

**NEOSHO COUNTY COMMUNITY COLLEGE****BOARD OF TRUSTEES MEETING****MINUTES**

**DATE:** December 8, 2005

**TIME:** 5:30 P.M.

**PLACE:** Student Union, room 209

**PRESENT:** Kevin Berthot  
Kathy Fryd  
Mariam Mih  
Steve Payne  
David Peter  
Basil Swalley

**PRESENT:** Dr. Vicky R. Smith, President  
Dr. Brian Inbody, Vice President of Student Learning  
Ben Smith, Dean of Planning and Operations  
Brenda Krumm, Dean of Outreach/Workforce Development  
Dean Dillard, Faculty Senate President  
Kent Pringle, Board Attorney  
Terri Dale, Board Clerk  
Shanna Foster, Chanute Tribune

Chairman Peter called the meeting to order at 5:30p.m.

**III: Public Comment**

There were no speakers.

**Approval of the Agenda**

Mr. Peter asked to amend the agenda by adding Personnel under new business as item G and changing the executive session to item H.

**Mr. Peter asked that the agenda be approved as amended. The motion was made and seconded that the agenda be approved as amended. Motion carried.**

**V. Consent Agenda**

The following items were approved by consent.

- A. Minutes from November 10, 2005
- B. Claims for disbursement for November 2005

## C. Academic Calendar

## D. Personnel

**Consent Agenda Item V-C: Academic Calendar**

Every two years the administration assembles the Academic Calendar for the upcoming catalog. The calendar indicates, among other things, semester start dates, in-service days, final exam periods, and graduation. It is the center of the scheduling effort and is very much a part of the greater access effort of the college. Many factors and requirements must be considered during its creation including:

- Ease of access for students
- USD schedules (due to concurrent classes),
- Regent university schedules (due to "reverse transfers" from those schools),
- Minimum minutes per credit hour (as required by the Board Policy Manual),
- PEA Negotiated Agreement requirements,
- Balancing of days of the week so that classes meet the required number of minutes no matter what day they are scheduled,
- Employee satisfaction with holidays.

Some "features" of the new calendar include:

- Starting every fall semester on a Monday (as opposed to a Thursday in years past),
- A three-day finals week, which shortens the semester,
- Inclusion of faculty "in-service work days" in the spring to catch up and prepare for the end of the semester,
- Recognition of Constitution Day as required by the Federal government,
- Early determination of the four 10 –hour day schedule in the summer to help alleviate some confusion with a few constituents.

The follow calendar was composed with the help of the Academic Calendar Committee. It has been approved by the Curriculum Committee, the Student Body Government and by the Executive Committee. The administration respectfully submits it to the Board and recommends passage of this calendar for inclusion in the 2006-2008 Catalog.

**Academic Calendar  
2006-2007**

**Fall Semester 2006**

August 9	Nursing Program begins in Ottawa
August 15	Faculty In-Service
August 21	Fall Classes Begin
September 1	Last Day for Refund
September 4	Labor Day (campus closed)
September 17	Constitution Day
September 18	Certification Day
October 11	Mid-Term
October 19	Faculty In-Service (campus closed)
October 20	Fall Break (campus closed)
November 21	Classes end at 4:00 p.m. (no night classes)
November 22-24	Thanksgiving Break
December 4-8	Night Class Finals

December 11      Fall Classes End  
 December 12-14      Finals  
 December 15 & 18      Assessment Days  
 Dec. 25-Jan. 1      Christmas Break (campus closed)

### **Spring Semester 2007**

January 2      Intersession Classes Begin  
 January 11      Faculty In-Service (campus closed)  
 January 13      Intersession Classes End  
 January 15      Martin Luther King Day (campus closed)  
 January 18      Classes Begin  
 January 31      Last Day for Refund  
 February 14      Certification Day  
 February 19      Winter Break (campus closed)  
 February 20      Faculty In-Service (no classes)  
 March 13      Mid-Term  
 March 19-23      Spring Break  
 April 5      Faculty Work Day (no classes)  
 April 6      Campus Closed  
 May 9-11,14,15      Night Class Finals  
 May 15      Spring Classes End  
 May 16-18      Finals  
 May 18      Commencement 7:00 p.m.  
 May 21-22      Assessment Days  
 May 21      Intersession Classes Begin  
 May 28      Memorial Day (campus closed)

### **Academic Calendar 2006-2007 Continued**

#### **Summer I 2007**

June 2      Intersession Classes End  
 June 4      Summer I Begins  
 June 7      Summer I Certification Day  
 June 8      Campus Closed  
 June 14      Certification Day for 8-week Summer Classes  
 June 15      Campus Closed  
 June 22      Campus Closed  
 June 28      Summer I Ends  
 June 29      Campus Closed

#### **Summer II 2007**

July 2      Summer II Begins  
 July 4      Independence Day (Campus Closed)  
 July 6      Certification Day Summer II (Class in Session)  
 July 13      Campus Closed  
 July 20      Campus Closed  
 July 26      Summer II ends  
 July 27      Campus Closed  
 August 3      Campus Closed

### **Academic Calendar**

**2007-2008****Fall Semester 2007**

August 14	Faculty In-Service
August 20	Classes Begin
August 31	Last Day for Refund
September 3	Labor Day (campus closed)
September 17	Constitution Day
September 17	Certification Day
October 10	Mid-Term
October 18	Fall In-Service (no classes)
October 19	Fall Break Day (campus closed)
November 20	Classes end at 4:00 p.m. (no night classes)
November 21-23	Thanksgiving Break
December 3-7	Night Class Finals
December 10	Fall Classes End
December 11-13	Finals
December 14 & 17	Assessment Days
Dec. 24-Jan. 1	Christmas Break campus closed)

**Spring Semester 2008**

January 2	Intersession Classes Begin
January 5	Intersession Class Day
January 10	Faculty In-Service
January 12	Intersession Classes End
January 16	Classes Begin
January 21	Martin Luther King Day (campus closed)
January 30	Last Day for Refund
February 13	Certification Day
February 20	Classes end at 4:00 p.m. (no night classes)
February 21	Faculty In-Service (no classes)
February 22	Winter Break (campus closed)
March 11	Mid-Term
March 17-21	Spring Break
March 21	Campus Closed
April 17-18	Faculty Work Days (no classes)
May 6-9, 12,13	Night Class Finals
May 13	Spring Classes End
May 14-16	Finals
May 16	Commencement 7:00 p.m.
May 19-20	Assessment Days
May 19	Intersession Classes Begin
May 26	Memorial Day (campus closed)
May 31	Intersession Classes End

**Academic Calendar 2007-2008 Continued****Summer I 2008**

June 2	Summer I Begins
June 5	Certification Day Summer I
June 6	Campus Closed
June 12	Certification Day for 8-week Summer Classes

June 13            Campus Closed  
 June 20            Campus Closed  
 June 26            Summer I Ends  
 June 27            Campus Closed

### **Summer II 2008**

June 30            Summer II Begins  
 July 3             Certification Day Summer II  
 July 4             Independence Day (campus closed)  
 July 11            Campus Closed  
 July 18            Campus Closed  
 July 24            Summer II Ends  
 July 25            Campus Closed  
 August 1          Campus Closed

## **Consent Agenda Item V-D: Personnel**

### **1. Technology Services Support Technician**

It was the President's recommendation that the Board employ James Nduati as the support technician for tech services. Mr. Nduati holds a Bachelors degree in Computer Information Systems from Friends University and an Associate of Applied Science, Computer Network Administration from Labette Community College. He also attended the New England School of Communications in Bangor, Maine and Kenya College of Communications Technology in Nairobi, Kenya.

Mr. Nduati worked for telecommunications companies in Kenya from 1983 to 1995. Most recently he worked for Four County Health in Independence, Kansas. Mr. Nduati will be paid \$12.00 per hour starting January 23, 2006, regular non-exempt, 10 days vacation and 12 days sick leave/regular holiday.

**Upon a motion and a second, the consent agenda was approved. Motion passed unanimously.**

**Faculty Senate Report:** Dean Dillard, Faculty Senate President, gave recognition to the Music and Theatre Departments under the leadership of music instructor David Smith and theatre instructor Timothy Schaffer. The two departments combined talent to provide the musical A Christmas Survival Guide December 1-3. The NCCC Concert Choir joined with St. Cecilia's, a community choir, and the Chanute High School Select Ensemble to present the St. Cecilia's Vespers Concert on December 4.

Dr. Dillard reported that as the semester comes to a close, many faculty are turning attention to assessment activities. The institution will present a monitoring report on assessment to the North Central Association in 2008 and work has begun on that report. Several faculty members are busy completing program reviews so that a program matrix can be set up to relate course outcomes to program outcomes.

Mr. Dillard also reported on the technology support provided by Marie Gardner, who services as the troubleshooter for technology services on the Ottawa campus.

**Dean of Student Development/Registrar Report:** Lisa Last reported that the admissions department had attended 13 College Planning Conferences and visited 53 high schools. They are hosting an average of 2 campus visitors each week and send out approximately 400 letters each week to prospective students. She reported that on-line enrollment had been launched and was going well.

In the residence halls, Ms. Last reported that there were 214 students in August and that the semester will

finish with 196 full time residents and 9 part-time nursing students. She reported a significant reduction in disciplinary problems in the dorm this fall semester.

Student activities are popular with at least one activity per week all semester. Participation averages around 30 students per activity. The Student Union game room is open 5 nights a week and well as open gym. Intramural activities for students have also been started this semester.

Ms. Last report that Julie Loring had held four advisor training sessions in November and was working on a mental health crisis plan, institutional academic advising plan, updated disability information and procedures, and updating web pages for advising and counseling.

The financial aid department completed 910 student files this semester; 437 students received Pell grants. She also reported that 1000 loan applications were processed and 435 students received loans. Financial Aid counselors also did workshops at Chanute and Erie High Schools.

Ms. Last reported that there were 49 international students this semester with 19 at the Chanute campus. Ottawa has four full-time international students and 26 part-time international students.

**Treasurer's Report:** Sandi Solander distributed the treasurer's report, cash balance comparison report, and the changes in fund balances reports. She reported that the cash balance is about \$200,000 ahead of last year when comparing the two years.

**KACCT Report:** Kathy Fryd, KACCT Representative, reported that she and Dr. Smith had attended the quarterly KACCT/COP meeting in Fort Scott. ACCT President Noah Brown will be at the Phi Theta Kappa luncheon on February 15 and will be available to speak with individual colleges for short periods of time. The KACCT group is working on strategic planning, especially trustee training, to go along with leadership training. ACCT offers the leadership training and has certification for trustees. They are thinking of offering a one-day workshop once a year, or perhaps do smaller groups at each college.

She reported that KACCT was looking at a state wide public relations campaign to increase public awareness, but it was too expensive. They will see what can be accomplished on a smaller scale.

**President's Report:** President Smith invited Trustees to a Christmas party for faculty, staff, trustees and college friends on Friday, December 16, starting at 4:00 p.m.

On Wednesday January 11, during the half time of the women's basketball game, the Sunderland Foundation will be recognized for their \$50,000 gift that was used to help pay for the bleachers. Kent Sunderland will be present and the College will present him with a plaque and uncover a wall mounted memorial of the gift. Dr. Smith encouraged all Trustees to attend if possible.

Dr. Smith reported that enrollment for spring 2006 started on November 14<sup>th</sup>, and we are up in credit hours and down in headcount. When compared to spring 2004, headcount is up 30% and credit hours are up 18%.

Dr. Smith distributed a draft report from KBOR staff in response to the Legislative Budget Committee's concerns over the shortage of nurses in Kansas. KBOR staff developed the document in response to a request from the committee on what it would take to increase nursing program capacity by 25%. The cost of the KBOR recommendation is \$5,637,260 for the first year and \$2,779,000 in subsequent years.

The barriers identified by the KBOR document are the same barriers that NCCC faces in trying to meet the community's demand for more nurses. They are the available of qualified faculty, direct program

costs, clinical access issues, and classroom and laboratory equipment needs.

The report suggest solutions the legislature could fund and they are very similar to our Title III grant proposal in suggesting that we upgrade our nursing program to handle more capacity through the use of human simulators, remodeling and construction of new learning spaces, and hybridizing course delivery to maximize the use of limited nursing faculty.

Dr. Smith also reported that the Higher Learning Commission had accepted two presentation proposals submitted from NCCC for the NCA annual meeting in April.

#### **Agenda Item VII-A: Revocation of Scholarships and/or Grant-In-Aid Policy (second reading)**

Last year Section V of the Board Policy was updated and approved by the Board of Trustees. Since then it has come to my attention that the Revocation of Scholarships and/or Grants-In-Aid policy should be included in Board policy. NJCAA rules reference individual Board policy in dealing with revoking a scholarship or grant-in-aid.

The proposed policy has been reviewed by the college attorney and the executive committee and was presented at the November meeting for a first reading.

#### **Revocation of Scholarships and/or Grants-In-Aid**

Scholarships and/or grants-in-aid shall remain in force for the semester or academic year in which each was issued provided the student remains in good standing with the college. Upon the loss of good standing, scholarships and/or grants-in-aid shall be revoked. Specific conditions of scholarships through the college are contained in the scholarship letter signed by the student.

A student may be deemed to have lost good standing upon conviction of a felony; conviction of or repeated illegal use of narcotics, including marijuana or controlled substances as defined by Kansas statutes; and failure to comply with the rules and regulations of the college, or the athletic team or activity of which the student is a member, or failure to cooperate with officials and instructors at the college. Also, scholarships may be revoked for the following reasons:

1. A scholarship over-award as defined by either the U. S. Department of Education or the KJCCC;
2. Voluntary withdrawal from classes;
3. A drop in the academic standing below the specified grade point average indicated in the award letter; or,
4. Degree completion.

A written notice, sent by certified mail, of the revocation of an academic or activity scholarship and/or grant-in-aid shall be given to the student indicating the loss of good standing or for the reasons indicated above. If the student disagrees with the revocation decision, he/she may file a grievance as outlined in the student grievance procedure.

#### **Resolution 2005-92**

Resolved, That the Board of Trustees of Neosho County Community College approves the Revocation of Scholarships and/or Grants-In-Aid Policy to be included in the Board Policy Manual.

**The motion was made and seconded that the above resolution be approved. Motion passed unanimously.**

**Agenda Item VII-B: Degree Revocation Policy** (second reading)

Currently in Board policy there is no method by which a degree can be removed that was obtained wrongly, either through academic dishonesty or through mistakes by the registration office. The administration, faculty and Student Body Government agreed to create such a policy and submit it for your consideration. The policy would give the administration the power to remove degrees granted when convincing evidence indicates that the award was not deserved, or was issued through error in the registration office. It has been approved by the Student Body Government, the Faculty Curriculum Committee and the Executive Committee. The policy was presented at the November Board meeting for a first reading.

**Degree Revocation Policy** (second reading)

It is the policy of Neosho County Community College that a degree may be revoked when it is demonstrated by clear and convincing evidence that:

A degree has been erroneously conferred when all requirements had not been satisfied at the time the degree was granted.

A degree had been erroneously conferred as a result of an act of academic dishonesty.

The President of the College is charged with developing procedures to implement this Degree Revocation policy and will develop such procedures including the appropriate levels of procedural due process extended to the degree recipient.

**Resolution 2005-93**

RESOLVED, That the Board of Trustees of Neosho County Community College approves the Degree Revocation Policy above.

**The motion was made and seconded that the above resolution be approved. Motion passed unanimously.**

**Agenda Item VIII-A: Bids for NeoKan Residence Hall Carpet**

As part of the remodeling project in the NeoKan Resident Hall, bids were solicited for carpet, tile and cove base for several rooms. This remodeling is part of the strategic plan and funds were budgeted to complete this work. The bid included carpet, tile and cove base, all labor to remove and dispose of the existing floor covering and base trim, all disposal fees, all labor and materials to patch and prep the floor and any associated storage fees necessary to store the carpet and tile until installation.

Bids were mailed to Caldwell Floor Covering, Chanute; Carpet World, Iola; Denmark Whistler Glass & Building, Independence; Derailed Commodity, Independence; Floormart, Parsons; Floor Connection, Chanute; The Home Store, Parsons; Kansas Lumber Company, Coffeyville; Quality Floor, Frontenac; and Woods Floor covering, Independence.

Bids were received from Quality Floor, Inc. in Frontenac, Caldwell Floor Covering and Floor Connection. The bid from Quality Floor did not meet the specifications.

The bid from Caldwell Floor Covering was \$15,365.70. The bid from Floor Connection was \$18,177.55. It was the administration's recommendation that the Board accept the low bid of \$15,365.70 from Caldwell Floor Covering.

### **Resolution 2005-94**

RESOLVED, that the Board of Trustees of Neosho County Community College accepts the low bid of \$15,365.70 from Caldwell Floor Covering.

**The motion was made and seconded that the above resolution be approved. Motion passed unanimously.**

### **Agenda Item VIII-B: Maintenance Reorganization**

Ben Smith has been reviewing the college's maintenance operations. During the months of August through October, 2005, the maintenance department averaged 141 completed maintenance tasks each month (not including general custodial tasks). As of 11/11/05, there were still 172 active maintenance tasks on the maintenance task list yet to be completed. Other tasks which are not part of the maintenance active task list but will require substantial work effort include:

- NeoKan remodel and associated moves
- Stoltz Hall remodel and associated moves
- Chapman library remodel
- Sanders office remodel

It is clear there is a continuous, high demand for maintenance tasks, along with several major remodeling projects currently in progress that require heavy maintenance staff involvement, and several other projects in queue still waiting to be implemented.

In their Project Finalization Report presented to the NCCC Board of Trustees in the October board meeting, Custom Energy stated "*The piping, coil and filter situations mentioned above make it nearly impossible for your maintenance staff to keep up with the day-to-day tasks necessary to effectively maintain the heating, ventilating and cooling equipment on your campus. When budgets are tight it is difficult to consider hiring new staff for maintenance. However in this case, putting additional staff in place to ensure that coils will get cleaned, filters may be replaced/added where appropriate and other efficiency-oriented items may be addressed will generate significant savings and reduce comfort complaints.*" External evaluation of NCCC's current infrastructure, equipment and staffing level indicates a definite need for more maintenance staff. Please note Custom Energy's statement that additional maintenance staff could "*generate significant savings and reduce comfort complaints.*"

Also in the strategic plan, *improve the appearance and function of facilities and grounds* was the eleventh ranked initiative from the 2005 strategic planning committee employee survey under Goal A: Ensuring Student Success, higher than developing a college-wide advising program, higher than establishing a fully realized outcomes assessment system and higher than becoming a learner-centered college. Additionally, *Improve campus grounds* was the sixth ranked strategy from the 2005 strategic planning committee employee survey under Goal B: Ensuring Community Success. Finally, *Maintain and enhance campus facilities* was the second ranked initiative from the 2005 strategic planning committee employee survey under Goal C: Ensuring Employee Success. It is clear NCCC employees feel the college should continue

to place high priority on improvement of both facilities and grounds.

### **Current Maintenance/Custodial Staffing FTE**

Paul Smith, Maintenance Supervisor 1.00  
Steve Crawford, Maintenance A 1.00  
Joe Ward, Maintenance B 1.00

- o Byron Foster, Temp maintenance 1.00  
Vicky Dent, Custodian 1.00  
Custodian (3) vacant  
Temporarily filled by:
  - o LuAnn Rogers, Temp custodian 1.00
  - o Regina Lynn, Temp custodian 1.00
  - o Steve Marks, Temp custodian 1.00
  - o Debbie Marks, Temp custodian 1.00

■

### **Maintenance/Custodial Issues**

NCCC employees feel high priority should be given to maintenance of facilities and grounds. Existing permanent staff and temporary staff are not keeping up with current task load. External evaluation (Custom Energy) suggests the need for additional maintenance help. Aging buildings and infrastructure will continue to require additional maintenance efforts.

### **Proposed Maintenance/Custodial Staffing**

Paul Smith, Maintenance Supervisor 1.00  
Steve Crawford, Maintenance A 1.00  
Joe Ward, Maintenance B 1.00  
Byron Foster, Maintenance C 1.00  
Vicky Dent, Custodian 1.00  
Custodian (3) vacant

Temporarily filled by:

- o LuAnn Rogers, Temp custodian 1.00
- o Regina Lynn, Temp custodian 1.00
- o Steve Marks, Temp custodian 1.00
- o Debbie Marks, Temp custodian 1.00

I am recommending a new permanent full-time maintenance position be created using funding from the current temporary maintenance position. No increase of FTE over current staffing is requested at this time. Maintenance job descriptions will be re-written to more accurately reflect current and future job tasks.

### **Budget Impact: Cost**

Temporary manpower current cost (2080 x \$13.55) \$28,184  
 Maintenance C position (2080 x \$9.00 + \$5000 fringe) \$23,720

**o Budget savings -\$4,464**

### **Resolution 2005-95**

RESOLVED, That the Board of Trustees of Neosho County Community College approves adding a full-time Maintenance C position.

**The motion was made and seconded that the above resolution be approved. Motion passed unanimously.**

#### **MAINTENANCE C**

Reports to: Maintenance Supervisor  
 Organizational Unit: Regular, non-exempt  
 Salary Range: \$9.00  
 10 days vacation, 12 days sick leave, regular holidays  
 Revision Date: December 2005

This position reports to the maintenance supervisor. Duties include, but are not limited to:

Maintenance and repairs of HVAC equipment;  
 Maintenance of ventilation fans and filters;  
 Maintenance of the unit ventilators, air handlers, unit heaters and roof top units;  
 Maintain the college fleet and keep records of fleet repairs and maintenance;  
 Maintenance and records of grounds equipment;  
 Assist other maintenance staff when needed; and  
 Perform other duties as assigned by the Maintenance Supervisor.

### **Agenda Item VIII-C: Maintenance Position**

It is my recommendation that the Board employ Byron Foster for the new maintenance position. Mr. Foster is retired from the Army and has been a Manpower employee for the College since July, 2005. His duties included general building maintenance and repair.

He has also been employed as a mechanic for R & F Farm Supply in Erie, Machinery Maintenance in Parsons, Parsons Railworks, and Kroenkes Heavy Equipment in St. Paul.

Mr. Foster would be paid \$9.00 per hour starting December 9, 2005 with clerical/maintenance benefits.

### **Resolution 2005-96**

RESOLVED, That the Board of Trustees of Neosho County Community College approves the employment of Byron Foster for the maintenance position.

**The motion was made and seconded that the above resolution be approved. Motion passed unanimously.**

#### **Agenda item VIII-D: On-Line Course Fee**

An on-line course fee of \$25 *per course* was created 4 years ago when the College's on-line offerings consisted of, at the most, two or three sections per semester. In spring 2006 NCCC will offer 30 sections of on-line courses, an amazing achievement by the faculty! With the rise in the number of sections has also been a rise in associated costs.

A benchmark study was conducted on the amount Southeast Kansas colleges charge for on-line course fees. Of the colleges in the region (including two regents universities) NCCC had the second lowest fee at \$25 a course. One college charges no additional fee for on-line courses, while others charge upwards of \$70 or more *per credit hour*. Most charge a \$15 per credit hour fee.

It is the administration's wish to change the on-line course fee from \$25 *per class* to \$15 *per credit hour* to offset these associated costs. With this increase NCCC will remain the second lowest fee cost, although we will be tied with other colleges in the region. While this fee will not cover all unique associated costs, charging a great deal more to the student is seen as a barrier to access and could stifle growth in on-line enrollment.

Below is a comparison of the revenue increase that can be expected over a *calendar* year (using 2005 as a guide) if this fee increase is approved:

#### \$25 per course \$15 per credit hour Yearly Estimated Increase

\$18,150 \$27,915 \$9,765

It is the recommendation of the administration that the Board approve revising the on-line course fee to \$15 per credit hour for the spring 2006 semester.

#### **Resolution 2005-97**

RESOLVED, That the Board of Trustees of Neosho County Community College approves an on-line course fee of \$15 per credit hour starting in spring 2006.

**The motion was made and seconded that the above resolution be approved. Motion passed unanimously.**

#### **Agenda Item VIII-E: TABOR Resolution**

The Kansas Board of Regents recently passed a resolution opposing the Taxpayers' Bill of Rights (TABOR). They did so because they saw the passage of such a bill limiting the legislature's legal ability to establish workable budgets for various state mandates and entities, particularly higher education. The Board of Regents also requested that the governing Boards of KBOR coordinated institutions consider passing their own resolution opposing such a bill.

Below is such a resolution.

WHEREAS, the Neosho County Community College Board of Trustees respects the important role the Kansas Constitution assigns to the State Legislature, whose Members are held accountable by a popular

vote of their constituents, to determine state fiscal priorities for the benefit of the people of Kansas; and

WHEREAS, the Neosho County Community College Board of Trustees believes that the State Legislature fulfills fundamental aspects of its constitutional responsibilities through the annual budget process, which results in recurring taxation and spending decisions that recognize that the state's fiscal and economic environment is not static, but instead is constantly changing; and

WHEREAS, the Neosho County Community College Board of Trustees believes that constitutional or statutory limits on state revenues and expenditures would severely restrict the state's ability to invest in vital public services, such as higher education, which are critical to the state's economic growth and well-being; and

WHEREAS, the Neosho County Community College Board of Trustees believes that a constitutional amendment or statutory provision that permanently and arbitrarily restricts state spending and taxation severely diminishes legislative authority, reduces legislators' responsiveness to their constituents, and limits the state's ability to respond to rapidly changing economic and community needs; and

WHEREAS, the Neosho County Community College Board of Trustees is aware of the damage inflicted upon vital public services in the state of Colorado, in particular, the harm to that state's higher education system, which has occurred since Colorado adopted a constitutional revenue and expenditure limitation, known as the Taxpayer's Bill of Rights (TABOR), in 1992; and

WHEREAS, the Neosho County Community College Board of Trustees believes that the state of Kansas has a long and proud tradition of making public higher education obtainable by all its citizens regardless of income, and that the Colorado experience demonstrates how constitutional or statutory revenue and expenditure limitations jeopardize this tradition, severely reducing student financial aid while dramatically raising tuition costs, pricing low and middle income students out of a college degree, ultimately making higher education affordable only for the rich; and

WHEREAS, the Neosho County Community College Board of Trustees believes that access to affordable high quality educational opportunities, which would be restricted by constitutional or statutory revenue and expenditure limitations, is increasingly necessary for Kansans to succeed in today's ever-changing and competitive global economic environment.

### **Resolution 2005-98**

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF NEOSHO COUNTY COMMUNITY COLLEGE:

That on December 8, 2005, the Neosho County Community College Board of Trustees hereby expresses its grave concern about constitutional or statutory revenue and expenditure limitations that restrict the state's ability to invest in higher education and other vital public services thus diminishing the state's and individual Kansans' abilities to compete in today's knowledge-based global economy, and, therefore, formally opposes any and all efforts, including the so-called Taxpayer's Bill of Rights, to establish such fiscal limitations in the State of Kansas.

**The motion was made and seconded that the above resolution be approved. Motion passed unanimously.**

### **Agenda Item VIII-F: Board Policy Revisions**

During the last regular meeting of the Board of Trustees, Mr. Pringle was asked to suggest language for the Board Policy Manual concerning term limits. Based on discussions that the Board does not desire to impose limits on the number of terms that a Board Chair can hold, or that Trustees may be elected to, one option is designed to represent that sentiment in the Board Policy Manual and show that it has been addressed for purposes of NCA review. Mr. Pringle also included optional language to impose a term limitation for service as a Board Chairperson. This suggested language is not legal specific, and may be modified as appropriate to reflect the Board's desires and intentions.

The new or added language is show in bold italics.

#### Organization of the Board (Option 1)

At the first regular meeting each July, the board shall organize by the election of a chairperson from its members, who shall serve for one year or until his/her successor is elected and qualified. ***The board shall also elect a vice-chairperson from its members, who shall serve for one year or until his/her successor is elected and qualified. There shall be no limitation to the number of one-year terms to which a member may be elected to serve as chairperson or vice-chairperson. All members of the board are encouraged to consider service as chairperson and/or vice-chairperson.*** The board will select such other officers as it may deem desirable from among its own membership or from other qualified individuals.

#### Organization of the Board (Option 2)

At the first regular meeting each July, the board shall organize by the election of a chairperson from its members, who shall serve for one year or until his/her successor is elected and qualified. ***The board shall also elect a vice chairperson from its members, who shall serve for one year or until his/her successor is elected and qualified. A member shall not be elected to serve as chairperson for more than \_\_\_ consecutive one-year terms. All members of the board are encouraged to consider service as chairperson and/or vice-chairperson.*** The board will select such other officers as it may deem desirable from among its own membership or from other qualified individuals.

In addition Mr. Pringle reviewed the Election and Terms of Office policy adding language as shown in bold italics.

#### Election and Terms of Office

The board of trustees shall consist of six members who shall be elected for four-year terms. Every two years three members of the board shall be elected at large from the territory of the community college district. ***There shall be no limitation to the number of four-year terms to which a member may be elected to serve on the board of trustees. Term limits may be reconsidered at any time. The goal of the board of trustees is to encourage qualified electors of Neosho County, Kansas to seek election to service as a member of the board of trustees.***

Elections will be held on the first Tuesday in April in each odd-numbered year in a general school election. Laws applying to such elections shall be applicable.

Please review these policies for action at the January Board meeting.

#### **Amended Agenda Item VIII-G: Personnel**

It is my recommendation that the Board approve the resignation of Stephen Kesler as the Business and Industry Trainer. Mr. Kesler has submitted his resignation effective December 16, 2005.

**Resolution 2005-99**

RESOLVED, That the Board of Trustees of Neosho County Community College approves the resignation of Stephen Kesler as the Business and Industry Trainer effective December 16, 2005.

**The motion was made and seconded that the above resolution be approved. Motion passed unanimously.**

**Amended Agenda Item VIII-H: Executive Session: Non-elected Personnel**

It was moved and seconded that the Board recess into executive session for 20 minutes to discuss personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy and to include the President, Vice President of Student Learning, the Director of Nursing and the Board Attorney. Motion passed. The Board entered executive session at 7:00 p.m.

The Board returned to open session at 7:20 p.m.

The Board returned to executive session for 5 minutes to continue discussions of personnel matters of non-elected personnel with the President and Board Attorney present. The Board entered executive session at 7: 21 p.m.

The Board returned to open session at 7:26 p.m.

**IX: Adjournment**

The meeting adjourned at 7:26 p.m.