

**NEOSHO COUNTY COMMUNITY COLLEGE
MARY GRIMES SCHOOL OF NURSING**

Communication of Policy Changes

Development of new or revision of current policies, procedures, and program information will be communicated to nursing students by placing written information concerning the changes on the nursing web page or *myNeosho* within 2 weeks of the faculty meeting vote. The Chanute administrative assistant will be responsible for communicating policy updates and for posting to the nursing page of the college website and to the IT department.

Students will sign the MGSON Release form yearly, stating they have read all policies. If a policy is revised during the semester, faculty will review the policy with the students and students will be required to sign an Acknowledgement of policy change. The Acknowledgment form will be retained in the student file.

Adopted: 092809

Reviewed: 111716 psc, 030918 lam, 042718 MGSN, 04032020MGSON 04282023 MGSON 5032024 MGSON

Revised: 011615 bkr, 111315 bkr; 1119adm, 052119 MGSON, 04292022 MGSON