200-5-5220-000	Faculty Salary (Overload)	255,000.00	0.00	21,572.18	187,294.18	208,866.36	46,133.64	82%
11-4200-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5300-506	Admin Assist VP Stud Learning-Jacobson	35,235.00	0.00	6,098.40	27,901.61	34,000.01	1,234.99	96%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-4200-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5910-506	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-5-5950-000	Fringe Benefits	11,214.00	0.00	200.00	9,344.62	9,544.62	1,669.38	85%
11-4200-6-6010-000	Travel	3,322.34	0.00	0.00	1,046.74	1,046.74	2,275.60	32%
11-4200-6-6040-000	Vehicle Mileage	3,000.00	0.00	0.00	1,621.80	1,621.80	1,378.20	54%
11-4200-6-6110-000	Postage	250.00	0.00	0.00	51.46	51.46	198.54	21%
11-4200-6-6120-000	Printing	600.00	0.00	0.00	0.00	0.00	600.00	0%
11-4200-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-6-6260-000	Conference	3,600.00	0.00	796.00	735.00	1,531.00	2,069.00	43%
11-4200-6-6290-000	Faculty/Staff Development	40,500.00	0.00	0.00	15,463.24	15,463.24	25,036.76	38%
11-4200-6-6293-000	Adjunct Faculty Development	7,000.00	0.00	0.00	1,754.24	1,754.24	5,245.76	25%
11-4200-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-6-6430-000	Copier Lease/Rental	975.78	0.00	0.00	664.17	664.17	311.61	68%
11-4200-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-6-6630-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-6-6650-000	In Service Speakers	4,005.00	0.00	0.00	4,005.00	4,005.00	0.00	100%
11-4200-6-6820-000	Dues/Memberships-Curriculum System	7,380.00	0.00	0.00	364.38	364.38	7,015.62	5%
11-4200-6-6830-000	Administrative Allowance	1,500.00	0.00	0.00	382.65	382.65	1,117.35	26%
11-4200-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-7-7010-000	Office Supplies	500.00	26.00	0.00	227.27	227.27	272.73	45%
11-4200-7-7070-000	Food	6,500.00	0.00	0.00	1,592.86	1,592.86	4,907.14	25%
11-4200-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-7-7190-000	Other	101,458.91	155.00	5,391.96	60,554.94	65,946.90	35,512.01	65%
11-4200-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-4200-8-8500-000	Equipment	499.00	0.00	0.00	0.00	0.00	499.00	0%
11-4200-8-8510-000	Software	9,513.00	0.00	0.00	9,513.00	9,513.00	0.00	100%
	Academic Administration Total	891,785.03	181.00	82,857.47	607,238.58	690,096.05	201,688.98	77%
11-4302-5-5150-437	Dir TLC-Ottawa-Bures	46,203.00	0.00	7,700.50	38,502.50	46,203.00	0.00	100%
11-4302-5-5150-452	TLC Assistant/Tech Srvc-Ott-	0.00	0.00	0.00	0.00	0.00	0.00	
11-4302-5-5150-467	TLC-Ottawa-S Sudja	29,554.00	0.00	4,925.50	24,628.50	29,554.00	0.00	100%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5000-5-5120-203	Dean of Student Development-Coomes	80,872.00	0.00	13,478.68	67,393.32	80,872.00	0.00	100%
11-5000-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-5-5150-309	Director Financial Aid-Coomes	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-5-5150-444	Assist Dean of Stu Development-Coomes	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-5-5300-541	Admin Assist-Stu-M Smith	15,247.00	0.00	3,067.61	13,919.74	16,987.35	-1,740.35	111%
11-5000-5-5310-000	Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-5-5400-000	Student Salary	4,000.00	0.00	0.00	3,105.89	3,105.89	894.11	78%
11-5000-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-5-5950-000	Fringe Benefits	1,200.00	0.00	200.00	1,000.00	1,200.00	0.00	100%
11-5000-6-6010-000	Travel	261.00	0.00	0.00	150.48	150.48	110.52	58%
11-5000-6-6030-000	Recruiting	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-6-6040-000	Vehicle Mileage	399.00	0.00	0.00	331.36	331.36	67.64	83%
11-5000-6-6110-000	Postage	200.00	0.00	0.00	5.46	5.46	194.54	3%
11-5000-6-6120-000	Printing	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-5000-6-6260-000	Conference	400.00	0.00	0.00	175.00	175.00	225.00	44%
11-5000-6-6320-000	Telephone	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-5000-6-6430-000	Copier Lease/Rental	250.00	0.00	0.00	217.59	217.59	32.41	87%
11-5000-6-6650-000	Contract Services	16,283.00	0.00	60.16	11,767.72	11,827.88	4,455.12	73%
11-5000-6-6820-000	Dues/Memberships	2,945.00	0.00	0.00	2,560.00	2,560.00	385.00	87%
11-5000-6-6830-000	Administrative Allowance	3,860.00	370.93	1,042.35	2,207.08	3,249.43	610.57	84%
11-5000-7-7000-000	Instructional Supplies	190.00	0.00	0.00	0.00	0.00	190.00	0%
11-5000-7-7010-000	Office Supplies	331.00	0.00	0.00	135.27	135.27	195.73	41%
11-5000-7-7070-000	Food	3,032.00	0.00	0.00	1,464.91	1,464.91	1,567.09	48%
11-5000-7-7080-000	Apparel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-7-7100-000	Small Equipment-Laundry Cards	200.00	0.00	0.00	197.09	197.09	2.91	99%
11-5000-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5000-8-8500-000	Equipment	865.00	0.00	0.00	864.18	864.18	0.82	100%
11-5000-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Student Development Total	130,835.00	370.93	17,848.80	105,495.09	123,343.89	7,491.11	94%

Neosho Community College

May 2023

ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5120-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5120-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Enrollment Management Total	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5150-309	Fin Aid-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5150-439	Ast Dir Fin Aid-Clements	36,411.00	0.00	0.00	10,579.01	10,579.01	25,831.99	29%
11-5200-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5300-520	Financial Aid Asst Dir-Clements	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5300-527	Fin Aid Spec (27 hrs)-I Jacobson	20,358.00	0.00	5,220.00	22,217.08	27,437.08	-7,079.08	135%
11-5200-5-5310-000	Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5320-000	Clerical Salary (OT)	1,098.00	0.00	0.00	0.00	0.00	1,098.00	0%
11-5200-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5910-520	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5910-527	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-6-6010-000	Travel	300.00	0.00	0.00	0.00	0.00	300.00	0%
11-5200-6-6040-000	Vehicle Mileage	674.56	0.00	0.00	428.61	428.61	245.95	64%
11-5200-6-6110-000	Postage	493.00	0.00	0.00	247.64	247.64	245.36	50%
11-5200-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-6-6260-000	Conference	135.00	0.00	0.00	135.00	135.00	0.00	100%
11-5200-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-6-6410-000	Lease/Rental	494.00	34.29	0.00	498.10	498.10	-4.10	101%
11-5200-6-6430-000	Copier Lease/Rental	300.00	0.00	0.00	346.38	346.38	-46.38	115%
11-5200-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5200-7-7010-000	Office Supplies	327.00	0.00	0.00	235.85	235.85	91.15	72%

Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5300-5-5310-546	Admin Spec - Tim Jones	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5400-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-6-6010-000	Travel	2,470.00	0.00	0.00	2,074.30	2,074.30	395.70	84%
11-5300-6-6030-000	Recruiting	15,311.96	0.00	0.00	13,668.51	13,668.51	1,643.45	89%
11-5300-6-6040-000	Vehicle Mileage	2,424.96	0.00	0.00	2,322.43	2,322.43	102.53	96%
11-5300-6-6110-000	Postage	1,177.38	0.00	0.00	107.62	107.62	1,069.76	9%
11-5300-6-6120-000	Printing	2,522.62	0.00	0.00	2,387.64	2,387.64	134.98	95%
11-5300-6-6130-000	Advertising	1,298.04	0.00	0.00	1,298.04	1,298.04	-0.00	100%
11-5300-6-6260-000	Conference	420.84	0.00	0.00	420.84	420.84	-0.00	100%
11-5300-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-6-6430-000	Copier Lease/Rental	700.00	0.00	0.00	160.13	160.13	539.87	23%
11-5300-6-6820-000	Dues/Memberships	80.00	0.00	0.00	80.00	80.00	0.00	100%
11-5300-7-7010-000	Office Supplies	60.00	0.00	0.00	5.26	5.26	54.74	9%
11-5300-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5300-8-8500-000	Equipment	1,431.16	0.00	1,342.64	0.00	1,342.64	88.52	94%
	Admission/Recruiting Total	101,643.96	0.00	13,667.82	81,874.59	95,542.41	6,101.55	94%
11-5302-5-5150-427	Dir Admissions-Vacant	0.00	0.00	0.00	0.00	0.00	0.00	
11-5302-5-5150-455	Admissions Spec-McDaniels	34,725.00	0.00	0.00	9,700.80	9,700.80	25,024.20	28%
11-5302-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5302-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5302-6-6030-000	Recruiting	2,733.50	0.00	0.00	1,746.65	1,746.65	986.85	64%
11-5302-6-6040-000	Vehicle Mileage	678.45	0.00	0.00	678.45	678.45	0.00	100%
11-5302-6-6110-000	Postage	150.00	0.00	0.00	30.27	30.27	119.73	20%
11-5302-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5302-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-5302-6-6260-000	Conference	589.32	0.00	0.00	589.32	589.32	0.00	100%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5302-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5302-6-6430-000	Copier Lease/Rental	200.00	0.00	0.00	16.60	16.60	183.40	8%
11-5302-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5302-7-7010-000	Office Supplies	511.50	0.00	0.00	511.50	511.50	0.00	100%
11-5302-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5302-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Admissions/Recruiting-Ottawa Total	39,587.77	0.00	0.00	13,273.59	13,273.59	26,314.18	34%
11-5310-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5150-320	Registrar-R Rose	38,841.00	0.00	6,473.50	32,367.50	38,841.00	0.00	100%
11-5310-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5300-511	Registration Specialist- Arthur	29,973.00	0.00	5,580.00	19,752.65	25,332.65	4,640.35	85%
11-5310-5-5300-529	Receptionist/Data Clerk/Cha-R Snyder	27,518.40	0.00	0.00	0.00	0.00	27,518.40	0%
11-5310-5-5310-000	Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5320-000	Clerical Salary (OT)	350.00	0.00	0.00	0.00	0.00	350.00	0%
11-5310-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5910-511	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5910-529	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-6-6010-000	Travel	28.00	0.00	0.00	0.00	0.00	28.00	0%
11-5310-6-6040-000	Vehicle Mileage	345.00	0.00	0.00	0.00	0.00	345.00	0%
11-5310-6-6110-000	Postage	2,830.00	0.00	0.00	1,584.07	1,584.07	1,245.93	56%
11-5310-6-6120-000	Printing	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-5310-6-6260-000	Conference	300.00	0.00	0.00	0.00	0.00	300.00	0%
11-5310-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-6-6410-000	Lease/Rental	500.00	34.30	0.00	498.11	498.11	1.89	100%
11-5310-6-6430-000	Copier Lease/Rental	800.00	0.00	0.00	771.04	771.04	28.96	96%
11-5310-6-6820-000	Dues/Memberships	3,944.00	0.00	0.00	0.00	0.00	3,944.00	0%
11-5310-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5310-7-7010-000	Office Supplies	633.00	0.00	0.00	503.83	503.83	129.17	80%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5350-6-6260-000	Conference	140.00	0.00	0.00	35.00	35.00	105.00	25%
11-5350-6-6320-000	Telephone	25.00	0.00	0.00	0.00	0.00	25.00	0%
11-5350-6-6430-000	Copier Lease/Rental	250.00	0.00	0.00	161.06	161.06	88.94	64%
11-5350-6-6820-000	Dues/Memberships	1,690.00	0.00	0.00	0.00	0.00	1,690.00	0%
11-5350-7-7000-000	Instructional Supplies	595.00	0.00	0.00	0.00	0.00	595.00	0%
11-5350-7-7010-000	Office Supplies	100.00	0.00	0.00	150.19	150.19	-50.19	150%
11-5350-7-7070-000	Food	50.00	0.00	0.00	0.00	0.00	50.00	0%
11-5350-7-7190-000	Other-Web Marketing Subscription	3,000.00	948.64	0.00	1,448.64	1,448.64	1,551.36	48%
11-5350-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-5350-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	International Students Total	52,173.00	948.64	7,192.18	38,845.52	46,037.70	6,135.30	88%
11-5400-5-5150-000	Assist Coach-White	0.00	0.00	0.00	0.00	0.00	0.00	
11-5400-5-5150-305	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5400-5-5150-406	Support Salary/Coach Cheer/Dance-Kramer	0.00	0.00	0.00	0.00	0.00	0.00	
11-5400-5-5150-456	Assistant Cheer/Dance FT-	21,000.00	0.00	1,083.26	9,242.54	10,325.80	10,674.20	49%
11-5400-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5400-5-5200-659	Instructor-Head Cheer and Dance--Jackson	42,100.00	0.00	0.00	31,575.01	31,575.01	10,524.99	75%
11-5400-5-5210-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5400-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5400-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5400-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5400-6-6020-000	Team/Student Travel	3,798.00	0.00	9.42	3,788.58	3,798.00	0.00	100%
11-5400-6-6030-000	Recruiting	250.00	0.00	0.00	250.00	250.00	0.00	100%
11-5400-6-6040-000	Vehicle Mileage	475.00	0.00	0.00	533.76	533.76	-58.76	112%
11-5400-6-6110-000	Postage	150.00	0.00	0.00	37.05	37.05	112.95	25%
11-5400-6-6260-000	Conference	200.00	0.00	0.00	200.00	200.00	0.00	100%
11-5400-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5400-6-6430-000	Copier Lease/Rental	250.00	0.00	0.00	241.96	241.96	8.04	97%
11-5400-7-7010-000	Office Supplies	100.00	0.00	0.00	96.59	96.59	3.41	97%
11-5400-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5400-7-7080-000	Apparel	8,625.00	0.00	0.00	8,624.77	8,624.77	0.23	100%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5400-7-7190-000	Other	5,765.00	0.00	278.55	5,068.14	5,346.69	418.31	93%
11-5400-8-8500-000	Equipment	2,000.00	0.00	0.00	1,497.81	1,497.81	502.19	75%
	Cheerleading Total	84,713.00	0.00	1,371.23	61,156.21	62,527.44	22,185.56	74%
11-5505-5-5120-000	Vice President/Dean's Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5150-000	Support Salary - game management	5,850.00	0.00	0.00	5,850.00	5,850.00	0.00	100%
11-5505-5-5150-335	Assistant Athletic Director-Saddler	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5150-450	Athletic Special Assistant-Saddler	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-307	Athletic Director-Mullis	61,310.00	0.00	10,218.32	51,091.68	61,310.00	0.00	100%
11-5505-5-5200-404	Assistant Director Athletics-Harrison	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-603	Field Maintenance-Murry	6,206.00	0.00	1,551.51	4,654.49	6,206.00	0.00	100%
11-5505-5-5200-624	Faculty Salary-Mackay	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-625	Men's Soccer-Harrison	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-644	Faculty Salary-Alexander	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-647	Faculty Salary-Compton	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-649	Faculty Salary-Davis	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-650	Women's Soccer-Simmons	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-651	Faculty Salary-Hansen	0.00	0.00	11,150.01	0.00	11,150.01	-11,150.01	
11-5505-5-5200-658	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5200-659	Faculty Salary-Jackson	0.00	0.00	10,524.99	0.00	10,524.99	-10,524.99	
11-5505-5-5220-307	Faculty Salary (Overload)-Murry	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5220-625	Faculty Salary (Overload)- Harrison	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5300-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5300-553	Admin Assist-AthDir-Ensminger	32,129.00	0.00	5,562.00	35,687.78	41,249.78	-9,120.78	128%
11-5505-5-5320-000	Clerical Salary (OT)	156.00	0.00	0.00	0.00	0.00	156.00	0%
11-5505-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5505-5-5950-000	Fringe Benefits	1,200.00	0.00	200.00	1,000.00	1,200.00	0.00	100%
11-5505-6-6010-000	Travel	2,037.00	0.00	0.00	646.68	646.68	1,390.32	32%
11-5505-6-6020-000	Team/Student Travel	23,522.00	624.75	0.00	21,255.29	21,255.29	2,266.71	90%
11-5505-6-6040-000	Vehicle Mileage	3,967.21	0.00	0.00	3,529.40	3,529.40	437.81	89%
11-5505-6-6110-000	Postage	250.00	0.00	0.00	21.52	21.52	228.48	9%

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11-5520-6-6430-000	Copier Lease/Rental	151.68	0.00	0.00	151.25	151.25	0.43	100%
11-5520-6-6640-000	Game Officials	13,437.00	0.00	0.00	13,437.00	13,437.00	0.00	100%
11-5520-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-7-7020-000	Athletic Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-7-7080-000	Apparel	12,500.00	0.00	0.00	5,890.00	5,890.00	6,610.00	47%
11-5520-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5520-7-7190-000	Other	2,400.00	0.00	0.00	904.86	904.86	1,495.14	38%
11-5520-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Men's Basketball Total	113,522.00	0.00	13,250.01	85,374.41	98,624.42	14,897.58	87%
11-5525-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
	Tennis Total	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-5-5150-000	Assist Coach-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-5-5150-459	Assistant W Basketball FT-Martin	21,000.00	0.00	2,100.00	18,900.00	21,000.00	0.00	100%
11-5530-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-5-5200-649	Professor-Women's Basketball-Davis	44,600.00	0.00	11,150.01	33,449.99	44,600.00	0.00	100%
11-5530-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-6-6020-000	Team/Student Travel	9,502.00	0.00	72.26	9,420.32	9,492.58	9.42	100%
11-5530-6-6030-000	Recruiting	1,500.00	0.00	0.00	1,406.15	1,406.15	93.85	94%
11-5530-6-6040-000	Vehicle Mileage	7,000.00	0.00	0.00	4,217.24	4,217.24	2,782.76	60%
11-5530-6-6090-000	Tournament	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-6-6110-000	Postage	57.01	0.00	0.00	13.71	13.71	43.30	24%
11-5530-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-6-6430-000	Copier Lease/Rental	484.10	0.00	0.00	567.19	567.19	-83.09	117%
11-5530-6-6640-000	Game Officials	13,401.00	0.00	0.00	13,401.00	13,401.00	0.00	100%
11-5530-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-7-7010-000	Office Supplies	61.24	0.00	0.00	30.26	30.26	30.98	49%

Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5530-7-7020-000	Athletic Supplies	0.00	0.00	0.00	109.43	109.43	-109.43	
11-5530-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-7-7080-000	Apparel	13,825.88	0.00	0.00	13,825.88	13,825.88	-0.00	100%
11-5530-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5530-7-7190-000	Other	1,900.00	0.00	0.00	1,874.76	1,874.76	25.24	99%
11-5530-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Women's Basketball Total	113,331.23	0.00	13,322.27	97,215.93	110,538.20	2,793.03	98%
11-5540-5-5150-000	Assist Coach-	0.00	0.00	0.00	0.00	0.00	0.00	
11-5540-5-5150-460	Assistant Softball FT-Vandiver	21,000.00	0.00	1,050.00	19,950.00	21,000.00	0.00	100%
11-5540-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5540-5-5200-644	Assoc Prof Softball-Alexander	44,350.00	0.00	11,087.49	33,262.51	44,350.00	-0.00	100%
11-5540-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5540-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5540-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
11-5540-6-6020-000	Team/Student Travel	8,500.00	0.00	11.53	5,799.16	5,810.69	2,689.31	68%
11-5540-6-6030-000	Recruiting	1,000.00	0.00	0.00	968.89	968.89	31.11	97%
11-5540-6-6040-000	Vehicle Mileage	5,225.00	0.00	0.00	3,515.99	3,515.99	1,709.01	67%
11-5540-6-6110-000	Postage	105.50	0.00	0.00	9.15	9.15	96.35	9%
11-5540-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-5540-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
11-5540-6-6270-000	Entry Fee	0.00	0.00	0.00	0.00	0.00	0.00	
11-5540-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-5540-6-6430-000	Copier Lease/Rental	197.21	0.00	0.00	234.68	234.68	-37.47	119%
11-5540-6-6640-000	Game Officials	5,738.83	0.00	0.00	4,180.00	4,180.00	1,558.83	73%
11-5540-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-5540-7-7010-000	Office Supplies	4.37	0.00	0.00	7.76	7.76	-3.39	178%
11-5540-7-7020-000	Athletic Supplies	126.40	0.00	0.00	0.00	0.00	126.40	0%
11-5540-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
11-5540-7-7080-000	Apparel	7,800.00	768.00	0.00	7,726.20	7,726.20	73.80	99%
11-5540-7-7100-000	Small Equipment	2,389.00	0.00	0.00	1,323.99	1,323.99	1,065.01	55%
11-5540-7-7190-000	Other	4.34	0.00	0.00	0.00	0.00	4.34	0%

Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-5595-5-5200-651	Wrestling-Petterson	0.00	0.00	0.00	0.00	0.00	0.00	
11-5595-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5595-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-5595-6-6480-000	Equipment Repair	360.00	0.00	0.00	0.00	0.00	360.00	0%
11-5595-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-5595-8-8500-000	Equipment	2,500.00	0.00	0.00	473.07	473.07	2,026.93	19%
	Wellness Center Total	3,000.00	0.00	0.00	473.07	473.07	2,526.93	16%
11-5596-5-5200-644	Faculty Salary-Alexander	0.00	0.00	0.00	0.00	0.00	0.00	
11-5596-5-5200-647	Faculty Salary-Herron	0.00	0.00	0.00	0.00	0.00	0.00	
11-5596-5-5200-650	Faculty Salary-Solomon	0.00	0.00	0.00	0.00	0.00	0.00	
	Game Management Total	0.00	0.00	0.00	0.00	0.00	0.00	
11-5610-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-5610-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-5610-7-7080-000	Apparel	0.00	0.00	0.00	0.00	0.00	0.00	
	Student Ambassador Total	0.00	0.00	0.00	0.00	0.00	0.00	
11-6100-5-5110-000	President Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6100-5-5110-104	President-Inbody	178,589.00	0.00	29,764.82	148,824.18	178,589.00	0.00	100%
11-6100-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6100-5-5300-000	Budget Placeholder-Denise's Replacement	0.00	0.00	0.00	0.00	0.00	0.00	
11-6100-5-5300-505	Admin Assist President-Reece	32,240.00	0.00	5,580.00	25,778.80	31,358.80	881.20	97%
11-6100-5-5320-000	Clerical Salary (OT)	300.00	0.00	0.00	0.00	0.00	300.00	0%
11-6100-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6100-5-5950-000	Fringe Benefits	74,288.00	0.00	7,916.68	61,906.92	69,823.60	4,464.40	94%
11-6100-6-6010-000	Travel	10,896.00	0.00	18.00	10,147.14	10,165.14	730.86	93%
11-6100-6-6040-000	Vehicle Mileage	3,000.00	0.00	0.00	81.66	81.66	2,918.34	3%
11-6100-6-6110-000	Postage	481.27	0.00	0.00	460.66	460.66	20.61	96%
11-6100-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
11-6100-6-6260-000	Conference	12,784.98	0.00	0.00	9,052.32	9,052.32	3,732.66	71%
11-6100-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6100-6-6430-000	Copier Lease/Rental	600.00	0.00	0.00	88.75	88.75	511.25	15%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-6100-6-6650-000	Contract Services	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0%
11-6100-6-6820-000	Dues/Memberships	3,554.80	0.00	0.00	2,203.65	2,203.65	1,351.15	62%
11-6100-6-6830-000	Administrative Allowance	4,000.00	0.00	0.00	1,251.13	1,251.13	2,748.87	31%
11-6100-7-7010-000	Office Supplies	654.06	0.00	0.00	621.26	621.26	32.80	95%
11-6100-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
11-6100-7-7070-000	Food	11,500.00	24.11	164.22	6,663.77	6,827.99	4,672.01	59%
11-6100-7-7190-000	Other	44,951.69	0.00	170.00	14,155.86	14,325.86	30,625.83	32%
11-6100-7-7194-000	Event Planning	2,000.00	0.00	0.00	465.60	465.60	1,534.40	23%
11-6100-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6100-8-8500-000	Equipment	6,500.00	0.00	0.00	946.04	946.04	5,553.96	15%
	Executive Management Total	395,339.80	24.11	43,613.72	282,647.74	326,261.46	69,078.34	83%
11-6200-5-5120-000	Vice President/Dean's Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-5-5120-101	Chief Financial Officer-Solander	101,378.00	0.00	16,896.32	84,481.68	101,378.00	0.00	100%
11-6200-5-5150-337	Director of Finance-S Brown	73,500.00	0.00	12,250.00	61,250.00	73,500.00	0.00	100%
11-6200-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-5-5300-508	Accounting Specialist	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-5-5300-509	Acoounts Payable/Payroll ClerkEwenDalton	35,156.00	0.00	5,220.00	27,929.55	33,149.55	2,006.45	94%
11-6200-5-5300-510	Accounts Receivable Clerk-Vogel	31,589.00	0.00	0.00	26,734.43	26,734.43	4,854.57	85%
11-6200-5-5300-514	Cashier Chanute-Gant	31,589.00	0.00	5,468.40	27,336.87	32,805.27	-1,216.27	104%
11-6200-5-5300-535	Admin Assist-CFO-McNaught	35,006.00	0.00	6,058.80	28,535.43	34,594.23	411.77	99%
11-6200-5-5300-554	Payroll/Accounts Payable Clerk-T Kahler	30,160.00	0.00	10,508.40	21,043.65	31,552.05	-1,392.05	105%
11-6200-5-5310-000	Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-5-5310-581	Clerical Salary (PT)-Ruble	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-5-5320-000	Clerical Salary (OT)	5,985.00	0.00	0.00	137.36	137.36	6,122.36	-2%
11-6200-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-5-5910-508	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-5-5910-509	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-5-5910-510	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-5-5910-514	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-5-5950-000	Fringe Benefits	11,338.00	0.00	200.00	9,448.20	9,648.20	1,689.80	85%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-6200-6-6010-000	Travel	2,000.00	0.00	0.00	33.89	33.89	1,966.11	2%
11-6200-6-6040-000	Vehicle Mileage	971.00	0.00	0.00	116.96	116.96	854.04	12%
11-6200-6-6110-000	Postage	4,000.00	0.00	0.00	5,082.83	5,082.83	-1,082.83	127%
11-6200-6-6120-000	Printing	150.00	0.00	0.00	0.00	0.00	150.00	0%
11-6200-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-6-6260-000	Conference	1,500.00	0.00	485.00	436.50	921.50	578.50	61%
11-6200-6-6320-000	Telephone	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-6200-6-6410-000	Lease/Rental	500.00	34.30	0.00	498.11	498.11	1.89	100%
11-6200-6-6430-000	Copier Lease/Rental	1,250.00	0.00	0.00	1,193.24	1,193.24	56.76	95%
11-6200-6-6610-000	Legal Service	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-6-6620-000	Accounting Service	25,950.00	0.00	0.00	27,350.00	27,350.00	-1,400.00	105%
11-6200-6-6630-000	Consultants	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-6-6650-000	Contract Services	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-6200-6-6820-000	Dues/Memberships	2,500.00	0.00	0.00	1,484.59	1,484.59	1,015.41	59%
11-6200-6-6830-000	Administrative Allowance	2,000.00	0.00	0.00	1,231.65	1,231.65	768.35	62%
11-6200-7-7010-000	Office Supplies	7,413.00	0.00	0.00	6,782.61	6,782.61	630.39	91%
11-6200-7-7100-000	Small Equipment	209.00	0.00	0.00	0.00	0.00	209.00	0%
11-6200-7-7190-000	Other	250.00	5.49	17.26	83.87	101.13	148.87	40%
11-6200-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6200-8-8500-000	Equipment	1,250.00	0.00	0.00	2,572.24	2,572.24	-1,322.24	206%
11-6200-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Fiscal Management Total	407,644.00	39.79	57,104.18	333,488.94	390,593.12	17,050.88	96%
11-6202-5-5300-515	Cashier/Ott-Benton	31,886.00	0.00	0.00	0.00	0.00	31,886.00	0%
11-6202-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-6202-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
11-6202-6-6110-000	Postage	0.00	0.00	0.00	4.05	4.05	-4.05	
11-6202-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6202-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Fiscal Management-Ottawa Total	31,886.00	0.00	0.00	4.05	4.05	31,881.95	0%
11-6250-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-5-5150-311	Director Human Resources-Jacobson	50,912.00	0.00	8,485.34	42,426.66	50,912.00	0.00	100%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-6250-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-5-5300-000	Clerical Salary-AA	2,000.00	0.00	0.00	1,454.57	1,454.57	545.43	73%
11-6250-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-6-6010-000	Travel	0.00	0.00	0.00	58.50	58.50	-58.50	
11-6250-6-6030-000	Recruiting	28,000.00	660.34	4,421.50	18,974.16	23,395.66	4,604.34	84%
11-6250-6-6040-000	Vehicle Mileage	600.00	0.00	0.00	27.30	27.30	572.70	5%
11-6250-6-6110-000	Postage	250.00	0.00	0.00	36.88	36.88	213.12	15%
11-6250-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-6-6260-000	Conference	600.00	0.00	0.00	60.00	60.00	540.00	10%
11-6250-6-6290-000	Faculty/Staff Development	15,000.00	0.00	0.00	6,084.55	6,084.55	8,915.45	41%
11-6250-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-6-6430-000	Copier Lease/Rental	400.00	0.00	0.00	100.24	100.24	299.76	25%
11-6250-6-6650-000	Contract Services-EAP	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-6-6830-000	Administrative Allowance-Gifts	3,820.90	0.00	0.00	2,695.75	2,695.75	1,125.15	71%
11-6250-7-7010-000	Office Supplies	400.00	0.00	0.00	436.07	436.07	-36.07	109%
11-6250-7-7070-000	Food	3,050.00	1,737.61	0.00	2,869.99	2,869.99	180.01	94%
11-6250-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-7-7190-000	Other	200.00	0.00	0.00	0.00	0.00	200.00	0%
11-6250-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6250-8-8500-000	Equipment	179.10	0.00	0.00	0.00	0.00	179.10	0%
	Human Resources Total	105,412.00	2,397.95	12,906.84	75,224.67	88,131.51	17,280.49	84%
11-6300-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6300-5-5150-341	Director of Communications-J Reese	42,000.00	0.00	7,000.00	35,000.00	42,000.00	0.00	100%
11-6300-5-5150-416	Graphic Artist-Shomaker	0.00	0.00	0.00	0.00	0.00	0.00	
11-6300-5-5150-443	Coordinator Advertising/Media-Isaac	0.00	0.00	0.00	0.00	0.00	0.00	
11-6300-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-6300-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6300-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6300-5-5950-000	Fringe Benefits	0.00	0.00	200.00	1,000.00	1,200.00	-1,200.00	

Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-6350-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-6350-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Grant Writer Total	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5120-000	Vice President/Dean's Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5120-102	Dean of Operations & Planning-B Smith	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5150-000	Web Design-Seibert	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5150-316	Dean of Operations/CIO-Kamath	73,500.00	0.00	12,250.00	61,250.00	73,500.00	0.00	100%
11-6400-5-5150-413	Network Services Admin-Jacobs	54,600.00	0.00	9,316.68	46,583.32	55,900.00	-1,300.00	102%
11-6400-5-5150-433	Dir Tech Services-Hale	38,000.00	0.00	0.00	37,412.50	37,412.50	587.50	98%
11-6400-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5200-623	Math/Computer Science-	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5300-538	Support Technician/Chanute-	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5300-540	Admin Assist-Dean Op & Plan-	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5300-561	Desktop Support Technician-Wilson	40,248.00	0.00	14,332.00	33,054.01	47,386.01	-7,138.01	118%
11-6400-5-5300-583	Desktop Support-Wahl	40,248.00	0.00	0.00	33,411.81	33,411.81	6,836.19	83%
11-6400-5-5320-000	Clerical Salary (OT)	575.50	0.00	0.00	492.06	492.06	83.44	86%
11-6400-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-5-5950-000	Fringe Benefits	3,600.00	0.00	400.00	2,000.00	2,400.00	1,200.00	67%
11-6400-6-6010-000	Travel	2,420.00	0.00	1,139.28	1,146.09	2,285.37	134.63	94%
11-6400-6-6040-000	Vehicle Mileage	2,180.00	0.00	0.00	41.38	41.38	2,138.62	2%
11-6400-6-6110-000	Postage	50.00	0.00	0.00	0.00	0.00	50.00	0%
11-6400-6-6260-000	Conference	600.00	0.00	0.00	0.00	0.00	600.00	0%
11-6400-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-6-6430-000	Copier Lease/Rental	50.00	0.00	0.00	38.24	38.24	11.76	76%
11-6400-6-6650-000	Contract Services	255,840.79	10,443.00	2,884.14	242,856.04	245,740.18	10,100.61	96%
11-6400-6-6820-000	Dues/Memberships	2,540.00	0.00	0.00	2,440.88	2,440.88	99.12	96%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-6400-6-6830-000	Administrative Allowance	550.00	0.00	0.00	58.00	58.00	492.00	11%
11-6400-7-7010-000	Office Supplies	820.00	0.00	0.00	113.37	113.37	706.63	14%
11-6400-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-7-7050-000	Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-7-7070-000	Food	100.00	0.00	0.00	68.11	68.11	31.89	68%
11-6400-7-7080-000	Apparel	700.00	0.00	0.00	369.40	369.40	330.60	53%
11-6400-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-8-8500-000	Equipment	2,000.00	0.00	0.00	96.59	96.59	1,903.41	5%
11-6400-8-8510-000	Software	15,500.00	0.00	0.00	1,198.00	1,198.00	14,302.00	8%
11-6400-8-8520-000	Equipment Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-8-8540-000	Equipment Lease	0.00	0.00	0.00	0.00	0.00	0.00	
11-6400-8-8560-000	Equipment Technology	250,000.00	2,161.32	17,049.92	100,881.82	83,831.90	166,168.10	34%
	Data Processing Total	784,122.29	12,604.32	23,272.18	563,511.62	586,783.80	197,338.49	75%
11-6401-5-5300-526	Office Services Clerk-Williamson	29,640.00	0.00	5,130.00	23,883.39	29,013.39	626.61	98%
11-6401-5-5320-000	Clerical Salary (OT)	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-6401-6-6110-000	Postage	0.00	7.09	400.00	924.53	1,324.53	-1,324.53	
11-6401-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6401-6-6410-000	Lease/Rental Postage Meter	15,514.00	12.00	0.00	12,656.89	12,656.89	2,857.11	82%
11-6401-6-6430-000	Copier Lease/Rental	250.00	3.00	0.00	20,590.87	20,590.87	20,840.87	-8236%
11-6401-7-7010-000	Office Supplies	1,710.00	122.08	52.53	61.60	114.13	1,595.87	7%
11-6401-7-7011-000	Office Supplies-Toner	3,000.00	996.58	110.89	3,319.95	3,430.84	-430.84	114%
11-6401-7-7012-000	Office Supplies - Paper	8,000.00	0.00	0.00	7,136.80	7,136.80	863.20	89%
11-6401-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6401-8-8500-000	Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0%
	Office Services Total	59,114.00	1,120.57	5,693.42	27,392.29	33,085.71	26,028.29	56%
11-6402-5-5300-507	Admin Assist/Switchboard-Barr	29,120.00	0.00	4,950.00	22,743.65	27,693.65	1,426.35	95%
11-6402-5-5310-000	Switchboard Clerical Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-6402-5-5310-562	AA Switchboard/Ofc Svcs-Williamson	12,376.00	0.00	0.00	0.00	0.00	12,376.00	0%
11-6402-5-5320-000	Clerical Salary (OT)	200.00	0.00	0.00	0.00	0.00	200.00	0%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-6500-5-5800-000	KPERS After Retirement	15,274.00	0.00	0.00	7,481.58	7,481.58	7,792.42	49%
11-6500-5-5900-000	Service Award	4,500.00	0.00	0.00	3,900.00	3,900.00	600.00	87%
11-6500-5-5910-000	Social Security	414,725.00	0.00	0.00	334,921.62	334,921.62	79,803.38	81%
11-6500-5-5910-507	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5910-526	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-5-5920-000	Worker's Compensation	25,896.00	0.00	0.00	27,266.00	27,266.00	-1,370.00	105%
11-6500-5-5930-000	Unemployment	80,700.00	0.00	0.00	68,658.79	68,658.79	12,041.21	85%
11-6500-5-5950-000	Fringe Benefits	607,887.22	0.00	0.00	484,067.38	484,067.38	123,819.84	80%
11-6500-5-5951-000	Fringe Benefits-403(b) Match	20,000.00	0.62	0.00	14,781.10	14,781.10	5,218.90	74%
11-6500-5-5960-000	Early Retirement	74,666.00	0.00	0.00	52,458.53	52,458.53	22,207.47	70%
11-6500-5-5970-000	Annual OPEB Cost	53,581.00	0.00	0.00	0.00	0.00	53,581.00	0%
11-6500-5-5980-000	Stipend	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-6-6010-000	Travel	1,000.00	0.00	0.00	419.11	419.11	580.89	42%
11-6500-6-6040-000	Vehicle Mileage	200.00	0.00	0.00	196.79	196.79	3.21	98%
11-6500-6-6070-000	Travel-Board	25,690.00	0.00	0.00	0.00	0.00	25,690.00	0%
11-6500-6-6100-000	HLC Visit	8,690.00	0.00	0.00	1,031.52	1,031.52	7,658.48	12%
11-6500-6-6110-000	Postage	500.00	0.00	0.00	1,693.55	1,693.55	-1,193.55	339%
11-6500-6-6120-000	Printing	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-6500-6-6130-000	Advertising	2,000.00	220.50	0.00	1,568.50	1,568.50	431.50	78%
11-6500-6-6210-000	Insurance-Building	90,301.00	0.00	0.00	47,883.67	47,883.67	42,417.33	53%
11-6500-6-6220-000	Insurance-Liability	58,047.00	0.00	0.00	44,143.00	44,143.00	13,904.00	76%
11-6500-6-6230-000	Insurance-Auto	17,405.00	0.00	0.00	16,576.00	16,576.00	829.00	95%
11-6500-6-6240-000	Insurance Claims	30,000.00	0.00	0.00	15,249.76	15,249.76	14,750.24	51%
11-6500-6-6320-000	Telephone	24,000.00	587.59	0.00	12,288.11	12,288.11	11,711.89	51%
11-6500-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-6-6430-000	Copier Lease/Rental	1,000.00	0.00	0.00	214.50	214.50	785.50	21%
11-6500-6-6610-000	Legal Service	44,435.00	153.95	0.00	43,421.51	43,421.51	1,013.49	98%
11-6500-6-6630-000	Consultants	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-6500-6-6650-000	Contract Services	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0%
11-6500-6-6820-000	Dues/Memberships	19,635.00	0.00	0.00	18,566.58	18,566.58	1,068.42	95%
11-6500-6-6830-000	Administrative Allowance	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-7-7010-000	Office Supplies	2,000.00	1,134.00	0.00	1,164.00	1,164.00	836.00	58%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-6500-7-7070-000	Food	988.00	0.00	0.00	0.00	0.00	988.00	0%
11-6500-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-7-7190-000	Other	11,000.00	3,550.00	0.00	7,222.37	7,222.37	3,777.63	66%
11-6500-7-7193-000	Bank Fees	118,114.00	1.82	0.00	63,313.77	63,313.77	54,800.23	54%
11-6500-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-6500-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	General Administration Total	1,757,734.22	5,648.48	0.00	1,268,487.74	1,268,487.74	489,246.48	72%
11-6501-5-5150-000	Support Salary	0.00	0.00	0.00	350.00	350.00	-350.00	
11-6501-5-5150-204	Director of Dev & Mktg-Colter	54,600.00	0.00	1,250.00	47,873.61	49,123.61	5,476.39	90%
11-6501-5-5150-324	Assistant Dir Development-Whitney	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-5-5150-432	Alumni Relations/Dev Assist-S Smith	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-5-5300-519	Development Asst-Engelman	31,026.00	0.00	5,040.00	18,240.12	23,280.12	7,745.88	75%
11-6501-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-5-5910-519	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-6-6010-000	Travel	2,350.00	0.00	0.00	0.00	0.00	2,350.00	0%
11-6501-6-6040-000	Vehicle Mileage	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0%
11-6501-6-6110-000	Postage	2,950.00	0.00	0.00	324.12	324.12	2,625.88	11%
11-6501-6-6120-000	Printing	3,920.00	0.00	0.00	1,277.90	1,277.90	2,642.10	33%
11-6501-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-6-6131-000	Campaign	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-6-6260-000	Conference	400.00	0.00	0.00	39.00	39.00	361.00	10%
11-6501-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-6-6430-000	Copier Lease/Rental	3,177.00	0.00	0.00	307.61	307.61	2,869.39	10%
11-6501-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-6-6820-000	Dues/Memberships	880.00	0.00	0.00	875.92	875.92	4.08	100%
11-6501-6-6830-000	Administrative Allowance	0.00	0.00	0.00	0.00	0.00	0.00	
11-6501-7-7010-000	Office Supplies	900.00	0.00	0.00	523.84	523.84	376.16	58%

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11-7000-5-5500-542	Custodian-Chanute-J Yuza	30,138.00	0.00	5,187.60	24,942.45	30,130.05	7.95	100%
11-7000-5-5500-544	Lead Custodian-Crawford	33,925.00	0.00	5,871.60	27,080.42	32,952.02	972.98	97%
11-7000-5-5500-547	Gen Maintenancer-Cooper	44,720.00	0.00	7,740.00	35,702.50	43,442.50	1,277.50	97%
11-7000-5-5500-555	Custodian-Hennon	28,800.00	0.00	4,950.00	23,825.30	28,775.30	24.70	100%
11-7000-5-5500-556	Houskeeper - M Smith	29,120.00	0.00	5,040.00	23,244.50	28,284.50	835.50	97%
11-7000-5-5500-557	Custodian-Busby	29,120.00	0.00	5,040.00	22,369.50	27,409.50	1,710.50	94%
11-7000-5-5500-560	Asst Dir Facilities-T Solander	47,677.00	0.00	7,946.18	39,730.82	47,677.00	-0.00	100%
11-7000-5-5500-580	Maintenance Gen Cha-Bitts	31,026.00	0.00	5,371.20	20,581.32	25,952.52	5,073.48	84%
11-7000-5-5510-000	Maintenance Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-5-5510-570	Grounds Keeper-PT-B Mitchell	15,306.00	0.00	2,320.20	12,982.21	15,302.41	3.59	100%
11-7000-5-5510-571	Grounds Keeper-PT-Nelson	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-7000-5-5510-578	Maintenance (PT)-Eagle	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
11-7000-5-5520-000	Maintenance Salary (OT)	6,000.00	0.00	0.00	2,307.39	2,307.39	3,692.61	38%
11-7000-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-5-5910-517	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-5-5910-522	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-5-5910-525	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-5-5950-000	Fringe Benefits	3,000.00	0.00	400.00	2,000.00	2,400.00	600.00	80%
11-7000-6-6010-000	Travel	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-7000-6-6040-000	Vehicle Mileage	2,000.00	0.00	0.00	1,973.03	1,973.03	26.97	99%
11-7000-6-6110-000	Postage	100.00	0.00	0.00	0.00	0.00	100.00	0%
11-7000-6-6260-000	Conference	500.00	0.00	0.00	0.00	0.00	500.00	0%
11-7000-6-6310-000	Utilities-Electric	205,500.00	0.00	0.00	251,296.28	251,296.28	-45,796.28	122%
11-7000-6-6310-001	Utilities-Electric Ross Lane	45,120.00	0.00	0.00	20,016.28	20,016.28	25,103.72	44%
11-7000-6-6311-000	Utilities-Water	33,000.00	0.00	0.00	29,902.16	29,902.16	3,097.84	91%
11-7000-6-6311-001	Utilities-Water Ross Lane	900.00	0.00	0.00	330.25	330.25	569.75	37%
11-7000-6-6312-000	Utilities-Sewer	4,500.00	0.00	0.00	1,425.55	1,425.55	3,074.45	32%
11-7000-6-6312-001	Utilities-Sewer Ross Lane	1,600.00	0.00	0.00	751.11	751.11	848.89	47%
11-7000-6-6313-000	Utilities-Gas	32,000.00	0.00	0.00	30,354.69	30,354.69	1,645.31	95%
11-7000-6-6313-001	Utilities-Gas Ross Lane	25,000.00	0.00	0.00	13,431.29	13,431.29	11,568.71	54%
11-7000-6-6314-000	Utilities-Trash/Grease Pickup	15,600.00	0.00	0.00	15,273.04	15,273.04	326.96	98%
11-7000-6-6314-001	Utilities-Trash Pickup Ross Lane	7,280.00	0.00	0.00	6,824.09	6,824.09	455.91	94%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
11-7000-6-6315-001	Fire Protection Ross Lane	1,320.00	0.00	0.00	799.00	799.00	521.00	61%
11-7000-6-6320-000	Telephone	3,775.00	0.00	0.00	2,407.71	2,407.71	1,367.29	64%
11-7000-6-6410-000	Lease/Rental	15,900.00	0.00	500.96	9,691.73	10,192.69	5,707.31	64%
11-7000-6-6430-000	Copier Lease/Rental	100.00	0.00	0.00	37.01	37.01	62.99	37%
11-7000-6-6460-000	Service Agreement	10,500.00	0.00	0.00	9,944.32	9,944.32	555.68	95%
11-7000-6-6650-000	Contract Services	22,000.00	6,101.58	0.00	21,608.55	21,608.55	391.45	98%
11-7000-6-6670-000	Security	200.00	0.00	0.00	122.00	122.00	78.00	61%
11-7000-6-6700-000	Equipment Repair	111,500.00	603.17	0.00	110,183.44	110,183.44	1,316.56	99%
11-7000-6-6710-000	Maintenance & Repair of Building	56,300.00	220.95	36.48	56,370.52	56,334.04	-34.04	100%
11-7000-6-6720-000	Maintenance & Repair of Vehicles	10,000.00	252.54	2,611.78	60,731.67	63,343.45	-73,343.45	-633%
11-7000-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-7-7010-000	Office Supplies	300.00	0.00	0.00	283.24	283.24	16.76	94%
11-7000-7-7030-000	Maintenance & Janitorial Supplies	150.00	0.00	0.00	55.30	55.30	94.70	37%
11-7000-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-7-7080-000	Apparel	1,000.00	0.00	0.00	116.25	116.25	883.75	12%
11-7000-7-7100-000	Small Equipment	1,743.98	0.00	122.54	1,527.06	1,649.60	94.38	95%
11-7000-7-7110-000	Janitorial Supplies	18,275.00	86.67	1,198.66	15,433.95	16,632.61	1,642.39	91%
11-7000-7-7120-000	Building & Construction	850.00	0.00	0.00	14.02	14.02	835.98	2%
11-7000-7-7190-000	Other	5,000.00	0.00	0.00	4,271.49	4,271.49	728.51	85%
11-7000-7-7250-000	Indirect Costs	600.00	0.00	0.00	568.75	568.75	31.25	95%
11-7000-8-8150-000	Land Improvements	5,200.00	43.11	0.00	5,100.03	5,100.03	99.97	98%
11-7000-8-8250-000	Facility Improvements	66,906.02	0.00	11,209.28	55,194.23	66,403.51	502.51	99%
11-7000-8-8251-000	Building Improvements Lease Payment	342,043.00	0.00	57,003.78	285,018.90	342,022.68	20.32	100%
11-7000-8-8400-000	Vehicle Replacement	0.00	0.00	0.00	0.00	0.00	0.00	
11-7000-8-8500-000	Equipment	15,000.00	0.00	556.14	13,351.54	13,907.68	1,092.32	93%
11-7000-8-8510-000	Software	5,300.00	7,549.40	0.00	7,549.40	7,549.40	-2,249.40	142%
11-7000-8-8520-000	Equipment Reserve	0.00	0.00	0.00	0.00	0.00	0.00	
	Maintenance Total	1,512,743.00	14,857.42	147,810.04	1,406,136.65	1,553,946.69	-41,203.69	103%
11-7002-5-5500-537	Maintenance-Ottawa-Dodson	33,254.00	0.00	5,756.40	26,343.60	32,100.00	1,154.00	97%
11-7002-5-5510-000	Custodian Salary (PT)- Hoffman	8,396.00	0.00	0.00	750.14	750.14	7,645.86	9%
11-7002-6-6310-000	Utilities-Electric	69,888.00	0.00	3,171.29	62,306.75	59,135.46	10,752.54	85%

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11-7588-8-8250-000	Facility Improvements	60,000.00	2,613.49	54.00	28,142.03	28,196.03	31,803.97	47%
	Greenhouse 2021 Total	60,000.00	2,613.49	54.00	28,142.03	28,196.03	31,803.97	47%
11-8100-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7301-000	HSOV InDist	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7301-001	HSOV InDist	12,000.00	0.00	0.00	10,647.00	10,647.00	1,353.00	89%
11-8100-7-7302-000	HSOV OutDist	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7302-001	HSOV OutDist	50,000.00	0.00	0.00	63,273.00	63,273.00	-13,273.00	127%
11-8100-7-7310-000	Academics	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7310-001	Academic Scholarship	236,380.00	2,060.00	0.00	302,122.00	302,122.00	-65,742.00	128%
11-8100-7-7320-000	Senior Citizens	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7320-001	InDist Sr. Citizen Scholarship	30,627.00	0.00	0.00	32,866.00	32,866.00	-2,239.00	107%
11-8100-7-7321-000	Pan de Vida Scholarships	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7321-001	Pan de Vida Scholarships	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7330-000	Retraining	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7330-001	Educational Opportunity Scholarship	1,080.00	0.00	0.00	1,800.00	1,800.00	-720.00	167%
11-8100-7-7340-000	Chanute High School	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7340-001	Southern High School Initiative	0.00	0.00	0.00	1,965.00	1,965.00	-1,965.00	
11-8100-7-7341-000	Southern High School Initiative	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7341-001	Chanute High School	60,000.00	0.00	0.00	51,713.00	51,713.00	8,287.00	86%
11-8100-7-7350-000	High School Ottawa	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7350-001	Ottawa High School	92,000.00	0.00	0.00	79,893.00	79,893.00	12,107.00	87%
11-8100-7-7351-000	Northern High School Initiative	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7351-001	Northern High School Initiative	50,000.00	0.00	0.00	59,108.00	59,108.00	-9,108.00	118%
11-8100-7-7360-000	Staff	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7360-001	InDist Staff Scholarship	8,486.00	270.00	0.00	5,470.00	5,470.00	3,016.00	64%
11-8100-7-7370-000	Dependent	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7370-001	InDist Dependent Scholarship	11,187.00	0.00	0.00	11,463.00	11,463.00	-276.00	102%
11-8100-7-7380-000	Activity	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7380-001	InDist Team/Activity Scholarship	40,000.00	0.00	0.00	54,948.00	54,948.00	-14,948.00	137%
11-8100-7-7390-000	Athletic	0.00	0.00	0.00	0.00	0.00	0.00	
11-8100-7-7390-001	Athletic	209,030.00	0.00	0.00	466,368.00	466,368.00	-257,338.00	223%

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12-1210-5-5200-608	Professor-Balsters	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-5-5220-000	Faculty Salary (Overload)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-5-5951-000	Fringe Benefits-403(b) Match	300.00	0.00	0.00	0.00	0.00	300.00	0%
12-1210-6-6010-000	Travel	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1210-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-6-6110-000	Postage	10.00	0.00	0.00	0.00	0.00	10.00	0%
12-1210-6-6120-000	Printing	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1210-6-6130-000	Advertising	150.00	0.00	0.00	0.00	0.00	150.00	0%
12-1210-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-6-6320-000	Telephone	10.00	0.00	0.00	0.00	0.00	10.00	0%
12-1210-6-6410-000	Lease/Rental	1,657.20	0.00	0.00	1,207.80	1,207.80	449.40	73%
12-1210-6-6430-000	Copier Lease/Rental	400.00	0.00	0.00	60.11	60.11	339.89	15%
12-1210-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-6-6820-000	Dues/Memberships	2,240.00	0.00	0.00	2,240.00	2,240.00	0.00	100%
12-1210-7-7000-000	Instructional Supplies	550.00	0.00	0.00	0.00	0.00	550.00	0%
12-1210-7-7010-000	Office Supplies	50.00	0.00	0.00	3.44	3.44	46.56	7%
12-1210-7-7070-000	Food	300.00	0.00	0.00	0.00	0.00	300.00	0%
12-1210-7-7100-000	Small Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
12-1210-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Accounting/Business Total	5,817.20	0.00	0.00	3,511.35	3,511.35	2,305.85	60%
12-1211-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-5-5200-611	Inst,-Computer Science-Seibert	53,350.00	0.00	13,337.49	40,012.51	53,350.00	-0.00	100%
12-1211-5-5200-622	Math/Computer Science-Babb	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-5-5910-000	Social Security	4,200.00	0.00	0.00	2,646.61	2,646.61	1,553.39	63%
12-1211-5-5950-000	Fringe Benefits	6,745.10	0.00	0.00	3,483.70	3,483.70	3,261.40	52%
12-1211-5-5951-000	Fringe Benefits-403(b) Match	600.00	0.00	0.00	102.03	102.03	497.97	17%
12-1211-6-6040-000	Vehicle Mileage	250.00	0.00	0.00	0.00	0.00	250.00	0%

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12-1211-6-6110-000	Postage	5.00	0.00	0.00	0.00	0.00	5.00	0%
12-1211-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-6-6430-000	Copier Lease/Rental	100.00	0.00	0.00	0.19	0.19	99.81	0%
12-1211-6-6820-000	Dues/Memberships	595.00	0.00	0.00	0.00	0.00	595.00	0%
12-1211-7-7000-000	Instructional Supplies	90.00	0.00	0.00	0.00	0.00	90.00	0%
12-1211-7-7010-000	Office Supplies	145.00	0.00	0.00	3.26	3.26	141.74	2%
12-1211-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
12-1211-8-8510-000	Software	600.00	0.00	0.00	59.00	59.00	541.00	10%
	Computer Total	66,680.10	0.00	13,337.49	46,307.30	59,644.79	7,035.31	89%
12-1215-5-5150-000	Support Salary-New Position	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5150-302	Assist Dir Nursning/Cha-Mallett	72,437.00	0.00	12,072.82	60,364.18	72,437.00	0.00	100%
12-1215-5-5150-468	Support Salary-(Vacant)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-632	Faculty Salary-	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-633	Assoc Professor-Lawrence	53,850.00	0.00	13,462.50	40,387.50	53,850.00	0.00	100%
12-1215-5-5200-634	Professor-Mitchell	58,600.00	0.00	14,649.99	43,950.01	58,600.00	-0.00	100%
12-1215-5-5200-635	Instructor-Kepley	54,350.00	0.00	13,587.51	40,762.49	54,350.00	0.00	100%
12-1215-5-5200-636	Nursing-Roush	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-637	Nursing-Crays	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-640	Nursing-Carpenter	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-653	Professor-Nursing-Varner	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-654	Nursing-	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-665	Professor - Carpenter	66,350.00	0.00	16,587.51	49,762.49	66,350.00	0.00	100%
12-1215-5-5200-670	Nursing-Kessler	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5200-674	Faculty Salary-Chanute	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5210-000	Faculty Salary (PT)	47,000.00	0.00	3,186.40	28,103.22	31,289.62	15,710.38	67%
12-1215-5-5220-000	Faculty Salary (Overload)	8,000.00	0.00	0.00	4,628.75	4,628.75	3,371.25	58%
12-1215-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5300-539	Admin Assist Nursing-Hamm	34,011.00	0.00	5,886.00	27,247.36	33,133.36	877.64	97%

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12-1215-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-5-5910-000	Social Security	31,740.00	0.00	0.00	22,039.65	22,039.65	9,700.35	69%
12-1215-5-5950-000	Fringe Benefits	37,031.30	0.00	0.00	26,433.52	26,433.52	10,597.78	71%
12-1215-5-5951-000	Fringe Benefits-403(b) Match	1,500.00	0.00	0.00	1,300.00	1,300.00	200.00	87%
12-1215-6-6010-000	Travel	1,700.00	0.00	0.00	380.52	380.52	1,319.48	22%
12-1215-6-6040-000	Vehicle Mileage	2,500.00	0.00	0.00	1,796.37	1,796.37	703.63	72%
12-1215-6-6110-000	Postage	100.00	0.00	0.00	24.20	24.20	75.80	24%
12-1215-6-6120-000	Printing	55.00	0.00	0.00	17.90	17.90	37.10	33%
12-1215-6-6130-000	Advertising	1,250.00	0.00	0.00	1,250.00	1,250.00	0.00	100%
12-1215-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6410-000	Lease/Rental	463.81	34.29	0.00	498.10	498.10	-34.29	107%
12-1215-6-6430-000	Copier Lease/Rental	2,500.00	0.00	0.00	1,261.84	1,261.84	1,238.16	50%
12-1215-6-6480-000	Equipment Repair	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
12-1215-6-6630-000	Consultants	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6650-000	Contract Services	3,934.00	0.00	0.00	3,402.50	3,402.50	531.50	86%
12-1215-6-6690-000	Contract Services-Testing	26,558.40	0.00	0.00	990.00	990.00	25,568.40	4%
12-1215-6-6800-000	Federal/State Mandates	0.00	0.00	0.00	0.00	0.00	0.00	
12-1215-6-6820-000	Dues/Memberships	14,092.00	0.00	250.00	13,725.20	13,975.20	116.80	99%
12-1215-7-7000-000	Instructional Supplies	18,472.72	0.00	0.00	5,715.30	5,715.30	12,757.42	31%
12-1215-7-7010-000	Office Supplies	1,207.00	0.00	111.69	523.22	634.91	572.09	53%
12-1215-7-7040-000	Books	48.45	0.00	0.00	48.45	48.45	0.00	100%
12-1215-7-7070-000	Food	485.00	416.00	0.00	504.25	504.25	-19.25	104%
12-1215-7-7180-000	Graduation Expense	270.00	0.00	0.00	0.00	0.00	270.00	0%
12-1215-8-8500-000	Equipment	7,100.00	0.00	0.00	2,323.27	2,323.27	4,776.73	33%
12-1215-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Nursing-Chanute Total	547,105.68	450.29	79,794.42	377,440.29	457,234.71	89,870.97	84%
12-1216-5-5150-000	Support Salary-New Position	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5150-313	Director Nursing-Covault	98,160.00	0.00	16,360.00	81,800.00	98,160.00	0.00	100%
12-1216-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5200-628	Instructor - S Mitchell	51,600.00	0.00	12,900.00	38,700.00	51,600.00	0.00	100%

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May 2023

ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1216-5-5200-629	Asst Professor-Light	59,850.00	0.00	0.00	39,262.50	39,262.50	20,587.50	66%
12-1216-5-5200-630	Prof. - Nursing Lab Coordinator-	56,350.00	0.00	12,239.49	30,037.03	42,276.52	14,073.48	75%
12-1216-5-5200-631	Professor-K Snyder	65,211.00	0.00	16,347.27	49,041.73	65,389.00	-178.00	100%
12-1216-5-5200-632	Nursing Asst Prof- Blaufuss	51,600.00	0.00	12,900.00	38,700.00	51,600.00	0.00	100%
12-1216-5-5200-638	Professor-VanHemert	60,850.00	0.00	15,212.49	45,637.51	60,850.00	-0.00	100%
12-1216-5-5200-652	Nursing-Zolll	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5200-655	Asst Prof- Joslyn	64,850.00	0.00	13,027.14	34,739.04	47,766.18	17,083.82	74%
12-1216-5-5200-664	Asst Prof-Sim Clin-Ott-Grafentin-Beedle	59,350.00	0.00	14,837.49	44,512.51	59,350.00	-0.00	100%
12-1216-5-5200-665	Faculty Salary-	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5210-000	Faculty Salary (PT)	136,300.00	0.00	24,538.72	77,008.66	101,547.38	34,752.62	75%
12-1216-5-5220-000	Faculty Salary (Overload)	35,500.00	0.00	2,343.12	23,445.63	25,788.75	9,711.25	73%
12-1216-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5300-503	Admin Assist Nursing-Milliken	30,493.00	0.00	5,277.60	24,162.40	29,440.00	1,053.00	97%
12-1216-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5910-000	Social Security	48,500.00	0.00	0.00	39,640.45	39,640.45	8,859.55	82%
12-1216-5-5910-503	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-5-5950-000	Fringe Benefits	64,159.94	0.00	0.00	40,832.29	40,832.29	23,327.65	64%
12-1216-5-5951-000	Fringe Benefits-403(b) Match	1,800.00	0.00	0.00	1,400.00	1,400.00	400.00	78%
12-1216-6-6010-000	Travel	1,700.00	0.00	0.00	1,308.37	1,308.37	391.63	77%
12-1216-6-6040-000	Vehicle Mileage	1,200.00	0.00	0.00	326.01	326.01	873.99	27%
12-1216-6-6110-000	Postage	225.00	0.00	0.00	61.08	61.08	163.92	27%
12-1216-6-6120-000	Printing	110.00	0.00	0.00	63.00	63.00	47.00	57%
12-1216-6-6130-000	Advertising	1,250.00	0.00	0.00	1,250.00	1,250.00	0.00	100%
12-1216-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
12-1216-6-6320-000	Telephone	45.00	0.00	0.00	0.00	0.00	45.00	0%
12-1216-6-6430-000	Copier Lease/Rental	3,500.00	0.00	0.00	955.44	955.44	2,544.56	27%
12-1216-6-6480-000	Equipment Repair	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
12-1216-6-6650-000	Contract Services	270.00	0.00	0.00	90.00	90.00	180.00	33%
12-1216-6-6690-000	Contract Services-Testing	96,775.00	0.00	0.00	40,740.00	40,740.00	56,035.00	42%
12-1216-7-7000-000	Instructional Supplies	38,420.24	5,973.84	2,388.45	19,845.80	22,234.25	16,185.99	58%
12-1216-7-7010-000	Office Supplies	952.00	0.00	0.00	159.22	159.22	792.78	17%
12-1216-7-7040-000	Books	48.88	0.00	0.00	48.45	48.45	0.43	99%

Neosho Community College

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1216-7-7070-000	Food	851.50	0.00	0.00	851.50	851.50	0.00	100%
12-1216-7-7190-000	Other	540.00	0.00	0.00	540.00	540.00	0.00	100%
12-1216-8-8500-000	Equipment	5,250.00	0.00	0.00	4,600.54	4,600.54	649.46	88%
12-1216-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Nursing-Ottawa Total	1,037,211.56	5,973.84	148,371.77	679,759.16	828,130.93	209,080.63	80%
12-1217-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-6-6240-000	Insurance Claims	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-6-6690-000	Contract Services-Testing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-6-6690-001	Do Not Use	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-7-7040-000	Books	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
12-1217-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Nursing-Independence Total	0.00	0.00	0.00	0.00	0.00	0.00	
12-1218-5-5150-000	Support Salary	2,000.00	0.00	287.50	0.00	287.50	1,712.50	14%
12-1218-5-5150-412	Asst Dir HIT-Cosby	37,000.00	0.00	6,500.00	32,000.00	38,500.00	-1,500.00	104%
12-1218-5-5210-000	Faculty Salary (PT)	20,000.00	0.00	161.72	13,398.04	13,559.76	6,440.24	68%
12-1218-5-5910-000	Social Security	3,120.00	0.00	0.00	3,685.29	3,685.29	-565.29	118%
12-1218-5-5950-000	Fringe Benefits	6,010.66	0.00	0.00	9,627.92	9,627.92	-3,617.26	160%
12-1218-5-5951-000	Fringe Benefits-403(b) Match	300.00	0.00	0.00	50.00	50.00	250.00	17%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1219-6-6800-000	Federal/State Mandates	4,000.00	4,000.00	0.00	4,000.00	4,000.00	0.00	100%
12-1219-6-6820-000	Dues/Memberships	344.00	0.00	0.00	135.00	135.00	209.00	39%
12-1219-7-7000-000	Instructional Supplies	7,596.00	0.00	699.45	5,893.31	6,592.76	1,003.24	87%
12-1219-7-7010-000	Office Supplies	150.00	0.00	27.98	9.89	37.87	112.13	25%
12-1219-7-7040-000	Books	635.00	0.00	0.00	631.40	631.40	3.60	99%
12-1219-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
12-1219-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Health Information Technology Total	115,885.66	4,000.00	14,522.07	88,762.12	103,284.19	12,601.47	89%
12-1220-5-5150-000	Coordinator (PT)	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0%
12-1220-5-5150-331	OTA Asst Field Coord-Steinbach	76,000.00	0.00	12,666.68	63,333.32	76,000.00	0.00	100%
12-1220-5-5150-438	Director OTA-Carman	84,084.00	0.00	14,014.00	70,070.00	84,084.00	0.00	100%
12-1220-5-5200-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
12-1220-5-5210-000	Faculty Salary (PT)	18,408.00	0.00	3,451.50	9,760.96	13,212.46	5,195.54	72%
12-1220-5-5300-575	AA OTA-Henry	15,513.00	0.00	2,685.60	12,963.57	15,649.17	-136.17	101%
12-1220-5-5310-582	OTA Faculty Salary (PT/Board)-Blaine	18,408.00	0.00	0.00	15,307.38	15,307.38	3,100.62	83%
12-1220-5-5910-000	Social Security	11,413.00	0.00	0.00	12,529.32	12,529.32	-1,116.32	110%
12-1220-5-5950-000	Fringe Benefits	21,218.70	0.00	0.00	15,247.28	15,247.28	5,971.42	72%
12-1220-5-5951-000	Fringe Benefits-403(b) Match	800.00	0.00	0.00	700.00	700.00	100.00	88%
12-1220-6-6010-000	Travel	1,800.00	0.00	0.00	1,835.90	1,835.90	-35.90	102%
12-1220-6-6040-000	Vehicle Mileage	3,400.00	0.00	0.00	412.14	412.14	2,987.86	12%
12-1220-6-6110-000	Postage	150.00	0.00	0.00	9.09	9.09	140.91	6%
12-1220-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1220-6-6260-000	Conference	2,175.00	195.59	650.00	2,295.59	1,645.59	529.41	76%
12-1220-6-6320-000	Telephone	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1220-6-6430-000	Copier Lease/Rental	1,000.00	0.00	0.00	390.06	390.06	609.94	39%
12-1220-6-6800-000	Accreditation Expenses	4,930.00	0.00	0.00	4,750.00	4,750.00	180.00	96%
12-1220-6-6820-000	Dues/Memberships	1,475.00	0.00	0.00	1,350.00	1,350.00	125.00	92%
12-1220-6-6860-000	Training/Education	8,000.00	0.00	240.00	1,055.00	1,295.00	6,705.00	16%
12-1220-7-7000-000	Instructional Supplies	7,745.00	23.41	1,253.19	6,476.57	5,223.38	2,521.62	67%
12-1220-7-7070-000	Food	400.00	0.00	784.49	150.14	934.63	-534.63	234%
	Occupational Therapy Assistant Total	281,969.70	219.00	31,939.08	218,636.32	250,575.40	31,394.30	89%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1225-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
12-1225-7-7000-000	Instructional Supplies	7,900.00	0.00	240.00	1,805.58	2,045.58	5,854.42	26%
12-1225-7-7010-000	Office Supplies	75.00	0.00	0.00	0.00	0.00	75.00	0%
12-1225-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Court Reporting Total	55,029.66	0.00	6,421.82	37,218.13	43,639.95	11,389.71	79%
12-1235-5-5200-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
12-1235-5-5200-677	Faculty - Donaldson	8,617.00	0.00	2,154.24	6,462.76	8,617.00	0.00	100%
12-1235-5-5910-000	Social Security	1,300.00	0.00	0.00	1,819.74	1,819.74	-519.74	140%
12-1235-5-5950-000	Fringe	2,250.00	0.00	0.00	3,189.11	3,189.11	-939.11	142%
12-1235-5-5951-000	Fringe Benefits-403(b) Match	150.00	0.00	0.00	162.50	162.50	-12.50	108%
	Industrial Maintenance Technology Total	12,317.00	0.00	2,154.24	11,634.11	13,788.35	-1,471.35	112%
12-1239-5-5150-421	Coordinator -Knight	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-5-5150-436	Energy Prog Coordinator(1/2)-Knight	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-5-5210-000	Faculty Salary (PT)	4,500.00	0.00	0.00	1,320.00	1,320.00	3,180.00	29%
12-1239-5-5910-000	Social Security	600.00	0.00	0.00	188.96	188.96	411.04	31%
12-1239-6-6010-000	Travel	475.59	0.00	0.00	475.59	475.59	0.00	100%
12-1239-6-6040-000	Vehicle Mileage	300.00	0.00	0.00	23.92	23.92	276.08	8%
12-1239-6-6110-000	Postage	39.90	0.00	0.00	39.90	39.90	0.00	100%
12-1239-6-6310-000	Utilities-Electric	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-6-6311-000	Utilities-Water	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-6-6312-000	Utilities-Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-6-6313-000	Utilities-Gas	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-6-6314-000	Utilities-Trash Pickup	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-6-6430-000	Copier Lease/Rental	25.20	0.00	0.00	25.20	25.20	0.00	100%
12-1239-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
12-1239-7-7000-000	Instructional Supplies	6,424.62	63.00	0.00	2,042.57	2,042.57	4,382.05	32%
12-1239-7-7010-000	Office Supplies	120.00	0.00	0.00	0.00	0.00	120.00	0%
12-1239-7-7080-000	Apparel	80.00	0.00	0.00	0.00	0.00	80.00	0%
12-1239-8-8500-000	Equipment	2,025.82	0.00	0.00	0.00	0.00	2,025.82	0%
	Electrician Total	14,591.13	63.00	0.00	4,116.14	4,116.14	10,474.99	28%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1240-5-5150-421	Coordinator Construction(9 mo)-Moore	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-5-5200-612	Instructor-Construction-Forrest	41,600.00	0.00	10,400.01	31,199.99	41,600.00	0.00	100%
12-1240-5-5200-673	Instructor Carpentry Lawrence-	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-5-5210-000	Faculty Salary (PT)	2,270.00	0.00	0.00	0.00	0.00	2,270.00	0%
12-1240-5-5220-000	Faculty Salary (Overload)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-5-5910-000	Social Security	7,440.00	0.00	0.00	2,947.92	2,947.92	4,492.08	40%
12-1240-5-5950-000	Fringe Benefits	9,564.66	0.00	0.00	272.40	272.40	9,292.26	3%
12-1240-6-6010-000	Travel	861.68	0.00	0.00	861.68	861.68	0.00	100%
12-1240-6-6040-000	Vehicle Mileage	719.88	0.00	0.00	230.88	230.88	489.00	32%
12-1240-6-6110-000	Postage	20.00	0.00	0.00	16.87	16.87	3.13	84%
12-1240-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6310-000	Utilities-Electric	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6311-000	Utilities-Water	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6312-000	Utilities-Sewer	1,470.00	0.00	0.00	0.00	0.00	1,470.00	0%
12-1240-6-6313-000	Utilities-Gas	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6314-000	Utilities-Trash Pickup	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-6-6410-000	Lease/Rental	203.81	0.00	0.00	0.00	0.00	203.81	0%
12-1240-6-6430-000	Copier Lease/Rental	369.63	0.00	0.00	0.00	0.00	369.63	0%
12-1240-6-6480-000	Equipment Repair	500.00	0.00	0.00	0.00	0.00	500.00	0%
12-1240-6-6650-000	Contract Services	3,000.00	0.00	0.00	1,500.00	1,500.00	1,500.00	50%
12-1240-7-7000-000	Instructional Supplies	3,700.00	28.33	0.00	5,769.68	5,769.68	-2,069.68	156%
12-1240-7-7010-000	Office Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1240-7-7080-000	Apparel	300.00	0.00	0.00	150.40	150.40	149.60	50%
12-1240-7-7190-000	Construction Project	0.00	0.00	0.00	0.00	0.00	0.00	
12-1240-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Construction Total	72,119.66	28.33	10,400.01	42,949.82	53,349.83	18,769.83	74%
12-1241-5-5200-648	Instructor - Welding LaHarpe-Crellin	44,350.00	0.00	11,087.49	33,262.51	44,350.00	-0.00	100%
12-1241-5-5200-666	Instructor-Welding Garnett-Hughes	49,850.00	0.00	12,462.51	37,387.49	49,850.00	0.00	100%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1241-5-5200-672	Asst Professor-Welding-Sprague	46,850.00	0.00	11,712.51	35,137.49	46,850.00	0.00	100%
12-1241-5-5200-675	Instructor-Welding-Chanute-Curl	44,350.00	0.00	11,087.50	33,262.50	44,350.00	-0.00	100%
12-1241-5-5210-000	Faculty Salary (PT)	30,000.00	0.00	4,192.78	20,920.86	25,113.64	4,886.36	84%
12-1241-5-5220-000	Faculty Salary (Overload)	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0%
12-1241-5-5910-000	Social Security	13,455.97	0.00	0.00	14,684.32	14,684.32	-1,228.35	109%
12-1241-5-5950-000	Fringe Benefits	27,258.64	0.00	0.00	20,741.14	20,741.14	6,517.50	76%
12-1241-5-5951-000	Fringe Benefits-403(b) Match	300.00	0.00	0.00	425.00	425.00	-125.00	142%
12-1241-6-6010-000	Travel	2,455.55	0.00	0.00	58.50	58.50	2,397.05	2%
12-1241-6-6020-000	Team/Student Travel	700.00	0.00	0.00	0.00	0.00	700.00	0%
12-1241-6-6040-000	Vehicle Mileage	800.00	0.00	0.00	384.74	384.74	415.26	48%
12-1241-6-6110-000	Postage	50.00	0.00	0.00	49.62	49.62	0.38	99%
12-1241-6-6120-000	Printing	75.00	0.00	0.00	0.00	0.00	75.00	0%
12-1241-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-6-6310-000	Utilities-Electric Garnett	7,600.00	0.00	0.00	7,590.84	7,590.84	9.16	100%
12-1241-6-6311-000	Utilities-Water-Garnett	4,000.00	0.00	0.00	3,999.90	3,999.90	0.10	100%
12-1241-6-6312-000	Utilities-Sewer-Garnett	1,055.30	0.00	0.00	1,055.30	1,055.30	0.00	100%
12-1241-6-6313-000	Utilities-Gas-Garnett	4,974.70	0.00	0.00	1,789.97	1,789.97	3,184.73	36%
12-1241-6-6314-000	Utilities-Trash Pickup-Garnett	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-6-6320-000	Telephone-	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-6-6410-000	Lease/Rental	900.00	0.00	0.00	0.00	0.00	900.00	0%
12-1241-6-6430-000	Copier Lease/Rental	500.00	0.00	0.00	476.16	476.16	23.84	95%
12-1241-6-6480-000	Equipment Repair	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-7-7000-000	Instructional Supplies	65,684.45	1,332.97	12,143.87	52,752.16	64,896.03	788.42	99%
12-1241-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
12-1241-7-7070-000	Food	250.00	0.00	84.68	159.42	244.10	5.90	98%
12-1241-7-7080-000	Apparel	750.00	0.00	0.00	104.34	104.34	645.66	14%
12-1241-7-7190-000	Other	1,500.00	0.00	0.00	1,500.00	1,500.00	0.00	100%
12-1241-8-8500-000	Equipment	1,649.00	0.00	0.00	1,349.20	1,349.20	299.80	82%
	Welding Total	352,358.61	1,332.97	62,771.34	267,091.46	329,862.80	22,495.81	94%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1242-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
12-1242-5-5200-676	Faculty - Donaldson	8,617.00	0.00	2,154.24	6,462.76	8,617.00	0.00	100%
12-1242-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1242-5-5300-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
12-1242-5-5910-000	Social Security	1,300.00	0.00	0.00	432.74	432.74	867.26	33%
12-1242-5-5951-000	Fringe Benefits-403(b) Match	150.00	0.00	0.00	37.50	37.50	112.50	25%
12-1242-6-6040-000	Vehicle Mileage	200.00	0.00	0.00	40.17	40.17	159.83	20%
12-1242-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
12-1242-6-6220-000	Insurance-Liability	0.00	0.00	0.00	0.00	0.00	0.00	
12-1242-6-6430-000	Copier Lease/Rental	100.00	0.00	0.00	59.58	59.58	40.42	60%
12-1242-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
12-1242-7-7000-000	Instructional Supplies	4,500.00	0.00	0.00	241.40	241.40	4,258.60	5%
12-1242-7-7010-000	Office Supplies	150.00	0.00	0.00	179.00	179.00	-29.00	119%
12-1242-7-7070-000	Food	200.00	0.00	0.00	0.00	0.00	200.00	0%
12-1242-8-8500-000	Equipment	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0%
	Aerostructures Technology Total	17,717.00	0.00	2,154.24	7,453.15	9,607.39	8,109.61	54%
12-1243-5-5200-668	Assoc Professor-HVAC-Myers	49,100.00	0.00	12,275.01	36,824.99	49,100.00	0.00	100%
12-1243-5-5200-671	Instructor-HVAC-Swafford	41,350.00	0.00	10,337.49	31,012.51	41,350.00	-0.00	100%
12-1243-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
12-1243-5-5910-000	Social Security	3,588.69	0.00	0.00	5,969.51	5,969.51	-2,380.82	166%
12-1243-5-5950-000	Fringe Benefits	9,434.66	0.00	0.00	11,372.26	11,372.26	-1,937.60	121%
12-1243-5-5951-000	Fringe Benefits-403(b) Match	250.00	0.00	0.00	225.00	225.00	25.00	90%
12-1243-6-6040-000	Vehicle Mileage	800.00	0.00	0.00	267.29	267.29	532.71	33%
12-1243-6-6110-000	Postage	30.00	0.00	0.00	0.00	0.00	30.00	0%
12-1243-6-6120-000	Printing	100.00	0.00	0.00	0.00	0.00	100.00	0%
12-1243-6-6320-000	Telephone	50.00	0.00	0.00	0.00	0.00	50.00	0%
12-1243-6-6430-000	Copier Lease/Rental	300.00	0.00	0.00	57.60	57.60	242.40	19%
12-1243-6-6480-000	Equipment Repair	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0%
12-1243-7-7000-000	Instructional Supplies	5,000.00	0.00	145.12	1,500.87	1,645.99	3,354.01	33%
12-1243-7-7070-000	Food	75.00	0.00	0.00	0.00	0.00	75.00	0%
12-1243-7-7080-000	Apparel	300.00	0.00	0.00	0.00	0.00	300.00	0%

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12-1243-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
12-1243-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	HVAC Total	111,878.35	0.00	22,757.62	87,230.03	109,987.65	1,890.70	98%
12-1244-5-5150-330	Paralegal Program Developer-Dugan	12,600.00	0.00	3,150.00	15,143.49	18,293.49	-5,693.49	145%
12-1244-5-5910-000	Social Security	1,350.00	0.00	0.00	1,129.99	1,129.99	220.01	84%
12-1244-5-5950-000	Fringe Benefits	2,900.00	0.00	0.00	2,364.63	2,364.63	535.37	82%
12-1244-6-6040-000	Vehicle Mileage	200.00	0.00	0.00	0.00	0.00	200.00	0%
12-1244-6-6430-000	Copier Lease/Rental	200.00	0.00	0.00	0.00	0.00	200.00	0%
12-1244-7-7000-000	Instructional Supplies	1,207.60	0.00	14.99	1,107.60	1,122.59	85.01	93%
12-1244-7-7010-000	Office Supplies	415.74	0.00	0.00	315.74	315.74	100.00	76%
12-1244-7-7070-000	Food	200.00	0.00	0.00	0.00	0.00	200.00	0%
12-1244-8-8500-000	Equipment	1,996.66	0.00	0.00	0.00	0.00	1,996.66	0%
	Paralegal Operations Total	21,070.00	0.00	3,164.99	20,061.45	23,226.44	-2,156.44	110%
12-1245-6-6010-000	Travel	600.00	0.00	0.00	553.67	553.67	46.33	92%
12-1245-6-6040-000	Vehicle Mileage	200.00	0.00	0.00	0.00	0.00	200.00	0%
12-1245-6-6110-000	Postage	100.00	0.00	0.00	31.14	31.14	68.86	31%
12-1245-6-6430-000	Copier Lease/Rental	200.00	0.00	0.00	0.00	0.00	200.00	0%
12-1245-7-7000-000	Instructional Supplies	8,000.00	0.00	4,699.90	3,045.86	7,745.76	254.24	97%
12-1245-7-7010-000	Office Supplies	4,900.00	0.00	0.00	1,273.66	1,273.66	3,626.34	26%
12-1245-7-7070-000	Food	200.00	0.00	0.00	70.94	70.94	129.06	35%
12-1245-7-7080-000	Apparel	300.00	0.00	0.00	0.00	0.00	300.00	0%
	Diagnostic Medical Sonography Operations Total	14,500.00	0.00	4,699.90	4,975.27	9,675.17	4,824.83	67%
12-1246-5-5150-000	Support Salary	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	
12-1246-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
12-1246-6-6010-000	Travel	500.00	0.00	0.00	23.40	23.40	476.60	5%
12-1246-6-6040-000	Vehicle Mileage	500.00	0.00	0.00	0.00	0.00	500.00	0%
12-1246-6-6110-000	Postage	403.84	0.00	0.00	403.84	403.84	0.00	100%
12-1246-6-6260-000	Conference	3,743.08	0.00	374.17	99.00	275.17	3,467.91	7%
12-1246-6-6430-000	Copier Lease/Rental	347.45	0.00	0.00	303.60	303.60	43.85	87%
12-1246-7-7010-000	Office Supplies	1,655.63	0.00	0.00	1,639.62	1,639.62	16.01	99%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
12-1246-7-7190-000	Other	20,250.00	1,126.20	3,588.18	15,157.70	18,745.88	1,504.12	93%
	Career Pathway Operations Total	27,400.00	1,126.20	3,962.35	16,429.16	20,391.51	7,008.49	74%
12-1247-6-6040-000	Vehicle Mileage	200.00	0.00	0.00	53.82	53.82	146.18	27%
12-1247-6-6430-000	Copier Lease/Rental	200.00	0.00	0.00	0.00	0.00	200.00	0%
12-1247-7-7000-000	Instructional Supplies	1,255.22	0.00	595.00	1,295.82	1,890.82	-635.60	151%
12-1247-7-7010-000	Office Supplies	5,244.78	0.00	0.00	0.00	0.00	5,244.78	0%
12-1247-7-7080-000	Apparel	150.00	0.00	0.00	134.30	134.30	15.70	90%
12-1247-8-8500-000	Equipment	4,800.00	0.00	0.00	0.00	0.00	4,800.00	0%
	IMT/Aero Operations Total	11,850.00	0.00	595.00	1,483.94	2,078.94	9,771.06	18%
12-1250-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5150-407	Ex Director Allied Health-Vail	64,480.00	0.00	10,746.68	53,733.32	64,480.00	-0.00	100%
12-1250-5-5150-422	Coordinator-Vail	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5200-667	Assoc Professor-Vespestad	45,100.00	0.00	11,274.99	33,825.01	45,100.00	-0.00	100%
12-1250-5-5200-669	Professor-Vail	47,600.00	0.00	10,400.01	31,199.99	41,600.00	6,000.00	87%
12-1250-5-5210-000	Faculty Salary (PT)	82,000.00	0.00	7,318.75	68,484.00	75,802.75	6,197.25	92%
12-1250-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5300-501	AA Health Occupations-Burk	15,794.00	0.00	2,734.20	12,515.80	15,250.00	544.00	97%
12-1250-5-5300-575	AA Health Occupations-Henry	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5910-000	Social Security	22,304.00	0.00	0.00	15,398.32	15,398.32	6,905.68	69%
12-1250-5-5910-501	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-5-5950-000	Fringe Benefits	24,671.98	0.00	0.00	15,102.83	15,102.83	9,569.15	61%
12-1250-5-5951-000	Fringe Benefits-403(b) Match	900.00	0.00	0.00	484.05	484.05	415.95	54%
12-1250-6-6010-000	Travel	6,000.00	0.00	1,201.01	3,757.90	4,958.91	1,041.09	83%
12-1250-6-6040-000	Vehicle Mileage	5,500.00	0.00	0.00	2,058.91	2,058.91	3,441.09	37%
12-1250-6-6110-000	Postage	200.00	0.00	0.00	88.19	88.19	111.81	44%
12-1250-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-6-6220-000	Insurance-Liability	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
12-1250-6-6410-000	Lease/Rental	5,250.00	0.00	0.00	0.00	0.00	5,250.00	0%
12-1250-6-6430-000	Copier Lease/Rental	3,000.00	0.00	0.00	1,234.36	1,234.36	1,765.64	41%
12-1250-6-6650-000	Contract Services	14,250.00	0.00	184.50	8,415.80	8,600.30	5,649.70	60%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
13-1315-6-6650-000	ABE Instructor - Hendryx	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-6-6650-001	Test Instructor ABE LCC - Barger	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-6-6660-000	Contract Services - Kimsey (ICC)	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-6-6720-000	Building & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-7-7000-000	Contract Services Admin Assist - Kimsey	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-7-7010-000	Office Supplies/Instructional Supplies	10,862.40	0.00	405.00	6,211.25	6,616.25	4,246.15	61%
13-1315-7-7030-000	Maintenance & Janitorial Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
13-1315-7-7190-000	C/O Partner Funds FY21-22	66,956.20	0.00	0.00	851.00	851.00	66,105.20	1%
13-1315-7-7250-000	Other Admin Expense Indirect Costs-Match	851.00	0.00	0.00	0.00	0.00	851.00	0%
13-1315-8-8500-000	Instructional Capital Outlay(Equip)Match	0.00	0.00	0.00	0.00	0.00	0.00	
	Local/Funds Total	271,212.20	0.00	34,931.42	131,240.63	166,172.05	105,040.15	61%
13-1320-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
13-1320-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
13-1320-5-5200-325	Instructor ABE-Christy	0.00	0.00	0.00	0.00	0.00	0.00	
13-1320-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
13-1320-5-5300-548	Admin Assist ABE -	0.00	0.00	0.00	0.00	0.00	0.00	
13-1320-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
13-1320-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
13-1320-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
13-1320-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
13-1320-6-6290-000	Professional Development	0.00	0.00	0.00	0.00	0.00	0.00	
13-1320-7-7070-000	Staff Meeting Expenses	0.00	0.00	0.00	0.00	0.00	0.00	
13-1320-8-8500-000	Administrative Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	
	Federal/Staff Development Total	0.00	0.00	0.00	0.00	0.00	0.00	
13-1325-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
13-1325-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
13-1325-7-7290-000	Stipend/Fees Class Scholarships	0.00	0.00	0.00	0.00	0.00	0.00	
	Adult Education FederalIncentive Funding Total	0.00	0.00	0.00	0.00	0.00	0.00	
13-1330-6-6690-000	Contract Services-Testing	0.00	0.00	0.00	298.50	298.50	-298.50	
	Testing/Student Fee Total	0.00	0.00	0.00	298.50	298.50	-298.50	

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
14-1420-5-5150-454	Coordinator Career & Tech Ed-Hunley	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
14-1420-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
Mid-America Manufacturing Techn (MAMTC) Total		0.00	0.00	0.00	0.00	0.00	0.00	
14-1430-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
14-1430-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
14-1430-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
14-1430-6-6290-000	Faculty/Staff Development	0.00	0.00	0.00	0.00	0.00	0.00	
14-1430-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
14-1430-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
Mid-America Manufacturing Tech (MAMTC) Total		0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-6-6410-000	Rent	0.00	0.00	0.00	0.00	0.00	0.00	
14-1440-6-6650-000	Contract Services	13,251.00	0.00	0.00	3,083.00	3,083.00	10,168.00	23%
14-1440-7-7000-000	Instructional Supplies	0.00	0.00	0.00	9,509.29	9,509.29	-9,509.29	
14-1440-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
Mid-America Manufacturing Tech (MAMTC) Total		13,251.00	0.00	0.00	12,592.29	12,592.29	658.71	95%
Adult Supplementary Education Fund Total		67,745.00	0.00	0.00	12,607.28	12,607.28	55,137.72	19%
16-9500-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5150-304	Dir Residential Life-Nothern	42,525.00	0.00	7,087.50	35,437.50	42,525.00	0.00	100%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
16-9500-5-5150-405	Asst Dir Res Life-Stiger	25,000.00	0.00	3,508.80	18,929.47	22,438.27	2,561.73	90%
16-9500-5-5150-469	Coord Res Life (PT)-Ashmore	16,500.00	0.00	1,650.00	14,952.29	16,602.29	-102.29	101%
16-9500-5-5160-000	DOL Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5500-000	Maintenance Salary	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5500-516	Custodian-Vargas	29,432.00	0.00	5,094.00	23,892.04	28,986.04	445.96	98%
16-9500-5-5520-000	Maintenance Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5900-000	Stipend	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5910-000	Social Security	7,854.33	0.00	0.00	7,304.34	7,304.34	549.99	93%
16-9500-5-5910-516	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-5-5950-000	Fringe Benefits	11,587.56	0.00	200.00	14,676.98	14,876.98	-3,289.42	128%
16-9500-5-5951-000	Fringe Benefits-403(b) Match	300.00	0.00	0.00	250.00	250.00	50.00	83%
16-9500-5-5980-000	Stipend	0.00	0.00	0.00	0.00	0.00	0.00	
16-9500-6-6000-000	Entertainment	15,000.00	0.00	1,061.88	8,632.94	9,694.82	5,305.18	65%
16-9500-6-6010-000	Travel	1,400.00	0.00	0.00	0.00	0.00	1,400.00	0%
16-9500-6-6040-000	Vehicle Mileage	1,400.00	0.00	0.00	255.45	255.45	1,144.55	18%
16-9500-6-6110-000	Postage	200.00	0.00	0.00	174.87	174.87	25.13	87%
16-9500-6-6210-000	Insurance-Building	22,000.00	0.00	0.00	19,025.51	19,025.51	2,974.49	86%
16-9500-6-6260-000	Conference	1,800.00	0.00	0.00	0.00	0.00	1,800.00	0%
16-9500-6-6310-000	Utilities-Electric	2,500.00	34.29	0.00	2,371.45	2,371.45	128.55	95%
16-9500-6-6311-000	Utilities-Water	300.00	0.00	0.00	207.36	207.36	92.64	69%
16-9500-6-6312-000	Utilities-Sewer	1,000.00	34.29	0.00	793.77	793.77	206.23	79%
16-9500-6-6313-000	Utilities-Gas	900.00	0.00	0.00	681.71	681.71	218.29	76%
16-9500-6-6314-000	Utilities-Trash Pickup	13,500.00	0.00	0.00	13,131.69	13,131.69	368.31	97%
16-9500-6-6315-000	Fire Protection	160.00	0.00	0.00	81.25	81.25	78.75	51%
16-9500-6-6320-000	Telephone	1,600.00	0.00	0.00	992.27	992.27	607.73	62%
16-9500-6-6410-000	Lease/Rental	23,400.00	0.00	1,682.00	15,138.05	16,820.05	6,579.95	72%
16-9500-6-6411-000	Lease Payment	522,231.00	0.00	0.00	58,604.26	58,604.26	463,626.74	11%
16-9500-6-6430-000	Copier Lease/Rental	700.00	0.00	0.00	602.32	602.32	97.68	86%
16-9500-6-6650-000	Contract Services	19,200.00	0.00	0.00	6,234.64	6,234.64	12,965.36	32%
16-9500-6-6651-000	Training	4,000.00	0.00	0.00	1,384.97	1,384.97	2,615.03	35%
16-9500-6-6652-000	Background Checks	9,610.00	0.00	0.00	5,049.00	5,049.00	4,561.00	53%

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17-9300-5-5310-577	Bookstore Clerk (PT) 12 Mo-Pizarro	32,930.00	0.00	4,950.00	22,860.83	27,810.83	5,119.17	84%
17-9300-5-5320-000	Clerical Salary (OT)	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-5-5900-000	Stipend	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-5-5910-000	Social Security	5,500.00	0.00	0.00	3,925.84	3,925.84	1,574.16	71%
17-9300-5-5950-000	Fringe Benefits	9,564.66	0.00	0.00	12,728.28	12,728.28	-3,163.62	133%
17-9300-5-5951-000	Fringe Benefits-403(b) Match	300.00	0.00	0.00	200.00	200.00	100.00	67%
17-9300-6-6010-000	Travel	600.00	0.00	0.00	144.50	144.50	455.50	24%
17-9300-6-6040-000	Vehicle Mileage	600.00	0.00	0.00	117.00	117.00	483.00	20%
17-9300-6-6110-000	Postage	2,278.10	0.00	0.00	893.00	893.00	1,385.10	39%
17-9300-6-6130-000	Advertising	150.00	0.00	0.00	0.00	0.00	150.00	0%
17-9300-6-6131-000	Advertising-Promos	1,019.48	0.00	0.00	152.00	152.00	867.48	15%
17-9300-6-6260-000	Conference	1,180.00	0.00	0.00	0.00	0.00	1,180.00	0%
17-9300-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-6-6410-000	Lease/Rental	3,013.52	0.00	0.00	2,210.61	2,210.61	802.91	73%
17-9300-6-6430-000	Copier Lease/Rental	1,500.00	0.00	0.00	1,236.31	1,236.31	263.69	82%
17-9300-6-6650-000	Contract Services	10,296.90	0.00	0.00	10,296.90	10,296.90	0.00	100%
17-9300-6-6820-000	Dues/Memberships	500.00	0.00	0.00	100.00	100.00	400.00	20%
17-9300-7-7010-000	Office Supplies	462.00	0.00	0.00	222.70	222.70	239.30	48%
17-9300-7-7190-000	Other	13,000.00	0.00	0.00	9,395.49	9,395.49	3,604.51	72%
17-9300-7-7191-000	Other-book donations	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-7-7410-000	Cost of Goods Sold-Books	512,000.00	24,970.96	5.30	402,555.31	402,560.61	109,439.39	79%
17-9300-7-7410-001	Cost of Goods Sold-Books BK Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-7-7410-002	Cost of Goods Sold-Books BR Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-7-7420-000	Cost of Goods Sold-Apparel	42,000.00	0.00	0.00	27,745.68	27,745.68	14,254.32	66%
17-9300-7-7430-000	Cost of Goods Sold-Miscellaneous	15,000.00	393.37	18.48	12,987.41	13,005.89	1,994.11	87%
17-9300-7-7440-000	Sales Tax	44,800.00	636.80	0.00	31,010.92	31,010.92	13,789.08	69%
17-9300-7-7450-000	Book Buy Back	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-8-8250-000	Facility Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
17-9300-8-8500-000	Equipment	1,600.00	0.00	5,329.00	398.67	5,727.67	-4,127.67	358%

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32-3150-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
	Mid America Manufacturing Tech (MAMTC) Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-5-5150-329	RSVP Director-Allen	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-5-5150-434	Coordinator-RSVP Volunteer PT-Baker	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-5-5150-435	Coordinator-RSVP Volunteer PT-Arndt	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-6-6120-000	Printing	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-6-6220-000	Insurance-Liability	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-6-6410-000	Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-6-6820-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-7-7000-000	Volunteer Banquet Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3200-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	RSVP Grant Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3201-5-5150-329	RSVP Director-Haggard	36,468.00	0.00	6,473.50	32,367.50	38,841.00	-2,373.00	107%
32-3201-5-5910-000	Social Security	2,789.00	0.00	0.00	2,430.47	2,430.47	358.53	87%
32-3201-5-5920-000	Worker's Compensation	189.00	0.00	0.00	189.00	189.00	0.00	100%
32-3201-5-5930-000	Unemployment	36.00	0.00	0.00	36.00	36.00	0.00	100%
32-3201-5-5950-000	Fringe Benefits	5,928.00	0.00	0.00	4,931.14	4,931.14	996.86	83%
32-3201-5-5951-000	Fringe Benefits-403(b) Match	300.00	0.00	0.00	250.00	250.00	50.00	83%
32-3201-6-6010-000	Travel	2,792.00	0.00	0.00	2,628.78	2,628.78	163.22	94%
32-3201-6-6040-000	Vehicle Mileage	1,344.00	0.00	0.00	959.68	959.68	384.32	71%

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32-3221-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Student Support Year 1 Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-5-5150-314	Director SSS-Luebbering	0.00	0.00	0.00	25,904.01	25,904.01	-25,904.01	
32-3222-5-5150-418	Specialist English SSS-1	0.00	0.00	0.00	5,633.30	5,633.30	-5,633.30	
32-3222-5-5150-419	Specialist Math SSS-	0.00	0.00	0.00	6,077.20	6,077.20	-6,077.20	
32-3222-5-5150-429	Transfer/Career Advisor SSS-	0.00	0.00	0.00	2,292.13	2,292.13	2,292.13	
32-3222-5-5300-532	AA SSS-Mitchell	0.00	0.00	0.00	4,010.50	4,010.50	-4,010.50	
32-3222-5-5400-000	Student Salary	0.00	0.00	0.00	740.00	740.00	-740.00	
32-3222-5-5800-000	KPERS After Retirement	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-5-5910-000	Social Security	0.00	0.00	0.00	2,996.86	2,996.86	-2,996.86	
32-3222-5-5950-000	Fringe Benefits	0.00	0.00	0.00	5,008.58	5,008.58	-5,008.58	
32-3222-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	75.00	75.00	-75.00	
32-3222-6-6010-000	Travel	0.00	0.00	0.00	1,155.00	1,155.00	-1,155.00	
32-3222-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-6-6320-000	Telephone	0.00	0.00	0.00	39.57	39.57	-39.57	
32-3222-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-7-7000-000	Instructional Supplies	0.00	0.00	0.00	1,358.50	1,358.50	-1,358.50	
32-3222-7-7010-000	Office Supplies	0.00	0.00	0.00	1.35	1.35	-1.35	
32-3222-7-7190-000	Other	0.00	0.00	0.00	612.03	612.03	-612.03	
32-3222-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-7-7380-001	Activity-Grant Aid	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
32-3222-8-8510-000	Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Student Support Year 2 Total	0.00	0.00	0.00	51,319.77	51,319.77	-51,319.77	
32-3223-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
32-3223-5-5150-314	Director-Student Support Services-Luebbe	39,793.51	0.00	7,066.66	25,660.19	32,726.85	7,066.66	82%
32-3223-5-5150-418	Specialist English SSS-Linhardt	35,490.00	0.00	5,915.00	23,660.00	29,575.00	5,915.00	83%
32-3223-5-5150-419	Specialist Math-SSS-Bentley	22,123.17	0.00	0.00	7,706.52	7,706.52	14,416.65	35%

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32-3228-7-7380-000	Activity	0.00	0.00	0.00	0.00	0.00	0.00	
32-3228-7-7380-001	Activity	0.00	0.00	0.00	0.00	0.00	0.00	
32-3228-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Student Support 4 Year 1 Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-5-5150-314	Director Student Support Services-Cheney	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-5-5150-418	Specialist English SSS-Riebel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-5-5150-419	Specialist Math SSS-Shepard	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-5-5150-429	SSS Transfer/Career Advisor-Bures	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-5-5300-532	Admin Assist SSS-Burk	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-7-7380-000	Activity	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-7-7380-001	Activity	0.00	0.00	0.00	0.00	0.00	0.00	
32-3229-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Student Support Year Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3230-7-7190-000	Other	30,000.00	2,833.85	4,583.11	15,386.72	19,969.83	10,030.17	67%
	GEER Grant 2022 Total	30,000.00	2,833.85	4,583.11	15,386.72	19,969.83	10,030.17	67%
32-3240-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3240-5-5150-336	Dir Youth Activities Project-Nunn	52,038.00	0.00	13,309.50	44,365.00	57,674.50	-5,636.50	111%

Neosho Community College

May 2023

ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3276-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3276-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3276-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Innovative Technology Grant-Welding Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-5-5150-315	Director Talent Search-Wiltse	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-5-5150-402	Advisor Talent Search (11 mos)-Adams	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-5-5150-403	Advisor Talent Search (11 mos)-Rose	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-5-5300-533	AA-Talent Search-Thomas	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-7-7090-000	Supplies & Materials	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3420-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	Talent Search 4 Year 1 Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3421-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
32-3421-5-5150-315	Director Talent Search-Medley	50,440.00	0.00	0.00	25,463.80	25,463.80	24,976.20	50%
32-3421-5-5150-402	Advisor Talent Search (11 mos)-Stoldt	37,255.00	0.00	5,666.66	22,666.68	28,333.34	8,921.66	76%
32-3421-5-5150-403	Advisor Talent Search (11 mos)-	37,255.00	0.00	5,866.66	17,138.49	23,005.15	14,249.85	62%
32-3421-5-5300-533	AA Talent Search-Hess	37,255.00	0.00	5,040.00	19,040.00	24,080.00	13,175.00	65%
32-3421-5-5400-000	Student Salary	14,910.00	0.00	0.00	2,577.15	2,577.15	12,332.85	17%
32-3421-5-5910-000	Social Security	13,225.00	0.00	0.00	6,458.76	6,458.76	6,766.24	49%
32-3421-5-5950-000	Fringe Benefits	26,450.00	0.00	400.00	13,961.84	14,361.84	12,088.16	54%

Neosho Community College

May 2023

ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3424-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6020-000	Team/Student Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-7-7090-000	Supplies & Materials	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-7-7191-000	Other-STEM	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-7-7290-000	Stipend/Fees	0.00	0.00	0.00	0.00	0.00	0.00	
32-3424-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Talent Search 2 Year 4 Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3425-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3425-5-5150-315	Director TS - Medley	0.00	0.00	0.00	6,000.00	6,000.00	-6,000.00	
32-3425-5-5150-402	Academic Advisor TS (11 mo)- Wilson	0.00	0.00	0.00	1,854.32	1,854.32	-1,854.32	
32-3425-5-5150-403	Advisor TS (11 mo) - M Rose	0.00	0.00	0.00	12,578.09	12,578.09	-12,578.09	
32-3425-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3425-5-5300-533	AA TS-Thomas	0.00	0.00	0.00	3,666.00	3,666.00	-3,666.00	
32-3425-5-5400-000	Tutors Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3425-5-5910-000	Social Security	0.00	0.00	0.00	1,759.81	1,759.81	-1,759.81	
32-3425-5-5950-000	Fringe Benefits	0.00	0.00	0.00	2,856.54	2,856.54	-2,856.54	
32-3425-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	25.00	25.00	-25.00	
32-3425-6-6010-000	Staff/Travel	0.00	0.00	0.00	3,048.37	3,048.37	-3,048.37	
32-3425-6-6020-000	Team/Student Travel	0.00	0.00	0.00	3,150.33	3,150.33	-3,150.33	
32-3425-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	190.47	190.47	-190.47	
32-3425-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3425-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3425-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	196.53	196.53	-196.53	

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3571-5-5200-630	Nursing-Callahan	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-631	Nursing-Snyder	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-632	Faculty Salary-Rhodes	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-633	Nursing-Lawrence	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-634	Nursing-Mitchell	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-635	Faculty Salary-Shoemaker	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-637	Nursing-Davis	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-638	Nursing-VanHemert	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-652	Faculty Salary-Johnston	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-653	Nursing-Varner Lee	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-654	Faculty Salary-West	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-655	Faculty Salary-Bennett	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-664	Faculty Salary-Haque	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5200-665	Faculty Salary-Carpenter	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5220-000	Faculty Salary (Overload)	3,000.00	0.00	0.00	1,800.00	1,800.00	1,200.00	60%
32-3571-5-5900-000	Stipend	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-6-6260-000	Conference	11,460.00	0.00	0.00	5,734.42	5,734.42	5,725.58	50%
32-3571-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-7-7000-000	Instructional Supplies	46,820.00	0.00	0.00	44,840.34	44,840.34	1,979.66	96%
32-3571-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-7-7070-000	Food	0.00	0.00	0.00	0.00	0.00	0.00	
32-3571-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
KBOR Nursing Initiative Grant (NIG) Total		61,280.00	0.00	0.00	52,374.76	52,374.76	8,905.24	85%

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3572-5-5200-000	Faculty Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-5-5220-000	Faculty Salary (Overload)	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-6-6130-000	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-6-6260-000	Conference	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3572-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
Nursing Initiative Grant Faculty & Suppl Total		0.00	0.00	0.00	0.00	0.00	0.00	
32-3721-5-5150-000	cus_old_account	0.00	0.00	0.00	0.00	0.00	0.00	
32-3721-5-5150-317	Director-Upward Bound-Vaughn	41,278.00	0.00	6,879.66	27,518.68	34,398.34	6,879.66	83%
32-3721-5-5150-423	Acedemic Coordinator Upward Bound-Carr	35,547.00	0.00	5,866.66	26,483.67	32,350.33	3,196.67	91%
32-3721-5-5210-000	Faculty Salary (PT)	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0%
32-3721-5-5300-534	AA Upward Bound-Harris	29,729.60	0.00	5,148.00	14,056.80	19,204.80	10,524.80	65%
32-3721-5-5400-000	Student Salary	8,000.00	0.00	0.00	2,622.75	2,622.75	5,377.25	33%
32-3721-5-5910-000	Social Security	10,000.00	0.00	0.00	5,354.57	5,354.57	4,645.43	54%
32-3721-5-5950-000	Fringe Benefits	24,668.54	0.00	400.00	14,467.94	14,867.94	9,800.60	60%
32-3721-5-5951-000	Fringe Benefits-403(b) Match	900.00	0.00	0.00	350.00	350.00	550.00	39%
32-3721-6-6010-000	Travel	4,500.00	0.00	45.58	684.81	730.39	3,769.61	16%
32-3721-6-6020-000	Team/Student Travel	35,000.00	573.57	126.62	31,953.62	32,080.24	2,919.76	92%
32-3721-6-6021-000	Direct Costs	0.00	0.00	0.00	0.00	0.00	0.00	
32-3721-6-6040-000	Vehicle Mileage	3,000.00	0.00	0.00	2,362.97	2,362.97	637.03	79%
32-3721-6-6110-000	Postage	364.35	0.00	0.00	657.63	657.63	-293.28	180%
32-3721-6-6320-000	Telephone	1.09	0.00	0.00	0.00	0.00	1.09	0%
32-3721-6-6430-000	Copier Lease/Rental	1,000.00	0.00	0.00	1,111.62	1,111.62	-111.62	111%
32-3721-7-7010-000	Office Supplies	200.00	151.90	0.00	1,059.23	1,059.23	-859.23	530%

Neosho Community College

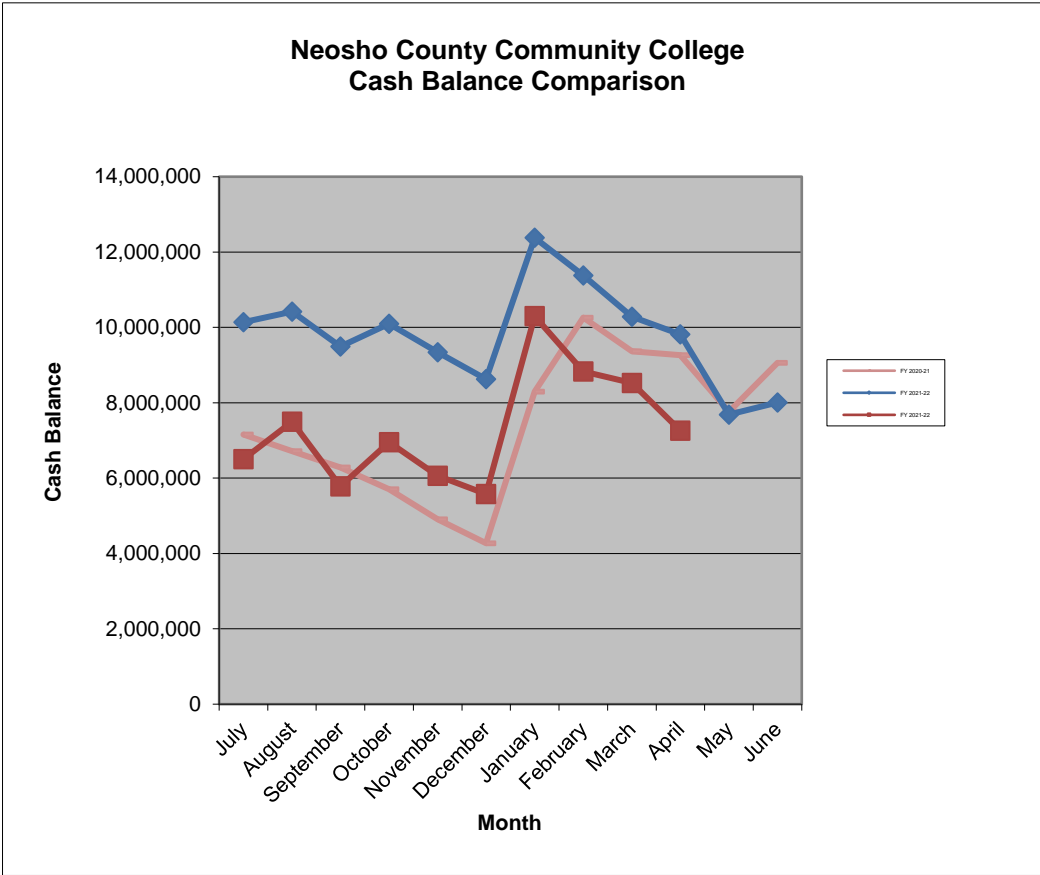
May 2023

ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3724-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3724-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3724-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3724-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3724-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3724-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
32-3724-7-7290-000	Stipend/Fees	0.00	0.00	0.00	0.00	0.00	0.00	
32-3724-7-7310-000	Academics	0.00	0.00	0.00	0.00	0.00	0.00	
32-3724-7-7311-000	Direct Costs	0.00	0.00	0.00	0.00	0.00	0.00	
	Upward Bound 2 Year 4 Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3725-5-5150-000	Support Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3725-5-5150-317	Support Salary	0.00	0.00	0.00	6,552.00	6,552.00	-6,552.00	
32-3725-5-5150-423	Acad Coord UB- Carroll	0.00	0.00	0.00	5,642.30	5,642.30	-5,642.30	
32-3725-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	12,000.00	12,000.00	-12,000.00	
32-3725-5-5300-000	Clerical Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3725-5-5300-534	AA Upward Bound-	0.00	0.00	0.00	3,584.00	3,584.00	-3,584.00	
32-3725-5-5400-000	Student Salary	0.00	0.00	0.00	0.00	0.00	0.00	
32-3725-5-5910-000	Social Security	0.00	0.00	0.00	2,220.62	2,220.62	-2,220.62	
32-3725-5-5950-000	Fringe Benefits	0.00	0.00	0.00	4,106.06	4,106.06	-4,106.06	
32-3725-5-5951-000	Fringe Benefits-403(b) Match	0.00	0.00	0.00	100.00	100.00	-100.00	
32-3725-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3725-6-6020-000	Team/Student Travel	0.00	0.00	0.00	19,922.54	19,922.54	-19,922.54	
32-3725-6-6040-000	Vehicle Mileage	0.00	0.00	0.00	136.68	136.68	-136.68	
32-3725-6-6110-000	Postage	0.00	0.00	0.00	3.99	3.99	-3.99	
32-3725-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3725-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	280.20	280.20	-280.20	
32-3725-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3725-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3725-7-7250-000	Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	
32-3725-7-7290-000	Stipend/Fees	0.00	0.00	0.00	10,910.00	10,910.00	-10,910.00	

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ACCOUNT	DESCRIPTION	TOTAL APPROPR	May 2023 EXPENDIT	OUTSTAND ENCUMB	Y-T-D EXPENDIT	Y-T-D EXPENDIT ENCUMBRN	UNENCUMB BALANCE	% EXP & ENC
32-3827-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-5-5910-000	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-5-5950-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6010-000	Travel	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6110-000	Postage	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6210-000	Insurance-Building	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6230-000	Insurance-Auto	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6320-000	Telephone	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6430-000	Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-6-6650-000	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-7-7010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-7-7190-000	Other	0.00	0.00	0.00	0.00	0.00	0.00	
32-3827-8-8500-000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Health Occupations R3 Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3828-5-5200-612	Faculty Salary-Craig Knight	0.00	0.00	0.00	0.00	0.00	0.00	
32-3828-5-5200-648	Welding Coordinator (9mo) W. Jordan	0.00	0.00	0.00	0.00	0.00	0.00	
32-3828-5-5210-000	Faculty Salary (PT)	0.00	0.00	0.00	0.00	0.00	0.00	
	USDA Rural Business Opportunity (RBOG) Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3829-7-7000-000	Instructional Supplies	0.00	0.00	0.00	0.00	0.00	0.00	
32-3829-8-8120-000	Building & Construction	0.00	0.00	0.00	0.00	0.00	0.00	
	USDA Grant Total	0.00	0.00	0.00	0.00	0.00	0.00	
32-3830-8-8252-000	Construction	0.00	0.00	0.00	0.00	0.00	0.00	
32-3830-8-8254-000	Demolition and Removal	0.00	0.00	0.00	0.00	0.00	0.00	
32-3830-8-8255-000	Architerctural and Engineering Fees	0.00	0.00	0.00	0.00	0.00	0.00	
	USDA RISE Grant Total	0.00	0.00	0.00	0.00	0.00	0.00	
	Grant Funds Total	1,689,370.36	7,909.50	978,103.96	2,976,061.08	3,954,165.04	-2,264,794.68	234 %
	Report Total	21,712,856.90	171,392.09	2,017,515.07	19,954,334.38	21,971,849.45	-258,992.55	101 %



check_num	check_num	check_dte	trans_amt	check_name	id_num	check_rtn_void	check_void	acct_cde	trans_desc	source_cde
AG	204328	5/3/2023 0:00	36	Heartland Works	1E+09			70 1000 1 1280 000	SP23 SF Refund/HeartlandWorks/C.Allen	IV
AG	204329	5/3/2023 0:00	146	Heartland Works	1E+09			70 1000 1 1280 000	SP23 SF Refund/Heartland Works/T. Crith	IV
AG	204330	5/3/2023 0:00	180	Rock Creek of Ottawa	1E+09			70 1000 1 1280 000	SP23 Refund RockCreekOT/M. Balacer	IV
AG	204331	5/3/2023 0:00	180	Southeast Kansasworks Inc.	1E+09			70 1000 1 1280 000	SP23 Refund/SEKWorks/H. Mead 5397875	IV
AG	204332	5/3/2023 0:00	180	Amaya Grube	1E+09			70 1000 1 1280 000	SP23 SF Refund/A. Grube 5384692	IV
AG	204333	5/3/2023 0:00	180	Michael Pietarila	1E+09			70 1000 1 1280 000	SP23 SF Refund/M.Pietarila5397868	IV
AG	204334	5/3/2023 0:00	42	Sarah Anderson	1E+09			70 1000 1 1280 000	SP23 SF Refund/S. Anderson5395515	IV
AG	204335	5/3/2023 0:00	42	Ava Basler Parker	1E+09			70 1000 1 1280 000	SP23 SF Refund/A.BaslerParker5398396	IV
AG	204336	5/3/2023 0:00	42	Tiffany Morales	1E+09			70 1000 1 1280 000	SP23 SF Refund/T. Morales 40311	IV
AG	204337	5/3/2023 0:00	110	Molly Roe	1E+09			70 1000 1 1280 000	SP 23 SF REFUND	IV
AG	204310	4/27/2023 0:00	3464	Ashley M. Meyer	1E+09			70 1000 1 1430 000	A/R refund check	IV
AG	204311	4/27/2023 0:00	3101	Jasper A. Dewey	1E+09			70 1000 1 1430 000	A/R refund check	IV
AG	204312	4/27/2023 0:00	3464	Carsyn R. McCue	1E+09			70 1000 1 1430 000	A/R refund check	IV
AG	204313	4/27/2023 0:00	2474	Terrance S. McNeil	1E+09			70 1000 1 1430 000	A/R refund check	IV
AG	204314	4/27/2023 0:00	2474	Savanna D. Puckett	1E+09			70 1000 1 1430 000	A/R refund check	IV
AG	204345	5/9/2023 0:00	66.75	Logan M. Cates	1E+09			70 1000 1 1430 000	A/R refund check	IV
AG	204346	5/9/2023 0:00	1732	Joshua L. Phillips	1E+09			70 1000 1 1430 000	A/R refund check	IV
AG	204342	5/9/2023 0:00	1112	Christina R. Swafford	1E+09			70 1000 1 1440 000	A/R refund check	IV
AG	204343	5/9/2023 0:00	179	Joshua L. Phillips	1E+09			70 1000 1 1440 000	A/R refund check	IV
AG	204344	5/9/2023 0:00	300	Janie E. Castaneda	1E+09			70 1000 1 1440 000	A/R refund check	IV
AG	204350	5/11/2023 0:00	13.5	Hasty Awards	21510			70 5645 9 9990 000	Graduation plaques-LPN	IV
AG	204350	5/11/2023 0:00	42.25	Hasty Awards	21510			70 5645 9 9990 000	RN Plaques for graduation	IV
AG	204320	5/4/2023 0:00	10	Sarah Rosia Mounzenze	5397606			70 5647 9 9990 000	NurseAppOverpayment/S.Mounzenze 5397606	IV
AG	204347	5/11/2023 0:00	3400	ATI Assessment Technologies	57095			70 5647 9 9990 000	Bridge 2023-PN Comp Exam	IV
AG	204317	4/28/2023 0:00	34.05	Delta Dental	50131			70 9801 9 9990 000	Fossoy Dental May 2023	IV
AG	204317	4/28/2023 0:00	34.05	Delta Dental	50131			70 9801 9 9990 000	Rhine Dental May 2023	IV
AG	204317	4/28/2023 0:00	34.05	Delta Dental	50131			70 9801 9 9990 000	Chaney Dental May 2023	IV
AG	204319	5/4/2023 0:00	350	C & H Lanes	10407			70 9929 9 9990 000	Stu Sen Bowling Night 4/19/23	IV
AG	204321	5/3/2023 0:00	250	Jake Wellington	1E+09			70 9929 9 9990 000	Student Senate Stipend SP23	IV
AG	204322	5/3/2023 0:00	250	London Hilton	1E+09			70 9929 9 9990 000	Student Senate Stipened SP23	IV
AG	204323	5/3/2023 0:00	250	Dawnyale Bruce	1E+09			70 9929 9 9990 000	Student Senate Stipened SP23	IV
AG	204324	5/3/2023 0:00	250	DeMia Jackson	1E+09			70 9929 9 9990 000	Student Senate Stipened SP23	IV
AG	204325	5/3/2023 0:00	250	Naomi Salil	1E+09			70 9929 9 9990 000	Student Senate Stipened SP23	IV
AG	204326	5/3/2023 0:00	250	Madison Garren	1E+09			70 9929 9 9990 000	Student Senate Stipened SP23	IV
AG	204327	5/3/2023 0:00	250	Kiara Seodutt	1E+09			70 9929 9 9990 000	Student Senate Stipened SP23	IV
AG	204348	5/11/2023 0:00	2000	Chanute Entertainment Series,INC	5340267			70 9929 9 9990 000	Chanute Entertainment Series donation	IV
AG	204349	5/11/2023 0:00	2494	Funtastic Party Rentals	5384408			70 9929 9 9990 000	Inflatables for Last Bash	IV
AG	204351	5/11/2023 0:00	785	Jack's Ice Cream	5389164			70 9929 9 9990 000	Stu Sen Last Bash ice cream truck	IV
AG	204338	5/8/2023 0:00	250	Molly Rossman	1E+09			70 9930 9 9990 000	Student Senate President SP23	IV
AG	204339	5/8/2023 0:00	250	Allisun Riley	1E+09			70 9930 9 9990 000	Student Senate VP SP23	IV
AG	204340	5/8/2023 0:00	250	Rosa Conner	1E+09			70 9930 9 9990 000	Student Senate Secretary SP23	IV
AG	204341	5/8/2023 0:00	250	Dana Schnoor	1E+09			70 9930 9 9990 000	Student Senate Treasurer SP23	IV

check_num_	check_num_	check_dte	trans_amt	check_name	id_num	check_rtn_void	check_void_acct_cde	trans_desc	source_cde
AP	155281	5/4/2023 0:00	6317	Jayhawk Lumber Glass and More	791		08 7000 8	8250 000 Door and frame - Wellness Center	IV
AP	155222	4/25/2023 0:00	565	Felipe Silva Mendes	1E+09		11 1000 1	1300 000 FA 23 ST REFUND	IV
AP	155248	5/3/2023 0:00	1350	Molly Roe	1E+09		11 1000 1	1300 000 SP 23 ST REFUND	IV
AP	155403	5/11/2023 0:00	12.19	Rita V Morton	5383298		11 1110 7	7010 000 Ofc supp; 04/01/2023; 1 rec'pt	IV
AP	155403	5/11/2023 0:00	19.93	Rita V Morton	5383298		11 1110 7	7010 000 Ofc supp; 04/07/2023 1 rec'pt	IV
AP	155403	5/11/2023 0:00	11.97	Rita V Morton	5383298		11 1110 7	7010 000 Ofc supp; 04/15/2023; 2 rec'pts	IV
AP	155403	5/11/2023 0:00	31.95	Rita V Morton	5383298		11 1110 7	7010 000 Ofc supp; 04/22/2023; 2 rec'pts	IV
AP	155403	5/11/2023 0:00	12.19	Rita V Morton	5383298		11 1110 7	7010 000 Ofc supp; 04/29/2023; 1 rec'pt	IV
AP	155335	5/4/2023 0:00	69.93	Mary E Weilert	3851		11 1112 7	7000 000 Monthly Google Storage	IV
AP	155426	5/11/2023 0:00	11.77	Mary E Weilert	3851		11 1112 7	7000 000 Classroom supplies	IV
AP	155280	5/4/2023 0:00	27.3	J.W. Pepper & Son	34086		11 1119 7	7000 000 Sure On This Shining Night	IV
AP	155280	5/4/2023 0:00	37.7	J.W. Pepper & Son	34086		11 1119 7	7000 000 Ballade To The Moon	IV
AP	155280	5/4/2023 0:00	31.2	J.W. Pepper & Son	34086		11 1119 7	7000 000 Lunar Lullaby	IV
AP	155280	5/4/2023 0:00	12.99	J.W. Pepper & Son	34086		11 1119 7	7000 000 Shipping/Handling	IV
AP	155258	5/4/2023 0:00	940.5	Carolina Biological Supply Company	603		11 1122 7	7000 000 Skinned cat	IV
AP	155258	5/4/2023 0:00	51.7	Carolina Biological Supply Company	603		11 1122 7	7000 000 Artery, mammal, CS	IV
AP	155258	5/4/2023 0:00	70.44	Carolina Biological Supply Company	603		11 1122 7	7000 000 Freight & handling	IV
AP	155299	5/4/2023 0:00	4.38	Rita V Morton	5383298		11 1122 7	7000 000 Individ. alcohol pads for biol lab	IV
AP	155301	5/4/2023 0:00	155.5	NCCC Foundation Printing	5397987		11 1134 7	7010 000 Honors posters	IV
AP	155300	5/4/2023 0:00	196	NCCC	48339		11 1140 7	7290 000 Marly Castelberry 5389023	IV
AP	155300	5/4/2023 0:00	196	NCCC	48339		11 1140 7	7290 000 Nathan Stanley 5392980	IV
AP	155300	5/4/2023 0:00	196	NCCC	48339		11 1140 7	7290 000 Kennz McCleary 5388709	IV
AP	155300	5/4/2023 0:00	196	NCCC	48339		11 1140 7	7290 000 Amelia Klaassen 5391402	IV
AP	155300	5/4/2023 0:00	196	NCCC	48339		11 1140 7	7290 000 Sofia Ermolenko 5396707	IV
AP	155300	5/4/2023 0:00	196	NCCC	48339		11 1140 7	7290 000 Gaolathley Lebur 5396921	IV
AP	155300	5/4/2023 0:00	196	NCCC	48339		11 1140 7	7290 000 Chanelle Gontarz 38601	IV
AP	155410	5/11/2023 0:00	2400	PTK International Honor Society	31323		11 1143 6	6020 000 Invoice #0005043838	IV
AP	155410	5/11/2023 0:00	700	PTK International Honor Society	31323		11 1143 6	6020 000 Invoice #0005118348	IV
AP	155404	5/11/2023 0:00	14.99	Alan J Murray	5366924		11 1143 7	7070 000 KFC 04/23 Carry out Reimburse for PTK ca	IV
AP	155404	5/11/2023 0:00	20	Alan J Murray	5366924		11 1143 7	7190 000 Hotel staff tip	IV
AP	155284	5/4/2023 0:00	10	Kansas Turnpike Authority	5398768		11 1144 6	6020 000 KTA - Kevin Blackwell	IV
AP	155363	5/5/2023 0:00	63.99	Amy M Ranabargar	29442		11 1150 6	6010 000 Chanute to Overland Park 4/12/2023	IV
AP	155234	4/27/2023 0:00	140	Chanute Rotary Club	616		11 1150 6	6820 000 2nd Qtr Rotary Dues Brenda Krumm	IV
AP	155288	5/4/2023 0:00	9.6	Brenda L Krumm	18988		11 1150 7	7000 000 Storage containers for NSD	IV
AP	155405	5/11/2023 0:00	31	NCCC Foundation Printing	5397987		11 1150 7	7000 000 24x36 posters- Fall '23 MCTC schedule	IV
AP	155352	5/5/2023 0:00	4.79	Marie L Gardner	4890		11 1152 6	6040 000 Ottawa Campus to KOFO	IV
AP	155352	5/5/2023 0:00	4.79	Marie L Gardner	4890		11 1152 6	6040 000 Ottawaw Campus to Prime Time Gille	IV
AP	155432	5/11/2023 0:00	10.41	Marie L Gardner	4890		11 1152 6	6040 000 Ottawa to West Franklin HS 5/1/23	IV
AP	155432	5/11/2023 0:00	4.79	Marie L Gardner	4890		11 1152 6	6040 000 Ottawa to Prime Time Grille5/2/23	IV
AP	155306	5/4/2023 0:00	300.97	Pitney Bowes Purchase Power	56258		11 1152 6	6110 000 Postage	IV
AP	155241	4/27/2023 0:00	1000	Porlier Outdoor Advertising Company	5345382		11 1152 6	6130 000 May 23	IV
AP	155271	5/4/2023 0:00	10	Garnett Publishing Company	704		11 1152 6	6130 000 Anderson Co Monthly May 23	IV
AP	155380	5/11/2023 0:00	300	Cherryroad Media	758		11 1152 6	6130 000 Ottawa Color Run Ads	IV
AP	155391	5/11/2023 0:00	143.48	Garnett Publishing Company	704		11 1152 6	6130 000 Spring enrollment Banner Ad	IV
AP	155233	4/27/2023 0:00	359.17	AT&T Kan Ed Ottawa	5349938		11 1152 6	6320 000 AT&T5905 031123-041023	IV
AP	155270	5/4/2023 0:00	44.63	Marie L Gardner	4890		11 1152 7	7070 000 Service Luncheon	IV
AP	155317	5/4/2023 0:00	100.62	Brandon L Sprague	5382400		11 1152 7	7190 000 Materials for Downtown Corner	IV
AP	155317	5/4/2023 0:00	35.95	Brandon L Sprague	5382400		11 1152 7	7190 000 Materials for Downtown Corner	IV
AP	155317	5/4/2023 0:00	11.78	Brandon L Sprague	5382400		11 1152 7	7190 000 Materials for Downtown	IV
AP	155417	5/11/2023 0:00	247.5	Sprague Welding	5398834		11 1152 7	7190 000 Sprague Welding - Downtown Corner	IV
AP	155435	5/11/2023 0:00	170.64	Maggie J Miller	5391744		11 1153 6	6010 000 Orlando, FL JAM Conf. 5/30/23	IV
AP	155263	5/4/2023 0:00	92.74	Demco	668		11 4100 7	7010 000 Book covers & Stamp	IV
AP	155377	5/11/2023 0:00	57.11	Baker & Taylor Books	39471		11 4100 7	7040 000 32 books for the library see attached	IV

AP	155355	5/5/2023 0:00	22.62 Randy A Jacobson	5356972	11	4200 6	6010 000	Chanute to Neodesha 4/17/2023	IV
AP	155364	5/5/2023 0:00	47.97 Sarah R Robb	48931	11	4200 6	6010 000	Chanute to PSU 4/20/2023	IV
AP	155239	4/27/2023 0:00	72 Kansas Gas Service	857	11	4200 6	6290 000	\$72 remaining	IV
AP	155338	5/5/2023 0:00	112.1 Amber L Blaufuss	27033	11	4200 6	6290 000		IV
AP	155338	5/5/2023 0:00	1138.4 Amber L Blaufuss	27033	11	4200 6	6290 000		IV
AP	155339	5/5/2023 0:00	542.26 Elliot Chadderton	5394305	11	4200 6	6290 000		IV
AP	155340	5/5/2023 0:00	2991.8 Cathy S Gordon	5382201	11	4200 6	6290 000		IV
AP	155341	5/5/2023 0:00	72 Stephanie Michelle Mitchell	36457	11	4200 6	6290 000		IV
AP	155341	5/5/2023 0:00	1466.25 Stephanie Michelle Mitchell	36457	11	4200 6	6290 000		IV
AP	155341	5/5/2023 0:00	1307.65 Stephanie Michelle Mitchell	36457	11	4200 6	6290 000		IV
AP	155341	5/5/2023 0:00	1116.9 Stephanie Michelle Mitchell	36457	11	4200 6	6290 000		IV
AP	155341	5/5/2023 0:00	1116.9 Stephanie Michelle Mitchell	36457	11	4200 6	6290 000		IV
AP	155342	5/5/2023 0:00	125 Alan J Murray	5366924	11	4200 6	6290 000		IV
AP	155343	5/5/2023 0:00	1516.9 Jonathan J Seibert	44477	11	4200 6	6290 000		IV
AP	155344	5/5/2023 0:00	370.64 Brandon L Sprague	5382400	11	4200 6	6290 000		IV
AP	155345	5/5/2023 0:00	599 Takuya Suzuki	5393418	11	4200 6	6290 000	Kinesiology	IV
AP	155345	5/5/2023 0:00	650 Takuya Suzuki	5393418	11	4200 6	6290 000	Kinesiology	IV
AP	155346	5/5/2023 0:00	1271.94 Cheryl Smith VanHemert	54118	11	4200 6	6290 000		IV
AP	155308	5/4/2023 0:00	26 Ravin Printing	19086	11	4200 7	7010 000	A2 White envelopes (blank) 250/bx	IV
AP	155393	5/11/2023 0:00	337.5 Great Western Dining	35324	11	4200 7	7070 000	2023 Awards Night Reception Snacks	IV
AP	155321	5/4/2023 0:00	30 Sundowner Trophies	912	11	4200 7	7190 000	Reworked Medals - new names	IV
AP	155321	5/4/2023 0:00	1 Sundowner Trophies	912	11	4200 7	7190 000	Black-Orange Neck Ribbon	IV
AP	155321	5/4/2023 0:00	108.75 Sundowner Trophies	912	11	4200 7	7190 000	New Front & Back Medals w-neck ribbon	IV
AP	155321	5/4/2023 0:00	6 Sundowner Trophies	912	11	4200 7	7190 000	Custom Engraving Plates	IV
AP	155321	5/4/2023 0:00	7.25 Sundowner Trophies	912	11	4200 7	7190 000	Medal w-logo name on back & neck ribbon	IV
AP	155321	5/4/2023 0:00	2 Sundowner Trophies	912	11	4200 7	7190 000	Redo Name	IV
AP	155406	5/11/2023 0:00	160 NMRMC Family Medicine	5376119	11	5000 6	6650 000	Student clinic visits March/April 2023	IV
AP	155425	5/11/2023 0:00	36.42 Verizon Wireless	35847	11	5000 6	6650 000	May 2023 Verizon-K Coomes	IV
AP	155234	4/27/2023 0:00	140 Chanute Rotary Club	616	11	5000 6	6820 000	1st quarter Rotary dues for K. Coomes	IV
AP	155234	4/27/2023 0:00	140 Chanute Rotary Club	616	11	5000 6	6820 000	2nd Quarter Rotary for K. Coomes	IV
AP	155251	5/4/2023 0:00	370.93 Amazon Capital Services	26843	11	5000 6	6830 000	Retreat gifts for Student Services	IV
AP	155307	5/4/2023 0:00	54.9 PrairieFire Coffee Roasters	5349842	11	5101 7	7071 000	Prairie Fire Coffee	IV
AP	155307	5/4/2023 0:00	6 PrairieFire Coffee Roasters	5349842	11	5101 7	7071 000	Prairie Fire Service Fee	IV
AP	155307	5/4/2023 0:00	54.9 PrairieFire Coffee Roasters	5349842	11	5101 7	7071 000	Prairie Fire Coffee	IV
AP	155307	5/4/2023 0:00	6 PrairieFire Coffee Roasters	5349842	11	5101 7	7071 000	Prairie Fire Service Fee	IV
AP	155307	5/4/2023 0:00	49.9 PrairieFire Coffee Roasters	5349842	11	5101 7	7072 000	Prairie Fire Cappuccino	IV
AP	155409	5/11/2023 0:00	109.8 PrairieFire Coffee Roasters	5349842	11	5102 7	7071 000	Prairie Fire Coffee	IV
AP	155409	5/11/2023 0:00	99.8 PrairieFire Coffee Roasters	5349842	11	5102 7	7072 000	Prairie Fire Cappuccino	IV
AP	155409	5/11/2023 0:00	99.8 PrairieFire Coffee Roasters	5349842	11	5102 7	7073 000	Prairie Fire Hot Chocolate	IV
AP	155319	5/4/2023 0:00	34.29 Stericycle, Inc	46593	11	5200 6	6410 000	INV #8003724461	IV
AP	155396	5/11/2023 0:00	1248.75 Jenzabar	32121	11	5202 6	6650 000	JFA Implementation Services April 2023	IV
AP	155319	5/4/2023 0:00	34.3 Stericycle, Inc	46593	11	5310 6	6410 000	INV #8003724461	IV
AP	155283	5/4/2023 0:00	3418.09 Jostens	800	11	5310 7	7180 000	Graduation outfits	IV
AP	155283	5/4/2023 0:00	33.4 Jostens	800	11	5310 7	7180 000	Diplomas for Reg	IV
AP	155283	5/4/2023 0:00	918.09 Jostens	800	11	5310 7	7180 000	Second round cap/gown order	IV
AP	155283	5/4/2023 0:00	16.6 Jostens	800	11	5310 7	7180 000	Diploma for Haley Perkins	IV
AP	155283	5/4/2023 0:00	15.21 Jostens	800	11	5310 7	7180 000	25 2023 year-dates for spring 2023 grads	IV
AP	155401	5/11/2023 0:00	19.35 Midwestern Graduation Services	49051	11	5310 7	7180 000	Extra year drops for tassels	IV
AP	155333	5/4/2023 0:00	948.64 Vision Wear International, Inc.	5398819	11	5350 7	7190 000	Country sashes for int'l students	IV
AP	155360	5/5/2023 0:00	85.02 Riann E Mullis	51972	11	5505 6	6010 000	Chanute to Wichita 4/10/2023	IV
AP	155332	5/4/2023 0:00	624.75 Village Travel , LLC	5349213	11	5505 6	6020 000	BSB charter	IV
AP	155285	5/4/2023 0:00	500 KJCCC	49494	11	5505 6	6820 000	KJCCC WR officials	IV
AP	155285	5/4/2023 0:00	237.5 KJCCC	49494	11	5505 7	7190 000	KJCCC WR officials	IV
AP	155413	5/11/2023 0:00	700 Scorebird	5398844	11	5505 7	7190 000	AD Scorebird payment	IV

AP	155268	5/4/2023 0:00	425 Front Rush LLC	5398820	11	5505 7	7195 000	WR Front Rush Renewal	IV
AP	155332	5/4/2023 0:00	1500.75 Village Travel , LLC	5349213	11	5510 6	6020 000	BSB Village	IV
AP	155332	5/4/2023 0:00	469.25 Village Travel , LLC	5349213	11	5510 6	6020 000	BSB Village	IV
AP	155332	5/4/2023 0:00	1190.25 Village Travel , LLC	5349213	11	5510 6	6020 000	BSB Village	IV
AP	155282	5/4/2023 0:00	768 Jock's Nitch - Pitts	792	11	5540 7	7080 000	Jocks Nithc apparel	IV
AP	155250	5/4/2023 0:00	124.2 Alliance Radiology	5398771	11	5560 6	6650 000	Kori Babcock medical bills 2	IV
AP	155274	5/4/2023 0:00	615 David Guernsey	5351570	11	5560 6	6650 000	Returner's physicals by Dr. Guernsey	IV
AP	155316	5/4/2023 0:00	126.69 Southeast Kansas Orthopedic Clinic	5341998	11	5560 6	6650 000	Kori Babcock Medical bills 1	IV
AP	155387	5/11/2023 0:00	1305 Martin W Dillow	14077	11	5560 6	6650 000	Dr. Dillow visit and PPE spring 23	IV
AP	155400	5/11/2023 0:00	1644.3 Medco Sports Medicine & School First Aid	29789	11	5560 7	7020 000	Chattanooga Hydrocollator Heating Unit	IV
AP	155400	5/11/2023 0:00	1532.5 Medco Sports Medicine & School First Aid	29789	11	5560 7	7020 000	Essential Thera-P 2 Section (Black)	IV
AP	155400	5/11/2023 0:00	255 Medco Sports Medicine & School First Aid	29789	11	5560 7	7020 000	Shipping cose	IV
AP	155240	4/27/2023 0:00	640 Keffer Developement Srvces LLC	5382111	11	5560 8	8510 000	ATS hosting renewal fee for 23-24	IV
AP	155416	5/11/2023 0:00	450 Southwestern College	11132	11	5575 5	5150 000	SW College entry fee	IV
AP	155354	5/5/2023 0:00	55.69 Brian L Inbody	38010	11	6100 6	6010 000	Chanute to Ottawa 4/29/2023	IV
AP	155354	5/5/2023 0:00	144.53 Brian L Inbody	38010	11	6100 6	6010 000	Chanute to Pratt 4/25/2023	IV
AP	155359	5/5/2023 0:00	241.82 Maggie J Miller	5391744	11	6100 6	6010 000	Edgerton to Topeka 3/2/2023	IV
AP	155434	5/11/2023 0:00	55.69 Brian L Inbody	38010	11	6100 6	6010 000	Chanute to Ottawa 5/3/23	IV
AP	155434	5/11/2023 0:00	15.36 Brian L Inbody	38010	11	6100 6	6010 000	Chanute to Erie 5/3/23	IV
AP	155234	4/27/2023 0:00	140 Chanute Rotary Club	616	11	6100 6	6820 000	Rotary Dues 4-20-23	IV
AP	155309	5/4/2023 0:00	24.11 Naomi Reese	5394602	11	6100 7	7070 000	Assessment Departmental Review Snacks	IV
AP	155319	5/4/2023 0:00	34.3 Stericycle, Inc	46593	11	6200 6	6410 000	INV #8003724461	IV
AP	155243	4/27/2023 0:00	1.07 United Parcel Service	931	11	6200 6	6820 000	Late Payment Fee 3-25-23	IV
AP	155257	5/4/2023 0:00	5.49 Catherine S Brown Hammans	52798	11	6200 7	7190 000	Reimburse - E-file 1st quarter 2023 941	IV
AP	155272	5/4/2023 0:00	79.84 Good News Community Newspaper	5389868	11	6250 6	6030 000	HW 2 Weeks	IV
AP	155287	5/4/2023 0:00	500 KOFO Radio	826	11	6250 6	6030 000	Radio Ads April 2023	IV
AP	155331	5/4/2023 0:00	80.5 Verified Credentials, LLC	5379126	11	6250 6	6030 000	Bkgd ck - Aikins, L Scott	IV
AP	155395	5/11/2023 0:00	402.5 Iola Register	778	11	6250 6	6030 000	Marketplace Ad Feb	IV
AP	155269	5/4/2023 0:00	1737.61 G & W Foods	701	11	6250 7	7070 000	Christmas \$15 Gift Certificates	IV
AP	155379	5/11/2023 0:00	40 Chanute Tribune	618	11	6300 6	6130 000	Boys Wrestling	IV
AP	155379	5/11/2023 0:00	40 Chanute Tribune	618	11	6300 6	6130 000	Girls Wrestling	IV
AP	155379	5/11/2023 0:00	94.5 Chanute Tribune	618	11	6300 6	6130 000	Fall enrollment 03.25	IV
AP	155379	5/11/2023 0:00	30 Chanute Tribune	618	11	6300 6	6130 000	Hall of Fame Community Guide	IV
AP	155379	5/11/2023 0:00	500 Chanute Tribune	618	11	6300 6	6130 000	Community Guide	IV
AP	155379	5/11/2023 0:00	60 Chanute Tribune	618	11	6300 6	6130 000	Spring Sports	IV
AP	155411	5/11/2023 0:00	188.75 Ravin Printing	19086	11	6300 6	6130 000	Panther Enrollment Day Post Cards	IV
AP	155235	4/27/2023 0:00	1682 City of Chanute	629	11	6400 6	6650 000	ChanuteConnectivityMar23	IV
AP	155245	4/27/2023 0:00	41.44 Verizon Wireless	35847	11	6400 6	6650 000	Tech 3838	IV
AP	155262	5/4/2023 0:00	10443 ConvergeOne, Inc.	5389387	11	6400 6	6650 000	Annual Security Audit	IV
AP	155378	5/11/2023 0:00	1544 CDW-G Computer Center Inc.	18354	11	6400 6	6650 000	VMware annual renewal - tech support	IV
AP	155378	5/11/2023 0:00	2840 CDW-G Computer Center Inc.	18354	11	6400 6	6650 000	VMware support renewal -	IV
AP	155381	5/11/2023 0:00	1682 City of Chanute	629	11	6400 6	6650 000	ChanuteConnectivityApr23	IV
AP	155251	5/4/2023 0:00	115.99 Amazon Capital Services	26843	11	6400 8	8560 000	Screen for Projector at Graduation	IV
AP	155320	5/4/2023 0:00	1544.45 Sterling Computers	5365895	11	6400 8	8560 000	Laptop for Dawn	IV
AP	155334	5/4/2023 0:00	477 Visix, Inc.	5353890	11	6400 8	8560 000	PW - EPS 74 - Custom Faceplate	IV
AP	155334	5/4/2023 0:00	23.88 Visix, Inc.	5353890	11	6400 8	8560 000	Freight	IV
AP	155418	5/11/2023 0:00	1342.64 Sterling Computers	5365895	11	6400 8	8560 000	Dell Latitude 5440 BTX Base	IV
AP	155243	4/27/2023 0:00	12 United Parcel Service	931	11	6401 6	6410 000	Weekly Service Charge 4-15-23	IV
AP	155327	5/4/2023 0:00	12 United Parcel Service	931	11	6401 6	6410 000	Weekly Service Charge 4-22-23	IV
AP	155423	5/11/2023 0:00	12 United Parcel Service	931	11	6401 6	6410 000	Weekly Service Charges 4-29-23	IV
AP	155278	5/4/2023 0:00	26.46 Hugo's Industrial Supplies	19828	11	6401 7	7010 000	HOD395 Acadmic Year Calendar 2023-2024	IV
AP	155278	5/4/2023 0:00	56.04 Hugo's Industrial Supplies	19828	11	6401 7	7010 000	BSN36660 Clasp Envelopes 6x9 100/Bx	IV
AP	155278	5/4/2023 0:00	39.58 Hugo's Industrial Supplies	19828	11	6401 7	7010 000	BSN36663 Clasp Envelopes 9x12 100/Bx	IV
AP	155251	5/4/2023 0:00	115 Amazon Capital Services	26843	11	6401 7	7011 000	Drawn Ricoh SP377 408161 Toner 2/Pk	IV

AP	155251	5/4/2023 0:00	35.58 Amazon Capital Services	26843	11	6401 7	7011 000	LCL Xerox 106R02311 toner	IV
AP	155264	5/4/2023 0:00	309.6 Digital Connections, Inc.	43300	11	6401 7	7011 000	Ricoh 250H toner black 408336	IV
AP	155264	5/4/2023 0:00	178.8 Digital Connections, Inc.	43300	11	6401 7	7011 000	Ricoh 250H toner Cyan 408337	IV
AP	155264	5/4/2023 0:00	178.8 Digital Connections, Inc.	43300	11	6401 7	7011 000	Ricoh 250H toner Magenta 408338	IV
AP	155264	5/4/2023 0:00	178.8 Digital Connections, Inc.	43300	11	6401 7	7011 000	Ricoh M250H toner Yellow 408339	IV
AP	155252	5/4/2023 0:00	0.62 American United Life Insurance Co.	5361818	11	6500 5	5951 000	1st Qtr Admin - balance	IV
AP	155259	5/4/2023 0:00	220.5 Chanute Tribune	618	11	6500 6	6130 000	Bid Grid & Ceiling Tile 3.22,3.23,3.24	IV
AP	155253	5/4/2023 0:00	587.59 AT&T	563	11	6500 6	6320 000	AT&T7209 041523-051423	IV
AP	155422	5/11/2023 0:00	644.14 Touchtone Communications	55531	11	6500 6	6320 000	Touchtone0576 050123-053123	IV
AP	155336	5/4/2023 0:00	153.95 Williams Mullen	5397826	11	6500 6	6610 000	H1B Fee - Dowsett	IV
AP	155308	5/4/2023 0:00	1134 Ravin Printing	19086	11	6500 7	7010 000	College Letterhead (10,000)	IV
AP	155236	4/27/2023 0:00	40 Commercial Bank	10683	11	6500 7	7190 000	Safe Deposit Box Rent 0301 61005	IV
AP	155255	5/4/2023 0:00	3550 BAM Mascots Inc	5398831	11	6500 7	7190 000	Panther Costume CHA and OTT-ss	IV
AP	155383	5/11/2023 0:00	-56.94 Credit World Services	34559	11	6500 7	7193 000	CWSPMT/FEE/K. Gannon 5389395	IV
AP	155383	5/11/2023 0:00	681.45 Credit World Services	34559	11	6500 7	7193 000	CWSFEE/M. Sprague 5365997	IV
AP	155383	5/11/2023 0:00	-13.32 Credit World Services	34559	11	6500 7	7193 000	CWSFEEPMT/A. Coy 5354881	IV
AP	155383	5/11/2023 0:00	15 Credit World Services	34559	11	6500 7	7193 000	CWSFEE/G.Newhouse 5378559	IV
AP	155389	5/11/2023 0:00	285 Farm & Home Publishers, LTD	5398887	11	6502 7	7192 000	FHP Anderson County	IV
AP	155389	5/11/2023 0:00	285 Farm & Home Publishers, LTD	5398887	11	6502 7	7192 000	FHP Franklin County	IV
AP	155389	5/11/2023 0:00	5.25 Farm & Home Publishers, LTD	5398887	11	6502 7	7192 000	Franklin P&H	IV
AP	155235	4/27/2023 0:00	20255.33 City of Chanute	629	11	7000 6	6310 000	ChanuteMain021623-031723 Electric	IV
AP	155235	4/27/2023 0:00	2809.96 City of Chanute	629	11	7000 6	6310 001	ChanuteRossLn030723-040523 Electric	IV
AP	155235	4/27/2023 0:00	2613.81 City of Chanute	629	11	7000 6	6311 000	ChanuteMain021623-031723 Water	IV
AP	155235	4/27/2023 0:00	33.83 City of Chanute	629	11	7000 6	6311 001	ChanuteRossLn030723-040523 Water	IV
AP	155235	4/27/2023 0:00	664.05 City of Chanute	629	11	7000 6	6312 000	ChanuteMain021623-031723 Sewer	IV
AP	155235	4/27/2023 0:00	75.33 City of Chanute	629	11	7000 6	6312 001	ChanuteRossLn030723-040523 Sewer	IV
AP	155235	4/27/2023 0:00	3446.59 City of Chanute	629	11	7000 6	6313 000	ChanuteMain021623-031723 Gas	IV
AP	155235	4/27/2023 0:00	1175.16 City of Chanute	629	11	7000 6	6313 001	ChanuteRossLn030723-040523 Gas	IV
AP	155235	4/27/2023 0:00	24.69 City of Chanute	629	11	7000 6	6314 000	ChanuteMain021623-031723 Trash	IV
AP	155235	4/27/2023 0:00	74.24 City of Chanute	629	11	7000 6	6314 001	ChanuteRossLn030723-040523 Trash	IV
AP	155235	4/27/2023 0:00	60 City of Chanute	629	11	7000 6	6315 001	ChanuteRossLn030723-040523 Fire	IV
AP	155245	4/27/2023 0:00	36 Verizon Wireless	35847	11	7000 6	6320 000	Prepay	IV
AP	155245	4/27/2023 0:00	31.36 Verizon Wireless	35847	11	7000 6	6320 000	HK 4548	IV
AP	155245	4/27/2023 0:00	31.36 Verizon Wireless	35847	11	7000 6	6320 000	Maint 9996	IV
AP	155390	5/11/2023 0:00	500.96 Foley Equipment Company	5345276	11	7000 6	6410 000	Scissor lift (4.11.23 - 5.9.23)	IV
AP	155326	5/4/2023 0:00	6101.58 TK Elevator Corporation	31787	11	7000 6	6650 000	TKE (Full Maintenance on 2 elevators)	IV
AP	155414	5/11/2023 0:00	27 Sharps Compliance, Inc.	5396846	11	7000 6	6650 000	Medican waste pick up (Apr. 2023)	IV
AP	155249	5/4/2023 0:00	544 Ace Refridgeration Heating & Cooling	5370336	11	7000 6	6700 000	West compressor in Rowland	IV
AP	155278	5/4/2023 0:00	59.17 Hugo's Industrial Supplies	19828	11	7000 6	6700 000	Vac hose and freight	IV
AP	155261	5/4/2023 0:00	5.52 Cleaver Farm & Home	633	11	7000 6	6710 000	Spikes, miscellaneous bolts	IV
AP	155261	5/4/2023 0:00	37.76 Cleaver Farm & Home	633	11	7000 6	6710 000	Mounting tape, tool brush, propane cylin	IV
AP	155261	5/4/2023 0:00	21.59 Cleaver Farm & Home	633	11	7000 6	6710 000	Sanding discs	IV
AP	155261	5/4/2023 0:00	2.57 Cleaver Farm & Home	633	11	7000 6	6710 000	Miscellaneous bolts	IV
AP	155286	5/4/2023 0:00	64.9 K-K Electric, Inc.	827	11	7000 6	6710 000	Fuses	IV
AP	155291	5/4/2023 0:00	1.67 Locke Supply Company	864	11	7000 6	6710 000	Strut clamp	IV
AP	155291	5/4/2023 0:00	51.05 Locke Supply Company	864	11	7000 6	6710 000	Slotted channels	IV
AP	155292	5/4/2023 0:00	12.95 McCarty's Office Machines Inc.	17592	11	7000 6	6710 000	Burke Wall Plate	IV
AP	155313	5/4/2023 0:00	22.94 Sherwin Williams Co. - Chanute	841	11	7000 6	6710 000	Painter's tape	IV
AP	155254	5/4/2023 0:00	14 Auto Wash	5383297	11	7000 6	6720 000	Washing of fleet (April, 2023)	IV
AP	155279	5/4/2023 0:00	67.65 IIX-Insurance Information Exchange	5373557	11	7000 6	6720 000	Motor Vehicle Reports (April, 2023)	IV
AP	155314	5/4/2023 0:00	170.89 Shields Motor Co.	10027	11	7000 6	6720 000	Check engine light. No gas cap. #11	IV
AP	155408	5/11/2023 0:00	3819.33 Phillips 66 Co/ SYNCB	780	11	7000 6	6720 000	Fuel for fleet (April, 2023)	IV
AP	155425	5/11/2023 0:00	80.04 Verizon Wireless	35847	11	7000 6	6720 000	May 23 WiFi	IV
AP	155261	5/4/2023 0:00	19.79 Cleaver Farm & Home	633	11	7000 7	7110 000	Sweeping compound	IV

AP	155278	5/4/2023 0:00	66.88 Hugo's Industrial Supplies	19828	11	7000 7	7110 000	Wood floor cleaner	IV
AP	155261	5/4/2023 0:00	43.11 Cleaver Farm & Home	633	11	7000 8	8150 000	Mulch	IV
AP	155415	5/11/2023 0:00	28501.89 Signature Public Funding Corp.	5382655	11	7000 8	8251 000	May 2023	IV
AP	155256	5/4/2023 0:00	4924.4 Brightly Software Inc.	5395100	11	7000 8	8510 000	Annual subscription	IV
AP	155277	5/4/2023 0:00	2625 HSI Workplace Compliance Solutions Group	5361073	11	7000 8	8510 000	SafeTec (Ann subscrip-Standard SDS Inx)	IV
AP	155239	4/27/2023 0:00	1763.43 Kansas Gas Service	857	11	7002 6	6313 000	KSGasSvc030223-033123	IV
AP	155303	5/4/2023 0:00	275.75 Ottawa Sanitation	759	11	7002 6	6314 000	Apr 23	IV
AP	155303	5/4/2023 0:00	275.5 Ottawa Sanitation	759	11	7002 6	6314 000	Mar 23	IV
AP	155311	5/4/2023 0:00	2300 Roscoes Lawn Care	5394096	11	7002 6	6650 000	Mowing, spraying (April, 2023)	IV
AP	155239	5/4/2023 0:00	90 Sharps Compliance, Inc.	5396846	11	7002 6	6650 000	Medical waste pick up service	IV
AP	155245	4/27/2023 0:00	18 Verizon Wireless	35847	11	7100 6	6320 000	Prepay	IV
AP	155245	4/27/2023 0:00	41.44 Verizon Wireless	35847	11	7100 6	6320 000	Security 2854	IV
AP	155245	4/27/2023 0:00	41.44 Verizon Wireless	35847	11	7102 6	6320 000	Security Ott 4969	IV
AP	155261	5/4/2023 0:00	145.47 Cleaver Farm & Home	633	11	7588 8	8250 000	Tees, pipe	IV
AP	155261	5/4/2023 0:00	295.13 Cleaver Farm & Home	633	11	7588 8	8250 000	Edging green steel	IV
AP	155261	5/4/2023 0:00	65.34 Cleaver Farm & Home	633	11	7588 8	8250 000	Tees, elbows, spade bit, bibbs	IV
AP	155275	5/4/2023 0:00	553.8 Harry Byers & Sons	594	11	7588 8	8250 000	Delivery of rock	IV
AP	155291	5/4/2023 0:00	771.05 Locke Supply Company	864	11	7588 8	8250 000	Black pipe, black nipples, FP ball VLV	IV
AP	155291	5/4/2023 0:00	418.98 Locke Supply Company	864	11	7588 8	8250 000	Male boiler drain, tee, OD red, FP ball	IV
AP	155291	5/4/2023 0:00	72.16 Locke Supply Company	864	11	7588 8	8250 000	Solvent, coupling, cleaner, cement	IV
AP	155291	5/4/2023 0:00	130.99 Locke Supply Company	864	11	7588 8	8250 000	Male adapter, MIP adapter, press tee	IV
AP	155291	5/4/2023 0:00	160.57 Locke Supply Company	864	11	7588 8	8250 000	DW vent pipe, 90 ELL, DW vent cap	IV
AP	155273	5/4/2023 0:00	202.5 Great Western Dining	35324	12	1205 7	7070 000	Bus Tech Spring 2023 Luncheon	IV
AP	155319	5/4/2023 0:00	34.29 Stericycle, Inc	46593	12	1215 6	6410 000	INV #8003724461	IV
AP	155382	5/11/2023 0:00	250 Collegiate Nurse Educators of Greater KC	5354497	12	1215 6	6820 000	CNEGKC Membership Dues 2023	IV
AP	155273	5/4/2023 0:00	416 Great Western Dining	35324	12	1215 7	7070 000	Lunch for Nursing Advisory Board	IV
AP	155351	5/5/2023 0:00	38.44 Pamela Covault	3779	12	1216 6	6040 000	Garnett to Chanute Campus 4/17/2023	IV
AP	155294	5/4/2023 0:00	5973.84 MEA Healthcare Education Supplies	5378150	12	1216 7	7000 000		IV
AP	155386	5/11/2023 0:00	559.8 DiaMedical USA	5365366	12	1216 7	7000 000	DiaMedical-SIM Supplies Sp23	IV
AP	155348	5/5/2023 0:00	85.32 Jlynn J Brown	4219	12	1219 6	6010 000	Chanute to Overland Park 4/12/2023	IV
AP	155350	5/5/2023 0:00	85.32 Rachele M Cosby	24400	12	1219 6	6010 000	Chanute to Overland Park 4/12/2023	IV
AP	155366	5/5/2023 0:00	87.75 Rachele M Cosby	24400	12	1219 6	6010 000	Chanute to Overland Park (mileage) 4/12	IV
AP	155247	5/1/2023 0:00	4000 CAHIIM	5387345	12	1219 6	6800 000	Comprehensive Program Review-2nd Install	IV
AP	155318	5/4/2023 0:00	134.29 Delores E Steinbach	5392445	12	1220 6	6260 000	Meal Reimburse AOTA Conference Dee Stein	IV
AP	155318	5/4/2023 0:00	61.3 Delores E Steinbach	5392445	12	1220 6	6260 000	Parking Expenses AOTA Conference	IV
AP	155276	5/4/2023 0:00	23.41 Mandy J Henry	5389641	12	1220 7	7000 000	FW Easter Supplies Walmart	IV
AP	155295	5/4/2023 0:00	588.09 Medline Industries, Inc	50702	12	1221 7	7000 000	Packs and Gowns	IV
AP	155412	5/11/2023 0:00	240 RealTime Learning Systems,LLC	5379241	12	1225 7	7000 000	Court reporting software	IV
AP	155308	5/4/2023 0:00	63 Ravin Printing	19086	12	1239 7	7000 000	Business Cards for Roecker	IV
AP	155399	5/11/2023 0:00	12.95 McCarty's Office Machines Inc.	17592	12	1239 7	7000 000	Roecker Name Badge	IV
AP	155261	5/4/2023 0:00	28.33 Cleaver Farm & Home	633	12	1240 7	7000 000	Supplies for cabin	IV
AP	155244	4/27/2023 0:00	56.65 USD 365	11745	12	1241 6	6310 000	Feb Utilities for Garnett HVAC/Weld	IV
AP	155244	4/27/2023 0:00	1800.61 USD 365	11745	12	1241 6	6311 000	Feb Utilities at Garnett Weld/HVAC	IV
AP	155244	4/27/2023 0:00	1789.97 USD 365	11745	12	1241 6	6313 000	March Utilities Garnett HVAC/Weld	IV
AP	155290	5/4/2023 0:00	329.39 Linde Gas & Equipment Inc.	24623	12	1241 7	7000 000	Supplies for Chanute welding	IV
AP	155296	5/4/2023 0:00	6.47 Miller Hardware	5362197	12	1241 7	7000 000	Service Charge	IV
AP	155325	5/4/2023 0:00	115.95 Thompson Brothers	12423	12	1241 7	7000 000	March blanket gases Ottawa	IV
AP	155325	5/4/2023 0:00	568.18 Thompson Brothers	12423	12	1241 7	7000 000	March blanket gases Garnett	IV
AP	155325	5/4/2023 0:00	312.98 Thompson Brothers	12423	12	1241 7	7000 000	April blanket gases Ottawa	IV
AP	155398	5/11/2023 0:00	238.25 Linde Gas & Equipment Inc.	24623	12	1241 7	7000 000	Supplies for Ottawa Welding	IV
AP	155273	5/4/2023 0:00	450 Great Western Dining	35324	12	1246 7	7190 000	4/20 Breakfast Buffet NSD/Career Fair	IV
AP	155273	5/4/2023 0:00	540 Great Western Dining	35324	12	1246 7	7190 000	4/20 Buffet Lunch	IV
AP	155301	5/4/2023 0:00	4.2 NCCC Foundation Printing	5397987	12	1246 7	7190 000	20x30 poster for MCTC	IV
AP	155301	5/4/2023 0:00	12 NCCC Foundation Printing	5397987	12	1246 7	7190 000	24x36 posters for NSD/career fair	IV

AP	155324	5/4/2023 0:00	120 The Sweet Spot	5396122	12	1246 7	7190 000	cupcakes for Fredonia HS visit, 8 doz	IV
AP	155375	5/11/2023 0:00	272.5 4IMPRINT	48294	12	1246 7	7190 000	7"x5" notepads- 25 sheets	IV
AP	155375	5/11/2023 0:00	24.19 4IMPRINT	48294	12	1246 7	7190 000	Notepads freight	IV
AP	155375	5/11/2023 0:00	251.28 4IMPRINT	48294	12	1246 7	7190 000	campfire ceramic mug- 15oz	IV
AP	155375	5/11/2023 0:00	58.26 4IMPRINT	48294	12	1246 7	7190 000	mugs freight	IV
AP	155384	5/11/2023 0:00	720 Jonathan D Curl	5385887	12	1246 7	7190 000	SHOknows CTE ball caps	IV
AP	155384	5/11/2023 0:00	180 Jonathan D Curl	5385887	12	1246 7	7190 000	SHOknows CTE Glitter ball caps	IV
AP	155394	5/11/2023 0:00	35 Hans' Flowers	733	12	1246 7	7190 000	Flowers for NSD to GWD	IV
AP	155356	5/5/2023 0:00	12.29 Karah K Kellogg	5364546	12	1250 6	6010 000	Chanute to Iola 4/18/2023	IV
AP	155365	5/5/2023 0:00	156 Delores E Steinbach	5392445	12	1250 6	6010 000	Lawrence to Kansas City 4/18/2023	IV
AP	155439	5/11/2023 0:00	115.83 Amber S Vail	46429	12	1250 6	6010 000	Chanute to Lawrence 4/27/23	IV
AP	155293	5/4/2023 0:00	47.05 McKesson Medical-Surgical Inc. (Formerly F	5345367	12	1250 7	7000 000	Instructional Supplies	IV
AP	155323	5/4/2023 0:00	159 The Shirt Shop - Gas, KS	5398613	12	1250 7	7000 000	EMT Tee Shirts	IV
AP	155424	5/11/2023 0:00	70.78 Amber S Vail	46429	12	1250 7	7000 000	Reimbursement-Instructional Supplies	IV
AP	155329	5/4/2023 0:00	53.06 Amber S Vail	46429	12	1250 7	7070 000	Reimbursement-Lunch-Girls inTECH-LCCC	IV
AP	155267	5/4/2023 0:00	1016.88 Fastenal	26025	12	1270 8	8252 000	Brackets, half slot struts, nuts, washer	IV
AP	155267	5/4/2023 0:00	32.88 Fastenal	26025	12	1270 8	8252 000	A7+ cartridge	IV
AP	155267	5/4/2023 0:00	475.36 Fastenal	26025	12	1270 8	8252 000	Half slot struts, rods, washers, nuts	IV
AP	155286	5/4/2023 0:00	219.9 K-K Electric, Inc.	827	12	1270 8	8252 000	Move recp in welding lab	IV
AP	155291	5/4/2023 0:00	70.54 Locke Supply Company	864	12	1270 8	8252 000	Black nipples, FP ball VLV	IV
AP	155291	5/4/2023 0:00	224.67 Locke Supply Company	864	12	1270 8	8252 000	Reducer, 90 ELL, furnace pipe	IV
AP	155291	5/4/2023 0:00	698.37 Locke Supply Company	864	12	1270 8	8252 000	PVC pipe, PVC cement, hex nuts	IV
AP	155291	5/4/2023 0:00	78.91 Locke Supply Company	864	12	1270 8	8252 000	DW vent cap, ADJ pipe	IV
AP	155291	5/4/2023 0:00	11.71 Locke Supply Company	864	12	1270 8	8252 000	90 elbows	IV
AP	155291	5/4/2023 0:00	13.1 Locke Supply Company	864	12	1270 8	8252 000	Silicone	IV
AP	155291	5/4/2023 0:00	11.47 Locke Supply Company	864	12	1270 8	8252 000	Galvanized 90 ST ELL, GALV bushings	IV
AP	155291	5/4/2023 0:00	84.48 Locke Supply Company	864	12	1270 8	8252 000	Strut clamp, slotted channel	IV
AP	155308	5/4/2023 0:00	138 Ravin Printing	19086	12	1270 8	8252 000	Mision Statement - MCTC	IV
AP	155385	5/11/2023 0:00	2318.54 Dale's Sheet Metal , Inc.	19387	12	1270 8	8252 000	Install hoods	IV
AP	155302	5/4/2023 0:00	60 Norris Outdoor Advertising	5388100	12	6500 6	6130 000	May 23	IV
AP	155411	5/11/2023 0:00	105 Ravin Printing	19086	12	6500 6	6130 000	NSD Signage	IV
AP	155411	5/11/2023 0:00	61.75 Ravin Printing	19086	12	6500 6	6130 000	NSD Post Cards	IV
AP	155238	4/27/2023 0:00	1605 GED Testing Service	8542	13	1303 6	6290 000	GED Conference Registration	IV
AP	155347	5/5/2023 0:00	41.53 Karen Rae Barger	5346553	13	1315 6	6010 000	Parsons to Oswego Correctional 4/13/2023	IV
AP	155347	5/5/2023 0:00	41.53 Karen Rae Barger	5346553	13	1315 6	6010 000	Parsons to Oswego Correctional 4/20/2023	IV
AP	155429	5/11/2023 0:00	44.62 Krista K Clay	27547	13	1315 6	6010 000	Chanute to Oswego Correctional 4/27/23	IV
AP	155429	5/11/2023 0:00	58.5 Krista K Clay	27547	13	1315 6	6010 000	Chanute to Ottawa 4/26/23	IV
AP	155429	5/11/2023 0:00	44.62 Krista K Clay	27547	13	1315 6	6010 000	Chanute to Oswego Correctional 5/1/23	IV
AP	155349	5/5/2023 0:00	44.62 Krista K Clay	27547	13	1315 6	6040 000	Chanute to Oswego Correctional 4/13/2023	IV
AP	155357	5/5/2023 0:00	39 Terri L Leroy	5397854	13	1315 6	6040 000	Chanute to Ft. Scott 4/4/23	IV
AP	155358	5/5/2023 0:00	44.62 Heather R Lyden	49457	13	1315 6	6040 000	Chanute to Oswego Correctional 4/24/2023	IV
AP	155358	5/5/2023 0:00	44.62 Heather R Lyden	49457	13	1315 6	6040 000	Chanute to Oswego Correctional 4/20/2023	IV
AP	155358	5/5/2023 0:00	39 Heather R Lyden	49457	13	1315 6	6040 000	Chanute to Ft. Scott 4/18/2023	IV
AP	155427	5/11/2023 0:00	51.36 Kayla Angleton	5398696	13	1315 6	6040 000	Independence to Chanute 5/1/23	IV
AP	155427	5/11/2023 0:00	51.36 Kayla Angleton	5398696	13	1315 6	6040 000	Independence to Chanute 5/2/23	IV
AP	155428	5/11/2023 0:00	42.12 Karen Rae Barger	5346553	13	1315 6	6040 000	Parsons to Pittsburg 4/19/23	IV
AP	155428	5/11/2023 0:00	42.12 Karen Rae Barger	5346553	13	1315 6	6040 000	Parsons to Pittsburg 4/18/23	IV
AP	155428	5/11/2023 0:00	43.9 Karen Rae Barger	5346553	13	1315 6	6040 000	Parsons to Independence 5/3/23	IV
AP	155428	5/11/2023 0:00	43.9 Karen Rae Barger	5346553	13	1315 6	6040 000	Parsons to Independence 4/26/23	IV
AP	155428	5/11/2023 0:00	42.12 Karen Rae Barger	5346553	13	1315 6	6040 000	Parsons to Chanute 5/2/23	IV
AP	155430	5/11/2023 0:00	72.77 Jamie C Collier	5366374	13	1315 6	6040 000	Pittsburg to Chanute 5/2/23	IV
AP	155431	5/11/2023 0:00	70.2 Aubrey L Duff	5365325	13	1315 6	6040 000	Ft Scott to Chanute 5/2/23	IV
AP	155436	5/11/2023 0:00	87.75 Karin Jane Morton	30239	13	1315 6	6040 000	Ottawa to Chanute 5/2/23	IV
AP	155437	5/11/2023 0:00	41.3 Veronica C Polak	5383267	13	1315 6	6040 000	Parsons to Chanute 5/2/23	IV

AP	155438	5/11/2023 0:00	32.24 Angela R Rowan	40317	13	1315 6	6040 000	Chanute to Independence 5/4/23	IV
AP	155376	5/11/2023 0:00	405 AZTEC - Paxen Publishing	5392303	13	1315 7	7010 000	AZTEC Voucher Order	IV
AP	155222	4/25/2023 0:00	3395 Felipe Silva Mendes	1E+09	16	1000 1	1320 000	FA 23 RB REFUND	IV
AP	155242	4/27/2023 0:00	326.27 Sparklight	36696	16	9500 6	6000 000	Lafay Apr 23	IV
AP	155242	4/27/2023 0:00	245.17 Sparklight	36696	16	9500 6	6000 000	Dorm Apr 23	IV
AP	155319	5/4/2023 0:00	34.29 Stericycle, Inc	46593	16	9500 6	6310 000	INV #8003724461	IV
AP	155319	5/4/2023 0:00	34.29 Stericycle, Inc	46593	16	9500 6	6312 000	INV #8003724461	IV
AP	155245	4/27/2023 0:00	41.44 Verizon Wireless	35847	16	9500 6	6320 000	RA 4368	IV
AP	155245	4/27/2023 0:00	41.44 Verizon Wireless	35847	16	9500 6	6320 000	RA 8038	IV
AP	155245	4/27/2023 0:00	18 Verizon Wireless	35847	16	9500 6	6320 000	Prepay	IV
AP	155235	4/27/2023 0:00	1682 City of Chanute	629	16	9500 6	6410 000	ChanuteConnectivityMar23	IV
AP	155381	5/11/2023 0:00	1682 City of Chanute	629	16	9500 6	6410 000	ChanuteConnectivityApr23	IV
AP	155440	5/11/2023 0:00	58615.63 Security Bank Of Kansas City	5366241	16	9500 6	6411 000	COP Sr 2015 Interest Due 060123	IV
AP	155440	5/11/2023 0:00	405000 Security Bank Of Kansas City	5366241	16	9500 6	6411 000	COP Sr 2015 Principal Due 06012023	IV
AP	155440	5/11/2023 0:00	-142.71 Security Bank Of Kansas City	5366241	16	9500 6	6411 000	Less Funds Available	IV
AP	155273	5/4/2023 0:00	17864 Great Western Dining	35324	16	9500 6	6660 000	Board bill week ending April 19, 2023	IV
AP	155273	5/4/2023 0:00	17864 Great Western Dining	35324	16	9500 6	6660 000	Board bill week ending April 12, 2023	IV
AP	155273	5/4/2023 0:00	17710 Great Western Dining	35324	16	9500 6	6660 000	Board bill week ending April 26, 2023	IV
AP	155249	5/4/2023 0:00	273.5 Ace Refridgeration Heating & Cooling	5370336	16	9500 6	6710 000	Ice machine in kitchen cleaning	IV
AP	155265	5/4/2023 0:00	2672 dormakaba USA Inc.	5393639	16	9500 6	6710 000	Install ED100 Operator - Cafeteria	IV
AP	155291	5/4/2023 0:00	109.79 Locke Supply Company	864	16	9500 6	6710 000	ADA bowl, no-seep bowl wax	IV
AP	155291	5/4/2023 0:00	123.87 Locke Supply Company	864	16	9500 6	6710 000	Male boiler drain, brass nipple, couplin	IV
AP	155278	5/4/2023 0:00	1090.04 Hugo's Industrial Supplies	19828	16	9500 7	7110 000	Tissue, foam disinfectant, pads, cleaner	IV
AP	155278	5/4/2023 0:00	1825.32 Hugo's Industrial Supplies	19828	16	9500 7	7110 000	Glass cleaner, TP, hand towels, liners	IV
AP	155291	5/4/2023 0:00	31.78 Locke Supply Company	864	16	9500 7	7110 000	Drain cleaner	IV
AP	155266	5/4/2023 0:00	1587.67 Elsevier Inc.	43608	17	9300 7	7410 000	Elsevier DMS 115/120 textbooks	IV
AP	155266	5/4/2023 0:00	382.99 Elsevier Inc.	43608	17	9300 7	7410 000	Elsevier DMS 115/120 textbooks	IV
AP	155310	5/4/2023 0:00	403.97 Rittenhouse Book Distributors,Inc.	5392461	17	9300 7	7410 000	Rittenhouse OTA 202	IV
AP	155310	5/4/2023 0:00	4.95 Rittenhouse Book Distributors,Inc.	5392461	17	9300 7	7410 000	Rittenhouse OTA 202	IV
AP	155337	5/4/2023 0:00	22583.73 Wolters Kluwer	5366959	17	9300 7	7410 000	Wolters Kluwer NURS 201Books	IV
AP	155337	5/4/2023 0:00	7.65 Wolters Kluwer	5366959	17	9300 7	7410 000	Wolters Kluwer NURS 201Books shipping	IV
AP	155388	5/11/2023 0:00	1999.84 Elsevier Inc.	43608	17	9300 7	7410 000	Elsevier NURS 201 Textbooks	IV
AP	155388	5/11/2023 0:00	14.92 Elsevier Inc.	43608	17	9300 7	7410 000	Elsevier NURS 201 Bks shipping	IV
AP	155304	5/4/2023 0:00	393.37 Pepsi Beverages Company-IL	5349700	17	9300 7	7430 000	Pepsi Concessions Inv 16989457	IV
AP	155407	5/11/2023 0:00	321.03 Pepsi Beverages Company-IL	5349700	17	9300 7	7430 000	Pepsi Concessions	IV
AP	155305	5/4/2023 0:00	348.52 Pepsi-Cola Company-TX	7591	17	9352 7	7430 000	Pepsi INV#51733458	IV
AP	155409	5/11/2023 0:00	33.9 PrairieFire Coffee Roasters	5349842	17	9352 7	7430 000	Prairie Fire Tea	IV
AP	155409	5/11/2023 0:00	6 PrairieFire Coffee Roasters	5349842	17	9352 7	7430 000	Prairie Fire Service Fee	IV
AP	155392	5/11/2023 0:00	4842.48 GraybaR	5389673	31	3130 8	8500 000	Coe Lab	IV
AP	155392	5/11/2023 0:00	1018.74 GraybaR	5389673	31	3130 8	8500 000	Pathways unit- Electrical lab	IV
AP	155392	5/11/2023 0:00	894.86 GraybaR	5389673	31	3130 8	8500 000	Wire Termination	IV
AP	155238	4/27/2023 0:00	1605 GED Testing Service	8542	32	3112 6	6290 000	GED Conference Registration	IV
AP	155433	5/11/2023 0:00	15 Sandra J Haggard	5383226	32	3201 6	6010 000	Chanute to Parsons 4/29/23	IV
AP	155433	5/11/2023 0:00	20.28 Sandra J Haggard	5383226	32	3202 6	6040 000	Chanute to Parsons 4/29/23	IV
AP	155260	5/4/2023 0:00	757.32 CIMA	5351301	32	3202 6	6220 000	Volunteer Insurance	IV
AP	155322	5/4/2023 0:00	2500 The Lampo Group LLC	5398769	32	3223 7	7000 000	Ramsey Education Invoice & Approval	IV
AP	155245	4/27/2023 0:00	32.01 Verizon Wireless	35847	32	3223 7	7190 000	Jetpack 8465	IV
AP	155251	5/4/2023 0:00	28.99 Amazon Capital Services	26843	32	3230 7	7190 000	Back to school kits	IV
AP	155251	5/4/2023 0:00	720 Amazon Capital Services	26843	32	3230 7	7190 000	More back to school kits	IV
AP	155251	5/4/2023 0:00	974.56 Amazon Capital Services	26843	32	3230 7	7190 000	Coats and backpacks for students	IV
AP	155251	5/4/2023 0:00	232.4 Amazon Capital Services	26843	32	3230 7	7190 000	Feminine hygiene products	IV
AP	155251	5/4/2023 0:00	317.98 Amazon Capital Services	26843	32	3230 7	7190 000	More feminine hygiene products	IV
AP	155251	5/4/2023 0:00	559.92 Amazon Capital Services	26843	32	3230 7	7190 000	Coats for students	IV
AP	155361	5/5/2023 0:00	115.83 Michaele Nunn	5369639	32	3240 6	6010 000	Lawrence to Chanute 4/17/2023	IV

AP	155362	5/5/2023 0:00	30.42 Amber C Ramsay	5376937	32	3240 6	6010 000	Lawrence to Ottawa 4/20/2023	IV
AP	155237	4/27/2023 0:00	575 Dwayne Peaslee Technical Training Center	5374660	32	3240 6	6410 000	May 2023 Office space and phone rent	IV
AP	155289	5/4/2023 0:00	66 Lawrence Public Schools USD 497	5388068	32	3241 7	7290 000	GED tests for Daniel Williams	IV
AP	155289	5/4/2023 0:00	99 Lawrence Public Schools USD 497	5388068	32	3241 7	7290 000	GED tests for Sara Walsh	IV
AP	155289	5/4/2023 0:00	33 Lawrence Public Schools USD 497	5388068	32	3241 7	7290 000	GED tests for Eden Alstrom	IV
AP	155402	5/11/2023 0:00	400 Adari Mitchell	5398675	32	3241 7	7290 000	GED incentive check for Adari Mitchell	IV
AP	155353	5/5/2023 0:00	146.25 Shannon R Hodges	36121	32	3242 6	6010 000	Ottawa to Cloud County Comm College 4/25	IV
AP	155297	5/4/2023 0:00	400 Jodi Miller	5398770	32	3242 7	7290 000	GED Incentive Pymt Jodi Miller \$400	IV
AP	155397	5/11/2023 0:00	6300 KOAM-TV	57128	32	3260 6	6130 000	March Madness Package	IV
AP	155397	5/11/2023 0:00	100 KOAM-TV	57128	32	3260 6	6130 000	March Madness Big East Championship	IV
AP	155397	5/11/2023 0:00	1275 KOAM-TV	57128	32	3260 6	6130 000	March OTT	IV
AP	155397	5/11/2023 0:00	1275 KOAM-TV	57128	32	3260 6	6130 000	April OTT	IV
AP	155397	5/11/2023 0:00	2000 KOAM-TV	57128	32	3260 6	6130 000	March Madness	IV
AP	155298	5/4/2023 0:00	16 Stephanie Michelle Mitchell	36457	32	3260 6	6260 000	Scoreboard Bar & Grill	IV
AP	155298	5/4/2023 0:00	30 Stephanie Michelle Mitchell	36457	32	3260 6	6260 000	Santa Fe Cattle Co	IV
AP	155298	5/4/2023 0:00	3.5 Stephanie Michelle Mitchell	36457	32	3260 6	6260 000	Stellar-District News	IV
AP	155298	5/4/2023 0:00	17.25 Stephanie Michelle Mitchell	36457	32	3260 6	6260 000	Pucketts D02	IV
AP	155330	5/4/2023 0:00	17.74 Cheryl Smith VanHemert	54118	32	3260 6	6260 000	Scoreboard Bar & Grill	IV
AP	155330	5/4/2023 0:00	196.25 Cheryl Smith VanHemert	54118	32	3260 6	6260 000	Whiskey River Saloon	IV
AP	155330	5/4/2023 0:00	33 Cheryl Smith VanHemert	54118	32	3260 6	6260 000	Santa Fe Cattle Co	IV
AP	155330	5/4/2023 0:00	15.38 Cheryl Smith VanHemert	54118	32	3260 6	6260 000	Pucketts D02	IV
AP	155330	5/4/2023 0:00	41.48 Cheryl Smith VanHemert	54118	32	3260 6	6260 000	2023 NSNA Conf-Lyft Receipt 4/13/2023	IV
AP	155330	5/4/2023 0:00	44.42 Cheryl Smith VanHemert	54118	32	3260 6	6260 000	2023 NSNA Conf-Lyft Receipt 4/14/2023	IV
AP	155330	5/4/2023 0:00	32.34 Cheryl Smith VanHemert	54118	32	3260 6	6260 000	2023 NSNA Conf-Lyft Receipt 4/14/2023	IV
AP	155330	5/4/2023 0:00	47.5 Cheryl Smith VanHemert	54118	32	3260 6	6260 000	2023 NSNA Conf-Lyft Receipt 4/15/2023	IV
AP	155421	5/11/2023 0:00	1000 Tony's Lawn & Garden	5393979	32	3425 7	7090 000	Greenhouse Workshop Fee	IV
AP	155421	5/11/2023 0:00	1725 Tony's Lawn & Garden	5393979	32	3425 7	7090 000	Soil, Compost, Sand, Perlite & Vermicul	IV
AP	155421	5/11/2023 0:00	350 Tony's Lawn & Garden	5393979	32	3425 7	7090 000	Variety Package of Seeds	IV
AP	155421	5/11/2023 0:00	800 Tony's Lawn & Garden	5393979	32	3425 7	7090 000	Fertilizer & Pest Control	IV
AP	155421	5/11/2023 0:00	1000 Tony's Lawn & Garden	5393979	32	3425 7	7090 000	Additional Usage of Supplies & Materials	IV
AP	155328	5/4/2023 0:00	573.57 USD 413	5361117	32	3721 6	6020 000	March Sat Acad- Bus	IV
AP	155292	5/4/2023 0:00	25.9 McCarty's Office Machines Inc.	17592	32	3721 7	7010 000	Burke and Harris Name Tags	IV
AP	155308	5/4/2023 0:00	126 Ravin Printing	19086	32	3721 7	7010 000	Harris and Burke Business Cards	IV
AP	155232	4/27/2023 0:00	1.2 American Income Life	35197	32	3721 7	7310 000	April Senior Wrkshp- Insurance	IV
AP	155232	4/27/2023 0:00	3.6 American Income Life	35197	32	3721 7	7310 000	April Sat Acad- Insurance	IV
AP	155440	5/11/2023 0:00	120 Security Bank Of Kansas City	5366241	65	9500 7	7190 000	Fee Billing Misc Expense-ss	IV
AP	155440	5/11/2023 0:00	2000 Security Bank Of Kansas City	5366241	65	9500 7	7190 000	Fee Billing Trustee/Paying Agent-ss	IV
AP	155367	5/8/2023 0:00	196 Kennz T. McCleary	1E+09	70	1000 1	1440 000	A/R refund check	IV
AP	155368	5/8/2023 0:00	196 Marly E. Castleberry	1E+09	70	1000 1	1440 000	A/R refund check	IV
AP	155369	5/8/2023 0:00	196 Gaolatlhe Leburu	1E+09	70	1000 1	1440 000	A/R refund check	IV
AP	155370	5/8/2023 0:00	196 Sofia A. Ermolenko	1E+09	70	1000 1	1440 000	A/R refund check	IV
AP	155371	5/8/2023 0:00	196 Nathan M. Stanley	1E+09	70	1000 1	1440 000	A/R refund check	IV
AP	155372	5/8/2023 0:00	196 Amelia F. Klaassen	1E+09	70	1000 1	1440 000	A/R refund check	IV
AP	155373	5/8/2023 0:00	196 Chanelle L. Gontarz	1E+09	70	1000 1	1440 000	A/R refund check	IV
AP	155419	5/11/2023 0:00	100 Joe Summers	5398817	70	9700 9	9990 000	Judging Fee for Student Art Show	IV
AP	155335	5/4/2023 0:00	51.8 Mary E Weilert	3851	70	9711 9	9990 000	April Lit & Movie club food	IV
AP	155335	5/4/2023 0:00	73.35 Mary E Weilert	3851	70	9711 9	9990 000	April Lit & Movie club food and drink	IV
AP	155315	5/4/2023 0:00	77 Savannah D Sims	5388489	70	9800 9	9990 000	KSS Overpmt S. Sims 5388489	IV
AP	155420	5/11/2023 0:00	2120 Tee21 Screenworks, LLC	5355813	70	9929 9	9990 000	Last Bash t-shirts	IV
AP	155225	4/28/2023 0:00	127.55 Bay Bridge Administrators, LLC	39684	90	0000 2	2450 000	Sum by Acct Cde - Fringe Liability	IV
AP	155229	4/28/2023 0:00	220.83 NCCC Endowment Foundation	24310	90	0000 2	2470 000	Sum by Acct Cde - Deductn Liability	IV
AP	155227	4/28/2023 0:00	731.96 KNEA	4231	90	0000 2	2480 000	Sum by Acct Cde - Deductn Liability	IV
AP	155225	4/28/2023 0:00	846.65 Bay Bridge Administrators, LLC	39684	90	0000 2	2520 000	Sum by Acct Cde - Deductn Liability	IV
AP	155231	4/28/2023 0:00	3242.38 New York Life Insurance Co	21127	90	0000 2	2520 000	Sum by Acct Cde - Deductn Liability	IV

AP	155224	4/28/2023 0:00	16.46 American Heritage Life Insurance Company	4175	90	0000 2	2570 000	Sum by Acct Cde - Deductn Liability	IV
AP	155225	4/28/2023 0:00	656.76 Bay Bridge Administrators, LLC	39684	90	0000 2	2570 000	Sum by Acct Cde - Deductn Liability	IV
AP	155226	4/28/2023 0:00	2384.54 Delta Dental	50131	90	0000 2	2590 000	Sum by Acct Cde - Deductn Liability	IV
AP	155225	4/28/2023 0:00	2291 Bay Bridge Administrators, LLC	39684	90	0000 2	2670 000	Sum by Acct Cde - Deductn Liability	IV
AP	155225	4/28/2023 0:00	5547.59 Bay Bridge Administrators, LLC	39684	90	0000 2	2680 000	Sum by Acct Cde - Deductn Liability	IV
AP	155230	4/28/2023 0:00	1065.72 Neosho County Community College	717	90	0000 2	2770 000	Sum by Acct Cde - Deductn Liability	IV
AP	155225	4/28/2023 0:00	723.65 Bay Bridge Administrators, LLC	39684	90	0000 2	2990 000	Sum by Acct Cde - Fringe Liability	IV
AP	155226	4/28/2023 0:00	5039.4 Delta Dental	50131	90	0000 2	2990 000	Sum by Acct Cde - Fringe Liability	IV
AP	155228	4/28/2023 0:00	230 NCCC	48339	90	0000 2	2990 000	Sum by Acct Cde - Deductn Liability	IV

check_num	check_num	check_dte	trans_amt	check_name	id_num	check_rtn	void_check	void_acct_cde	trans_desc	source_cde
EP	52197	5/1/2023 0:00	636.8	KS Dept of Revenue (EFT)	7761			17 9300 7 7440 000	April 2023 Kansas Sales Tax	IV
EP	52195	4/28/2023 0:00	956.64	Blue Cross/Blue Shield	4176			70 9801 9 9990 000	Jones Medical May 2023	IV
EP	52195	4/28/2023 0:00	402.37	Blue Cross/Blue Shield	4176			70 9801 9 9990 000	DeVoe Medical May 2023	IV
EP	52195	4/28/2023 0:00	472.79	Blue Cross/Blue Shield	4176			70 9801 9 9990 000	Chaney Medical May 2023	IV
EP	52195	4/28/2023 0:00	472.79	Blue Cross/Blue Shield	4176			70 9801 9 9990 000	Fossoy Medical May 2023	IV
EP	52195	4/28/2023 0:00	980.42	Blue Cross/Blue Shield	4176			70 9801 9 9990 000	Rhine Medical May 2023	IV
EP	52196	4/28/2023 0:00	27.72	Vision Care Direct	50102			70 9801 9 9990 000	Jones Vision May 2023	IV
EP	52196	4/28/2023 0:00	9.7	Vision Care Direct	50102			70 9801 9 9990 000	Fossoy Vision May 2023	IV
EP	52185	4/28/2023 0:00	13947.27	AUL Retirement Services	5360586			90 0000 2 2450 000	Sum by Acct Cde - Deductn Liability	IV
EP	52194	4/28/2023 0:00	998.78	Vision Care Direct	50102			90 0000 2 2510 000	Sum by Acct Cde - Deductn Liability	IV
EP	52190	4/28/2023 0:00	658.96	KPERS Life Insurance	8022			90 0000 2 2530 000	Sum by Acct Cde - Deductn Liability	IV
EP	52189	4/28/2023 0:00	42906.32	KPERS	4217			90 0000 2 2700 000	Sum by Acct Cde - Deductn Liability	IV
EP	52187	4/28/2023 0:00	92128.16	Blue Cross/Blue Shield	4176			90 0000 2 2720 000	Sum by Acct Cde - Deductn Liability	IV
EP	52193	4/28/2023 0:00	361	NueSynergy	5393055			90 0000 2 2720 000	Sum by Acct Cde - Deductn Liability	IV
EP	52188	4/28/2023 0:00	347	Kansas Payment Center	30161			90 0000 2 2810 000	Sum by Acct Cde - Deductn Liability	IV
EP	52186	4/28/2023 0:00	54722.43	Bank of Commerce (Taxes- EFTOnly)	569			90 0000 2 2900 000	Sum by Acct Cde - Tax Liability	IV
EP	52186	4/28/2023 0:00	121390.6	Bank of Commerce (Taxes- EFTOnly)	569			90 0000 2 2910 000	Sum by Acct Cde - Tax Liability	IV
EP	52186	4/28/2023 0:00	23.64	Bank of Commerce (Taxes- EFTOnly)	569			90 0000 2 2910 000	Sum by Acct Cde - Tax Liability	IV
EP	52192	4/28/2023 0:00	34370.07	KS Dept of Revenue (EFT)	7761			90 0000 2 2920 000	Sum by Acct Cde - Tax Liability	IV
EP	52185	4/28/2023 0:00	4284.99	AUL Retirement Services	5360586			90 0000 2 2990 000	Sum by Acct Cde - Fringe Liability	IV
EP	52191	4/28/2023 0:00	935.69	KPERS Retirees	5362208			90 0000 2 2990 000	Sum by Acct Cde - Fringe Liability	IV
EP	52191	4/28/2023 0:00	20.25	KPERS Retirees	5362208			90 0000 2 2990 000	Sum by Acct Cde - Fringe Liability	IV